THE MINUTES OF THE REGULAR MEETING OF THE HOLTVILLE CITY COUNCIL
March 12, 2007

The regular meeting of the Holtville City Council was held on Monday, March 12, 2007 at 5:30 p.m. in the Civic Center. Council Members present were Colleen Ludwig, Bianca Padilla and Richard Layton. Staff members present were Laura Fischer, Pete Mellinger, Steve Walker, John Myers, David Lantzer, Gerry Peacher, Justina Arce, Jack Holt and Denise Toth. Council Members Patrick Galliher and Doug Byram were absent.

CITY COUNCIL: CLOSED SESSION MEETING CALLED TO ORDER:
Council adjourned into closed session at 5:30 p.m.

CITY COUNCIL: Meeting called to order
Mayor Colleen Ludwig called the meeting to order at 6:10 p.m.

PLEDGE OF ALLEGIANCE:
City Manager Laura Fischer led the Pledge of Allegiance.

CITY CLERK RE: Verification of Posting of the Agenda
Denise Toth, City Clerk verified that the agenda was duly posted on March 7, 2007.

EXECUTIVE SESSION ANNOUNCMENTS:
No reportable actions were taken regarding the listed items.
CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION *(Govt. Code Section 54956.9(b)*
1 Matter

CONFERENCE WITH LABOR NEGOTIATORS *(Govt. Code Section 54957.6)*
Agency Negotiator: City Manager
Management/Supervisory Employees

PUBLIC COMMENTS:
The following comments were made regarding William Hogue who was injured on January 10, 2007. Trisha Hogue wanted to know if police officers were still on duty. City attorney Steve Walker addressed this question and informed Ms. Hogue and other members of the audience that yes that they were in fact still on duty and that there is an ongoing investigation regarding this matter. He also advised the public that the Public Comment section of the agenda does not allow Council to answer direct questions. It is merely a section for the public to comment on matters of concern. Also commenting under public comments was Cassie Hogue regarding Alzheimer's training being offered by the Alzheimer's association to Valley police departments. She encouraged the Holtville Police Department to attend. Chief John Myers asked Ms. DePaoli if she knew whether or not his department had been sent an invitation. She was unclear, but stated that they would get one. Tony Royer spoke on behalf of the same matter and stated that he would like to see the City Council meet with the family regarding their concerns.
Public Comments closed at 6:23 p.m.

CONSENT AGENDA:
1. **Approval of Minutes of the regular meeting of February 26, 2007**
2. **Current Demands #21378 to #21438**

A motion was made by Council Member Layton and seconded by Council Member Padilla to approve the Consent Agenda, items 1 and 2. All members present were in favor and the motion carried unanimously.

REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES AND COMMUNIQUES:

3. **City Manager Report**
   A written report was issued to Council by the City Manager. She also reminded Council of the upcoming School Board meeting and the School Resource Officer that would be discussed.

4. **Planning Commission Report –Justina Arce, City Planner**
   A written report was issued to Council by the City Planner.

   Council Member Bianca Padilla inquired about the lights at Samaha Park and asked why they weren't on. Mr. Peacher informed her that they are only on when there events taking place such as practice for various sports activities and other scheduled/reserved events where citizens have reserved the facilities and left deposits for such.

   Council Member Richard Layton attended the League of California Cities meeting. The area representative Catherine Hill was there. The food was great and the speakers were good. This was his first meeting and it was very informative.

Mayor Colleen Ludwig reported that she had attended the Neighborhood Watch meeting held in the Civic Center. She also attended the IVAG meeting February 28th where concerns regarding the By-pass near Brawley were discussed.

Gerry Peacher Public Works Manager reported that the storage structure at the Old Fire Department would be used for public works as well as administrative storage. He also informed council that Parks employees have been making several improvements to the City's ball parks. Mayor Ludwig inquired about the Historical lights located in the Park and Mr. Peacher informed her that there would be a report on the next agenda covering this topic. She also inquired about the fencing around the public works yard located on 4th Street. Mr. Peacher said that he would also bring back a report covering this topic as well.

