

AGENDA
REGULAR MEETING OF THE HOLTVILLE CITY COUNCIL
121 WEST FIFTH STREET - HOLTVILLE, CALIFORNIA

Monday, June 08, 2015

OPEN SESSION

6:00 PM

Ginger Ward, Mayor
Jim Predmore, Mayor Pro Tem
Mike Goodsell, Council Member
David Bradshaw, Council Member
Richard Layton, Council Member

Steve Walker, City Attorney
Denise Garcia, Interim City Clerk
Nick Wells, City Manager
Pete Mellinger, City Treasurer

THIS IS A PUBLIC MEETING

If there is an item on the agenda on which you wish to be heard, please come forward to the microphone at the time that the item is being addressed. State your name for the record. All other items can be addressed during the Public Comments portion of the agenda. The Mayor reserves the right to place a time limit on each person asking to be heard.

CITY COUNCIL

CLOSED SESSION 5:30 PM

CONFERENCE WITH LABOR NEGOTIATORS:

(Government Code Section 54957.6)

Agency Negotiator: City Manager/City Attorney
Classified Employees

PUBLIC EMPLOYMENT:

(Government Code Section 54957.6)

City Manager Evaluation
Evaluation Criteria

CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION:

(Government Code Section 54956.9(a))

City of Holtville vs. Black Dog Farms
City of Holtville vs. Willowbend Mobile Home Park

CITY COUNCIL: Meeting Called to Order

PLEDGE OF ALLEGIANCE:

INVOCATION: Pastor Mike Beyer, St Paul's Lutheran Church

CITY CLERK RE: Verification of Posting of the Agenda

EXECUTIVE SESSION ANNOUNCEMENTS: Steve Walker, City Attorney

PUBLIC COMMENTS: This is time for the public to address the City Council on any item that does not appear on the agenda for this meeting. The Mayor reserves the right to limit the speaker's time. The Mayor will recognize you. When you come to the microphone, please state your name for the record. You are not permitted to make personal attacks on individuals or make comments which are slanderous or which may invade an individual's personal privacy.

CONSENT AGENDA:

The items on the Consent Agenda are to be approved without comment. Should any Council Member or member of the public wish to discuss any item, they may request that the item be removed from the Consent Agenda and placed on the NEW Business agenda.

1. Approval or the Minutes; from the City Council Meeting Tuesday, May 26, 2015
2. Current Demands # 34666 thru # 34708

REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES AND COMMUNIQUES:

UNFINISHED BUSINESS:

3. **Discussion/Related Action to Adopt RESOLUTION #15-12** Temporarily Reducing Development Impact Fees for New Development in the City of Holtville.

Nick Wells, City Manager

NEW BUSINESS:

4. **Discussion/Related Action to Adopt RESOLUTION #15-13** Establishing an Appropriations Limit for the 2014-15 Fiscal Year

Nick Wells, City Manager

INFORMATION ONLY:

5. City Manager Report - *Nick Wells*
 - a. Fire Chief - *Alex Silva*
 - b. Water/Wastewater Supervisor - *Frank Cornejo*
 - c. Public Works Foreman - *Alex Chavez*

6. **Items for future meetings**

ADJOURNMENT:

I, Denise Garcia, Interim City Clerk of the City of Holtville, California, **DO HEREBY CERTIFY** that the foregoing agenda was duly posted at Holtville City Hall on Friday, June 05, 2015

**THE MINUTES OF THE REGULAR MEETING OF
THE HOLTVILLE CITY COUNCIL**

May 26, 2015

The regular meeting of the Holtville City Council was held on Tuesday, May 26, 2015 at 5:30 p.m. in the Civic Center. Council Members present were Richard Layton, Mike Goodsell, Ginger Ward, Jim Predmore, and David Bradshaw. Staff members present were Nick Wells and Denise Garcia. Senior Deputy George Figueroa was present on behalf of Chief Manuel Deleon. City Attorney Steve Walker and City Engineer Jack Holt were also present. City Treasurer Pete Mellinger and City Planner Justina Arce were absent.

CITY COUNCIL CLOSED SESSION MEETING CALLED TO ORDER:

Mayor Ginger Ward called the meeting to order at 5:30 p.m.

CITY COUNCIL & SUCCESSOR AGENCY OPEN SESSION MEETING CALLED TO ORDER:

Mayor Ginger Ward called the meeting to order at 6:04 p.m.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Mayor Ginger Ward.

INVOCATION:

Pastor Norm Chandler, Turning Point Ministries

CITY CLERK RE: VERIFICATION OF POSTING OF AGENDA:

The Interim City Clerk verified that the agenda was duly posted on May 22, 2015.

EXECUTIVE SESSION ANNOUNCEMENTS:

Direction was given to staff.

CONFERENCE WITH LABOR NEGOTIATORS:

(Government Code Section 54957.6)

Agency Negotiator: City Manager/City Attorney

Classified Employees

Direction was given to City Manager.

PUBLIC EMPLOYMENT:

(Government Code Section 54957.6)

City Manager Evaluation

Evaluation Criteria

No Reportable Action Taken.

CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION:

(Government Code Section 54956.9(a))

City of Holtville vs. Black Dog Farms

City of Holtville vs. Willowbend Mobile Home Park

No Reportable Action Taken.

PUBLIC COMMENTS:

Holtville resident Joe Marlin stated that he felt Holtville was the most pet friendly community. He also informed Council that he promotes the T.N.R. (Trap Neuter Return) Organization. He would like to see the City become trained in T.N.R. practices and also requested that the City enforce the dog laws. He expressed his grief and told Council a personal story of how he lost his cat to a dog attack.

Julie Ann Smith of Holtville spoke on a similar subject concerning starting a T.N.R. program and would like to see a T.N.R. committee trained in order to control the cat population. She suggested that notifications about the program could be included on the water bill.

Holtville resident Dick Dillon stated that he backs up the story told by Joe Marlin and would also like to see the leash laws enforced.

PRESENTATIONS:

Mayor Ginger Ward gave the State of the City Address.

BREAK FOR REFRESHMENTS

Refreshments were served following the presentation of the State of the City Address

RECONVENE

Council reconvened at 7:08

CONSENT AGENDA:

- 1. Approval of the Regular Minutes of the City Council Meeting of May 11, 2015.**
- 2. Current Demands #34601 To #34665.**

A motion was made by Mr. Goodsell and seconded by Mr. Bradshaw to approve Consent Agenda item 1 & 2. The motion carried in the form of a roll call vote.

AYES: Layton, Ward, Goodsell, Bradshaw, Predmore
NOES: None
ABSENT: None
ABSTAIN: None

REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES AND COMMUNIQUES:

Denise Garcia reminded Council of the upcoming League Dinner at Grasso's Restaurant.

Jim Predmore reported Council that he would be attending the LTA meeting, Budget Workshop, and the League of Cities Dinner.

Ginger Ward reported that she attended the Memorial Day Ceremony in Holt Park and that she would also be attending the upcoming League of Cities Dinner.

Mike Goodsell reported that he attended the Memorial Day Ceremony in Holt Park.

David Bradshaw reported that he planned to attend the League of Cities Dinner.

Nick Wells reviewed his written report to Council.

NEW BUSINESS:

- 3. Discussion/Related Action regarding Development Impact Fees – Nick Wells, City Manager**
Discussion only; No action taken.

