

AGENDA
REGULAR MEETING of THE HOLTVILLE CITY COUNCIL
121 WEST FIFTH STREET - HOLTVILLE, CALIFORNIA
Monday, August 24, 2020

- | | | |
|--|---|---|
| <input type="checkbox"/> James Predmore, Mayor | <input type="checkbox"/> Ginger Ward, Council Member | <input type="checkbox"/> Nick Wells, City Manager |
| <input type="checkbox"/> Mike Goodsell, Mayor Pro Tem | <input type="checkbox"/> George Morris, City Treasurer | <input type="checkbox"/> Jack Holt, City Engineer |
| <input type="checkbox"/> Richard Layton, Council Member | <input type="checkbox"/> Steve Walker, City Attorney | <input type="checkbox"/> George Galvan, City Planner |
| <input type="checkbox"/> Michael Pacheco, Council Member | <input type="checkbox"/> Kariza Sambrano, City Clerk | <input type="checkbox"/> Alex Silva, Fire Chief |

THIS IS A PUBLIC MEETING

The Holtville City Council values your input if there is an issue on which you wish to be heard, for both items listed on the agenda and for items of general concern. The Mayor reserves the right to place a limit on each person's comments. Any public comments must include the individual's name and address for the record. Personal attacks on individuals and/or comments which are slanderous or which may invade an individual's personal privacy are not permitted.

PLEASE TAKE NOTE that on Monday, August 24, 2020, at 5:30 PM, the Holtville City Council will hold its regularly scheduled meeting. Public comments will be accepted for items on both the Closed and Open Session agendas, however, to maintain social distancing, physical presence is strongly discouraged. Alternative methods for public participation have been provided and are encouraged.

Written Comments: *KPreciado@Holtville.ca.gov* ***Deadline to Submit: 4:00 PM, 08/24/20***

Zoom Conference: *823 4305 9171 (Access provided upon request)*

Telephone Conference Call: *(605) 475-3220 Access Code 649637#*

This notice and the Agenda for this meeting are available for public inspection at 121 W Fifth Street in Holtville, California, and on the www.Holtville.ca.gov website.

CITY COUNCIL

MEETING CONVENED 5:30 PM

CLOSED SESSION PUBLIC COMMENTS: This is the time for the public to address the City Council on any item appearing on the Closed Session agenda for this meeting.

ADJOURN TO CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION:

(Government Code Section 54956.9(a))

Charles Simpson vs. City of Holtville
Von Hermann vs. MTC, City of Holtville

PUBLIC EMPLOYMENT:

(Government Code Section 54957.6)

City Manager Evaluation

RECONVENE OPEN SESSION

PLEDGE of ALLEGIANCE:

INVOCATION:

CITY CLERK RE: Verification of Posting of the Agenda

EXECUTIVE SESSION ANNOUNCEMENTS:

GENERAL PUBLIC COMMENTS:

The public may address the City Council on any item that DOES NOT appear on the agenda for this meeting within the purview of the City Council.

1. CONSENT AGENDA:

The items on the Consent Agenda are to be approved without comment. Should any Council Member or member of the public wish to discuss any item, they may request that the item be removed from the Consent Agenda and placed on the NEW Business agenda.

- a. Approval of the Minutes from the Regular Meeting of July 27, 2020
- b. Current Demands # 41933 thru # 42041

REPORTS of OFFICERS, COMMISSIONS, COMMITTEES and COMMUNIQUES:

2. UNFINISHED BUSINESS: *None*

- a. **Discussion/Related Action to Adopt RESOLUTION #20-14** Authorizing Application for Community Development Block Grant (CDBG) COVID-19 CARES Act Funding
Nick Wells, City Manager

3. NEW BUSINESS:

- a. **Discussion/Related Action to Adopt RESOLUTION #20-15** Authorizing Execution of a Lease with American Medical Response Ambulance Service for Use of the Old Holtville Fire Department
Nick Wells, City Manager

4. INFORMATION ONLY:

5. STAFF REPORTS

- a. **City Manager Report - Nick Wells**
- b. Finance Supervisor - *Kariza Sambrano*
- c. Police Chief- *Roy Patterson*
- d. Water/Wastewater Supervisor - *Frank Cornejo*
- e. Public Works Foreman - *Alex Chavez*

6. Items for future meetings

7. ADJOURNMENT:

I, Kariza Preciado, City Clerk of the City of Holtville, California, DO HEREBY CERTIFY that the foregoing agenda was duly posted at Holtville City Hall on Friday, August 21, 2020

MINUTES OF THE REGULAR MEETING OF THE HOLTVILLE CITY COUNCIL
Monday, July 27, 2020

The Regular Meeting of the Holtville City Council was held on Monday July 27, 2020 at 5:30 p.m. in the Civic Center. Council Members present were Jim Predmore, Ginger Ward, Richard Layton, Mike Pacheco and Mike Goodsell. Staff members present were Nick Wells and Kariza Sambrano was present via Zoom. City Attorney Steve Walker was present via Zoom and Fire Chief Alex Silva was present.

