

**AGENDA**  
**REGULAR MEETING OF THE HOLTVILLE CITY COUNCIL**  
**121 WEST FIFTH STREET, HOLTVILLE, CALIFORNIA**

**August 13, 2012**

**OPEN SESSION**  
**6:00 PM**

**Jerry Brittsan, Mayor**  
**Mike Goodsell, Mayor Pro Tem**  
**Colleen Ludwig, Council Member**  
**Richard Layton, Council Member**  
**David Bradshaw, Council Member**

**Steve Walker, City Attorney**  
**Glyn Snyder, City Clerk**  
**Alex Meyerhoff, City Manager**  
**Pete Mellinger, City Treasurer**

**THIS IS A PUBLIC MEETING**

*If there is an item on the agenda on which you wish to be heard, please come forward to the microphone at the time the item is being addressed. State your name for the record. All other items can be addressed during the Public Comments portion of the agenda. The Mayor reserves the right to place a time limit on each person asking to be heard.*

**CITY COUNCIL**

**CLOSED SESSION 5:30 PM**

**CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**

*(Government Code Section 54956.9(a))*

Willowbend LLC vs. City Of Holtville

**CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**

*(Government Code Section 54956.9(c))*

2 Matters Regarding Initiation of Litigation

**PUBLIC EMPLOYMENT:**

*(Government Code Section 54957.6)*

**CONFERENCE WITH REAL PROPERTY NEGOTIATORS:**

*(Government Code Section 54956.9)*

Property: 585 Fern Avenue

Agency Negotiators: City Manager and City Attorney

Under Negotiation: Price and Terms of Payment

**CITY COUNCIL:** Meeting Called To Order

**INVOCATION:** Pastor Norman Chandler, Turning Point Ministries

**PLEDGE OF ALLEGIANCE:**

**CITY CLERK RE:** Verification Of Posting Of The Agenda

**EXECUTIVE SESSION ANNOUNCEMENTS:** Steve Walker, City Attorney

**INTRODUCTION OF NEW FIREFIGHTER:** Joseph Enriquez

**PUBLIC COMMENTS:** This is time for the public to address the City Council **on any item not appearing on the agenda** that is within the subject matter jurisdiction of the City Council. The Mayor reserves the right to limit the speaker's time. The Mayor will recognize you and when you come to the microphone, please state your name and address for the record. You are not allowed to make personal attacks on individuals or make comments which are slanderous or which may invade an individual's personal privacy.

## **CONSENT AGENDA:**

*The items on the Consent Agenda are to be approved without comment. Should any Council Member or member of the public wish to discuss any item, they may request that the item be removed from the Consent Agenda and placed on the New Business Agenda.*

1. Approval of Minutes Of The Regular Meeting Of July 23, 2012
2. Current Demands #30767 To # 30859

## **REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES AND COMMUNIQUE:**

### **UNFINISHED BUSINESS:**

3. Discussion/Related Action To Revise The Facility Use Permit Guidelines – Alex Meyerhoff, City Manager
4. Discussion/Related Action To Enter Into An Intergovernmental Agreement With The City Of Imperial For Building Plan Check And Inspection Services – Alex Meyerhoff, City Manager
5. Discussion/Related Action To Authorize Implementation Of Recommendations From The Animal Care Subcommittee – Alex Meyerhoff, City Manager

### **NEW BUSINESS:**

6. Discussion/Related Action Related To Adopt **RESOLUTION 12-44** Authorizing The City Manager To Execute A Certificate Of Acceptance Of Real Property From APN 045-610-001 For Right Of Way Along Grape Avenue – Justina Arce, City Planner
7. Discussion/Related Action Authorizing The City Engineer To Advertise Bids For The East SR115/5<sup>th</sup> Street Sidewalk Construction Project - Justina Arce, City Planner
8. Discussion/Related Action Authorizing The City Engineer To Advertise Bids For The 9<sup>th</sup> Street Sidewalk And ½ Width Improvements Project Between Slayton And Beale - Justina Arce, City Planner
9. Discussion/Related Action To Adopt **RESOLUTION 12-49** Approving Alexander Meyerhoff As Authorized Agent For The 2009-2010 Planning And Technical Assistance General Allocation Grant Under The State CDBG Program – Nick Wells, Finance Manager
10. **PUBLIC HEARING** – Discussion/Related Action To Adopt **RESOLUTION 12-50** To Authorize The Closeout And Disencumbrance Of Grant #09-EDEF-6361 For The CDBG Business Assistance Loan Program– Justina Arce, City Planner
11. Discussion/Related Action To Adopt **RESOLUTION 12-51** Approving An Application Submission To Obtain Funding For The Acquisition Of An Abandoned Railway Right Of Way Under The Transportation Enhancement (TE) Program, Agreeing To Provide A Voluntary Local Match And Agreeing to Comply With Project Delivery Schedules And Timely Use Of Funds – Justina Arce, City Planner
12. Discussion/Related Action To Adopt **RESOLUTION 12-52** Approving An Application Submission To Obtain Funding For West Entry Sign Project Phase II Enhancements Under The Transportation Enhancement Program, Agreeing To Provide A Voluntary Local Match And Agreeing to Comply With Project Delivery Schedules And Timely Use Of Funds – Justina Arce, City Planner