Fire Chief David Lantzer stated that he will be attending training in Riverside the last week in March. He reported that his department responded with one engine and four of its' personnel to the Planter's Hotel fire in Brawley and that asst. chief would be assisting with the investigation. He also gladly reported that a child that had been injured in a local fire was doing well and expected to return home from the hospital

POLICIES AND PROCEDURES:

None

CONTACTS BY DEVELOPERS/BUSINESS LOANS:

5. **City Manager Report**
   A written report was issued to Council by the City Manager.

UNFINISHED BUSINESS:

6. **Discussion/Related Action to adopt RESOLUTION #07-14 to adopt Ordinance #453 approving the boundary modifications and zone changes to the Official Zoning Map of the City of Holtville – City Manager, Laura Fischer and City Planner, Justina Arce**
   A motion was made by Council Member Padilla and seconded by Council Member Layton to adopt RESOLUTION #07-14 approving the adoption of **Ordinance #453** approving the boundary modifications and zone changes to the Official Zoning Map of the City of Holtville. The motion carried 3/0 in the form of a roll call vote. A motion was made by Council Member Layton and seconded by Council Member Padilla to introduce and waive the fist reading of **Ordinance #453**. The motion carried unanimously 3/0 in the form of a roll call vote.

7. **Discussion/Related Action to place property located at 2255 Melon Road back to the appropriate water rate for outside the City Limits – City Manager, Laura Fischer**
   A motion was made by Council Member Padilla and seconded by Council Member Layton place property located at 2255 Melon Road back to the appropriate water rate for outside the City Limits. The motion carried unanimously 3/0 in the form of a roll call vote.

8. **Discussion/Related Action to reschedule a meeting date with City staff to discuss Capital Improvement Projects, (originally set for 3/21/07) – City Manager, Laura Fischer**
   Direction was given to Staff to re-schedule the meeting for Wednesday, April 4th at 5:30 p.m.

NEW BUSINESS:

9. **Discussion/Related Action regarding RESOLUTION #07-16 approving the cost sharing of annexation fees for the Rancho Mira Vista development – City Manager, Laura Fischer**
   A motion was made by Council Member Ludwig and seconded by Council Member Layton to approve RESOLUTION #07-16 approving the cost sharing of annexation fees for the Rancho Mira Vista Development with the following change: to waive 15% of the annexation fees. All members present were in favor and the motion carried unanimously 3/0 in the form of a roll call vote.

10. **Discussion/Related Action certifying the Negative Declaration, adopting RESOLUTION #07-15 approving the Tentative Parcel Map #045-570-060 – Justina Arce Gamboa, City Planner**
    A motion was made by Council Member Layton and seconded by Council Member Padilla to certify the Negative Declaration, adopting RESOLUTION #07-15 approving the Tentative Parcel Map #045-570-060. The motion carried unanimously 3/0 in the form of a roll call vote.
    City Attorney Steve Walker advised Council that they should go ahead and open the scheduled public hearing to hear comments from the audience regarding this matter. Public Comments were opened at 7:39 p.m. and with no public comments being made it was closed at 7:39 p.m.

11. **Discussion/Related Action regarding approving the modification to the Fire Department's Budget for 06-07 Fiscal Year – David Lantzer, Fire Chief**
A motion was made by Council Member Padilla and seconded by Council Member Layton to approve the modification to the Fire Department's Budget for 06-07 Fiscal Year. All members present were in favor and the motion carried unanimously.

12. **Discussion/Related Action to authorize a letter regarding the Area Code Change – City Manager, Laura Fischer**
A motion was made by Council Member Layton and seconded by Council Member Padilla to authorize a letter regarding the Area Code Change supporting alternative #1. The motion carried unanimously.