CITY COUNCIL CLOSED SESSION MEETING CALLED TO ORDER:

Mayor Jim Predmore called the Closed Session meeting to order at 5:30 p.m.

CONFERENCE WITH LEGAL COUNSEL – PENDING:

(Government Code Section 54956.9(a))

Charles Simpson vs. City of Holtville

Von Hermann vs. MTC, City of Holtville

PUBLIC EMPLOYMENT:

(Government Code Section 54957.6)

City Manager Evaluation

CITY COUNCIL OPEN SESSION MEETING CALLED TO ORDER:

Mayor Jim Predmore called the Open Session meeting to order at 6:04 p.m.

PLEDGE OF ALLEGIANCE:

Ms. Ward led the Pledge of Allegiance.

INVOCATION:

Mr. Goodsell gave the Invocation.

CITY CLERK RE: VERIFICATION OF POSTING OF AGENDA:

City Clerk Kariza Sambrano verified that the agenda was duly posted on Friday July 24, 2020.

EXECUTIVE SESSION ANNOUNCEMENTS

None.

PUBLIC COMMENTS:

Juan Ramirez of the U.S. Census Bureau updated on activities in support of the 2020 Census via Zoom

1. CONSENT AGENDA

a. Approval of the Minutes from the Regular Meeting of June 22, 2020

b. Current Demands # 41819 through #41932

A motion was by Mike Goodsell and seconded by Ginger Ward to approve the minutes from the regular meeting of June 22, 2020 and current demands.

AYES: Goodsell, Ward, Pacheco, Predmore, Layton

NOES: None

ABSENT: None

ABSTAIN: None

REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES, AND COMMUNIQUE:

- Ms. Sambrano reported that along with the Chamber, the City's Complete Count Committee is working on a Back to School/Census parade that would take place on August 17th.
- Mr. Silva stated that on the 4th of July the fire department responded to multiple calls for illegal fireworks, visiting one residence four times. They also responded to one structure fire due to fireworks. The fire department also handed out free hand sanitizers and surgical masks to the community this past Friday. Chief Silva has been providing the Blossom Valley in with PPE in hopes to slow the spread of COVID-19 in the facility. The fire department also was called out on a mutual aid call to the Niland fires in which 40 homes were lost.
- Mr. Pacheco had questions in regards to the new trees and their watering schedule. He also thanked staff for assembling the Nomination Packet.
- Mr. Goodsell stated that he has seen many people walk the trail at Earl Walker Park, but that some of the new trees may need restaking.
- Mr. Predmore stated he attended the last ICTC meeting via Zoom and that ICTC received \$10 million in CARES funding for busses.
- Mr. Layton reported that he had seen the CR&R truck picking up all refuse in one truck. He called CR&R and was told that due to COVID staffing issues, it was easier to pick it all up and sort out the recyclables and green waste later at their facility
- Ms. Ward attended the AAA meeting via Zoom and stated they have received many food donations for the elderly. Also, she has been voted in as the Chair.
- Mr. Walker had nothing to report.
- Mr. Wells stated Holtville Little League is in charge of maintaining the fields weed-free as the irrigation is handled by the league. He attended many meetings with the County of Imperial via Zoom regarding the progress of COVID-19. Mr. Wells stated he has 2 classes left to complete his Masters. The Wetlands project is progressing well and the Holt Group is satisfied with the meetings they and the State have had. He also mentioned that there is a lot going on around town. The new Cuchis Raspados/apartment complex building is moving along quickly as long as the Rose Apartments and Dollar General Buildings.

2. UNFINISHED BUSINESS: None.

3. NEW BUSINESS:

- a. Discussion/Related Action to Adopt RESOLUTION 20-13** Authorizing Execution of a Lease with the County of Imperial for Use of the Holtville Road Yard

Nick Wells, City Manager

A motion was made by Richard and seconded by Ginger Ward to adopt Resolution #20-13 authorizing the Lease with the County of Imperial for use of the Holtville Road Yard.

