AGENDA
REGULAR MEETING of THE HOLTVILLE CITY COUNCIL
121 WEST FIFTH STREET - HOLTVILLE, CALIFORNIA

Monday, May 9, 2022

Michael Pacheco, Mayor
Ginger Ward, Mayor Pro Tem
Murray Anderson, Council Member
Mike Goodsell, Council Member
Richard Layton, Council Member
George Morris, City Treasurer
Nick Wells, City Manager
Adriana Anguis, Finance Supervisor
Steve Walker, City Attorney
Jack Holt, City Engineer
George Galvan, City Planner
Alex Silva, Fire Chief

THIS IS A PUBLIC MEETING

The Holtville City Council values your input if there is an issue on which you wish to be heard, for both items listed on the agenda and for items of general concern. The Mayor reserves the right to place a limit on each person's comments. Any public comments must include the individual's name and address for the record. Personal attacks on individuals and/or comments which are slanderous or which may invade an individual's personal privacy are not permitted.

CITY COUNCIL
MEETING CONVENED 5:30 PM

CLOSED SESSION PUBLIC COMMENTS: This is the time for the public to address the City Council on any item appearing on the Closed Session agenda for this meeting.

ADJOURN TO CLOSED SESSION

CONFERENCE WITH REAL PROPERTY NEGOTIATORS:

(Government Code Section 54956.8)
Property: APN 045-281-004 formerly held by the former Holtville RDA (S of Browning Trailer)
Agency Negotiators: City Manager and City Attorney
Under Negotiation: Potential Sale

CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION:

(Government Code Section 54956.9(a))
Charles Simpson vs. City of Holtville
Von Hermann vs. MTC, City of Holtville

CONFERENCE WITH LABOR NEGOTIATORS:

(Government Code Section 54957.6)
Agency Negotiator: City Manager/City Attorney

RECONVENE OPEN SESSION

PLEDGE of ALLEGIANCE:

INVOCATION:

CITY CLERK RE: Verification of Posting of the Agenda

EXECUTIVE SESSION ANNOUNCEMENTS:

GENERAL PUBLIC COMMENTS: The public may address the City Council on any item that DOES NOT appear on the agenda for this meeting within the purview of the City Council.

PROCLAMATIONS:

Poppy Month - to the American Legion Women's Auxiliary
Karen Gibbs, Sharon Burton, Sarah Tumbaga & Helen Wilson
PRESENTATION:

Lithium Valley Economic Opportunity Investment Plan
Rebecca Terrazas-Baxter, Intergovernmental Relations Director
County of Imperial

1. CONSENT AGENDA:

The items on the Consent Agenda are to be approved without comment. Should any Council Member or member of the public wish to discuss any item, they may request that the item be removed from the Consent Agenda and placed on the NEW Business agenda.

a. Approval of the Minutes from the Regular Meeting of Monday, April 25, 2022.
b. Current Demands #44175 through #44214

REPORTS of OFFICERS, COMMISSIONS, COMMITTEES and COMMUNIQUES:

2. UNFINISHED BUSINESS:

a. Discussion/Related Action Regarding a Letter of Support for the Imperial County Lithium Valley Economic Opportunity Investment Plan

   Nick Wells, City Manager

3. NEW BUSINESS:

a. Discussion/Related Action to Adopt RESOLUTION #22-19 Authorizing Execution of a Contract with Legakes Group to Administer Grant Activities in Association with the City's HOME Investment Partnerships Program (HOME) Loan Designated for the AMG Sunset Rose Senior Apartments Project

   Nick Wells, City Manager

b. Discussion/Related Action to Approve Request by the Holtville Chamber of Commerce to Obtain the Single Vendor Permit for Sale of “Safe and Sane Fireworks” in Association with 2022 Independence Day Celebrations

   Nick Wells, City Manager

4. INFORMATION ONLY: None

5. STAFF REPORTS

a. City Manager Report - Nick Wells
b. Finance Supervisor - Adriana Anguis
c. Police Chief - Roy Patterson
d. Water/Wastewater Supervisor - Frank Cornejo
e.

6. Items for future meetings

   PS Bldg Lot Designation & Architecture
   Sewer Pay for Meters

7. ADJOURNMENT:

I, Nicholas D. Wells, Acting City Clerk of the City of Holtville, California, DO HEREBY CERTIFY that the foregoing agenda was duly posted at Holtville City Hall and on the City of Holtville's website (www.Holtville.ca.gov) on Friday, May 6, 2022.
CITY OF HOLTVILLE
MAYOR'S PROCLAMATION

POPPY MONTH
May, 2022

WHEREAS, America is the land of freedom preserved and protected willingly and freely by citizen soldiers; and

WHEREAS, millions who have answered the call to arms have died on the field of battle; and

WHEREAS, the Nation at peace must be reminded of the price of war and the debt owed to those who have died in war; and

WHEREAS, the red poppy has been designated as a symbol of the sacrifice of lives in all wars; and

WHEREAS, the American Legion Auxiliary has pledged to remind Americans annually of this debt through the distribution of the memorial flower; and

NOW, THEREFORE, BE IT RESOLVED AND AUTHORIZED that I, Mayor Michael A. Pacheco and the City Council of the City of Holtville, do hereby proclaim May, 2022, as 'Poppy Month' and ask that all citizens pay tribute to those who made the ultimate sacrifice in the name of freedom by wearing the Memorial Poppy.

In witness hereof, I hereunto set my hand this 9th day of May, 2022.

Attest:

Michael A. Pacheco, Mayor

Nicholas D. Wells, City Manager
The Regular Meeting of the Holtville City Council was held on Monday, April 25, 2022, at 5:30 pm in the Civic Center. Mayor Mike Pacheco was present, as were Council Members Murray Anderson, Mike Goodsell, and Richard Layton. Councilperson Ginger Ward and City Attorney Steve Walker were absent. City Manager Nick Wells, Fire Chief Alex Silva, Finance Supervisor Adriana Anguis, and City Planner Jeorge Galvan were also present.

CITY COUNCIL CLOSED SESSION MEETING CALLED TO ORDER:
The Closed Session meeting was called to order at 5:32 p.m. by Mayor Mike Pacheco.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS:
(Government Code Section 54956.8)
Property: APN 045-281-004 formerly held by the former Holtville RDA (S of Browning Trailer)
Agency Negotiators: City Manager and City Attorney
Under Negotiation: Potential Sale
No Reportable Action Taken

CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION:
(Government Code Section 54956.9(a))
Charles Simpson vs. City of Holtville
Von Hermann vs. MTC, City of Holtville
No Reportable Action Taken

CONFERENCE WITH LABOR NEGOTIATORS:
(Government Code Section 54957.6)
Agency Negotiator: City Manager/City Attorney
No Reportable Action Taken

CITY COUNCIL OPEN SESSION MEETING CALLED TO ORDER:
Mayor Mike Pacheco called the Open Session meeting to order at 6:05 PM.

PLEDGE OF ALLEGIANCE: Mr. Layton led the Pledge of Allegiance.

INVOCATION: The Invocation was given by Mr. Goodsell.

CITY CLERK RE: VERIFICATION OF POSTING OF AGENDA:
City Manager Nick Wells verified that the agenda was duly posted on Friday, April 22, 2022.

EXECUTIVE SESSION ANNOUNCEMENTS:
Mr. Walker reported that although there was no reportable action from Closed Session.

PUBLIC COMMENTS: None
1. CITY COUNCIL CONSENT AGENDA:
   a. Approval of the Minutes from the Regular Meeting of Monday, April 11, 2022.
   b. Current Demands #44124 through #44174

   A motion was made by Mr. Goodsell and seconded by Mr. Layton to approve the Consent Agenda as presented. The motion passed in the form of a roll call vote.

   AYES: Anderson, Goodsell, Layton, Pacheco
   NOES: None
   ABSENT: Ward
   ABSTAIN: None

REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES, AND COMMUNIQUES:

Ms. Anguis reported that the Finance staff has been working non-stop on the Caselle conversion, along with the new credit card receipting system. She has also begun the Budget process, working with department heads.

Mr. Silva reported that there had been a rash of haystack fires in the Valley over the past few weeks, including several in Holtville, however, the perpetrator has now been caught. One HFD firefighter just returned from a training on fighting flammable gases fires and several completed wildland fire training last week.

Mr. Layton attended the Coffee with a Cop event, but may miss our next meeting.

Mr. Anderson had nothing to report.

Mr. Goodsell attended the symposium on the Lithium Valley Project at IVC last week and will be attending ICTC this week.

Mr. Pacheco and Mr. Galvan had nothing to report.

Mr. Wells reviewed a few items on his calendar from the past few weeks, including attending the Lithium Valley Project presentation last week.

2. UNFINISHED BUSINESS:
   a. Discussion/Related Action to Adopt RESOLUTION #22-16 Regarding the Proposed Ordinance #498 Pertaining to Chapter 3.15 Model Water Efficient Landscaping Ordinance (MWELO) per the State of California

   Mr. Galvan reiterated the need for this action pursuant to state regulations.

   financing for the two projects proposed for Federal funding in the current award cycle.

   Jeorge Galvan, City Planner

   A motion was made by Mr. Goodsell and seconded by Mr. Layton to waive the second reading of the proposed ordinance and adopt the resolution as presented. The motion passed
in the form of a roll call vote.
AYES:  Anderson, Goodsell, Layton, Pacheco
NOES:  None
ABSENT:  Ward
ABSTAIN:  None

3. NEW BUSINESS:

a. Discussion/Related Action to Adopt RESOLUTION #22-17 A Declaring the City-Owned Property at the Northwest Corner of State Highway 115 and Fourth Street (APN 045-281-006) to be Surplus

   Jeorge Galvan, City Planner

   Mr. Galvan explained that an inquiry had been made about the subject property, which now requires that the property be officially declared surplus, listed for sale and right of first refusal given to any proposed low-income housing development. Mr. Wells reminded the Council that this property had been an asset of the former Holtville Redevelopment Agency that had been directed to be sold by the state in the Long Range Property Management Plan adoption process in 2015.

   A motion was made by Mr. Anderson and seconded by Mr. Layton to adopt the resolution as presented. The motion passed in the form of a roll call vote.

   AYES:  Anderson, Goodsell, Layton, Pacheco
   NOES:  None
   ABSENT:  Ward
   ABSTAIN:  None

b. Discussion/Related Action to Adopt RESOLUTION #22-18 Authorizing an Agreement with the State of California and Cal OES for the Temporary Transfer of a Type VI Wildland Engine to the Holtville Fire Department.

   Nick Wells, City Manager

   Mr. Wells asked Chief Silva to lead the discussion on the topic, as he was in attendance.

   Chief Silva explained that state and CalOES has seen the need for more mobility in fighting the many wildland fires in the state, which led to the purchase of a fleet of these engines, which may be said to resemble a utility pickup truck. As a frequent responder to Strike Team calls, Holtville Fire was offered the opportunity to participate in the program, which basically loans the unit to the local agency with the understanding that the agency with the understanding that it will respond with staff to future Strike Team calls. In return, HFD is permitted to use the vehicle in some instances locally.

   A motion was made by Mr. Layton and seconded by Mr. Anderson to adopt the resolution as presented. The motion passed in the form of a roll call vote.

   AYES:  Anderson, Goodsell, Layton, Pacheco
   NOES:  None
c. Discussion/Related Action Regarding a Letter of Support for the Imperial County Lithium Valley Economic Opportunity Investment Plan  

Nick Wells, City Manager

Mr. Wells deferred to Mr. Goodsell to describe the basics of the proposed project to extract lithium from the brine water produced in the geothermal energy plants. Some technical questions were asked that neither Mr. Wells nor Mr. Goodsell could answer, however Mr. Wells mentioned that a representative of the County of Imperial would be giving a presentation at the next meeting that may have more extensive data. Mr. Anderson suggested that we wait to find out more then, which drew a consensus, so the item was tabled until the May 9, 2022 meeting.

3. INFORMATION ONLY: None

4. STAFF REPORTS:
   a. City Manager Report Nick Wells
   b. Finance Supervisor - Adriana Anguis mentioned that the software upgrade is going well
   c. Police Chief - Roy Patterson
   d. Water/Wastewater Supervisor - Frank Cornejo
   e. Public Works Foreman – Alex Chavez

5. Items for Future Meetings: None

6. ADJOURNMENT: There being no further business to come before the Council, Mr. Pacheco adjourned the meeting at 7:05 PM.
<table>
<thead>
<tr>
<th>Check Issue Date</th>
<th>Check Number</th>
<th>Vendor Number</th>
<th>Vendor Name</th>
<th>Payee</th>
<th>Invoice Number</th>
<th>GL Account</th>
<th>Invoice Amount</th>
<th>Check Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>04/27/2022</td>
<td>44175</td>
<td>8987</td>
<td>ACE HARDWARE</td>
<td>C95681</td>
<td>10-31150-44200</td>
<td>45.85</td>
<td>45.85</td>
<td></td>
</tr>
<tr>
<td></td>
<td>44175</td>
<td>8987</td>
<td>ACE HARDWARE</td>
<td>C96207</td>
<td>10-22080-4420</td>
<td>48.01</td>
<td>48.01</td>
<td></td>
</tr>
<tr>
<td></td>
<td>44175</td>
<td>8987</td>
<td>ACE HARDWARE</td>
<td>C96142</td>
<td>10-31140-44200</td>
<td>34.22</td>
<td>34.22</td>
<td></td>
</tr>
<tr>
<td></td>
<td>44175</td>
<td>8987</td>
<td>ACE HARDWARE</td>
<td>C96876</td>
<td>10-22080-4428</td>
<td>86.17</td>
<td>86.17</td>
<td></td>
</tr>
<tr>
<td></td>
<td>44175</td>
<td>8987</td>
<td>ACE HARDWARE</td>
<td>C96820</td>
<td>10-22080-4420</td>
<td>78.70</td>
<td>78.70</td>
<td></td>
</tr>
<tr>
<td></td>
<td>44175</td>
<td>8987</td>
<td>ACE HARDWARE</td>
<td>C96968</td>
<td>10-22080-4420</td>
<td>8.61</td>
<td>8.61</td>
<td></td>
</tr>
<tr>
<td></td>
<td>44175</td>
<td>8987</td>
<td>ACE HARDWARE</td>
<td>C96994</td>
<td>10-22080-4416</td>
<td>24.95</td>
<td>24.95</td>
<td></td>
</tr>
<tr>
<td></td>
<td>44175</td>
<td>8987</td>
<td>ACE HARDWARE</td>
<td>C96915</td>
<td>10-22080-4420</td>
<td>26.93</td>
<td>26.93</td>
<td></td>
</tr>
<tr>
<td></td>
<td>44175</td>
<td>8987</td>
<td>ACE HARDWARE</td>
<td>C97746</td>
<td>10-31150-44200</td>
<td>101.70</td>
<td>101.70</td>
<td></td>
</tr>
<tr>
<td></td>
<td>44175</td>
<td>8987</td>
<td>ACE HARDWARE</td>
<td>C98119</td>
<td>10-22080-4420</td>
<td>43.08</td>
<td>43.08</td>
<td></td>
</tr>
<tr>
<td></td>
<td>44175</td>
<td>8987</td>
<td>ACE HARDWARE</td>
<td>C98284</td>
<td>10-22080-4416</td>
<td>8.38</td>
<td>8.38</td>
<td></td>
</tr>
</tbody>
</table>