4. Discussion/Related Action regarding Adoption of RESOLUTION #15-09 Identifying the Terms and Conditions for the Fire Department Response Away from their Official Duty Station and Assigned to an Emergency Incident – Alex Silva, Fire Chief

A motion was made by Mr. Goodsell and seconded by Mr. Predmore to approve Resolution #15-09 Identifying the Terms and Conditions for the Fire Department Response Away from their Official Duty Station and Assigned to an Emergency Incident with clarification stated by the City attorney to indicate that the Resolution would specify that eligible personnel responses away from their duty station would be defined as outside of the County.

All members present were in favor and the motion carried in the form of a roll call vote.

AYES: Layton, Ward, Goodsell, Bradshaw, Predmore

NOES: None

ABSENT: None

ABSTAIN: None

5. Discussion/Related Action regarding Adoption of RESOLUTION #15-10 Awarding construction Management Contract for the Fifth Street/SR 115 and Grape Avenue Phase II (North Side) Improvements to Development Design & Engineering, Inc. – Justina Arce, City Planner

This item was pulled from the agenda.

6. Discussion/Related Action regarding Adoption of RESOLUTION #15-10 Awarding construction Contract for the Fifth Street/SR 115 and Grape Avenue Phase II (North Side) Improvements to Pyramid Construction – Justina Arce, City Planner

This item was pulled from the agenda.

INFORMATION ONLY:

- 7. City Manager Report – Nick Wells**
- a. Fire Chief – Manuel DeLeon**
 - b. Water/Wastewater Supervisor – Frank Cornejo**
 - c. Public Works Supervisor – Alex Chavez**

Written reports were provided by the following: City Manager, Water/Wastewater Supervisor, Police Chief, Public Works Foreman, and City Planner.

8. Items for Future Meetings
None

ADJOURNMENT:

There being no further business to come before Council, Mayor Ward adjourned the meeting at 7:36 p.m.

Virginia Ward, Mayor

Denise Garcia, Interim City Clerk

**THE MINUTES OF THE REGULAR MEETING OF THE SUCCESSOR AGENCY TO
THE HOLTVILLE REDEVELOPMENT AGENCY
May 26, 2015**

The regular meeting of the Successor Agency to the Holtville Redevelopment Agency was held on Tuesday, May 26, 2015 at 5:30 p.m. in the Civic Center. Board Members present were Richard Layton, Mike Goodsell, Ginger Ward, Jim Predmore, and David Bradshaw. Staff members present were Nick Wells and Denise Garcia. City Attorney Steve Walker and City Engineer Jack Holt were also present. City Treasurer Pete Mellinger and City Planner Justina Arce were absent.

**SUCCESSOR AGENCY TO THE HOLTVILLE REDEVELOPMENT AGENCY MEETING
CALLED TO ORDER:**

Mayor Ward called the meeting to order at 7:36 p.m.

PUBLIC COMMENTS:

None

CONSENT AGENDA:

1. Approval of the Minutes from the Successor Agency Meeting of May 11, 2015.

A motion was made by Mr. Predmore and seconded by Mr. Layton to approve Consent Agenda Items 1 and 2. All members present were in favor and the motion carried in the form of a roll call vote.

AYES: Layton, Ward, Predmore, Goodsell, Bradshaw

NOES: None

ABSENT: None

ABSTAIN: None

NEW BUSINESS:

None

ADJOURNMENT:

There being no further business to come before the Board, Mrs. Ward adjourned the meeting at 7:37 p.m.

Virginia Ward, Chairperson

Denise Garcia, Interim Secretary

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MEETING DATE: 6/8/15 Page: 1

APPROVED FOR AGENDA *M*

CITY MANAGER _____

FINANCE MANAGER _____

CITY ATTORNEY _____

CITY OF HOLTVILLE
Monthly Check Register

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Calendar Month/Year : <ALL> <ALL>

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Invoice Amount : 840.40		Discount Amount : 0.00		Check Amount :		840.40
Check Number : 34667 Check Date : 5/26/2015						
Vendor : 8041 AFLAC						
10	67564	5/21/2015	802039	INSURANCE PREMIUMS		<i>Admin</i> 122.81
Invoice Amount : 122.81		Discount Amount : 0.00		Check Amount :		122.81
Check Number : 34668 Check Date : 5/26/2015						
Vendor : 1433 APPLIED INDUSTRIAL TECHNOLOGIES						
12	67578	5/22/2015	7005091123	CONTINENTAL 3BK CONAG		<i>PW</i> 631.92
Invoice Amount : 631.92		Discount Amount : 0.00		Check Amount :		631.92
Check Number : 34669 Check Date : 5/26/2015						
Vendor : 1796 ARAMARK SERVICES, INC.						
10	67542	5/21/2015	MARCH 2015	UNIFORMS (PW)		<i>PW</i> 667.24
11	67542	5/21/2015	MARCH 2015	UNIFORMS (PW)		
12	67542	5/21/2015	MARCH 2015	UNIFORMS (PW)		
Invoice Amount : 1,915.00		Discount Amount : 0.00		Check Amount :		1,915.00
Check Number : 34670 Check Date : 5/26/2015						
Vendor : 2378 AT&T						
10	67606	5/26/2015	MAY 2015	TELEPHONE CHARGES		<i>Admin</i> 740.91
11	67606	5/26/2015	MAY 2015	TELEPHONE CHARGES		
12	67606	5/26/2015	MAY 2015	TELEPHONE CHARGES		
Invoice Amount : 922.60		Discount Amount : 0.00		Check Amount :		922.60
Check Number : 34671 Check Date : 5/26/2015						
Vendor : 1452 AVAYA, INC.						
10	67569	5/21/2015	2733438654	PHONE EQUIPMENT		<i>PD</i> 69.77
Invoice Amount : 69.77		Discount Amount : 0.00		Check Amount :		69.77
Check Number : 34672 Check Date : 5/26/2015						
Vendor : 2320 COUNTY MOTOR PARTS						
10	67543	5/21/2015	188708	MOTOR OIL; WIPER BLADES		<i>PW</i> 33.95
10	67544	5/21/2015	188685	U NUT		
11	67551	5/21/2015	188491	GUAGE		
12	67579	5/22/2015	187773	WIPER BLADES; GEAR OIL; GREASI		
Invoice Amount : 146.62		Discount Amount : 0.00		Check Amount :		146.62
Check Number : 34673 Check Date : 5/26/2015						
Vendor : 8056 DANIELS TIRE SERVICE						
11	67581	5/22/2015	227021298	TIRES ON VEHICLE		<i>PW</i> 321.22
12	67581	5/22/2015	227021298	TIRES ON VEHICLE		
Invoice Amount : 642.45		Discount Amount : 0.00		Check Amount :		642.45
Check Number : 34674 Check Date : 5/26/2015						
Vendor : 2312 DEPT. OF TOXIC SUBSTANCES CONTROL						
11	67576	5/22/2015	IM0008274	HAZARDOUS MATERIALS BUSINES'		<i>PW</i> 429.24
Invoice Amount : 429.24		Discount Amount : 0.00		Check Amount :		429.24
Check Number : 34675 Check Date : 5/26/2015						
Vendor : 1010 ELMS EQUIPMENT RENTALS						
10	67546	5/21/2015	2106429-0001	WEED EATER; YARD BLOWER		<i>PW</i> 823.38
Invoice Amount : 823.38		Discount Amount : 0.00		Check Amount :		823.38
Check Number : 34676 Check Date : 5/26/2015						
Vendor : 4572 EMPIRE SOUTHWEST						
11	67344	5/11/2015	9903027	REPAIRS TO BACKHOE		<i>PW</i> 292.27