13. **Discussion/Related Action Discussion/Related Action regarding RESOLUTION #07-07 approval of the Emergency Operations Plan (EOP) for the City of Holtville – Fire Chief, David Lantzer**
A motion was made by Council Member Layton and seconded by Council Member Padilla to approve the Emergency Operations Plan (EOP) for the City of Holtville. The motion carried unanimously 3/0 in the form of a roll call vote.

14. **Discussion/Related Action to approve the expenditure of $400 for the Annual Burn Institute Fire Ball– Fire Chief, David Lantzer**
A motion was made by Council Member Ludwig and seconded by Council Member Layton to approve the Emergency Operations Plan (EOP) for the City of Holtville. The motion carried unanimously 3/0 in the form of a roll call vote.

INFORMATION ONLY:

15. **Information Only regarding the HOME Program and authorization to begin the program – Laura Fischer, City Manager**
Information only; no action was taken.

16. **Information Only regarding the Commercial Water Meter replacement analysis – Public Works Manager, Gerry Peacher**
Information only; no action was taken. Mayor Ludwig requested a report on this topic.

17. **Information Only regarding the Economic Impact of Border Delays; Expert/Stakeholder Workshop – City Manager, Laura Fischer**
Information only; no action was taken.

ADJOURNMENT:
There being no further business to come before the City Council, a motion was made by Mayor Ludwig and seconded by Council Member Layton to adjourn the meeting at 7:49 p.m.

Colleen Ludwig, Mayor

Denise Toth, City Clerk

THE REGULAR MEETING OF THE HOLTVILLE REDEVELOPMENT AGENCY
March 12, 2007

The regular meeting of the Holtville Redevelopment Agency was held on Monday, March 12, 2007 at 6:00 p.m. in the Civic Center. Board Members present were Colleen Ludwig, Bianca Padilla and Richard Layton Staff members present were Laura Fischer, Steve Walker, Gerry Peacher, John Myers, David Lantzer, Pete Mellinger, Jack Holt, Justina Arce and Denise Toth. Board Members Doug Byram and Patrick Galliher were absent.

REDEVELOPMENT AGENCY CALLED TO ORDER:
Chairman Colleen Ludwig called the Redevelopment meeting to order at 7:50 p.m.

PUBLIC COMMENTS:
None

CONSENT AGENDA:

1. **Approval of Minutes of the regular meeting of February 26, 2007.**
2. **Ratify Current Demands #1295 to #1305**
   A motion was made by Member Layton and seconded by Member Padilla to approve Consent Agenda items 1 and 2. The motion carried unanimously.

REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES & COMMUNIQUES:
None

UNFINISHED BUSINESS:

3. **Discussion/Related Action regarding the Audit Report/Findings – Executive Officer, Laura Fischer**
   A motion was made by Member Layton and seconded by Member Padilla to approve the Little League Field Improvements and accept the bid from Garibaldi fence and the expenditure of $6,460 from the RDA. All members present were in favor and the motion carried unanimously.

NEW BUSINESS:

4. **Discussion/Related Action regarding the Audit Report/Findings– City Manager, Laura Fischer**
   A motion was made by Member Padilla and seconded by Member Layton to approve and file the Audit Report for the RDA. The motion carried unanimously.

5. **Discussion/Related Action regarding RESOLUTION #07-05 cost sharing of contract with The Holt Group to complete a hydrology study – Executive Officer, Laura Fischer A motion was made by Chairman Ludwig and seconded by Member Layton to approve RESOLUTION #07-05**
   A motion was made by Chairman Ludwig and seconded by Member Layton to approve RESOLUTION 07-05 with an amendment to include total cost sharing of $28,350 to complete a hydrology study. The motion carried unanimously, 3/0, in the form of a roll call vote.

ADJOURNMENT: There being no further business a motion was made by Board Member Layton and seconded by Chairman Ludwig to adjourn the Redevelopment Agency Meeting at 8:08 p.m.

Denise Toth, Secretary

Colleen Ludwig, Chairman