Total 44175: 506.60

<table>
<thead>
<tr>
<th>Check Issue Date</th>
<th>Check Number</th>
<th>Vendor Number</th>
<th>Vendor Name</th>
<th>Payee</th>
<th>Invoice Number</th>
<th>GL Account</th>
<th>Invoice Amount</th>
<th>Check Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>04/27/2022</td>
<td>44176</td>
<td>1065</td>
<td>ACME SAFETY &amp; SUPPLY CO.</td>
<td>150117</td>
<td>10-31140-44200</td>
<td>1,984.76</td>
<td>1,984.76</td>
<td></td>
</tr>
<tr>
<td></td>
<td>44176</td>
<td>1065</td>
<td>ACME SAFETY &amp; SUPPLY CO.</td>
<td>150290</td>
<td>10-31140-44200</td>
<td>281.45</td>
<td>281.45</td>
<td></td>
</tr>
</tbody>
</table>

Total 44176: 2,266.21

<table>
<thead>
<tr>
<th>Check Issue Date</th>
<th>Check Number</th>
<th>Vendor Number</th>
<th>Vendor Name</th>
<th>Payee</th>
<th>Invoice Number</th>
<th>GL Account</th>
<th>Invoice Amount</th>
<th>Check Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>04/27/2022</td>
<td>44177</td>
<td>8721</td>
<td>ALEJANDRO ESTRADA</td>
<td>1348</td>
<td>12-31610-4620</td>
<td>2,520.00</td>
<td>2,520.00</td>
<td></td>
</tr>
</tbody>
</table>

Total 44177: 2,520.00

<table>
<thead>
<tr>
<th>Check Issue Date</th>
<th>Check Number</th>
<th>Vendor Number</th>
<th>Vendor Name</th>
<th>Payee</th>
<th>Invoice Number</th>
<th>GL Account</th>
<th>Invoice Amount</th>
<th>Check Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>04/27/2022</td>
<td>44178</td>
<td>2378</td>
<td>AT&amp;T</td>
<td>18022614</td>
<td>10-31150-44250</td>
<td>805.76</td>
<td>805.76</td>
<td></td>
</tr>
</tbody>
</table>

Total 44178: 805.76

<table>
<thead>
<tr>
<th>Check Issue Date</th>
<th>Check Number</th>
<th>Vendor Number</th>
<th>Vendor Name</th>
<th>Payee</th>
<th>Invoice Number</th>
<th>GL Account</th>
<th>Invoice Amount</th>
<th>Check Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>04/27/2022</td>
<td>44179</td>
<td>7800</td>
<td>AUTO ZONE COMMERCIAL</td>
<td>5648472225</td>
<td>10-22080-4428</td>
<td>193.67</td>
<td>193.67</td>
<td></td>
</tr>
<tr>
<td></td>
<td>44179</td>
<td>7800</td>
<td>AUTO ZONE COMMERCIAL</td>
<td>5648472226</td>
<td>10-22080-4428</td>
<td>22.00</td>
<td>22.00</td>
<td></td>
</tr>
</tbody>
</table>

Total 44179: 171.67

<table>
<thead>
<tr>
<th>Check Issue Date</th>
<th>Check Number</th>
<th>Vendor Number</th>
<th>Vendor Name</th>
<th>Payee</th>
<th>Invoice Number</th>
<th>GL Account</th>
<th>Invoice Amount</th>
<th>Check Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>04/27/2022</td>
<td>44180</td>
<td>1227</td>
<td>BABCOCK &amp; SONS, INC.</td>
<td>CD20713-22</td>
<td>11-31520-44301</td>
<td>17.64</td>
<td>17.64</td>
<td></td>
</tr>
<tr>
<td></td>
<td>44180</td>
<td>1227</td>
<td>BABCOCK &amp; SONS, INC.</td>
<td>CD20720-22</td>
<td>12-31810-4430</td>
<td>163.16</td>
<td>163.16</td>
<td></td>
</tr>
<tr>
<td></td>
<td>44180</td>
<td>1227</td>
<td>BABCOCK &amp; SONS, INC.</td>
<td>CD20724-22</td>
<td>12-31810-4430</td>
<td>163.16</td>
<td>163.16</td>
<td></td>
</tr>
</tbody>
</table>

Total 44180: 343.96

<table>
<thead>
<tr>
<th>Check Issue Date</th>
<th>Check Number</th>
<th>Vendor Number</th>
<th>Vendor Name</th>
<th>Payee</th>
<th>Invoice Number</th>
<th>GL Account</th>
<th>Invoice Amount</th>
<th>Check Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>04/27/2022</td>
<td>44181</td>
<td>4617</td>
<td>BAJA DESERT TIRE</td>
<td>S21-4365</td>
<td>10-22080-4428</td>
<td>20.00</td>
<td>20.00</td>
<td></td>
</tr>
</tbody>
</table>

Total 44181: 20.00

<table>
<thead>
<tr>
<th>Check Issue Date</th>
<th>Check Number</th>
<th>Vendor Number</th>
<th>Vendor Name</th>
<th>Payee</th>
<th>Invoice Number</th>
<th>GL Account</th>
<th>Invoice Amount</th>
<th>Check Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>04/27/2022</td>
<td>44182</td>
<td>2030</td>
<td>BLUE SHIELD OF CALIFORNIA</td>
<td>2210300109</td>
<td>12-31620-4230</td>
<td>6,783.94</td>
<td>6,783.94</td>
<td></td>
</tr>
</tbody>
</table>

Total 44182: 6,783.94

M = Manual Check, V = Void Check
<table>
<thead>
<tr>
<th>Check Issue Date</th>
<th>Check Number</th>
<th>Vendor Number</th>
<th>Payee</th>
<th>Invoice Number</th>
<th>Invoice GL Account</th>
<th>Invoice Amount</th>
<th>Check Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>04/27/2022</td>
<td>44183</td>
<td>2320</td>
<td>COUNTY MOTOR PARTS</td>
<td>290273</td>
<td>10-21070-4428</td>
<td>343.71</td>
<td>6,783.94</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>PUBLIC W.</td>
</tr>
<tr>
<td>04/27/2022</td>
<td>44184</td>
<td>1248</td>
<td>EMERGENCY MEDICAL PRODU</td>
<td>2334000</td>
<td>10-22080-4420</td>
<td>391.22</td>
<td>391.22</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>EMERGENCY MEDICAL PRODU</td>
<td>2334001</td>
<td>10-22080-4431</td>
<td>442.84</td>
<td>442.84</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>FIRE DEPT.</td>
</tr>
<tr>
<td>04/27/2022</td>
<td>44185</td>
<td>9040</td>
<td>FIRE-ETC</td>
<td>166542</td>
<td>10-22080-4314</td>
<td>370.19</td>
<td>370.19</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>FIRE DEPT.</td>
</tr>
<tr>
<td>04/27/2022</td>
<td>44186</td>
<td>2403</td>
<td>HIGH LIN COOLING, LLC</td>
<td>MAY 2022</td>
<td>10-21040-4436</td>
<td>2,000.00</td>
<td>2,000.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>ADMIN</td>
</tr>
<tr>
<td>04/27/2022</td>
<td>44187</td>
<td>1041</td>
<td>HOLTVILLE TACO SHOP</td>
<td>828853</td>
<td>10-22080-4450</td>
<td>67.50</td>
<td>67.50</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>FIRE DEPT.</td>
</tr>
<tr>
<td>04/27/2022</td>
<td>44188</td>
<td>1910</td>
<td>HUMANA</td>
<td>298346397</td>
<td>12-31620-4225</td>
<td>879.12</td>
<td>879.12</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>ADMIN</td>
</tr>
<tr>
<td>04/27/2022</td>
<td>44189</td>
<td>1150</td>
<td>HUMANE SOCIETY OF IMPER</td>
<td>1/22, 2/22, 3/</td>
<td>10-21070-4432</td>
<td>900.00</td>
<td>900.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>ADMIN</td>
</tr>
<tr>
<td>04/27/2022</td>
<td>44190</td>
<td>2297</td>
<td>IMPERIAL COUNTY SHERIFF'S</td>
<td>03312022-1</td>
<td>10-21050-4430</td>
<td>84,764.84</td>
<td>84,764.84</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>ADMIN</td>
</tr>
<tr>
<td>04/27/2022</td>
<td>44191</td>
<td>1026</td>
<td>IMPERIAL IRRIGATION DISTRICT</td>
<td>ELECTRIC A</td>
<td>11-31520-44240</td>
<td>21,435.08</td>
<td>21,435.08</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>ADMIN</td>
</tr>
<tr>
<td>04/27/2022</td>
<td>44192</td>
<td>2137</td>
<td>IMPERIAL IRRIGATION DISTRICT</td>
<td>#0303 MARC</td>
<td>11-31520-44350</td>
<td>2,930.00</td>
<td>2,930.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>ADMIN</td>
</tr>
</tbody>
</table>

M = Manual Check, V = Void Check
<table>
<thead>
<tr>
<th>Check</th>
<th>Check</th>
<th>Vendor</th>
<th>Payee</th>
<th>Invoice</th>
<th>Invoice</th>
<th>Invoice</th>
<th>Check</th>
</tr>
</thead>
<tbody>
<tr>
<td>Issue</td>
<td>Number</td>
<td>Number</td>
<td></td>
<td>Number</td>
<td>GL Account</td>
<td>Amount</td>
<td>Amount</td>
</tr>
<tr>
<td>Date</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>---------</td>
<td>--------</td>
<td>--------------</td>
<td>---------------------</td>
<td>----------</td>
<td>-----------</td>
<td>-----------</td>
<td>-------</td>
</tr>
<tr>
<td>44193</td>
<td>44193</td>
<td>8740</td>
<td>JADE SECURITY SYSTEMS, INC</td>
<td>0188229</td>
<td>12-31610-4430</td>
<td>119.97</td>
<td>119.97</td>
</tr>
<tr>
<td>04/27/2022</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total 44193:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>119.97</td>
</tr>
<tr>
<td>44194</td>
<td>44194</td>
<td>8982</td>
<td>LEAF</td>
<td>13092168</td>
<td>10-22080-4525</td>
<td>118.53</td>
<td>118.53</td>
</tr>
<tr>
<td>04/27/2022</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total 44194:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>118.53</td>
</tr>
<tr>
<td>44195</td>
<td>44195</td>
<td>4619</td>
<td>LUIS M. ESTRADA</td>
<td>339</td>
<td>12-31610-4431</td>
<td>340.00</td>
<td>340.00</td>
</tr>
<tr>
<td>04/27/2022</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total 44195:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>340.00</td>
</tr>
<tr>
<td>44196</td>
<td>44196</td>
<td>1971</td>
<td>METRON - FARNIER</td>
<td>35043</td>
<td>11-31530-47950</td>
<td>10,986.20</td>
<td>10,986.20</td>
</tr>
<tr>
<td>04/27/2022</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total 44196:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>10,986.20</td>
</tr>
<tr>
<td>44197</td>
<td>44197</td>
<td>77779</td>
<td>MT REFRIGERATION</td>
<td>3371</td>
<td>10-31158-44300</td>
<td>95.00</td>
<td>95.00</td>
</tr>
<tr>
<td>04/27/2022</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total 44197:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>95.00</td>
</tr>
<tr>
<td>44198</td>
<td>44198</td>
<td>8011</td>
<td>NICHOLAS WELLS</td>
<td>APRIL 2022</td>
<td>10-12001-4429</td>
<td>87.75</td>
<td>87.75</td>
</tr>
<tr>
<td>04/27/2022</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total 44198:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>87.75</td>
</tr>
<tr>
<td>44199</td>
<td>44199</td>
<td>8761</td>
<td>PEOPLEREADY, INC.</td>
<td>27310034</td>
<td>12-31610-4130</td>
<td>700.50</td>
<td>700.50</td>
</tr>
<tr>
<td>04/27/2022</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>04/27/2022</td>
<td>44199</td>
<td>8761</td>
<td>PEOPLEREADY, INC.</td>
<td>27310035</td>
<td>10-31150-41300</td>
<td>840.60</td>
<td>840.60</td>
</tr>
<tr>
<td>04/27/2022</td>
<td>44199</td>
<td>8761</td>
<td>PEOPLEREADY, INC.</td>
<td>27310036</td>
<td>12-31610-4130</td>
<td>840.60</td>
<td>840.60</td>
</tr>
<tr>
<td>04/27/2022</td>
<td>44199</td>
<td>8761</td>
<td>PEOPLEREADY, INC.</td>
<td>27330275</td>
<td>10-31150-41300</td>
<td>840.60</td>
<td>840.60</td>
</tr>
<tr>
<td>Total 44199:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>3,222.30</td>
</tr>
<tr>
<td>44200</td>
<td>44200</td>
<td>1405</td>
<td>PURCHASE POWER (PITNEY B</td>
<td>MARCH 202</td>
<td>12-31620-4525</td>
<td>2,148.48</td>
<td>2,148.48</td>
</tr>
<tr>
<td>04/27/2022</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total 44200:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>2,148.48</td>
</tr>
<tr>
<td>44201</td>
<td>44201</td>
<td>1176</td>
<td>QUILL CORPORATION</td>
<td>24190881</td>
<td>10-14020-4416</td>
<td>319.95</td>
<td>319.95</td>
</tr>
<tr>
<td>04/27/2022</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total 44201:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>319.95</td>
</tr>
<tr>
<td>44202</td>
<td>44202</td>
<td>8860</td>
<td>RICK'S GROUP DIESEL, INC.</td>
<td>27761</td>
<td>10-22080-4428</td>
<td>1,859.03</td>
<td>1,859.03</td>
</tr>
<tr>
<td>04/27/2022</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total 44202:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>1,859.03</td>
</tr>
<tr>
<td>44203</td>
<td>44203</td>
<td>1040</td>
<td>ROTO ROOTER</td>
<td>203445</td>
<td>10-31158-44300</td>
<td>213.75</td>
<td>213.75</td>
</tr>
<tr>
<td>04/27/2022</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