CITY OF HOLTVILLE

Monthly Check Register

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11	67352	5/11/2015	2310631	REPAIRS TO BACKHOE	PW	179.69
12	67352	5/11/2015	2310631	REPAIRS TO BACKHOE		179.70
Invoice Amount		: 943.93	Discount Amount		: 0.00	Check Amount : 943.93
Check Number		: 34677	Check Date		: 5/26/2015	
Vendor		: 1536 FERGUSON ENTERPRISES, INC. #8423				
11	67541	5/21/2015	1952377	PLUG; ADAPTER; COUPLING PVC; €	PW	82.48
Invoice Amount		: 82.48	Discount Amount		: 0.00	Check Amount : 82.48
Check Number		: 34678	Check Date		: 5/26/2015	
Vendor		: 7842 HAZARD CONSTRUCTION COMPANY				
11	67604	5/26/2015	APPL.# 2	CONTRACTOR PAYMENT #2 4TH STREET	water line	7,812.80
Invoice Amount		: 7,812.80	Discount Amount		: 0.00	Check Amount : 7,812.80
Check Number		: 34679	Check Date		: 5/26/2015	
Vendor		: 1471 HD SUPPLY WATERWORKS, LTD				
11	67539	5/21/2015	D886841	GASKET AND GRIP RING;; COMP NI	PW	146.98
11	67540	5/21/2015	D897791	METER; BALL CURB; GSKT;		1,304.93
Invoice Amount		: 1,451.91	Discount Amount		: 0.00	Check Amount : 1,451.91
Check Number		: 34680	Check Date		: 5/26/2015	
Vendor		: 8353 HECTOR OROZCO				
10	67574	5/22/2015	MAY 2015	CELL PHONE	Admm	64.13
10	67575	5/22/2015	5/7/15	ACCOMODATIONS FOR TRAINING C		179.29
Invoice Amount		: 243.42	Discount Amount		: 0.00	Check Amount : 243.42
Check Number		: 34681	Check Date		: 5/26/2015	
Vendor		: 1385 HINDERLITER deLLAMAS & ASSOCIATES				
10	67492	5/19/2015	0021536	PROPERTY TAX SERVICES APRIL J	Admin	750.00
Invoice Amount		: 750.00	Discount Amount		: 0.00	Check Amount : 750.00
Check Number		: 34682	Check Date		: 5/26/2015	
Vendor		: 1024 I.C. HEALTH DEPARTMENT				
10	67489	5/11/2015	16860	PHYSICAL FOR NEW EMPLOYEE ;		56.00
11	67489	5/11/2015	16860	PHYSICAL FOR NEW EMPLOYEE ;	Admin	29.50
12	67489	5/11/2015	16860	PHYSICAL FOR NEW EMPLOYEE ;		29.50
Invoice Amount		: 115.00	Discount Amount		: 0.00	Check Amount : 115.00
Check Number		: 34683	Check Date		: 5/26/2015	
Vendor		: 1163 I.C. TAX COLLECTOR				
12	67494	5/19/2015	04550002100	PROPERTY TAXES FOR WWTP PLANT	property	27.56
Invoice Amount		: 27.56	Discount Amount		: 0.00	Check Amount : 27.56
Check Number		: 34684	Check Date		: 5/26/2015	
Vendor		: 1093 I.C. TREASURER - AUDITOR/CONTROLLER				
10	67491	5/19/2015	2014	PROPERTY TAX COLLECTION AND	Admin	2,772.48
Invoice Amount		: 2,772.48	Discount Amount		: 0.00	Check Amount : 2,772.48
Check Number		: 34685	Check Date		: 5/26/2015	
Vendor		: 2297 IMPERIAL COUNTY SHERIFF'S DEPT.				
10	67486	5/11/2015	043115-1	SHERIFF SERVICES APRIL 2015	PD	80,097.20
Invoice Amount		: 80,097.20	Discount Amount		: 0.00	Check Amount : 80,097.20
Check Number		: 34686	Check Date		: 5/26/2015	
Vendor		: 1026 IMPERIAL IRRIGATION DISTRICT				
10	67570	5/21/2015	MAY 2015 PARKS	ELECTRICITY (PARKS)		1,989.69
10	67571	5/21/2015	MAY 2015	ELECTRICTY		4,716.21
11	67571	5/21/2015	MAY 2015	ELECTRICTY	Admin	7,775.81
12	67571	5/21/2015	MAY 2015	ELECTRICTY		3,948.12
Invoice Amount		: 18,429.83	Discount Amount		: 0.00	Check Amount : 18,429.83

CITY OF HOLTVILLE

Monthly Check Register

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11	67585	5/22/2015	MAY 2015	RAW WATER CHARGES		PW 4,420.00
Invoice Amount : 4,420.00		Discount Amount : 0.00		Check Amount :		4,420.00
Check Number : 34688 Check Date : 5/26/2015						
Vendor : 1199 IMPERIAL PRINTERS						
10	67493	5/19/2015	83397	BANK STAMP		Admin 44.66
Invoice Amount : 44.66		Discount Amount : 0.00		Check Amount :		44.66
Check Number : 34689 Check Date : 5/26/2015						
Vendor : 1027 IMPERIAL STORES						
10	67512	5/21/2015	552420	SPRINKLER REPAIR PARTS		43.09
10	67513	5/21/2015	552435	PAINT ROLLER COVERS		18.27
10	67514	5/21/2015	553219	WHITE SPRAY PAINT		12.94
10	67515	5/21/2015	553179	ROLLER COVERS		18.27
10	67516	5/21/2015	553239	RED TRAFFIC PAINT		28.07
10	67517	5/21/2015	553247	BLUE TRAFFIC PAINT; ROLLER CO		37.21
10	67518	5/21/2015	553253	FLEX FLG EXTENSION		5.58
10	67519	5/21/2015	686252	RED TRAFFIC PAINT		112.28
10	67520	5/21/2015	554415	TIE WIRE		4.09
10	67521	5/21/2015	554403	HOSE; PVC ELL		14.21
10	67522	5/21/2015	553701	BLUE TRAFFIC PAINT; METAL POLE		45.54
10	67523	5/21/2015	553910	WEED KILLER; DRIL BITS; DRILLING		83.11
10	67524	5/21/2015	554056	BATTERIES; SPRINKLER REPAIR P/		35.64
10	67525	5/21/2015	554230	SEED; FERTILIZER; SPRINKLER REI		112.16
10	67526	5/21/2015	554383	HOSE BIBB; ELL		9.72
10	67527	5/21/2015	555045	REPAIRS TO FENCING AT BASEBAL		103.77
10	67528	5/21/2015	554868	REPAIR PARTS FOR FLAG POLE		12.58
11	67529	5/21/2015	554105	BLACK SPRAY PAINT		6.47
11	67530	5/21/2015	554042	FLAT CUT WASH; HEX NUT		3.61
10	67531	5/21/2015	553427	BLUE TRAFFIC PAINT; PAINT ROLLE		38.82
11	67532	5/21/2015	553426	COMPBO WRENCH; ADAPTER		27.93
10	67533	5/21/2015	553824	CEMENT; CONTAINER; PAINT PADD		24.15
10	67534	5/21/2015	553852	SILOCONE;		7.34
10	67535	5/21/2015	553975	BUG KILLER		11.32
11	67536	5/21/2015	554016	BEE KILLER		6.46
11	67537	5/21/2015	554034	HEX CAP SCREWS; FLAT CUT WAS		7.03
10	67545	5/21/2015	554686	METAL CUT OFF; FLAP DISC; BRUS		23.82
12	67580	5/22/2015	553898	REBAR; CHLORINE TABS; LEAF RAI		83.89
11	67586	5/22/2015	553846	STAKES		25.84
Invoice Amount : 963.21		Discount Amount : 0.00		Check Amount :		963.21
Check Number : 34690 Check Date : 5/26/2015						
Vendor : 1757 IMPERIAL VALLEY ENVIRONMENTAL LAB						
12	67587	5/22/2015	7461	LAB ANALYSIS		PW 1,027.00
12	67588	5/22/2015	7478	LAB ANALYSIS		938.00
Invoice Amount : 1,965.00		Discount Amount : 0.00		Check Amount :		1,965.00
Check Number : 34691 Check Date : 5/26/2015						
Vendor : 2303 J&S AG SUPPLIES						
10	67510	5/21/2015	56484	LUBRICANT		PW 32.40
Invoice Amount : 32.40		Discount Amount : 0.00		Check Amount :		32.40
Check Number : 34692 Check Date : 5/26/2015						
Vendor : 1110 JORDAN IMPLEMENT CO.						