13. Discussion/Related Action To Adopt **RESOLUTION 12-53** Adopting A Utility Billing Assistance Program For Low-Income Senior Citizens – Nick Wells, Finance Manager
14. Discussion/Related Action To Award The Bid For The Golf Cart And Neighborhood Electric Vehicle Circulation Master Plan – Alex Meyerhoff, City Manager
15. Discussion/Related Action To Consider A Facility Use Permit Fee Waiver Request – Alex Meyerhoff, City Manager
16. Discussion/Related Action To Authorize Emergency Repair For Collapsed Outfall Manhole At Kamm Road – Jack Holt, City Engineer

**INFORMATION ONLY:**

17. Information Only Regarding Surplus Property Located At 640 E. Third Street #5 – Alex Meyerhoff, City Manager
18. Information Only Regarding Surplus Vehicle Sales – Alex Meyerhoff, City Manager
19. City Manager Report – Alex Meyerhoff
  - a. Finance Manager – Nick Wells
  - b. Public Works Supervisor – Alex Chavez
  - c. Water Works Supervisor – Frank Cornejo
  - d. Police Chief – Manuel DeLeon
20. Information Only – Presentation On Construction Progress Of New Water Tank And UV System – Jack Holt City Engineer

**ADJOURNMENT:**

I, Glyn Snyder, City Clerk of the City of Holtville, California, **DO HEREBY CERTIFY** that the foregoing agenda was duly posted at Holtville City Hall on August 10, 2012.

**AGENDA**  
**REGULAR MEETING OF THE SUCCESSOR AGENCY TO THE HOLTVILLE  
REDEVELOPMENT AGENCY**  
**121 WEST FIFTH STREET, HOLTVILLE, CALIFORNIA**

**August 13, 2012**

**OPEN SESSION**  
**6:00 PM**

**Jerry Brittsan, Chairperson**  
**Mike Goodsell, Vice-Chairperson**  
**Colleen Ludwig, Board Member**  
**Richard Layton, Board Member**  
**David Bradshaw, Board Member**

**Steve Walker, Agency Attorney**  
**Glyn Snyder, Agency Secretary**  
**Alex Meyerhoff, Executive Officer**

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**CLOSED SESSION 5:30 P.M.**

**CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION:**

*(Government Code Section 54956.9(a))*

Holtville Unified School District vs. Holtville Redevelopment Agency  
Black Dog Farms

**SUCCESSOR AGENCY:** Meeting called to order

**EXECUTIVE SESSION ANNOUNCEMENTS:**

**PUBLIC COMMENTS:** This is time for the public to address the Successor Agency **on any item not appearing on the agenda** that is within the subject matter jurisdiction of the Successor Agency. The Chairperson reserves the right to limit the speaker's time. The Chairperson will recognize you and when you come to the microphone, please state your name and address for the record. You are not allowed to make personal attacks on individuals or make comments which are slanderous or which may invade an individual's personal privacy.

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**REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES & COMMUNIQUÉS**

**CONSENT AGENDA:**

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1. Approval of Minutes Of The Regular Meeting Of July 23, 2012
2. Current Demand #1712

**NEW BUSINESS:**

3. Discussion/Related Action To Adopt **RESOLUTION 12-09** Approving Administrative Budget For The Six-Month Fiscal Period Commencing January 1, 2012 And Ending June 30, 2013 And Taking Certain Actions In Connection Therewith – Nick Wells, Finance Manager

4. Discussion/Related Action To Adopt **RESOLUTION 12-10** Approving Recognized Obligation Payment Schedule Pursuant To Health And Safety Code 34180 For The Six-Month Fiscal Period Commencing January 1, 2013 And Ending June 30, 2013 And Taking Certain Actions In Connection Therewith – Nick Wells, Finance Manager

#### **ADJOURNMENT:**

I, Glyn Snyder, City Clerk of the City of Holtville, California, and Secretary of the Successor Agency, **DO HEREBY CERTIFY** that the foregoing agenda was duly posted at Holtville City Hall on August 10, 2012

#### **NOTICE**

*In compliance with the American Disabilities Act (ADA), the City of Holtville will make reasonable efforts to accommodate persons with qualified disabilities. If you require special assistance, please contact the City Clerk's office at 760-356-4170 at least 48 hours in advance of the meeting.*

*Any writings or documents provided to a majority of the Holtville City Council regarding any item on this agenda will be made available for public inspection in the City Clerk's office located at City Hall, 121 W. 5<sup>th</sup> St, during normal business hours.*