PUBLIC WORKS
FIRE DEPT.
PUBLIC W.
PUBLIC W.
PUBLIC W.
ADMIN
PUBLIC W.
ADMIN
PUBLIC W.
ADMIN
PUBLIC W.
ADMIN
FIRE DEPT.
ADMIN

M = Manual Check, V = Void Check
<table>
<thead>
<tr>
<th>Check Issue Date</th>
<th>Check Number</th>
<th>Vendor Number</th>
<th>Payee</th>
<th>Invoice Number</th>
<th>Invoice GL Account</th>
<th>Invoice Amount</th>
<th>Check Amount</th>
<th>Category</th>
</tr>
</thead>
<tbody>
<tr>
<td>04/27/2022</td>
<td>44204</td>
<td>8339</td>
<td>SIMNSA HEALTH PLAN</td>
<td>108382</td>
<td>12-31620-4230</td>
<td>3,822.15</td>
<td>213.75</td>
<td>ADMIN</td>
</tr>
<tr>
<td>04/27/2022</td>
<td>44205</td>
<td>2217</td>
<td>SUPERIOR READY MIX CONCR</td>
<td>260778</td>
<td>10-33140-44200</td>
<td>99.59</td>
<td>99.59</td>
<td>PUBLIC W.</td>
</tr>
<tr>
<td>04/27/2022</td>
<td>44206</td>
<td>8116</td>
<td>VANTAGE POINT TRANSFER A</td>
<td>730984</td>
<td>12-31620-4240</td>
<td>7,235.76</td>
<td>7,235.76</td>
<td>ADMIN</td>
</tr>
<tr>
<td>04/27/2022</td>
<td>44208</td>
<td>1231</td>
<td>WALKER &amp; DRISKILL</td>
<td>11720</td>
<td>10-16026-4430</td>
<td>1,065.00</td>
<td>1,065.00</td>
<td>ADMIN</td>
</tr>
<tr>
<td>04/27/2022</td>
<td>44209</td>
<td>9823</td>
<td>XEROX FINANCIAL SERVICES</td>
<td>3180385</td>
<td>12-31620-4525</td>
<td>536.72</td>
<td>536.72</td>
<td>ADMIN</td>
</tr>
<tr>
<td>04/28/2022</td>
<td>44210</td>
<td>8897</td>
<td>DANIEL JONGEWARD</td>
<td>MAY 2022</td>
<td>10-13050-4430</td>
<td>300.00</td>
<td>300.00</td>
<td>FARMERS MKT</td>
</tr>
<tr>
<td>04/29/2022</td>
<td>44211</td>
<td>2394</td>
<td>TONY ANTUNEZ</td>
<td>PP #9 4/29/2</td>
<td>12-00000-2021</td>
<td>1,066.64</td>
<td>1,066.64</td>
<td>ADMIN</td>
</tr>
<tr>
<td>05/04/2022</td>
<td>44212</td>
<td>7935</td>
<td>DYNAMIC CONSULTING ENGIN</td>
<td>340721.01</td>
<td>22-80038-4430</td>
<td>1,581.65</td>
<td>1,581.65</td>
<td>ADMIN</td>
</tr>
<tr>
<td>05/04/2022</td>
<td>44213</td>
<td>8185</td>
<td>IMPERIAL COUNTY ENVIROINM</td>
<td>MAY 2022 FA</td>
<td>10-13050-4430</td>
<td>100.00</td>
<td>100.00</td>
<td>FARMERS MKT</td>
</tr>
</tbody>
</table>

M = Manual Check, V = Void Check
<table>
<thead>
<tr>
<th>Check Issue Date</th>
<th>Check Number</th>
<th>Vendor Number</th>
<th>Payee</th>
<th>Invoice Number</th>
<th>Invoice GL Account</th>
<th>Invoice Amount</th>
<th>Check Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>05/04/2022</td>
<td>44214</td>
<td>9004</td>
<td>ROVE ENGINEERING, INC.</td>
<td>5733</td>
<td>22-80021-4430</td>
<td>86,365.45</td>
<td>86,365.45</td>
</tr>
<tr>
<td>05/04/2022</td>
<td>44214</td>
<td>9004</td>
<td>ROVE ENGINEERING, INC.</td>
<td>5757</td>
<td>22-80021-4430</td>
<td>129,953.35</td>
<td>129,953.35</td>
</tr>
</tbody>
</table>

Total 44214: 216,318.80

Grand Totals: 425,474.19

Dated: __________________________

Mayor: __________________________

City Council: ____________________

City Recorder: ___________________

Report Criteria:
- Report type: Invoice detail
- Check Type = (>) "Adjustment"

M = Manual Check, V = Voic Check
City of Holtville
REPORT TO COUNCIL

DATE ISSUED: May 4, 2022
FROM: Nick Wells, City Manager
SUBJECT: Authorizing a Letter of Support for Imperial County’s Lithium Valley Economic Opportunity Investment Plan

ISSUE:
Shall the City Council direct staff to issue a Letter of Support to the governor and other state representatives for Imperial County’s Lithium Valley Economic Opportunity Investment Plan?

DISCUSSION:
The City has been approached by multiple entities, including the County of Imperial, Imperial Valley College and the Imperial Valley Economic Development Corporation to express support for the Lithium Valley Project, a proposal to extract lithium and other rare-earth minerals at the Salton Sea. This endeavor would provide materials necessary for a battery production facility planned as part of the project, as lithium is a vital component in rechargeable batteries for portable computers, electric vehicles and battery storage.

Currently, more than 80% of the world’s raw lithium is mined in Australia, Chile, and China, with China controlling more than half of the world’s lithium processing and has three-fourths of the lithium-ion battery mega factories in the world, according to the International Energy Agency. The United States accounts for only 1% of global lithium being mined and processed.

Imperial County is blessed with an abundance of Geothermal brine at the Salton Sea. The earth-heated brine is rich in critical minerals needed for the production of batteries and alloys, including lithium, manganese and zinc. Industry professionals estimate there may be as much as fifteen (15) million tons of lithium in Imperial County that would take 50-100 years to extract.

More information provided by the County of Imperial is attached. Please note that the included letter was changed to specifically delineate requests being made of the state.

FISCAL IMPACT:
Negligible direct revenue for the City, but could be an economic boon to Valley communities on the north end and to Imperial County as a whole.

RECOMMENDATION:
Direct the City Manager to execute a letter of support.

ALTERNATIVES:
Choose not to act or give staff alternate direction.
April 25, 2022

Governor Gavin Newsom  The Honorable Ben Hueso  The Honorable Eduardo Garcia
1021 O Street, Suite 9000  California State Senate  California State Assembly
Sacramento, CA 95814  1021 O Street, Suite 7340  1021 O Street, Suite 8120
Sacramento, CA 95814  Sacramento, CA 95814

RE: **Support for Imperial County’s Lithium Valley Economic Opportunity Investment Plan**

Dear Governor Newsom, Senator Hueso and Assemblyman Garcia:

Please accept this letter to demonstrate the City of Holtville’s strong support for Imperial County’s Lithium Valley Economic Opportunity Investment Plan. For reasons of economic prosperity locally and the domestic production benefit for the nation as a whole, we recognize this project as extremely vital.

Imperial County includes several disadvantaged communities and is one of the poorest counties in the state. We believe this proposal, among other efforts, enables an efficient, secure and fair development of an industry that has the potential to propel and improve the economic and environmental future of Imperial County residents for generations to come.

In order to ensure that we create the environment necessary to realize the massive potential for the County, California, and the nation, we need to be both thoughtful and aggressive in our development of this opportunity. For that reason, the Imperial County Board of Supervisors has adopted the Lithium Valley Economic Opportunity Investment Plan (“Plan”). This Plan articulates the local, statewide, and national benefits of this endeavor. It also prescribes the specific activities we believe to be necessary for the County, the State, and the Federal governments to undertake in order to best capitalize on those benefits.

The Plan outlines several specific requests of the State, such as:

- *the increase of the County’s delegated authority to permit geothermal power plants from 49.9 to 99.9 MWs;*

- *funding of $5 million to the County for the creation of a Lithium Valley Specific Plan and Programmatic Environmental Impact Report (EIR) to assist with providing industry with a clear timeline for project delivery;*

- *funding for a Lithium Valley Development Office for 10 years that will provide direct feedback to the development on project status and shepherd projects through the permitting and planning process;*

- *support and assistance in the creation of an Imperial County Severance Tax or Resource Levy for critical minerals wherein fees would be directed to infrastructure, environmental mitigation, and community enhancements;*
• funding for a Cal Poly or similar higher education campus in Imperial County, or the expansion of current or past efforts to provide the engineers and chemists needed to work in the lithium development sector;

• seed funding for a reference lab for lithium purity testing at or near the extraction facilities for quality control purposes; and

• annual funding for the period of 5 years for a new Go-Biz Tax Credit for lithium/rare-mineral mining at Lithium Valley.

Given the critical nature of this endeavor, we strongly urge you to do everything you can to assist Imperial County in making this plan a reality. We greatly appreciate your time and attention. If you have any questions please contact me at either of the contact points below.

Sincerely,

Nicholas D. Wells, City Manager
NWells@Holtville.ca.gov
(760) 356-2831 Voice

cc: Jesus Eduardo Escobar, Chair - Imperial County Board of Supervisors
LITHIUM VALLEY ECONOMIC OPPORTUNITY INVESTMENT PLAN

Summary

Lithium/rare-mineral mining/processing/manufacturing and renewable energy generation/storage possess the opportunity to propel the economic future of Imperial County residents for generations.

Introduction

The County of Imperial desires to increase the overall wealth of its residents through private economic investment into the Imperial Valley Region in the form of lithium and rare mineral extraction, processing and manufacturing/packaging for end-user applications and renewable energy generation/storage in the form of geothermal, solar, wind and energy storage. The Imperial County Lithium Valley Economic Opportunity Investment Plan will be accomplished through specific actions of the County of Imperial, State of California and the United States Federal Government.

Lithium is a vital mineral in the rechargeable batteries used by consumers in portable computing devices, electric vehicles and battery storage. More than 80% of the world’s raw lithium is mined in Australia, Chile, and China. Currently, China controls more than half of the world’s lithium processing and refining and has three-fourths of the lithium-ion battery mega factories in the world, according to the International Energy Agency.

Today, the United States has only 1% of global lithium being mined and processed, according to the U.S. Geological Survey. Imperial County, California is blessed with an abundance of Geothermal Brine at the Salton Sea. The earth heated brine is rich in critical minerals needed for the production of batteries and alloys, including lithium, manganese and zinc.

Industry professionals estimate there may be as much as fifteen (15) million tons of lithium in Imperial County that would take 50-100 years to extract. Additionally, there is an estimated 1,000-1,500 MW of additional geothermal energy generation available. The mining of lithium (and other rare-earth minerals) in addition to geothermal power generation provide the opportunity for the United States to have greater control over needed material in the supply chain for electric vehicles and consumer/commercial electronics while providing greater stability to our energy supply.

Benefits of Economic Investment

County (Local)

**Employment** opportunities (construction and operation).

**Education/training** opportunities for persons desiring a career in lithium/rare mineral extraction, processing and manufacturing/processing or renewable energy generation/storage from geothermal, wind and energy storage.
Tax Revenue improved and consistent tax base for which the County can provide appropriate government level services to its residents (in the form of public safety, infrastructure, judicial, social services and quality of life including recreational and cultural/arts).

State of California

Employment opportunities which reduce individual reliance on social services.

Education/training providing for an enhanced workforce to propel a variety of industries (primary and secondary).

Tax Revenue providing financial resources to the State of California to fund education (K-16+), infrastructure, public safety, social services and quality of life activities.

Environmental improvements by providing necessary products to propel rechargeable zero-emission transportation.

Digital connectivity and productivity by providing necessary resources used for consumer and commercial application communication.

Vertical production capability to increase assembly/manufacturing in California, creating products exported domestically and internationally.

Energy Supply stability is enhanced by additional base-load renewable energy generation from geothermal facilities providing needed power when solar/wind is unable to produce.

Renewable Energy compliant with Renewable Portfolio Standards (RPS) in the form of geothermal energy generation produced in California for Californian’s.

United States Federal Government

National Security: lithium/rare-minerals and renewable energy generation are key to the National Security interests of the United States. The case for renewable energy is simple – its cleaner and safer for the environment and it is domestically produced. For lithium and rare-minerals, high value communication products (both consumer and commercial scale) depend on these elements. Reliance on foreign nations for these products places our communication systems at risk of geopolitical instability.

Environmental transformation: as the United States continues marching toward rechargeable vehicles, lithium is an essential element for batteries. In order to achieve its climate change goals, the country needs a long-term, stable and preferably domestic source of lithium, otherwise the United States is at the mercy of other nations which again exposes our interests to geopolitical instability.

Supply Chain Certainty: historically, United States consumer demand for passenger vehicles and light trucks exceeds fifteen million vehicles per annum. This is exclusive of commercial and mass-transit vehicles. The ability to deliver vehicles to consumers at a “affordable” price is dependent on mass production in order to maximize efficiency. Supply chain certainly is at the heart of scaled efficiency. As with many other raw and semi-finished materials, it is incumbent on the United States to have capacity within our nation.
Self-Determination

In its purest form, self-determination is defined as the process by which a person controls their own life. For purposes of the Lithium Valley Economic Opportunity Investment Plan this shall be defined as the process by which the County of Imperial controls its economic future as it relates to lithium/rare mineral extraction, processing, manufacturing and renewable energy generation and storage through specific actions that will be taken with intention and transparency.