CITY OF HOLTVILLE

Monthly Check Register

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Check Number : 34693		Check Date : 5/26/2015				
Vendor : 4648 JOSE LUIS OSUNA						
12	67582	5/22/2015	207692	REIMB. FOR WORK BOOTS		PW 151.15
Invoice Amount : 151.15		Discount Amount : 0.00		Check Amount :		151.15
Check Number : 34694		Check Date : 5/26/2015				
Vendor : 2278 LA BRUCHERIE IRRIGATION SUPPLY						
10	67511	5/21/2015	102228c	CAM LOCK; DUST CAP; NOZZLE		43.60
11	67549	5/21/2015	102393c	PIPEWRAP; NOZZLE;		PW 34.94
10	67550	5/21/2015	102064c	PARTS FOR SPRINKLERS		467.75
Invoice Amount : 546.29		Discount Amount : 0.00		Check Amount :		546.29
Check Number : 34695		Check Date : 5/26/2015				
Vendor : 8011 NICHOLAS WELLS						
10	67495	5/19/2015	MAY 2015	MILEAGE		Admin 437.00
Invoice Amount : 437.00		Discount Amount : 0.00		Check Amount :		437.00
Check Number : 34696		Check Date : 5/26/2015				
Vendor : 1450 PITNEY BOWES GLOBAL FINANCE SERVICES LLC						
10	67567	5/21/2015	2643668MY15	POSTAGE EQUIPMENT LEASE		86.96
11	67567	5/21/2015	2643668MY15	POSTAGE EQUIPMENT LEASE		Admin 86.96
12	67567	5/21/2015	2643668MY15	POSTAGE EQUIPMENT LEASE		86.97
Invoice Amount : 260.89		Discount Amount : 0.00		Check Amount :		260.89
Check Number : 34697		Check Date : 5/26/2015				
Vendor : 1127 PREDMORE, ROBERT						
10	67547	5/21/2015	8999	WORK BOOT REIMB.		PW 32.16
Invoice Amount : 32.16		Discount Amount : 0.00		Check Amount :		32.16
Check Number : 34698		Check Date : 5/26/2015				
Vendor : 4575 PYRAMID CONSTRUCTION, INC.						
22	67573	5/22/2015	APPL# 5	CONSTRUCTION PAYMENT #5		Alamo River Trail 63,020.15
Invoice Amount : 63,020.15		Discount Amount : 0.00		Check Amount :		63,020.15
Check Number : 34699		Check Date : 5/26/2015				
Vendor : 1176 QUILL CORPORATION						
10	67487	5/11/2015	3823221	OFFICE SUPPLIES		8.18
11	67487	5/11/2015	3823221	OFFICE SUPPLIES		32.98
12	67487	5/11/2015	3823221	OFFICE SUPPLIES		8.19
10	67566	5/21/2015	4205838	OFFICE SUPPLIES		Admin 80.72
11	67566	5/21/2015	4205838	OFFICE SUPPLIES		80.72
12	67566	5/21/2015	4205838	OFFICE SUPPLIES		80.73
Invoice Amount : 291.52		Discount Amount : 0.00		Check Amount :		291.52
Check Number : 34700		Check Date : 5/26/2015				
Vendor : 8138 SERVICE MASTER						
10	67538	5/21/2015	31126	CLEANING SERVICES FOR CITY BLDG		PW 1,309.00
Invoice Amount : 1,309.00		Discount Amount : 0.00		Check Amount :		1,309.00
Check Number : 34701		Check Date : 5/26/2015				
Vendor : 8112 SIERRA MATERIAL TESTING & INSPECTION, INC.						
22	67568	5/21/2015	485	ENGINEERING TECH. 4TH STREET		Cedar to Walnut 2,765.50
Invoice Amount : 2,765.50		Discount Amount : 0.00		Check Amount :		2,765.50
Check Number : 34702		Check Date : 5/26/2015				
Vendor : 1419 STAPLES CREDIT						
10	67488	5/11/2015	1292844221	OFFICE SUPPLIES		11.43
11	67488	5/11/2015	1292844221	OFFICE SUPPLIES		Admin 11.43

CITY OF HOLTVILLE

Monthly Check Register

Date : 6/3/2015 3:44:38 PM

User Name : Lee Ann

Calendar Month/Year : <ALL> <ALL>

Fund	Transaction	Due Date	Invoice Number	Description	PO Number	Amount
12	67488	5/11/2015	1292844221	OFFICE SUPPLIES		11.45
Invoice Amount		: 34.31	Discount Amount		: 0.00	Check Amount : 34.31
Check Number		: 34703	Check Date		: 5/26/2015	
Vendor : 1780 STATE WATER RESOURCES CONTROL BD. OPERATOR CERT.						
12	67565	5/21/2015	FRANK CORNEJO	CERTIFICATION RENEWAL		340.00
Invoice Amount		: 340.00	Discount Amount		: 0.00	Check Amount : 340.00
Check Number		: 34704	Check Date		: 5/26/2015	
Vendor : 2083 THATCHER CO.						
11	67583	5/22/2015	235865	ALUM SULFATE		4,505.87
Invoice Amount		: 4,505.87	Discount Amount		: 0.00	Check Amount : 4,505.87
Check Number		: 34705	Check Date		: 5/26/2015	
Vendor : 2012 VERIZON WIRELESS						
10	67552	5/21/2015	MAY 2015	CELL PHONE CHARGES		202.85
11	67552	5/21/2015	MAY 2015	CELL PHONE CHARGES		246.18
12	67552	5/21/2015	MAY 2015	CELL PHONE CHARGES		127.54
Invoice Amount		: 576.57	Discount Amount		: 0.00	Check Amount : 576.57
Check Number		: 34706	Check Date		: 5/26/2015	
Vendor : 1058 XEROX CORPORATION						
10	67605	5/26/2015	77795301	CITY HALL COPIER LEASE AND US/		291.28
11	67605	5/26/2015	77795301	CITY HALL COPIER LEASE AND US/		116.28
12	67605	5/26/2015	77795301	CITY HALL COPIER LEASE AND US/		116.29
Invoice Amount		: 523.85	Discount Amount		: 0.00	Check Amount : 523.85
Check Number		: 34707	Check Date		: 5/26/2015	
Vendor : 1738 ZAMORA'S BACKFLOW						
11	67548	5/21/2015	1923	TESTING BACKFLOWS		300.00
Invoice Amount		: 300.00	Discount Amount		: 0.00	Check Amount : 300.00
Check Number		: 34708	Check Date		: 6/1/2015	
Vendor : 8185 IMPERIAL COUNTY ENVIRONMENTAL HEALTH						
10	67625	6/1/2015	JUNE 2015	HEALTH PERMITS FOR ICE CREAM		85.00
Invoice Amount		: 85.00	Discount Amount		: 0.00	Check Amount : 85.00

Total Number of Vendors	:	43	:	0.00
Total Number of Checks Printed	:	43		
Total Number of Voided Checks	:	0		
Largest Check Amount	:	80,097.20		
Total for all Checks Printed	:	202,279.60		
Total for Voided Checks	:	0.00		
Net Amount of Checks Printed	:	<u>202,279.60</u>		

Summary

Fund	Amount
10 GENERAL FUND	97,024.93
11 WATER	29,025.52
12 SEWER	10,443.50
22 LOCAL TRANSPORTATION FUND - TDA	65,785.65

City of Holtville

REPORT TO COUNCIL

Meeting Date	<u>06/08/15</u>
Item Number	<u>3</u>
City Manager	<u>NW</u>
Finance	_____
City Attorney	_____

DATE ISSUED: June 8, 2015
FROM: Nick Wells, City Manager
SUBJECT: Resolution No. 15-12 *Temporarily Reducing Development Impact Fees for New Development in the City of Holtville*

ISSUE

Shall the City Council adopt Resolution Number 15-02, temporarily reducing Development Impact Fees – specifically for Water and Sewer - charged for new development in the City of Holtville?

DISCUSSION

The City established Sewer and Water Capacity Fees with Ordinance Nos. 332 and 333 in 1973. With Resolutions 05-18 and 05-20 in 2005, the fees were raised in response to a financial analysis of the two utility systems by Nolte & Associates that delineated \$5,365,408 and \$9,710,000 (2005 dollars) for expansion of the Water and Sewer systems respectively. Also taken into account, among other things, were growth projections that have largely not materialized.

As the Council is aware, the bulk of the improvements called out - a second water storage tank, the Outfall Main replacement project, the Wastewater Treatment Plant upgrade, etc. - have been completed or are about to be completed at substantially less cost to the City with the procurement of significant grant funding. Obviously several infrastructure projects remain to be addressed, however the aforementioned represent the major issues that those fee levels hoped to address.

Subsequent to several complaints from developers, a comparison was recently completed of development fees charged by other cities in Imperial County. That comparison showed that Holtville's fees are more than reasonable for most categories, but right at the top for Sewer and Water. In view of this information, Council requested a proposal to temporarily reduce the fees for Sewer and Water.

FISCAL IMPACT

Unknown. Loss of revenue for projects that may have been completed in any event, but several projects put on hold solely due to the level of fees could come back on line.

CITY MANAGER RECOMMENDATION

It is recommended that the City Council approve the reduction.

ALTERNATIVES

Take no action, select another consultant or provide alternative direction to staff.

**HOLTVILLE CITY COUNCIL
RESOLUTION NUMBER 15-12**

A RESOLUTION OF THE HOLTVILLE CITY COUNCIL TO AMEND RESOLUTION NO. 08-24, TEMPORARILY REDUCING THE DEVELOPMENT IMPACT FEES FOR NEW DEVELOPMENTS WITHIN THE CITY OF HOLTVILLE

WHEREAS, the City of Holtville adopted Ordinance Nos. 332 and 333 in 1973 establishing Water and Wastewater capacity charges; and

WHEREAS, Ordinances Nos. 332 and 333 require the amount of such charges to be set by resolution; and

WHEREAS, based on a 2005 Rate/Revenue Study by Nolte & Associates, the City Council adopted Resolutions No. 05-18 and 05-20 on June 27, 2005, which established the current development impact fees charged for Water and Sewer; and

WHEREAS, those current fees are based upon, among other things, growth projections and necessary public improvements contained in the Nolte Study; and

WHEREAS, said Nolte Study calculated the specific amount of fees, describing the development of facilities which were/are needed and listed the specific public improvements required to accommodate said projected development and growth; and

WHEREAS, actual development and growth has varied from the projections and the projected cost of public improvements has been greatly offset by grant funding such that the City Council has further reviewed the current level of fees; and

WHEREAS, after review of the needs at the time of the establishment of the fees and the current needs of the City, the City Council wishes to reduce fees for specified service categories and land use types for a period of three (3) years or until a subsequent Development Impact Fee Study may be performed;

NOW, THEREFORE, THE CITY OF HOLTVILLE DOES HEREBY RESOLVE:

1. The City Council does hereby adjust development impact fees in accordance with the attached schedule, labeled "Attachment A."
2. That the fees set forth herein will become effective for those applications deemed complete on or after the date this resolution is adopted. Further, the fees adopted herein shall apply to those applications deemed complete on or after June 8, 2015, and for whom an application for reduction was pending in accordance with Holtville Municipal Code.
3. The fees adopted herein shall remain in effect until such time as another periodic review of fees contemplated by the City Council is performed. The amended fees set forth herein shall sunset June 30, 2018. Absent further action of the City Council, fees shall return to levels set forth in Resolution No. 08-24 after June 30, 2018.

4. That the foregoing is true, correct and adopted.

PASSED, APPROVED AND ADOPTED by Holtville City Council, this 8th day of June, 2015.

Virginia Ward, Mayor

Attest:

Denise Garcia, Interim City Clerk

STATE OF CALIFORNIA)
COUNTY OF IMPERIAL) S.S.
CITY OF HOLTVILLE)

I, Denise Garcia, Interim City Clerk of the City of Holtville, California, DO HEREBY CERTIFY, that the foregoing Resolution was duly passed, approved and adopted at a regular meeting of the City Council of the City of Holtville, California, on the 8th day of June, 2015, by the following vote:

CITY OF HOLTVILLE
Development Impact Fees
Proposed Temporary Reduction

Attachment "A"

<i>Land Use: Single Family Residential/3 Bedroom Home - 1,800 Square Feet</i>									
City	Parks	Police	General Gov't	Fire	Sewer	Water	TOTAL	Schools	GRAND TOTAL
Current	\$88	\$139	\$96	\$204	\$7,331	\$7,350	\$15,208	\$5,346	\$20,554
Proposed	88	139	96	204	3,666	3,675	7,868	5,778	13,646
<i>Imperial Co Avg</i>	933	313	276	353	4,453	4,715		6,564	
<i>Imperial Co Rank</i>									
<i>Current</i>	7	7	6	6	1	1	2	5	3
<i>Proposed</i>	7	7	6	6	4	4	5	5	6

<i>Land Use: Commercial Retail / Service - 2,000 Square Feet / 15,000 Square Foot Lot</i>									
City	Parks	Police	General Gov't	Fire	Sewer	Water	TOTAL	Schools	GRAND TOTAL
Current		\$148	\$104	\$216	\$8,266	\$7,906	\$16,640	\$940	\$17,580
Proposed		148	104	216	4,133	3,953	8,554	940	9,494
<i>Imperial Co Avg</i>	N/A	723	340	451	4,739	5,004		6,208	
<i>Imperial Co Rank</i>									
<i>Current</i>	N/A	7	5	6	1	2	3	6	3
<i>Proposed</i>	N/A	7	5	6	4	4	5	6	6

Source: City officials / April, 2015 report by El Centro Planning Department

City of Holtville
REPORT TO COUNCIL

Meeting Date	<u>06/08/15</u>
Item Number	<u>4</u>
City Manager	<u>NW</u>
Finance	<u> </u>
City Attorney	<u> </u>

DATE ISSUED: June 8, 2015
FROM: Hector Orozco, GL Analyst
SUBJECT: Resolution 15-13 - *Gann Appropriations Limit for 2015-16*

ISSUE

Shall the City Council adopt Resolution No. 15-13 establishing an appropriations limit for the 2015-16 fiscal year?