Specific Actions of the County of Imperial

1. Board of Supervisors adopting a Resolution in support of the Lithium Valley Economic Opportunity Investment Plan.
2. Board of Supervisors creating a subcommittee known as the Lithium Valley Economic Opportunity Investment Plan Subcommittee comprised of two (2) members of the Board of Supervisors.
3. Creation of an internal working group to the County Board of Supervisors to include:
   - Lithium Valley Subcommittee (2 persons of the Board of Supervisors)
   - County Executive Officer
   - County Counsel
   - County Director of Planning and Development Services
   - County Director of Intergovernmental Relations
   - Contract Economist/Economic Development Consultant to the County.
4. County of Imperial seeking voter approval to establish appropriate remuneration for lithium/rare mineral mining and power generation/storage to provide appropriate financial benefits to the County (as a municipal corporation) and community organizations that further the economic interests of the region. Said remuneration shall be used to address environmental impacts of industry and infrastructure improvements. The remuneration vehicle shall provide tax credits for lithium/rare mineral extraction used within Imperial County for mid-stream processes (may include but not be limited to processing and manufacturing).
5. County of Imperial establishing a Lithium Valley Project Ombudsperson to work directly with economic investors seeking to engage in lithium/rare-mineral mining and renewable energy generation to provide enhanced communication by and between internal departments to the County as well as assistance in communication with State and Federal Agencies.
6. County of Imperial exploring economic viability of an Enhanced Infrastructure Finance District (EIFD) to finance infrastructure improvements.
7. County of Imperial providing leadership (Subcommittee of the Board of Supervisors) and professional staff resources for which to locally implement the specific actions requested of the State of California and the United States Federal Government, including the following:
   a. Effectuate rule changes giving local jurisdictions authority to entitle and permit up to 99.9 MW of energy generation and changes to definition of “net-to-grid”.
   b. Create a Specific Plan (SP) for Lithium Valley within Imperial County.
   c. Create a Programmatic Environmental Impact Report (EIR) for Lithium Valley within Imperial County
   d. Create and implement the Lithium Valley Development Office to assist with the development of lithium/rare-mineral mining, ancillary processing, assembly and manufacturing and renewable energy generation projects.
e. Assist State and local agencies in the development, construction and operation of a California Polytechnic University or similar institution to provide education and training in support of lithium/rare-mineral mining and renewable energy generation.

**Specific Actions Requested of the State of California**

Governor Newsom identified Lithium Valley in remarks on his fiscal year 2022-23 proposed budget, The California Blueprint which was released on January 10, 2022. “We have what someone described as the Saudi Arabia of lithium right here in the state of California down in Imperial County near the Salton Sea,” Newson remarked.

Imperial County agrees with the Governor’s assessment and Lithium Valley can produce these valuable resources in an environmentally-conscious way. Each proposed lithium extraction plant would be a closed-loop system, without the creation of open pits or solar evaporation ponds. California and the United States can secure a strategic mineral resource and promote environmentally-friendly business practices.

Delegating planning and permitting authority of Geothermal Development up to 99.9 Megawatts generation, to the County of Imperial. (Currently limited to 49.9 Megawatts)

Currently, Imperial County is authorized to permit Geothermal Power Plants that generate up to 49.9 MWs, and a developer wishing to construct a Geothermal Power Plant 50MWs or larger is required to follow the California Energy Commission’s (“CEC”) Application for Certification Process (“AFC”). However, the CEC’s Small Power Plant Exemption Program (“SPPE”) allows for a proposed Thermal Power Plant project to be exempted from the AFC when: 1) the project will generate between 50 and 100 MWs; and 2) the CEC has made a determination that the project will not have a significant effect on the environment or energy resources. Imperial County is respectfully requesting that the (“CEC”) grant our County the ability to permit Geothermal Power Plants up to the maximum 99.9 MWs in accordance with the SPPE.

Further, formally change the definition of “net-to-grid” to provide opportunity for energy generation facilities in Imperial County to deliver power to themselves (parasitic load), adjacent users (affiliated and non-affiliated) and micro-grid users (affiliated and non-affiliated) within five (5) miles of the boundaries of the host site. Host site shall be defined as the parcel at which the power generation facility is located (or all parcels if facility is located on multiple parcels). When said changes are granted by the State of California, it will kick start both the development of mineral recovery and increase the State baseload renewable power portfolio.

**Provide Direct Funding to Imperial County for the Lithium Valley Specific Plan and Programmatic Environmental Impact Report ($5,000,000) to be available within 30 days of adoption of the FY 2022-23 State Budget**

The Lithium Valley Specific Plan and Program EIR seeks to help meet the State of California’s renewable energy production goals, while providing industry with a clear timeline for project delivery. The Specific Plan’s goal is built upon this effort, expanding the development opportunities, both in additional geothermal energy production along with mineral recovery, hydrogen, biofuels, and renewable (cathode, battery, electric vehicle) manufacturing facilities. The Program EIR ensures consideration of CEQA requirements and environmental impacts on a large project area plus avoids duplication of individual project CEQA reviews.

There are a number of other sectors of the renewability that the Salton Sea Resource has the potential to develop. This includes: 1) creating environmentally safe and renewable mineral recovery through geothermal brine, 2) developing other sustainable fuels such as green hydrogen and bio-based fuels, and 3) recycling and reusing
organic (plant based) and inorganic mineral waste (battery recovery), both diverting from landfills and reducing the depletion of raw materials.

Imperial County released a Specific Plan and Programmatic Environmental Impact Report (EIR) Request for Proposals on January 13, 2022. The responses will be brought to the Imperial County Board of Supervisors in March 2022, with a recommendation to award. We are seeking support and funding of the Lithium Valley Specific Plan and Program EIR, with an estimated cost of $5 million to be made directly available to the County of Imperial within 30 days of adoption of the FY 2022-23 State of California Budget.

**Direct Funding to the County of Imperial for the Lithium Valley Development Office ($500,000 annually, increasing by 5% per annum) for a period of ten (10 years) beginning with the FY 2022-23 State Budget**

Imperial County is seeking support and funding of a Lithium Valley Development Office, located in Imperial County. The office function will be to provide direct feedback to the development on project status and shepherd projects through the County of Imperial permitting and planning offices. In addition, the office will follow the Lithium Valley Specific Plan and Program EIR, answer Industry inquiries, and encourage ancillary business development in Lithium Valley.

The Lithium Valley Development Office will include an economic development officer, civil engineer, planner and analyst. Each position would be limited term and compensated at 30% greater than the current corresponding County pay structure. The team will report to the Imperial County Board of Supervisors and provide collaboration reports to the California Energy Commission, Lithium Valley Commission and Governor’s Office of Economic Development (GOBIZ). The estimated cost is $500,000 annually (increasing by 5% per annum) and would be for a term of ten (10) years, between July 1, 2022, and June 30, 2031.

**State of California Support and Assistance in creation of an Imperial County Severance Tax or Resource Levy for critical minerals (delegated authority to Imperial County)**

In November 2022, the County of Imperial shall seek voter approval to establish appropriate remuneration for lithium/rare mineral mining and power generation/storage to provide appropriate financial benefits to the County (as a municipal corporation) and community organizations that further the economic interests of the region.

The State of California shall support this self-determination effort so that the County of Imperial and its residents will directly benefit from the production of lithium/rare minerals and renewable energy resources being exported elsewhere in California, the nation and internationally. A mineral tax/levy/fee would be directed to infrastructure, environmental mitigation, and community enhancement, all within Imperial County.

**Infrastructure** needs are being identified by Imperial County Public Works and the Lithium Valley Specific Plan. Already, Imperial County has invested in the repair and reopening of two (2) critical bridges that serve the Lithium Valley Area. As the Salton Sea recedes, additional Geothermal resources and mineral extraction sites will need road and utility connection. A guaranteed revenue allows Imperial County to make the improvements, as industry demands grow.

**Environmental mitigation** needs are found at the South Salton Sea. Air pollution dust control projects, wetlands, remediation, land reclamation, and tree planting are some of the measures available. These projects would be on land around or near the Lithium Valley area.
Community enhancement needs are items that make our neighborhoods alive. Imperial County, in partnership with the Cities and Special Districts within the County would begin investment in cultural projects, music, art, parks and education endowment. Celebrating the contributions of our diverse community and encouraging some of the new workforce to locate in our communities.

The State of California will work cooperatively with the County of Imperial relative to any fee/taxation being discussed by State officials in an effort to ensure that such fees/taxes combined with local fees/taxes (for the benefit of the host community/region) do not place an undue burden on the industry, thus making lithium/rare-mineral extraction and geothermal energy generation unfeasible.

Support and Funding of a Cal-Poly campus in Imperial County ($100 million) or Expansion of Current/Past Efforts (including cooperatives with UC Riverside and UC Davis to include educational opportunities in engineering, geology and chemistry for which to train/support the lithium industry in Imperial County)

Imperial County requests the support and funding of a California Polytechnical University in Lithium Valley. A Cal-Poly campus would provide the engineers and chemists needed to work in the geothermal and lithium development sector; as well as any co-locating cathode or battery company workforce needs. The polytechnical college provides opportunities for the vocational and technical development of the workforce as well, plus it would complement the need for supporting our continuing agricultural business.

As an immediate action, the State of California would establish a Cal-Poly extension at the three hundred (300) acres site in Brawley, California. The property was previously donated by a local businessperson with the hopes that a full four-year university would be established. The site has some superstructures, though is currently vacant. The on-site buildings could be remodeled and re-opened to immediately establish a Cal-Poly extension on this land with temporary classrooms/laboratories while a full campus is designed and constructed. The need is immediate.

Support and Provide Seed-Funding a Reference Lab for Lithium Purity Testing

The value and use applicability of metals, minerals and other elements rely on their laboratory-tested purity. Laboratory facilities must be located at or near actual mining facilities for quality control purposes. As the host community for lithium extraction, the Imperial Valley must have appropriate testing facilities to ultimately benefit commercial and consumer applications of lithium and other rare-earth minerals. Such a facility could be run as a cooperative serving many different extraction operations and (ultimately) be paid for out of a remuneration tax or fee.

Go-Biz Tax Credit Carve-Out for Lithium, Geothermal

The County of Imperial requests that the State of California dedicate $5,000,000 annually for new Employment Tax Credits for employers within appropriate NAICS codes making new investments of lithium/rare-mineral mining in Imperial County for a period of five (5) years (time period of FY 2024 through FY 2028). This carve-out would provide the impetus for lithium/rare-mineral mining/processing/manufacturing and geothermal energy generation to begin immediately to meet the market demands and thus providing for supply-chain and environmental benefits to the State of California sooner.

Executive Order or Legislative Action exempting lithium/rare-mineral and geothermal producers from additional compliance from CEQA after PEIR and SP

The County of Imperial requests that the State of California take an executive or legislative action that results in the exclusion of current and future projects that are within the County’s (to be created) Specific Plan and
Programmatic Environmental Impact Report from further environmental review, such as the California Environmental Quality Act (CEQA).

**Specific Actions Requested of the United States Federal Government**

The United States Department of Energy (U.S. energy Secretary Granholm) produced the National Blueprint for Lithium Batteries (released in June 2021). It outlined the need for lithium production as a means of propelling the United States economy and providing for environmental improvements. It quotes President Biden’s Executive Order 14008 “Tackling the Climate Crisis Home and Abroad” (1/27/21). Lithium/rare-mineral mining and renewable energy generation domestically helps reduce American reliance on foreign sources for needed manufacturing inputs and energy production.

The Infrastructure Investment and Jobs Act of 2021 provides $1.2 trillion of future spending from the United States Federal Government on various programs and projects. Included in this is about $550 billion of direct spending on infrastructure projects. Imperial County’s Lithium Valley Economic Opportunity Investment Plan needs the direct involvement and investment from the Federal Government.

The Infrastructure Bill included future spending in the following categories that can be used to propel the Lithium Valley Economic Opportunity Investment Plan:

- **Roads & Bridges**: $157 billion
- **Railways**: $66 billion
- **Electrical Grid**: $65 billion
- **Environmental Remediation**: $21 billion

Portions of the Infrastructure Bill can be utilized to help propel investment in lithium/rare-mineral mining and renewable energy generation in Imperial County:

- **Roads & Bridges** ($157 billion): Imperial County needs an allocation of $50 million to provide for road and bridge infrastructure to portions of the region where lithium/rare-mineral mining and renewable power generation occur. This will provide the opportunity for increased access in a safe manner for production equipment and construction/operational personnel.

- **Railways** ($66 billion): An estimated 15,000,000 tons of lithium will be extracted over a 50+ year period (Upstream). Some of this material will be used directly in midstream (material processing, and cell manufacturing). Ultimately almost all either upstream or midstream material/products will be exported out of Imperial County to end-users. Rail is an efficient and effective means to move these materials and goods. Imperial County needs $1 billion of railway upgrades in the form of additional tracks, loading and siding/spur infrastructure.

- **Electrical Grid** ($65 billion): The process of lithium and rare-mineral extraction (in the case of Imperial County) also generates significant geothermal (baseload) power. Energy production is reliant on transmission and distribution. Expanded capacity is needed to move energy from Imperial Valley to more populous areas throughout California and the Western United States. Imperial County requests $500 million in funding offsets for grid upgrades and wheeling charges from energy producers.
Environmental Remediation ($21 billion): Lithium battery production will (ultimately) generate an issue at the back end, “End-of-life recycling and reuse”. Without significant advanced planning and investment, this will become an immense environmental issue for generations to come. The Federal Government has the opportunity to utilize funds from the Infrastructure Bill to invest in appropriate facilities for “End of Life Recycling and Reuse.” Imperial County believes such activities should occur where (or near) the lithium was originally mined and processed. The Federal Government should allocate up to $500 million in direct funding and/or loan guarantees for companies that desire to build/operate End of Life Recycling and Reuse facilities in Imperial County to support the lithium battery and technology industry.