DISCUSSION

Article XIII B of the California State Constitution (*Government Spending Limitation*) provides for a limit on the annual growth in the level of certain appropriations from tax proceeds for various government entities in the State. The growth in the appropriations limit utilizes the prior year's limit then calculates an adjustment to that limit accounting for changes in population and the cost of living. The State Department of Finance requires that all cities and counties adopt and submit that appropriations limit for each fiscal year.

The Finance Department has collected the data and made the calculations for the 2015-16 limitation. Please refer to the attached exhibits for more information.

FISCAL IMPACT

There is no fiscal impact.

RECOMMENDATION

Staff recommends that the resolution be adopted.

ALTERNATIVE

Not to adopt the Resolution, which will result in non-compliance with State regulations.

Respectfully Submitted,



Hector Orozco

RESOLUTION NO. 15-13

A RESOLUTION OF THE HOLTVILLE CITY COUNCIL ADOPTING AN APPROPRIATIONS LIMIT FOR FISCAL YEAR ENDING JUNE 30, 2016

WHEREAS, the Gann Initiative, hereby referred to as Article XIII B of the Constitution of the State of California, was passed by the people; and

WHEREAS, Article XIII B mandated an appropriations limit on various units of government, including the City of Holtville; and

WHEREAS, the limit has been calculated by the Finance Department of the City of Holtville using current guidelines provided by the State Department of Finance, refer to calculations on exhibit A and exhibit B attached; and

WHEREAS, the City of Holtville desires to formally adopt the appropriations limit for the City; and

NOW THEREFORE, BE IT RESOLVED:

- 1) That the City Council, in accordance with Article XIII B of the constitution of the State of California, hereby adopts an appropriation limit of \$3,449,215 for the City of Holtville for the 2015-16 Fiscal Year.
- 2) That corresponding Revenues subject to the appropriation limit are projected to be \$1,530,300 for the 2015-16 Fiscal Year.
- 3) That the foregoing is true, correct and adopted.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Holtville, California, this 8th day of June, 2015.

Virginia Ward, Mayor

ATTEST:

Denise Garcia, Interim City Clerk

STATE OF CALIFORNIA)

COUNTY OF IMPERIAL) S.S.
CITY OF HOLTVILLE)

I, Denise Garcia, Interim City Clerk of the City of Holtville, California, DO HEREBY CERTIFY, that the foregoing Resolution was duly passed, approved and adopted at a regular meeting of the City Council of the City of Holtville, California, on the 8th day of June, 2015, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Denise Garcia, Interim City Clerk

City of Holtville

REPORT TO COUNCIL

DATE ISSUED: June 8, 2015
FROM: Nick Wells, City Manager
SUBJECT: City Manager Update

	Meeting Date	<u>06/08/15</u>
	Item Number	<u>5</u>
Approvals	City Manager	<u>NW</u>
	Finance	_____
	City Attorney	_____

INFORMATION ONLY – NO ACTION REQUIRED AT THIS TIME

WATER ENTERPRISE

Tank Rehab – Corrosion has developed inside the 2.4 million gallon water storage tank that was completed in 2010. Staff sought solutions, obtaining bids for repairs and ongoing maintenance, as well as potential solutions to our TTHM issues. A general estimate was given to rehab the tank at \$225k-275k for the resurfacing and \$350k-400k for the aeration (TTHM solution) portion. The City procured multiple bids on solutions and staff has been investigating alternatives and potential funding sources. A recent meeting with Utility Service Group produced various proposed alternatives on the TTHM issue ranging from \$125,000 for a partial fix to \$900,000. Staff met to discuss the best course of action last month. Multiple solutions were proposed, so a preferred approach will be formalized and brought to Council to consider.

System Controls – Frank Cornejo worked with TESCO and obtained an updated estimate on replacement of the aged system of about \$450k. Frank has stated that this project might be put off and the controls might “limp along” for another 18 months while we attack other water issues. Staff has been investigating alternatives and potential funding sources.

Floating Solar – A contract was signed with *Infratech Industries* for the placement of a floating solar array on the City Water Ponds for the purpose of producing power for the Water Treatment facility. Staff is working with the folks at *Infratech* to accomplish this in the coming months. Permit applications have been received and engineering drawings reviewed by the City Engineer. *Infratech’s* interaction with the IID is ongoing to help facilitate the viability of the project. The third iteration of the *Infratech* plans were been submitted to the Building Department and City Engineer for review. ***The review has been completed and comments have been forwarded to DDE & Infratech.***

SEWER ENTERPRISE

WWTP Project – The \$12 million project to rehab the City’s Wastewater Treatment Plant is being financed through the State Clean Water Revolving Fund along with the Border Environmental Cooperation Commission and the Environmental Protection Agency through the North American Development Bank. HDR, the construction management company, has been engaged for some time and the design engineer – Lee & Ro – continues to assist in pushing it forward. The construction bid opening was held last month with 4 bids submitted. Those bids were checked for accuracy, validity and qualification verification. Subsequent to that review, a recommendation has been made by City staff, which has been forwarded to NADBank for their review. As all bids were significantly over the estimated cost for the project, the focus of the process at this point is identifying the source of the additions and filling the funding gap. ***NADBank subsequently requested additional information from the bidders for their review. That information was sent to the City last week and has been forwarded to NADBank. We will continue to interface with NADBank and hope that a final determination will be made soon.***

TRASH ENTERPRISE

Annual Increase – *As is provided for in our contract with CR&R an annual review of the trash rate resulted in a notice from CR&R that the increase this year will equate to approximately \$.07 per month for each customer.*

TRANSPORTATION PROJECTS

Fifth Street & Grape Avenue Pedestrian Roadway Improvement Project – After completing construction on the south side of Fifth Street, the City received word from ICTC that funding was/is available under CMAQ to complete the north half of the intersection as a separate project. The Holt Group helped procure construction services and an encroachment permit with Caltrans. Pyramid Construction was recommended as the construction contractor month. Caltrans has now issued the encroachment permit, so construction will begin when a CM is secured. *Due to procurement issues that arose from the Ninth and Fourth Street projects that carried forward to this project, the decision has been made to readvertise for a Resident Engineer/Construction Manager contractor. The ad will run next week with a 30-day lead-up after which the construction phase of the project can be scheduled to commence.*

Complete Streets Project – A team of consultants visited Holtville a few weeks ago to work on this project funded by an Environmental Justice Grant through the Department of Transportation. The purpose of the project is to review and recommend improvement to all forms of mobility in the City. A variety of workshops and community input led to several interesting preliminary recommendations, so we are awaiting their final report.

PUBLIC WORKS

PARKS

Alamo River Recreation Trail - The fourth phase of this project, which includes trail improvements and bridge installations between the Holtville Skate Park and Earl Walker Park, is nearly complete. The two bridges were set in place and the contractor (Pyramid Construction) completed site cleanup last month, which completed most of the project phase. The handrails adjacent to the bridges and the trailhead signs will take a few more weeks to be produced and installed to complete this project phase.

When Senator Ben Hueso was in town recently, we were able to give him a tour of the recent improvements. He seemed genuinely impressed with the Trail and he enthusiastically offered to assist the City in finding funding for the amenities needed to put the finishing touches on the route.

BMX Park - City staff began last month to lay out a basic BMX track in the dirt pit adjacent to the new Skate Park. At this point, it will be a pretty simple “bare bones” facility, but it is hoped that grant funds can be found to develop it in coming years. Work has been temporarily halted until proper signage is procured to avoid any liability issues.

ADMINISTRATION

BUILDING PERMITS - *The City has issued 35 building permits during 2015.*

Auto Zone – *The necessary paperwork and impact fees have been remitted for the City/HUSD, so a building permit has been issued. Grading of the property is expected to begin this week.*

FINANCE

The City's 2013-14 audited financial statements were completed and accepted. Hector Orozco took over the monitoring of the Senior Gardens Apartments for the HOME program this year and completed the task from start to finish with great attention to detail. He is now attacking the reporting for past years in the CDBG program. *Officials with the CDBG program will be down from Sacramento next week, at which time we will meet to discuss numerous past issues with the program in the City of Holtville.*

OTHER

Imperial Regional Detention Center – The Detention Facility continues to house over 700 detainees.

Holtville Estates - The Holtville Estates continues to build the second phase of their 30-unit development. *Six homes have been sold and occupied and one is under contract are in escrow. The contractor expects to pull permits this month to begin work on the third phase of 7 additional homes.*

Sustainable Communities General Plan Grant - A contractor to administer the grant was approved by Council last meeting. We are working with them to procure a project consultant to perform the work necessary. The RFP for consultant proposals was advertised in the Tribune last month.

Farmers Markets & Street Fairs – The Chamber of Commerce held its first Farmers Markets a few weeks ago and it was well attended and well received. *The recent Car Show was a great success and plans are being made to relaunch the events in September after a summer hiatus.*

99 Cent Store Fire – As everyone is well aware, a fire destroyed the 99 Cent Store in Holtville on the evening of Sunday, April 26, 2015. That store was a total loss, but the 41 firefighters from 8 agencies in Imperial County were able to contain the blaze and save the adjacent buildings with minimal damage. All of the businesses west of George's Pizza were fairly unaffected and open the following morning. *All of the affected businesses, with the exception of HC Tax Service, which needs some electrical work, and the 99 Cent Store itself are back up and running.*

I spoke with the attorney for the Trans last week. There are still some hangups with the insurance company that preclude immediate cleanup, but that should follow soon. I hope to meet with the Trans and their attorney to map out a plan of action this week or next.

MEETINGS & EVENTS RECENTLY ATTENDED:

- 05/26/15 Management Staff Meeting *City Hall*
- 05/27/15 Meeting with Victor Gillespie re: Cell Tower *Samaha Park*
- 05/27/15 Regional Animal Control Committee *IC Dept of Public Health (El Centro)*
- 05/28/15 Bornt Parcel LLA Meeting *City Hall*
- 05/28/15 IVECA Board Meeting *EC ED Offices*
- 05/28/15 IC League of Cities Dinner *Grasso's (EC)*
- 05/30/15 Holtville Farmers Market & Car Show *Holt Park*
- 06/01/15 Management Staff Meeting *City Hall*
- 06/01/15 Teleconference with EPA reps re: WWTP Project *City Hall*
- 06/02/15 Meeting with J Hawk/A Lovio re: Holtville Luxury Apts Project *City Hall*
- 06/04/15 Holtville Chamber of Commerce Meeting *BWCC*
- 06/05/15 Veteran's Day Parade Committee *City Hall*
- 06/05/15 Teleconference w/ Rob Christenson, Atty for Mr Tran, 99 Cent Store *City Hall*

UPCOMING EVENTS:

- 06/08/15 Management Staff Meeting *City Hall*
- 06/08/15 Holtville City Council Meeting *City Hall*
- 06/10/15 ICTC Management Committee Meeting *Calexico*
- 06/10/15 CCMA Meeting *Calexico*
- 06/11/15 California League of Cities Policy Committee Meetings *Sacramento*
- 06/11/15 Investment Strategies Meeting *City Hall*
- 06/12/15 California League of Cities Policy Committee Meetings *Sacramento*
- 06/15/15 Management Staff Meeting *City Hall*
- 06/16/15 Meeting w/ CDBG Officials re: CoH Past Issues *City Hall*
- 07/10/15 Veteran's Day Parade Committee *City Hall*
- 11/11/15 2nd Annual Veteran's Day Parade *Fifth Street/Holt Park*
- TBD Emergency Operations Training *City Hall*

If you have any questions about any of the information presented, please feel free to contact me directly.

Respectfully submitted,



Nicholas D. Wells
(760) 356-4574

5a

City of Holtville

Report to Council

MEETING DATE:	6-8-15
APPROVED FOR AGENDA	<i>[Signature]</i>
CITY MANAGER	_____
FINANCE MANAGER	_____
CITY ATTORNEY	_____

Date Issued: June 2, 2015

From: Sergeant Manuel De Leon, Chief of Police

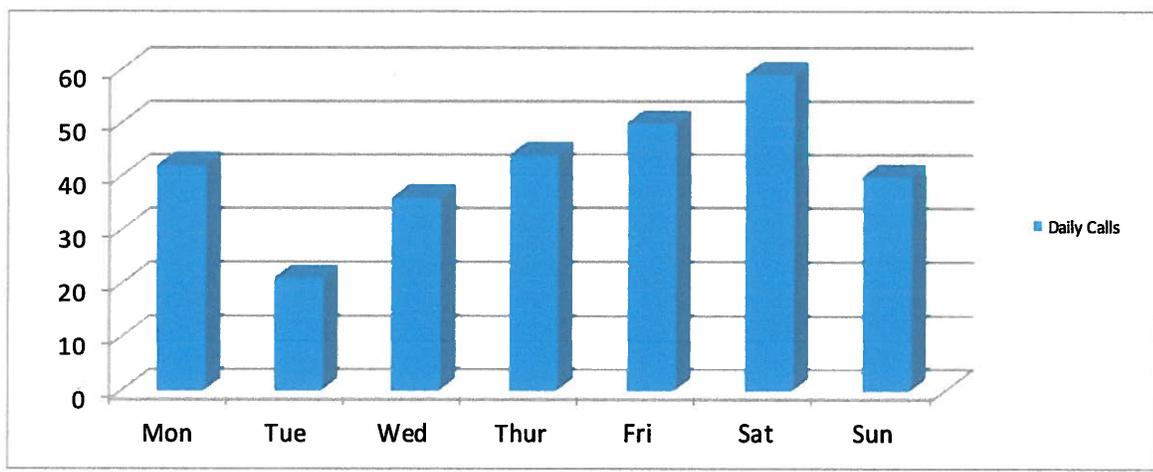
Subject: Holtville Sheriff's Monthly Report – May 2015

THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.

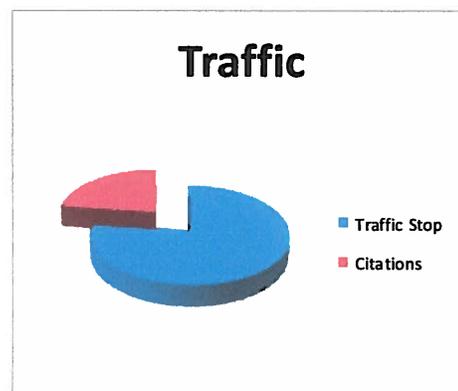
The following is a summary of statistics for the Holtville Sheriff's Deputies for the month of May 2015.