Call to Action

The Lithium Valley Economic Opportunity Investment Plan will create billions of dollars of private economic investment in Imperial County producing lithium/rare-minerals and renewable energy helping propel the United States economy for generations. This will result in employment opportunities for residents of the region and tax revenue at the local, state and federal government.

The success of the Lithium Valley Economic Opportunity Investment Plan relies on the adoption and funding of the Plan at all levels of government (County, State and Federal). The actions needed by each level of government are outlined quantitively within the plan. It is incumbent on each participant to take immediate action on their portion of the plan in order to achieve the desired outcome for economic investment.
DATE ISSUED: May 5, 2022

FROM: Nick Wells, City Manager

SUBJECT: Resolution No. 21-19 Authorizing a Contract with Legakes Co Grant Management to Administer Grant Activities in Association with the City's HOME Program Loan Designated for the AMG Sunset Rose Senior Apartments Project

ISSUE:

Shall the City Council adopt Resolution No. 21-19, authorizing Execution of a contract with Legakes Co Grant Management to administer grant activities in Association with the City's HOME Investment Partnerships Program (HOME) Loan Designated for the AMG Sunset Rose Senior Apartments Project

BACKGROUND:

On January 6, 2020, the City approved a Conditional Use Permit (CUP) for AMG & Associates for the construction of the Sunset Rose Senior Apartments project located at 704 East Third Street. The proposed project will include construction of two apartment buildings containing 32 units on the site. The larger original property was subdivided into three parcels, two of which will contain each of those structures, with the third to be used for the shared retention basin. On November 15, 2021, the Planning Commission conducted its public hearing approving the Tentative Parcel Map, Conditions of Approval, and Report of Investigation. The City Council then ratified those actions.

The project is to be funded through a variety of sources, including tax credits and a grant procured through the City via the State HOME Investment Partnership Program (“HOME”). The HOME Program provides federal assistance through the US Department of Housing and Urban Development (HUD) to construct affordable housing, particularly housing for low- and very low-income families, providing approximately $2 billion each year.

After Council approval, the Developer prepared an application on behalf of the City and the project was allocated just over $5.8 million at 3% interest for a 55-year term. AMG has continued to work with staff on the necessary paperwork and compliance for the program.

PROCUREMENT:

The HOME funding delineates $100,000 to cover the City's administrative costs to get the funding in place and to administer the construction funding throughout that phase of the project. A Request for Proposals for qualified firms was advertised in March, yielding two respondents

<table>
<thead>
<tr>
<th></th>
<th>California Consulting</th>
<th>Legakes Company</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fees</td>
<td>$125,000</td>
<td>$73,500</td>
</tr>
<tr>
<td>Expenses</td>
<td>$1,000</td>
<td>$0</td>
</tr>
<tr>
<td>Total</td>
<td>$126,000</td>
<td>$73,500</td>
</tr>
</tbody>
</table>
The City has utilized both firms over the past few years. Legakes Co has proven to be knowledgeable and responsive in grant administration. Although they do not have prior experience with HUD and/or HCD programs, staff met with the principle and are satisfied that the experience their firm brings coupled with the straightforward nature of this specific grant should be well within the capabilities demonstrated by their firm.

**FISCAL IMPACT:**

As stated, the funding for administration more than covers the proposed fee, leaving some additional funding for staff time, both in-house and through The Holt Group.

**CITY MANAGER RECOMMENDATION:**

It is recommended that the City Council authorize engaging the Legakes Company for this function.

**ALTERNATIVE:**

Give alternate direction to staff.
A RESOLUTION OF THE HOLTVILLE CITY COUNCIL APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH THE LEGAKES COMPANY GRANT MANAGEMENT FOR ADMINISTRATION OF THE CITY'S HOME INVESTMENT PROGRAM ALLOCATION FOR THE CONSTRUCTION OF THE SUNSET ROSE SENIOR APARTMENTS PROJECT

WHEREAS, the California Department of Housing and Community Development (HCD) is authorized to allocate HOME Investment Partnerships Program (HOME) funds made available from the U.S. Department of Housing and Urban Development (HUD); and

WHEREAS, HOME funds are to be used for the purposes set forth in Title II of the Cranston-Gonzalez National Affordable Housing Act of 1990, in federal implementing regulations set forth in Title 24 of the Code of Federal Regulations, part 92, and in Title 25 of the California Code of Regulations commencing with section 8200; and

WHEREAS, in April, 2021, HCD announced that the City of Holtville was awarded a HOME project activity award in the amount of $5,820,330; and

WHEREAS, the City desires to engage a consultant to oversee administration and use of that award; and

WHEREAS, a Request for Proposals was advertised on March 3, 2022, seeking qualified firms to perform these functions; and

WHEREAS, City staff has reviewed the proposal from California Consulting and Legakes Co Grant Management and determined that both firms are qualified to perform the duties in the Scope of Work: and

WHEREAS, the proposed cost and fee schedule from Legakes Co was reviewed determined to be reasonable and their overall proposal was deemed to be most advantageous to meet the needs of the project; and

NOW, THEREFORE, THE HOLTVILLE CITY COUNCIL DOES HEREBY RESOLVE, DETERMINE AND AUTHORIZE AS FOLLOWS:

1. Hereby approve a Professional Services Agreement with Legakes Co Grant Management in the amount of $73,500 for Administration of the City's HOME project activity award designated for the Sunset Rose Senior Apartments Project.

2. That the City Manager, or his designee is hereby authorized and empowered to execute such an agreement in the name of the City of Holtville.

3. That the foregoing is true, correct and adopted.

PASSED, APPROVED AND ADOPTED by Holtville City Council at a regular meeting held on this 09th day of May, 2022, by the following roll call vote:

AYES:

NOES:
RFP RESPONSE

PREPARED FOR:

Grant Administrative Services for the development of
SUNSET ROSE AFFORDABLE HOUSING SENIOR APARTMENTS
City of Holtville
121 West Fifth Street
Holtville, CA 92250
ATTN: Nick Wells

FUNDED BY:

HOME INVESTMENT PARTNERSHIP PROGRAM through the
U.S. Department of Housing and Urban Development "HUD"

SUBMITTED BY:

Kalli Legakes
CEO
t: 760-791-8732
e: kalli@legakes.com
March 21, 2022

Mr. Nick Wells  
City Manager  
City of Holtville

Dear Mr. Wells:

Enclosed with this letter is Legakes Co.’s response to the Development of Sunset Rose Affordable Housing Senior Apartments RFP requesting Grant Administrative Services. Legakes Co. confirms our ability to accommodate a demand for services and fulfill obligations as a professional grant management firm.

Legakes Co. is solely focused on assisting local, state and non-profit government organizations in fulfilling regulated grant deliverables and requirements, as outlined by the respective granting agency. Legakes Co. is a leading provider of grant management solutions in the Southern California desert region, servicing the Imperial and San Diego Counties with an industry-forward approach to grant funding, management, accounting and recording. Legakes Co. streamlines the grant planning and procurement process, simplifying grant documentation and deliverable management for clients.

In total, Legakes Co. has secured and managed approximately 5 million in direct government funding for projects in the Imperial County. Our experienced company understand the varying grant requirements amongst granting agencies and works with clients to accomplish all project deliverables in an efficient and timely manner. A small, yet mighty team, our dedicated 4 full-time employees come from diverse backgrounds, offering varying levels of expertise in grant industry standards. Together, they make Legakes Co. a partner who can span the entire range of helping clients manage and accomplish their grant deliverables and requirements within a desired and feasible project timeline.

Our response reflects how Legakes Co.’s compelling capabilities uniquely position us to help the City of Holtville build and deliver a successful housing development for senior citizens. As Imperial Valley natives, our team understands the vital significance of this project for the County as a whole and confirms our commitment to becoming further equipped with all existing and changing HUD requirements, policies and strategic relationships to further the mission of building affordable housing for seniors with the overall goal of increasing the City’s population to stimulate the local economy.

Thank you for your time and consideration. If you require any further information or clarification of any of the elements of our proposal, please contact us via email or telephone.

Sincerely,
Kalli Legakes  
CEO Legakes Co.
# Table of Contents

<table>
<thead>
<tr>
<th>Page</th>
<th>Section</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Cover Letter / Letter of Intent</td>
</tr>
<tr>
<td>2</td>
<td>Table of Contents</td>
</tr>
<tr>
<td>3</td>
<td>Company Information</td>
</tr>
<tr>
<td>4-5</td>
<td>Services to Perform / Scope of Work</td>
</tr>
<tr>
<td>6-7</td>
<td>Experience / Qualifications</td>
</tr>
<tr>
<td>8</td>
<td>References / Timeline</td>
</tr>
<tr>
<td>9</td>
<td>Budget</td>
</tr>
</tbody>
</table>
### Company Information

<table>
<thead>
<tr>
<th>Location:</th>
<th>Local Firm</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Imperial Valley native owned and operated</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Address/Office:</th>
<th>196 W. Aten Rd</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Imperial, CA 92251</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Owners:</th>
<th>Kalli Legakes, CEO</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Status:</th>
<th>Corporation</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Authorized Respondent:</th>
<th>Kalli Legakes</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Primary Contact:</th>
<th>Kalli Legakes, CEO</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><a href="mailto:kalli@legakes.com">kalli@legakes.com</a></td>
</tr>
<tr>
<td></td>
<td>(760) 791-8732</td>
</tr>
</tbody>
</table>
Services to Perform

As the Grant Management provider, Legakes Co. will provide the following services:

1 - Accomplish all project deliverables as outlined in "Sunset Rose Senior Affordable Housing" grant proposal. Including, but not limited to:
   • Oversight preparation and planning for grant from award through construction completion.
   • HUD required document/reporting preparation and planning for grant from award through construction completion.
   • Monitor and maintain all project milestones (deliverables).

2 - Manage and accomplish project set up, including timeline and schedule of events. Manage all vendor and consultant relationships.

3 - Create case binder, per current HCD / HUD requirements.

4 - Prepare and/or submit monthly and annual reports, as identified and required by HUD.
   • Provide reports to City of Holtville designated point of contact for review and/or approval before submission.
   • Record and maintain detailed archive of all reporting and project documentation, accessible by City of Holtville at all times.
   • Prepare presentations and/or reports for City staff and/or City Council, as requested.

5 - Set up Project Profile through HUD website to showcase project work and gain recognition for City of Holtville on a national level.

6 - Create, maintain and manage any socials, press and media documentation to support project with the overall goal of additional recognition aimed to assist in future funding opportunities for the City of Holtville.
Services to Perform

7 - Prepare all Legakes Co. invoices in timely and detailed manner. To include a breakdown of specific hours spent monitoring direct project deliverables.

8 - Train and provide assistance for all City of Holtville staff on all technical services related to grant and specific HUD requirements through the HUD website and/or any additional channels.

9 - Prepare all HUD notices, documents and reports to process any City approved amendments to the Consolidated Plan and or Annual Action Plan.

10 - Assist City of Holtville staff in preparing and planning for subsequent funding applications.

11 - Prepare close-out manual, as directed by HUD requirements and presented to City staff.

12 - Prepare project completion report, as directed by HUD requirements.
Experience

In total, Legakes Co. has secured and managed approximately 5 million in direct government funding for projects in the Imperial County.

Our experienced company understand the varying grant requirements amongst granting agencies and works with clients to accomplish all project deliverables in an efficient and timely manner.

SPECIFIC EXPERIENCE

1. Tree San Diego - Grant Writer, Project Director and Grant Administrator. Grant equated to $1,100,000. Firm wrote and managed grant until completion. Grant length 2015 - 2018.
2. City of El Centro - Grant Writer, Project Director and Grant Administrator. "Imperial Valley Urban Forest" Grant equated to total of $1,101,968 and "El Centro Inventory Program" equated to $1,533,695. Firm wrote and managed entire grant until completion.
   ○ Responsible for compiling all grant documents, reports and feasibility studies. Managed working crews and relationships with partnering entities.
3. Friends of El Centro Community Services Foundation - Grant Writer, Project Director and Grant Administrator. "El Centro Free Trees Program" Grant equated to $1,631,955. Firm wrote and managed entire grant until completion.
   ○ Responsible for compiling all grant documents, reports and feasibility studies. Managed working crews and relationships with partnering entities.
   ○ Grant required homeowner communication and outreach for private property tree plantings. Responsible for all homeowner compliance and coordination.
4. CA ReLeaf - Grant Review Team - Responsible for Reviewing and grading all grant proposals for government appointed agency. Responsible for reviewing all applications and scoring based on qualifications and government mandated guidelines and initiatives. Expert in Disadvantaged and Low Income Community Criteria as well as Green House Gas calculations - a standard of CA Environmental initiatives.

5. CA ReLeaf - Grant Administrator - Responsible for Managing all awardees in the grant process. Once awarded, firm was responsible for overseeing that all project grantees delivered on all initiatives. Responsible for reviewing and giving final sign off on all project final reports.

Team

Kalli Legakes
CEO
11 years Grant Industry, El Centro Native

Diana Alvarado
Team Manager
Bilingual, Calexico Native

Kassandra Calderas
Media Coordinator
Bilingual, Imperial Native

Ciaran McDonald
IT
Bilingual, 6 years in IT
References

Lynnette Short,  
CAL FIRE  
Lynnette.Short@fire.ca.gov  
(619) 937-1410

Alex Cardenas  
IID / City of El Centro  
aacardenas@iid.com  
(760) 996-0487

Amelia Oliver  
CA ReLeaf  
aoliver@californiareleaf.org  
(530) 415-1036

Timeline

Q2 2022

Grant Planning / Reviewing Material  
Revise Detailed Timeline  
Meet with Team  
Identify Project Dates  
Reporting

Q3 / Q4 2022

Project Implementation / Management  
Project Reporting  
Media Coverage

Q1 / Q2 / Q3 2023

Continue Project Implementation / Management  
Project Reporting

Q4 2023

Project Completion Reporting / Close Out
## Budget

<table>
<thead>
<tr>
<th></th>
<th>Cost Per Hour</th>
<th>Hours</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Director</td>
<td>$130</td>
<td>250</td>
<td>$32,500</td>
</tr>
<tr>
<td>Project Assistant</td>
<td>$60</td>
<td>500</td>
<td>$30,000</td>
</tr>
<tr>
<td>IT Tech</td>
<td>$100</td>
<td>50</td>
<td>$5,000</td>
</tr>
<tr>
<td>Media Outreach</td>
<td>$40</td>
<td>50</td>
<td>$2,000</td>
</tr>
<tr>
<td>Social Outreach</td>
<td>$40</td>
<td>100</td>
<td>$4,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$73,500</td>
</tr>
</tbody>
</table>

Total cost not to exceed: $73,500
Offer is valid 45 days after March 21, 2022

Kalli Legakes, CEO
Legakes Co.
City of Holtville

REPORT TO COUNCIL

DATE ISSUED: May 4, 2022
FROM: Nick Wells, City Manager
SUBJECT: Sale of Fireworks

ISSUE:
Shall the City Council approve the request by the Holtville Chamber of Commerce to obtain the Single Vendor Permit for the Sale of “Safe and Sane Fireworks” in Association with 2022 Independence Day Celebrations?

DISCUSSION:
Ordinance No. 483 (2014), allows a maximum of one (1) temporary fireworks stand permit to be issued by the City each calendar year. To be eligible to be awarded the permit, the organization must be a local non-profit, tax exempt entity qualified under Section 501(c)(3) of the Internal Revenue Code. The primary purpose for limiting the number of stands to one is to avoid diluting the profits between such organizations. The ordinance allows the sale of fireworks to commence on June 28th and conclude on July 5th at 9:00 p.m., for a total of seven days. From 2013-2021 (except in 2016 when no permit was issued), the Holtville Chamber of Commerce has been the vendor issued the permit. The Chamber has once again requested that they be the sole local fireworks vendor.

FISCAL IMPACT:
$500 permit revenue for the City.

CONCLUSION & RECOMMENDATION:
Given that no other group has come forward to request the permit and the limited window of time to complete the state permitting requirements, it is recommended that the Chamber be issued the permit.

ALTERNATIVES
Approve the application or choose not to issue a permit
CITY OF HOLTVILLE
121 W. Fifth Street
Holtville, California 92250

APPLICATION FOR FIREWORKS STAND PERMIT

SUBMIT TO:
OFFICE OF THE CITY CLERK

IN ADDITION TO THE APPLICATION THE ***FOLLOWING DOCUMENTS*** ARE REQUIRED AT THE TIME OF SUBMITTAL:

1. Non-profit Organization Status
2. Retail Sales Permit issued by the Office of the California State Fire Marshal
3. Temporary Sales Tax Permit from the California State Board of Equalization
4. Certificate of Insurance naming City as additional insured
5. Property Owner Consent
6. Financial Statement
7. Payment of Application Fee (Amount $500 to be invoiced)
APPLICATION FOR FIREWORKS STAND PERMIT

Complete and return the required application documents by ____p.m. on ____________ with a check in the amount of $500.00 made payable to the City of Holtville. In the event of application denial, the sum of $500.00 shall be returned to the applicant.

Name of Organization: Holtville Chamber of Commerce

Principal and Permanent Meeting
Address: 101 W. 5th St.

City: Holtville State: CA Zip Code: 92250 Telephone: (760) 356-2923

E-mail Address: rosie@holtvillechamber.org

Name of Organization Representative Applying for Permit

Name: Rosie Allegranza Title: Chamber Manager

Mailing Address: 101 W. 5th St.

City: Holtville State: CA Zip Code: 92250 Telephone: (760) 356-2923

E-mail Address: rosie@holtvillechamber.org
Three Principal Officers of the Organization

Name, Title and Address

1. ___JOSEPH DHALLIWAL-PRESIDENT______________________________

2. ___HEATHER VESSEY-GARCIA-VICE PRESIDENT___________________

3. ___IAN WELLS-TREASURER______________________________

Type of Organization:

___Non-Profit______________________________

Date Organization Came Into Existence:

___1952______________________________

Purpose Of Organization:

__PROMOTE COMMERCE IN THE CITY OF HOLTVILLE______________________________

Intended Use Of Funds Realized From Sale Of Fireworks:

__ACTIVITIES & EVENTS RELATED TO PROMOTING COMMERCE IN THE CITY OF HOLTVILLE______________________________

Proposed Location of Fireworks Stand:

__128 E. FIFTH ST. (DIRT LOT CORNER OF FIFTH & FERN)______________________________

Proposed Dates And Hours Of Operation Of Fireworks Stand:

__June 28th – July 4th (Hours will vary by day)______________________________

Number Of Employees Who Will Work At The Fireworks Stand:
Property Owner Information For Fireworks Stand Location

Name And Address Of Property Owner:

_Samuel Vega___128 E. 5th St. Holtville ________________________________

Partnership Information

If you will be partnering with another eligible organization to sell fireworks at the above stated location, please complete the following:

Organization Name: Address:

_N/A_____________________________________________________________

Contact Person: Telephone:

______________________________________________________________

E-mail Address: ________________________________________________

Fireworks Distributor/Wholesaler Information

Company Name: Address:

_TNT Fireworks __________________________ 555 N. Gilbert Ave., Fullerton CA 92833____

Contact Person: Telephone:

_Steve Bennett __________________________ (714) 738-1002________________________

E-mail
Address: _bennetts@tntfireworks.com______________________________________________
ACKNOWLEDGMENT

I declare under penalty of perjury that the above information contained herein is, to the best of my knowledge and belief, true and correct. I further declare that I have read the rules and regulations of the City of Holtville Ordinance 478 which concern the retail sale and storage of fireworks in the City of Holtville and will abide by the contents therein. Subject to the issuance of a license, I agree to provide full accounting of the use and distribution of funds realized from holding such a license.

I also certify that our organization has a principal and permanent place in the City of Holtville and has been established for at least one year prior to the filing of this application; and that we have a bona fide membership of at least 20, the majority of whom reside in the City of Holtville, are employed in the City of Holtville or who are owners or operators of a business located in the City of Holtville.

Signature of Applicant                   Date

Printed Name and Title
PLOT PLAN (SKETCH) AND STAFFING PLAN FOR PROPOSED FIREWORKS STAND LOCATION

Pursuant to the provisions of the Health and Safety Code of California,

I/We hereby am/are applying for a permit to sell as a retailer of “Safe and Sane Fireworks” as defined by the California State Health and Safety Code at:

128 E. fifth St. (Dirt lot- corner of 5th and Fern) Holtville CA 92250

Address
City
State
Zip Code

The Plot Plan (sketch of the proposed site) defines the location of the fireworks stand on the property and the location and distance of all adjacent building(s) on site, in addition to streets, driveways, parking space and property lines in relation to the fireworks stand. Attach a separate sheet if necessary.

The Staffing Plan includes the names of any adult members, spouses of members or adult children of members of the non-profit organization who will sell or otherwise participate in the sale of fireworks at such stand during the proposed days and hours of operation per the City of Holtville Ordinance 478.
INSTRUCTIONS: This form must be completed by the Owner of Record or Lessor of the property.

Permission is hereby granted to _______________ _______________ _______________ and
TNT FIREWORKS
Fireworks Wholesaler/Distributor

HOLTVILLE CHAMBER OF COMMERCE for the exclusive right to use the property
Nonprofit Organization

Located at 128 E. 5TH STREET, HOLTVILLE, CA 92250 in Holtville, CA for a temporary

fireworks stand to sell “Safe and Sane Fireworks” between 12 noon and 10 pm on June 28, between 9
am and 10 pm on June 29 through July 5, and 9 am to 12 noon on July 6 of the same year. All unsold
stock of fireworks shall be returned to the wholesaler/distributor and removed from the City of
Holtville within 24 hours of 12 noon on July 6. All litter shall be removed from the premises.

It is understood that the retail fireworks operation will be conducted in accordance with all City,
County and State regulations.

Owner/Lessor Name: ____________________________________________________________

Address: ______________________________________________________________________

Telephone: _____________________________________________________________________

E-mail: _______________________________________________________________________

Signature: _____________________________________________________________________

Printed Name and Title: __________________________________________________________

Date: _________________________________________________________________________
HOLTVILLE, CHAMBER OF COMMERCE INC
101 W 5TH ST
HOLTVILLE CA 92250-1213

Employer Identification Number: 95-0842396
Person to Contact: MS. COOPER
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Apr. 01, 2012, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in 197809.

Donors may deduct contributions to you as provided in section 170 of the Code. Requests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website www.irs.gov/eo for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,

Stephen E. Paxton
Operations Manager, AM Operations 3
Complete and return all copies to the Office of State Fire Marshal with the required fee of $50.00 made payable to "CAL FIRE". **Applications must be received prior to June 15th of the current year.**

Fire Engineering  
Office of the State Fire Marshal  
PO Box 944246, Sacramento, CA  
94244-2460  
(916) 568-2948

### LICENSEE INFORMATION

<table>
<thead>
<tr>
<th>Name (Last, First): Deeth, Terese</th>
<th>Phone Number:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mailing Address (Street Address, City, CA, Zip): 555 N. Gilbert St., Fullerton, CA, 92833</td>
<td></td>
</tr>
<tr>
<td><strong>Local Contact Person and Phone Number (if different from Licensee above): STEVE BENNETT, (626) 625-7400</strong></td>
<td></td>
</tr>
</tbody>
</table>

### STAND INFORMATION

| Group Name: HOLTVILLE CHAMBER OF COMMERCE - HOL0128 |             |
| Physical Address (Street Address, City, CA, Zip): 128 E. 5TH ST., HOLTVILLE, CA, 92250 |             |
| County of Stand Location: IMPERIAL |             |

### WHOLE SALE FIREWORK VENDOR INFORMATION

| Business Name: AMERICAN PROMOTIONAL EVENTS-WEST | License No.: W-1081 | Phone Number: 714-738-1002 |
| Contact Name: Deeth, Terese | | |

### FIRE AUTHORITY HAVING JURISDICTION

| Fire Department: Holtville Fire Dept. | 549 Fern Ave. |
| Physical Address (Street Address, City, CA, Zip): 121 West 5th Street, Holtville, CA, 92250 |             |

**CAL Fire Validation No.**  
R-0574

02/22/2022

---

**-NOTICE-**

COPY OF THIS NOTICE MUST BE POSTED AT STAND WITH A COPY OF THE LOCAL PERMIT

A validated license has been issued to the organization shown above for the sale of Safe and Sane fireworks at the location indicated. After a permit has been issued by the authority having jurisdiction this license allows the sale of only classified "Safe and Sane" fireworks at the approved location from NOON, June 28th to NOON, July 6th, of the year indicated. **NOTE:** Retail licensees are required to be at least 21 years of age, employees of fireworks stand must be at least 18 and fireworks may not be sold to anyone under age of 16.

For CAL FIRE DAO Use Only: Index-5942, PCA-59420, Source Code- 4129400  
White-Licensee  Yellow-Fire Authority  Pink-SFM File
CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION
TEMPORARY SELLER'S PERMIT

PERMIT NUMBER
265448384 - 00001

HOLTVILLE CHAMBER OF COMMERCE
128 E 5TH ST
HOLTVILLE CA 92250

EFFECTIVE DATE:
June 28, 2022 thru July 4, 2022

IS HEREBY AUTHORIZED TO ENGAGE IN THE BUSINESS OF
SELLING TANGIBLE PERSONAL PROPERTY AT THE ABOVE
LOCATION.

YOU ARE REQUIRED TO OBEY ALL FEDERAL AND
STATE LAWS THAT REGULATE OR CONTROL
YOUR BUSINESS. THIS PERMIT DOES NOT ALLOW
YOU TO DO OTHERWISE.

PLEASE RETAIN THIS DOCUMENT FOR YOUR
RECORDS.

THIS PERMIT IS VALID FOR THE PERIODS SHOWN AND IS NOT TRANSFERABLE.
FOR GENERAL TAX QUESTIONS, PLEASE CALL OUR CUSTOMER SERVICE CENTER AT 1-800-460-7115 (CRS:711).
FOR INFORMATION ON YOUR RIGHTS, CONTACT THE TAXPAYERS' RIGHTS ADVOCATE OFFICE AT 1-888-324-2798.

CDTFA-442-ST REV. 9 (2-22)

A MESSAGE TO OUR PERMIT HOLDER

As a permittee, you have certain rights and responsibilities under the Sales and Use Tax Law. For assistance, we offer the following resources:

- Our website at www.cdtfa.ca.gov.
- Our toll-free Customer Service Center at 1-800-400-7115 (CRS:711). Customer service representatives are available Monday through Friday from 8:00 a.m. to 5:00 p.m. (Pacific time), except state holidays.

As a permittee, you are expected to maintain the normal books and records of a prudent businessperson. You are required to maintain these books and records for no less than four years, and make them available for inspection by a California Department of Tax and Fee Administration (CDTFA) representative when requested. You are also required to know and charge the correct sales or use tax rate, including any local and district taxes.

You must notify us if you are buying, selling, adding a location, or discontinuing your business; adding or dropping a partner, officer, or member; or when you are moving any or all of your business locations. This permit is valid only for the owner specified on the permit. A person who obtains a permit and ceases to do business, or never commenced business, shall surrender their permit by immediately notifying CDTFA in writing at this address: California Department of Tax and Fee Administration, Field Operations Division, P.O. Box 942879, Sacramento, CA 94279-0047. You may also surrender the permit to a CDTFA representative.

If you would like to know more about your rights as a taxpayer, or if you are unable to resolve an issue with CDTFA, please contact the Taxpayers' Rights Advocate Office for help by calling 1-888-324-2798 or by faxing 1-916-323-3319.

As authorized by law, information provided by an applicant for a permit may be disclosed to other government agencies.
CERTIFICATE OF LIABILITY INSURANCE

This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not affirmatively or negatively amend, extend or alter the coverage afforded by the policies below. This certificate of insurance does not constitute a contract between the issuing insurer(s), authorized representative or producer, and the certificate holder.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

**PRODUCER**
Lockton Companies
3280 Peachtree Road NE, Suite #250
Atlanta GA 30305
(404) 460-3600

**CONTACT**

**INSURED**
American Promotional Events, Inc.
1359665
DBA TNT Fireworks, Inc.
555 North Gilbert Avenue
Fullerton CA 92833
HOL0128

**INSURER A:** Everest Indemnity Insurance Company
10851
**INSURER B:** Arch Specialty Insurance Company
21199
**INSURER C:** Berkshire Hathaway Homestate Ins Co
20044

**COVERAGES**

**CERTIFICATE NUMBER:** 17613077

**REVISION NUMBER:** XXXXXXXX

This is to certify that the policies of insurance listed below have been issued to the insured named above for the policy period indicated. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the insurance afforded by the policies described herein is subject to all the terms, exclusions and conditions of such policies. Limits shown may have been reduced by paid claims.