Calls For Service:

- **292** total incident reports, which were entered into Spillman Computer Database by the Imperial County Sheriff's Dispatch Center. These calls consisted of requests for Sheriff's services.
- The highest volume of calls for service occurred on **Saturday** with **59 calls**. The highest volume of calls occurred from **09:00 p.m. to 10:00 p.m.**

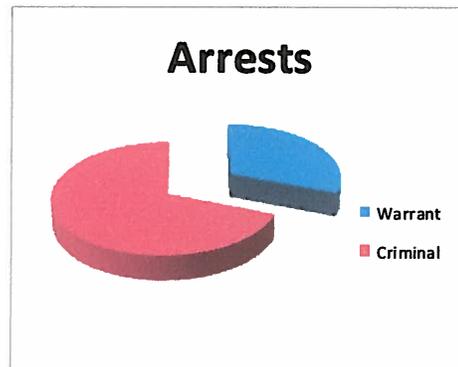


<i>Traffic</i>	<i>Total</i>
Traffic Stops	81
Citations Issued	24
Traffic Collisions	1
DUI's	1



<i>Crimes</i>	<i>Total</i>
Burglary	6
911 Calls - Hangups	6
Vandalism	1
Disturbing the Peace	21
Narcotic Offenses	1

<i>Arrests</i>	<i>Total</i>
Warrants	4
Criminal	5
Total	9



<i>Miscellaneous</i>	<i>Total</i>
Animal Problem	2
Alarm Calls	17
Deputy Request	9

The following is a brief summary of incidents and events that the Holtville Police Department has been involved in during the month of May 2015.

- On May 7, 2015, Deputy Ayala contacted a male subject at 5th and Fern. The subject fled on foot after 18 grams of “meth” were located on his person. The subject was later apprehended with the assistance of Sheriff Office Deputies.
- On May 8, 2015, Deputy Ayala took a report for a burglary on the 800 block of Oak Street. The owners had been out of town and the residence was being watched by a neighbor.
- On May 10, 2015, Sr. Deputy Figueroa responded to a landlord tenant dispute in the 500 block Cedar Street.
- On May 11, 2015, Sr. Deputy Lindberg took a report for a burglary on the 800 block of Orange Street. The owners left the residence briefly only to find out someone broke in through their rear patio door.
- On May 20, 2015, Deputy A. Contreras responded to an animal problem on the 800 block of Olive Street. Two dogs were removed and quarantined for a 10 day period.
- On May 26, 2015, Sr. Deputy Figueroa attended the state of the city address at city hall.
- On May 27, 2015, Deputy Ayala attended use of force training at Ben Clark Training Facility in Riverside, Ca.
- On May 29, 2015, Deputy A. Contreras attended a career day at Pine School.
- On May 30, 2015, Deputy Zamora and Deputy E. Contreras were present for the Farmers Market and car show. No incidents were reported during the event.
- On May 31, 2015, Deputy E. Contreras arrested a male subject for having removed and taken a street sign.
- Two burglaries within city limits and one outside city limits were reported during a 5 day period in early May. All of the burglaries are still under investigation.
- Deputy E. Contreras was on his yearly vacation for the majority of May 2015.
- Deputy A. Contreras and Sr. Deputy Derick Lindberg attended Traffic Collision Training in Riverside, Ca.

Respectfully submitted,

Sergeant Manuel De Leon

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City of Holtville

REPORT TO CITY COUNCIL

MEETING DATE:	6-8-15
APPROVED FOR AGENDA	
CITY MANAGER	_____
FINANCE MANAGER	_____
CITY ATTORNEY	_____

DATE ISSUED: June 2nd, 2015
FROM: Frank Cornejo
Water/Wastewater Operations Supervisor
SUBJECT: Water / Wastewater Plant Operations & Maintenance Summary

THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.

The purpose of this report is to inform council of the operations and maintenance activities completed at the City's water-wastewater treatment facilities during the period between 05/21/15 to 06/02/15.

Also attached to this report is an updated spreadsheet detailing the 2015 year-to-date violations related to NPDES Permit (*ammonia*) noncompliance for our wastewater facility.

Water Treatment Plant:

- Staff completed installation of new 6" clarifier plug drain valve assembly.
- Staff completed repairs to South clarifier 3" sludge withdrawal pipeline #2.
- Staff took all routine samples, completed all regulatory reports, and maintained operational records as required.

Waste Water Treatment Plant:

- Staff temporarily bypassed influent pipeline in order to jetting/debris removal operations.
- Staff took all routine samples, completed all regulatory reports, and maintained operational records as required.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Frank Cornejo', with a small '6' written below the end of the signature.

Frank Cornejo.
Water/Wastewater Operations Supervisor
City of Holtville



California Integrated Water Quality System Project (CIWQS)

Mandatory Minimum Penalty Report

This MMP Report shows only mandatory minimum penalty violations associated with Water Code sections 13385(h) and (i) and 13385.1(a).
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SEARCH CRITERIA: [\[REFINE SEARCH\]](#) [\[NEW SEARCH\]](#) [\[GLOSSARY\]](#)

Region (7), County (Imperial) Occurred between 1/1/2015 and 12/31/2015

Region	Agency	Facility	WDID	MMP Exempt Violations	Serious Reporting Violations	Serious Effluent Violations	Chronic Violations	Vio w/ MMP Enf	Vio Fully Resolved (Paid and Historical)	Vio w/o MMP Enf	Total MMP Vios
7	Calexico City	Calexico City WWTP	7A130101011	0	0	0	1	0	0	1	1
7	Holtville City	Holtville City WWTP	7A130105011	0	0	0	19	0	0	19	19
7	Imperial Irrigation District	Imperial ID Grass Carp Hatchery	7A130128015	0	0	0	6	0	0	6	4
7	Seeley Cnty WD	Seeley CWD WWTP	7A130111013	0	0	0	4	0	0	4	4
TOTAL (PAGE)				0	0	0	30	0	0	30	30
TOTAL (REPORT)				0	0	0	30	0	0	30	30

Violation: An instance of non-compliance

Serious Reporting Violation: Defined by California Water Code section 13385.1 as a failure to file a discharge monitoring report pursuant to Section 13383 for each period of 30 days following the deadline for submitting the report, if the report is designed to ensure compliance with limitations contained in waste discharge requirements that contain effluent limitations.

Serious Effluent Violation: Serious violation as defined by California Water Code section 13385(h). Waste discharge exceeds the effluent limitation for a Group I pollutant by 40% or more (CAT1), or a Group II pollutant by 20% or more (CATs).

Chronic Violation: Chronic violation as defined by California Water Code section 13385(i). To be counted as a chronic violation, there must be 3 preceeding violations within a 180 day period. The fourth non-serious violation that occurs within the 180 day period is an MMP violation.

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**City of Holtville
REPORT TO COUNCIL**

MEETING DATE:	6-8-15
APPROVED FOR AGENDA	
CITY MANAGER	_____
FINANCE MANAGER	_____
CITY ATTORNEY	_____

DATE ISSUED June 8, 2015
FROM: Public Works Foreman
SUBJECT: Bi Monthly Report.

THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.

The purpose of this report is to inform Council of Public Works activities since the last council meeting. Public Works has been actively working on or completed the following:

- Cleared sewer plugs at different locations in town.
- Repaired water service line leaks.
- Worked with the Sheriff's Department to clean up graffiti at park and around town.
- Patch potholes in different locations in town.
- Ran main sewer lines in different locations in town.
- Installed 20 water meters.
- Caught 1 dog and 1 cat.
- Installed 5 new Verizon meter registers in 5 different locations around town.
- Setup road closure for Farmer's Market and car show.

Respectfully Submitted,



Alejandro Chavez
Public Works Foreman
City of Holtville