<table>
<thead>
<tr>
<th>LETTER</th>
<th>TYPE OF INSURANCE</th>
<th>ADDED</th>
<th>SUBSTITUTED</th>
<th>WAIVED</th>
<th>POLICY NUMBER</th>
<th>POLICY EFF (MM/DD/YYYY)</th>
<th>EXPIRY (MM/DD/YYYY)</th>
<th>LIMITS</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Commercial General Liability</td>
<td>Y</td>
<td>N</td>
<td>Y</td>
<td>S18G00242-211</td>
<td>11/1/2021</td>
<td>11/1/2022</td>
<td>EACH OCCURRENCE: $1,000,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>DAMAGE TO RENTED PREMISES (Exc. occurrence): $500,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>MED EXP (Any one person): $5,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>PERSONAL &amp; ADV INJURY: $1,000,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>GENERAL AGGREGATE: $2,000,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>PRODUCTS - COMMOP AGG: $2,000,000</td>
</tr>
<tr>
<td></td>
<td>Commercial Liability</td>
<td>Y</td>
<td>N</td>
<td>N</td>
<td>UX0856189-08</td>
<td>11/1/2021</td>
<td>11/1/2022</td>
<td>EACH OCCURRENCE: $5,000,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>AGGREGATE: $5,000,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$1,000,000</td>
</tr>
<tr>
<td>B</td>
<td>Umbrella Liability</td>
<td>N</td>
<td>N</td>
<td>N</td>
<td>AMWC243357</td>
<td>11/1/2021</td>
<td>11/1/2022</td>
<td>E.L. EACH ACCIDENT: $1,000,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>E.L. DISEASE - EA EMPLOYEE: $1,000,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>E.L. DISEASE - POLICY LIMIT: $1,000,000</td>
</tr>
</tbody>
</table>

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**
Property located at 128 E. 5th Street, Holtville, CA (HOL0128) Certificate holder is an additional insured on the General Liability as required by written contract subject to policy terms, conditions, and exclusions.

**CERTIFICATE HOLDER**

17613077
Holtville Chamber of commerce and the City of Holtville, their officers, agents & employees when acting in their official capacities as such
121 W. 5th Street
Holtville CA 92250

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

**AUTHORIZED REPRESENTATIVE**

© 1988-2018 ACORD CORPORATION. All rights reserved.
PROPERTY USE PERMISSION FORM

TO WHOM IT MAY CONCERN:

Permission is hereby granted to HOLTVILLE CHAMBER OF COMMERCE and AMERICAN PROMOTIONAL EVENTS, -WEST, INC., d.b.a., TNT FIREWORKS, for the exclusive right to use the property located at 128 EAST 5th STREET in the City of HOLTVILLE for their 2022 Fireworks stand.

It is understood that this sale will be conducted in accordance with all City, County and State regulations, and the property left clean and free of debris.

SAMUEL VEGA

By: Samuel Vega
Owner

Date: 4-26-22

Loc#: HOL0128
TNT FIREWORKS

STAND#_________________ PLUG SIDE, WHEN LOOKING OUT FROM STAND:__________

SALES SB LOC# HOL0128 CITY HOLTVILLE

ORGANIZATION HOLTVILLE CHAMBER OF COMMERCE

SIZE 32x6 TYPE OPM BACK DOORS 0 A-FRAMES 0

SET-UP 6/22 DOWN DATE 7/9 LIGHTS OPM

DESCRIPTION/ADDRESS 128 E. 5TH STREET

INTERSECTION SWC 5TH ST & FERN AVE—(DIRT LOT)

SPECIAL INSTRUCTIONS PLACE STAND FACING 5TH STREET—APPROXIMATELY SHOWN IN DIRT LOT

CONTACT ROSIE ALLEGRAZNA (760) 427-4696 FOR PLACEMENT

SETBACKS: CURB SIDEWALK BUILDINGS

5TH ST
# Holtville Chamber of Commerce

## Statement of Financial Position

As of April 14, 2022

<table>
<thead>
<tr>
<th>ASSETS</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total Assets</strong></td>
<td>$127,104.16</td>
</tr>
<tr>
<td><strong>Total Current Assets</strong></td>
<td>$127,104.16</td>
</tr>
<tr>
<td><strong>Total Other Current Assets</strong></td>
<td>$3,217.59</td>
</tr>
<tr>
<td><strong>Total Accounts Receivable</strong></td>
<td>$120.00</td>
</tr>
<tr>
<td><strong>Bank Accounts</strong></td>
<td>123,543.06</td>
</tr>
<tr>
<td><strong>1005 Checking-MECHANICS BANK</strong></td>
<td>123,543.06</td>
</tr>
<tr>
<td><strong>1010 Debit Card-MECHANICS BANK</strong></td>
<td>463.51</td>
</tr>
<tr>
<td><strong>Total Bank Accounts</strong></td>
<td>$124,006.57</td>
</tr>
<tr>
<td><strong>Payroll Refunds</strong></td>
<td>3,217.59</td>
</tr>
<tr>
<td>*<em>12000 <em>Undeposited Funds</em></em></td>
<td>0.00</td>
</tr>
<tr>
<td><strong>2050 OTHER CURRENT ASSETS</strong></td>
<td>0.00</td>
</tr>
<tr>
<td><strong>Other Current Assets</strong></td>
<td>3,217.59</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>LIABILITIES AND EQUITY</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total Liabilities</strong></td>
<td>$467.21</td>
</tr>
<tr>
<td><strong>Total Other Current Liabilities</strong></td>
<td>$467.21</td>
</tr>
<tr>
<td><strong>Total Current Liabilities</strong></td>
<td>$467.21</td>
</tr>
<tr>
<td><strong>Total Liabilities</strong></td>
<td>$467.21</td>
</tr>
<tr>
<td><strong>Equity</strong></td>
<td></td>
</tr>
<tr>
<td><strong>3000 Opening Balance Equity</strong></td>
<td>27,782.32</td>
</tr>
<tr>
<td><strong>3100 Retained Earnings</strong></td>
<td>15,664.49</td>
</tr>
<tr>
<td><strong>Net Revenue</strong></td>
<td>83,190.14</td>
</tr>
<tr>
<td><strong>Total Equity</strong></td>
<td>$126,636.95</td>
</tr>
<tr>
<td><strong>Total Liabilities and Equity</strong></td>
<td>$127,104.16</td>
</tr>
</tbody>
</table>
City of Holtville

REPORT TO COUNCIL

DATE ISSUED: May 6, 2022
FROM: Nick Wells, City Manager
SUBJECT: City Manager Update

INFORMATION ONLY – NO ACTION REQUIRED AT THIS TIME

WATER ENTERPRISE

Water Treatment Plant Rehab – Upgrades to our Water Treatment Plant became necessary to deal with past TTHM issues in our finished water supply. Additionally, it was long recognized that replacing the aged system controls was necessary. Finally, corrosion developed inside the 2.4-million gallon water storage tank that was completed in 2010.

Financing to address these issues was secured through the Clean Water State Revolving Fund (SRF) in July 2019, with a fully executed agreement received in late September. The Holt Group was selected to work along with Delta Systems to oversee the design and bidding process, and eventually also as RE/CM. Multiple delays by the funding agency significantly slowed the start of the project. Canyon Springs Enterprises (dba RSH Construction) was engaged as the construction contractor for the project in late 2020. Additional funding was required, however, so augmentation was requested and eventually granted by SRF.

A Notice to Proceed was issued in mid-April, 2021, starting the clock on the allotted time for construction. The contractor began work in June, 2021. The smaller 1.5 million gallon (mg) tank was drained, recoated and baffle curtains installed to force water to travel a predetermined path through the tank, giving it more theoretical contact time with disinfecting chlorine. Work has consistently moved along as scheduled, with only minor procurement delays. Repairs to that tank were completed in October, after which it underwent required curing and testing. Once again, the State slowed the project, as it took well over a week for final approval to put the tank back into service after all testing came back clear to do so.

Work began on the 2.4 mg tank the week after Thanksgiving, which included recoating the internal walls and the addition of an agitator system to “stir” the water within the tank, coupled with multiple one-way vents. This process is used to aerate the volatile TTHMs from the stored water, then venting them from the tank. Internal damage to the bigger tank was not as extensive as feared. Several change orders were processed to perform work beyond the scope of the contract but within the amount of Contingency funds. Work on the larger tank is complete and testing for certification is complete. The state has now certified it for use, however, an issue developed between the contractor and subcontractor for the aeration devices that was solved and the tank has been put back in service.

With the bulk of the tank work complete, ancillary work has ramped up over the last few weeks. The emergency generators have been installed and preliminarily connected. Construction of the shade structure over the clear wells was completed and has already had a noticeable positive impact on the water quality. The bulk of the remaining work is with the electrical and control systems. The projection for project completion remains late June.

Rate Study – The profitability of the Water Enterprise has been problematic in recent years. Coupled with the issues listed above and the debt covenant to budget a net revenue of 120% of the annual debt service, a
rate adjustment has been explored. Although California Rural Water completed some preliminary analysis in a no-cost Water Rate Study for the purposes of the SRF grant application, it is now necessary that another rate study be completed, with fresh analysis. We will be bringing this back for discussion soon.

**TRASH ENTERPRISE**

Considerable work has been put in by staff to handle changing regulation regarding organic waste recovery/diversion mandated by the state. A new ordinance with regulations and a fine structure was introduced and passed in March, 2022. Letters to local businesses have been mailed out to ensure compliance with commercial account requirements. The first quarterly report on progress/activities was due and successfully submitted on April 1 to CalRecycle.

There has been much consternation regarding the performance of the street sweeper, contracted as part of our trash hauler contract. Access to GPS tracking of the sweeper was finally facilitated last week, with notable gaps in service. This is being rectified with CR&R.

**PUBLIC WORKS**

**TRANSPORTATION PROJECTS**

**Pear Canal Undergrounding/Ninth Street Improvements (Olive to Melon)** – this project has been discussed for some time. Initial action to proceed was taken in early 2021. A deposit was forwarded to IID to begin design and a site visit with staff, the IID and City Engineer took place recently to discuss any issues that need to be addressed in design. A subsequent meeting was held at the project site in October with staff, THG and IID to discuss further design details. Undergrounding work was scheduled to take place in December 2021, however, delays were discussed at that meeting from the IID side which eventually led to construction work being pushed to early 2022. This is not an issue from the City’s standpoint, as we will be applying for funding through ICTC for the resulting necessary sidewalk/roadway improvements, however that funding will not be available until at least October, 2022.

Another site meeting was held in early January to further fleshing out some anticipated design and construction challenges. Several nearby County-area residences served by surface water were discussed at length and it was determined that incentivizing these properties to convert to City water would be in the best interest of the project. We are still working to persuade the outside properties to convert to City service. At present, 4 of the 8 or 9 property owners have applied for City service.

**Congestion Mitigation Air Quality (CMAQ) & Surface Transportation ACTION Block Grant (STBG) 2022 Call for Projects** – the decision was made to advocate both the Ninth Street sidewalk from Olive to Melon to follow the above-mentioned canal undergrounding, as well as funding to close the gap between Webb and Oak on Ninth Street with curb, gutter and sidewalk. The ICTC Technical Advisory Committee recently published guidelines for applications, which will be due this month. The ICTC judging and slotting of the projects took place in mid-March. We were funded for both of our projects, although with caveats. We requested $415k for the sidewalk project north of the Middle School and were awarded $400k, so definitely workable. With regard to the Olive to Melon project, we were fully funded, but not until the 2023-24 fiscal year.

This also means that the earliest we can commence with the street and sidewalk portion of that project is October, 2023. It should be clarified, though, that this funding is really just for the street portion, so it does not have to necessarily impact our timing on the undergrounding, it just means that the area could be a bit “undone” looking for some period of time after the undergrounding is completed. **Funding allocations were officially approved at the last ICTC meeting, so the projects will move forward.**
PARKS

Holtville Wetlands Project – An approximately $3 million grant through the US Bureau of Reclamation was awarded the City in late 2016. THG was selected for Grant Administration tasks and George Cairo Engineering for design services. The design team was significantly behind schedule from the outset. GCE finally produced a Record of Survey that was first filed with the County in 2018. The plan check process proved to be extremely slow with holdups by both the County and GCE. THG and staff applied pressure throughout the process.

We began monthly status conferences in March 2021 after representatives from BoR expressed concern about the progress of the project in late 2020. Due to difficulties had with the design firm, we were given an 18-month extension on the grant agreement that was set to expire on July 30, 2021. The extension was approved by BoR in April, 2021.

Landmark Consulting was engaged to produce a Geotechnical report, and authorization was given to release a construction RFP in August, 2021. Final bid specifications were finally received, reviewed by the City Engineer, and incorporated for release in the RFP for construction. The RFP for construction was advertised on 1/21 for a 2/22 bid opening. As previously reported, only one bid was received for this project was significantly over (+/- $1.4 million) the construction budget. We had a recent status conference with BoR to strategize and discuss options. They seemed receptive to exploring other funding sources and the corresponding time that might add to the project completion. Staff is working to schedule an “all hands” meeting soon.

Railroad Trestle Repair – A grant was secured from the California Natural Resources Agency to repair the railroad trestle burned in a river bottom fire several years ago. This is necessary to connect the Trail to east side of the river and eventually the future Wetlands area. After over a decade and a half of being somewhat unsightly and unusable, the trestle will soon be fixed cosmetically and usable for pedestrian and non-motorized traffic. Documentation was finally signed for this grant in late October, 2021, so an RFP for design will be coming soon. Staff is currently awaiting technical specifications to finalize an RFP for this project, which should go out in March. I met with the City Engineer last month and among other issues, requested that moving this project forward be made a priority. At the SCAG event this week, I had multiple discussions about a Trail extension from the Trestle to the Country Club area, then to the UC Research station and eventually to Hwy 111 for easier access to IVC with active transportation options. The idea was well-received and staff will be meeting with other agencies soon.

Mellinger Alamo River Trail We were approached by River Partners, a non-profit that deals in habitat restoration, about a project that would be a good complement to our Wetlands trail spur. Action was taken in early May, 2021, to support their proposed project. A site meeting between River Partners, IID officials and staff was held and the project is moving forward to seek funding.

Gene Layton Pool – Significant degradation to the City Pool occurred in the 60+ years since its construction. Necessary refurbishment and upgrades were discussed and an application for funding under the state’s Prop 65 Parks Bond Per Capita program was submitted. The City will also receive funding through the IID to assist in the project, so the scope was revised to include other desired items. The revised scope was incorporated and resubmitted for grant funding. The approval process was slow, however, the fully executed grant agreement was finally received on 2/18 and a contractor engaged shortly thereafter. Demolition work was completed fairly quickly. Rebar was added, several eroded structures were recast and concrete poured in early April. Frank is meeting with the contractor periodically to check progress and providing updates. Work continues and is still on schedule.
ADMINISTRATION

**BUILDING PERMITS** - The City has issued 25 building permits thus far in 2022. A list of permits pulled by month is available on the City’s website at [http://holtville.ca.gov/section.php?id=73](http://holtville.ca.gov/section.php?id=73).

**Melon, LLC Housing Project (± 50)** – A project has been in the works for some time at the northeast corner of Ninth and Melon, just outside the City limits. After years of confusion regarding the process, the project’s ownership group, led by John Hawk, engaged Development Design & Engineering in 2016 to assist in shepherding the project along. DD&E completed CEQA compliance and a Mitigated Negative Declaration was adopted by the Planning Commission and City Council in late 2020.

The project was presented at Planning Commission in October 2020 and drew a good deal of public opposition. PC action pushed the project forward with a designation of allowing R-1 or R-2 development, with Council accepting the PC recommendation in November, 2020. Staff had additional meetings with the project proponent, and they currently intend to adhere to the R-2 zoning designation, which would allow up to 8 units per acre or approximately 65 units. The annexation was approved by LAFCo in February. We await further submission from the project proponent. Mr. Hawk has stated their current plan contains only detached single family homes. Staff even made some suggestions to a recent rough site plan that will potentially allow for a few additional lots on the site, which made Mr. Hawk ecstatic. *A meeting was held last week with Mr. Hawk and his desired developer to discuss how to proceed. They came ready to request relief on some issues, but staff informed them of the upcoming Sidewalk/Pavement Improvements project, which was a pleasant surprise. They nevertheless had several other cost cutting issues to insert into the long term discussion.*

**AMG Sunset Rose Senior Apartments (± 33)** – A second apartment project by AMG has been proposed in the area of Third and Grape. The City was asked to apply for HOME grant funding for the project. That application was completed and submitted. Word was recently received that plan submittal is imminent on this project. In July, the City received word that the HOME Program loan has been awarded for this project. This will create some long-term oversight by the City, but it does continue to add housing.

A subdivision map has been submitted for the property, which is under review. AMG continues to move forward with this project. An RFP was issued last month to engage a consultant to administer this grant, however, it is uncertain that any of the respondents are qualified. **Staff met with one of the respondents and is satisfied that they are capable, so an item is on tonight’s agenda.**

**Website Redesign** – A kickoff meeting for this project with Conveyor Group was held in late March. They are currently working on content and will be reporting back in the next few weeks.

**Software Conversion** – Admin and Finance staff have been working with Caselle on the conversion of the City’s billing and accounting software to a more modern package. Our current platform was installed in 2003 and is no longer fully supported, so the conversion is very necessary! Staff has been generally impressed and are excited for the project after training on the company’s site in Utah a few weeks ago.

There are definitely some issues that need to be ironed out, but things are finally moving forward with the project. *The Finance Department went live with the new system beginning May 1. There have been a few “kinks,” but staff is working through them and pressing forward with the full conversion.*

**Professional Services Procurement** – An RFP for Audit services has been prepared to be released in this month. Additional RFPs for Grant Writing, Planning and Engineering are forthcoming in the second quarter of this year.
May 5, 2022

From: Adriana Anguis, Finance Supervisor

Subject: Bimonthly Report

THIS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.

The purpose of this report is to inform Council of City of Holtville Finance activities and updates since the last council meeting.

- Reviewing department budget requests, reviewing current budget and projected numbers.
- Working with Caselle (new accounting software), we received the new computers to work with Caselle. We are now taking payments on Caselle.
- Working with Xpress Bill pay, fees, services. We are scheduling the training for credit card payments for end of month.
- Senior apartments compliance reports have been submitted to the state and received clearance letter from the state.
- Completed and submitted our annual employee compensation report for 2021 to the state.

Respectfully Submitted,

Adriana Anguis
Adriana Anguis
Finance Supervisor
City of Holtville
City of Holtville

Report to Council

Date Issued: May 9th, 2022

From: Sergeant Roy Patterson, Chief of Police

Subject: Holtville Sheriff’s Monthly Report – April 2022

THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.

The following is a summary of statistics for the Holtville Sheriff’s Deputies for the month of April 2022.

Calls for Service:

- 246 total incident reports, which were entered into Spillman Computer Database by the Imperial County Sheriff’s Dispatch Center. These calls consisted of requests for Sheriff’s services.

- The highest volume of calls for service occurred on Friday’s with 44 total calls for service. The lowest volume of calls for service occurred on Tuesday’s and Sunday’s. The highest volume of calls occurred from 11:00 pm to 12:00 am.

<table>
<thead>
<tr>
<th>Day</th>
<th>Calls</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mon</td>
<td>37</td>
</tr>
<tr>
<td>Tue</td>
<td>26</td>
</tr>
<tr>
<td>Wed</td>
<td>35</td>
</tr>
<tr>
<td>Thur</td>
<td>37</td>
</tr>
<tr>
<td>Fri</td>
<td>44</td>
</tr>
<tr>
<td>Sat</td>
<td>41</td>
</tr>
<tr>
<td>Sun</td>
<td>26</td>
</tr>
</tbody>
</table>
### Traffic

<table>
<thead>
<tr>
<th>Traffic</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Traffic Stops</td>
<td>25</td>
</tr>
<tr>
<td>Citations Issued</td>
<td>06</td>
</tr>
<tr>
<td>Traffic Collisions</td>
<td>06</td>
</tr>
<tr>
<td>DUI’s</td>
<td>00</td>
</tr>
</tbody>
</table>

### Crimes

<table>
<thead>
<tr>
<th>Crimes</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Burglary/Theft</td>
<td>02</td>
</tr>
<tr>
<td>Domestic Violence/Battery</td>
<td>02</td>
</tr>
<tr>
<td>Vandalism</td>
<td>01</td>
</tr>
<tr>
<td>Disturbing the Peace</td>
<td>19</td>
</tr>
<tr>
<td>Narcotic Related</td>
<td>02</td>
</tr>
<tr>
<td>Sexual Assault</td>
<td>00</td>
</tr>
</tbody>
</table>

### Arrests

<table>
<thead>
<tr>
<th>Arrests</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Warrants</td>
<td>01 (01 cited)</td>
</tr>
<tr>
<td>Criminal</td>
<td>03 (03 cited)</td>
</tr>
<tr>
<td>Total</td>
<td>04</td>
</tr>
</tbody>
</table>

### Miscellaneous

<table>
<thead>
<tr>
<th>Miscellaneous</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Animal Problem</td>
<td>04</td>
</tr>
<tr>
<td>Alarm Calls</td>
<td>05</td>
</tr>
<tr>
<td>Deputy Request</td>
<td>03</td>
</tr>
<tr>
<td>Suspicious Person/Circ.</td>
<td>13</td>
</tr>
</tbody>
</table>
The following is a brief summary of incidents and events that the Holtville Police Department has been involved in during the month of April 2022.

2204H-004: Traffic Accident - 805 5th St. Sellers Petroleum gas station negative injuries.

2204-0178: Theft on E Alamo Rd - RP called to report possible mail theft, noting several mailboxes in the area opened.

2204H-025: Juvenile Problem - 755 Olive Ave. (Holtville High) Principal called to report an issue with bullying.

2204H-026: Missing Person - 708 E 5th St. (Sonrisa Villa) Behavioral Health Services conservator called to report tenant missing as of yesterday. Contacted the missing tenant who was issued a citation for violation of 166(a)(4) PC - violation of court order.

2204H-033: Missing Juvenile - Brentwood Ave. (17 YOA) entered into MUPS. Mother reported missing after juvenile did not return from school.

2204H-034: Harassment - Family Dollar. RP reported a BMA, hugged her from the rear as she was stocking shelves. RP did not want prosecution just for the subject to be counseled.

2204H-044: Traffic Stop - 5th and Walnut Ave. Subject cited and released for local warrant. Subject was also cited and released for possession of drug paraphernalia.

2204H-049: Theft - Dollar General reference a HMA black over grey who walked into the store and took about 20 dollars worth of ice cream.

2204H-064: Medical - Brentwood Ave reference an unresponsive elderly male adult who was pronounce deceased and the coroner was contacted.

2204H-065: Counter Traffic - Stn 10 reference subject feeling suicidal. Subject was taken to ECRMC to speak with CMH staff.

2204H-078: Suspicious - Pine Ave. reference bald HMA looking into vehicles in the area. Subject was cited and released for possession of drug paraphernalia.

2204H-079: Suspicious - Holt Ave, Fern Crossing apartments. RP advising of a male knocking on her door non-stop. Subject was contacted and cited for falsely identifying himself to a peace officer and sent on his way.

2204H-083: Traffic Accident - 7th St./Towland Rd. Witness called to report a white sedan had hit the stop sign at 7th St. and Towland Rd. and then fled the scene.

2204H-084: Hit & Run - 1225 7th St. Apt’s. RP called to report an unknown subject in a white truck had hit her vehicle and fled the scene. RP’s 15 year old son later admitted to being the one who hit the stop sign from the above listed CR, and was cited for numerous penal and vehicle violations.

2204H-088: Vehicle Check - S/O Sequoia/Underwood. Subject had a local misdemeanor warrant for arrest and was cited and released.
**2204H-093:** Traffic Accident - 211 5th Street (7-11). RP called to report he had been in a minor accident in the 7-11 parking lot, parties exchanged insurance information.

**2204H-094:** Threats – Orange Ave. - RP called to advise his girlfriend's brother, had called saying he would be going to the residence to retrieve his K9. RP has a restraining order against the subject and the subject was cited and released for violation of a court order.

**2204H-109:** Medical - 708 E 5th St. Sonrisa Villa reference a 57 year old male, with head injuries he sustained from jumping off the second floor. Units assisted medical with a landing zone. Subject was flown out to Desert Regional.

**2204H-115:** Traffic Accident - E 5th St. in reference to a vehicle that crashed into a barrier post. Property owner advised negative prosecution desired, would tow vehicle at his own expense.

**2204H-138:** Animal Problems - Walnut Ave./6th St. RP called to advise of 2 loose pitbulls that were acting aggressive and possibly lived on 6th St. Deputies arrived and the K9’s were placed inside the residence.

**2204H-151:** Traffic Accident - 5th Street S/O Palm Ave. Single trailer with hay bales overturned in the southbound #2 lane of 5th Street. Traffic was rerouted by deputies and Holtville Fire. Bales were removed from roadway. Negative injuries or property damage.

**2204H-163:** Disturbance - 708 East 5th St. Sonrisa Villa reference a physical fight between two male subjects. Report taken for battery and one subject was cited and released.

**2204H-164:** Juvenile Problem - Fern Ave, reference juvenile who was causing harm to herself. Juvenile was detained for 5150 and turned over to County Mental Health.

**2204H-197:** Disturbance - Ash Ave. - RP called to report her two sons, had been involved in a fight. Both signed non-prosecution forms.

**2204H-194:** Traffic Accident - Evan Hewes Hwy./Hwy. 115. Traffic accident between a motorcycle rider and a passenger car. Motorcycle rider sustained a severed leg just below the knee and was flown out to Desert Regional Medical Center.

**COMMUNITY EVENTS:**

None to Report.

Respectfully submitted,

Sergeant Roy Patterson
DATE ISSUED:      May 3rd, 2022
FROM:            Frank Cornejo
                 Water/Wastewater Operations Supervisor
SUBJECT:         Water / Wastewater Plant Operations & Maintenance Summary

THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL.   NO ACTION IS REQUIRED OF THE
CITY COUNCIL.

The purpose of this report is to inform council of all operations and maintenance activities carried out at the City’s Water/Wastewater treatment facilities during the period between 04/21/22 to 05/03/22.

**Water Plant**

- RSH work crews completed erection of the new water treatment plant shade structure, and pigeon netting (see attached photos).
- Control Systems Engineering completed new power service connections to the standby power Automatic Transfer Switch (ATS) at the Raw Water Transfer Pump station.
- Staff took all routine samples, completed all regulatory reports, and maintained operational records as required.

**Wastewater Plant**

- Staff completed replacement of faulty float switches and flapper valve assemblies at both Zenos Road and Lewis Homes sewer pump stations.
- Staff took all routine samples, completed all regulatory reports, and maintained operational records as required.

Respectfully Submitted,

Frank Cornejo.
Water/Wastewater Operations Supervisor
City of Holtville
DATE ISSUED: May 6, 2022

FROM: Alex Chavez, Public Works Foreman

SUBJECT: Bi Monthly Report - Public Works

THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.

The purpose of this report is to inform Council of Public Works activities since the last council meeting. Public Works has been actively working on or completed the following:

- Cleared sewer plugs at different locations in town.
- Repaired water service line leaks.
- Worked with the Sheriff’s Department to clean up graffiti at park and around town.
- Patch potholes in different locations in town.
- Replaced 2 1-inch meters.
- Replaced 10 3/4-innch meters.
- Assisted with the trimming of the trees at Samaha Park.
- Caught 4 cats and 0 dogs.
- Assisted with the traffic control on the 5th and Palm with the overturn hay truck.

Respectfully Submitted,

Alejandro Chavez
Public Works Foreman