AYES: Goodsell, Ward, Pacheco, Predmore, Layton

NOES: None

ABSENT: None

ABSTAIN: None

**b. Discussion/Related Action Regarding Potential Community Development
Block Grant COVID-19 CARES Act Funding**

Nick Wells, City Manager

The Item was tabled.

1. INFORMATION ONLY: none.

2. STAFF REPORTS

- a. City Manager Report – Nick Wells**
- b. Finance Supervisor – Kariza Sambrano**
- c. Fire Chief – Alex Silva**
- d. Water/Wastewater Supervisor - Frank Cornejo**
- e. Public Works Foreman – Alex Chavez**

3. Items for future meetings: COVID-19 Cared Act Funding.

4. ADJOURNMENT:

There being no further business to come before the Council, Mayor, Jim Predmore adjourned the Meeting at 6:51 p.m.

Jim Predmore, Mayor

Kariza Sambrano, City Clerk

CITY OF HOLTVILLE

Monthly Check Register

Date : 8/20/2020 10:47:29 AM **VOIDED CHECK NUMBER 41934**
 User Name : Lee Ann

Calendar Month/Year		: <ALL> <ALL>				
Fund	Transaction	Due Date	Invoice Number	Description	PO Number	Amount
Check Number : 41933		Check Date : 7/29/2020				
Vendor : 8791 COUNTY OF IMPERIAL				Wetlands		
22	95183	7/29/2020	WETLANDS FEES	SUBMITTAL/PROCESSING FEES OF GR		360.00
Invoice Amount : 360.00		Discount Amount : 0.00		Check Amount :		360.00
Check Number : 41935*		Check Date : 8/4/2020				
Vendor : 8041 AFLAC				ADMIN		
10	95214	7/30/2020	691892	PREMIUM		104.26
Invoice Amount : 104.26		Discount Amount : 0.00		Check Amount :		104.26
Check Number : 41936		Check Date : 8/4/2020				
Vendor : 1771 AIRWAVE COMMUNICATION				FD		
10	95186	7/29/2020	440038	REPAIRS TO LIGHTS AND RADIO ON		819.16
Invoice Amount : 819.16		Discount Amount : 0.00		Check Amount :		819.16
Check Number : 41937		Check Date : 8/4/2020				
Vendor : 8721 ALEJANDRO ESTRADA				ADMIN		
10	95248	8/3/2020	1228	COMPUTER CONSULTING		989.40
11	95248	8/3/2020	1228	COMPUTER CONSULTING		560.00
12	95248	8/3/2020	1228	COMPUTER CONSULTING		2,465.00
Invoice Amount : 4,014.40		Discount Amount : 0.00		Check Amount :		4,014.40
Check Number : 41938		Check Date : 8/4/2020				
Vendor : 8977 ANN-ELISE DOVER				CR & R SCHOLARSHIP		
10	95265	8/4/2020	2020 SCHOLARSHI	2020 COMMUNITY PRIDE SCHOLARSH		500.00
Invoice Amount : 500.00		Discount Amount : 0.00		Check Amount :		500.00
Check Number : 41939		Check Date : 8/4/2020				
Vendor : 1433 APPLIED INDUSTRIAL TECHNOLOGIES				PW		
12	95275	8/4/2020	7019376311	GLOVES		299.81
Invoice Amount : 299.81		Discount Amount : 0.00		Check Amount :		299.81
Check Number : 41940		Check Date : 8/4/2020				
Vendor : 1796 ARAMARK SERVICES, INC.				PW		
10	95151	7/28/2020	JUNE 2020	UNIFORMS PW		379.42
11	95151	7/28/2020	JUNE 2020	UNIFORMS PW		803.93
12	95151	7/28/2020	JUNE 2020	UNIFORMS PW		756.19
Invoice Amount : 1,939.54		Discount Amount : 0.00		Check Amount :		1,939.54
Check Number : 41941		Check Date : 8/4/2020				
Vendor : 7800 AUTO ZONE COMMERCIAL				PW		
10	95185	7/29/2020	5648108919	VEHICLE WASH / WAX' EXENDED MA		87.65
10	95188	7/29/2020	5648102111	CABIN AIR FILTERS; SUNSHADE; MA		92.59
10	95189	7/29/2020	5648102261	GLUE; MAGNET MOUNT		19.00
10	95205	7/29/2020	5648108710	KWIK ADHESIVE	FD	7.01
11	95261	8/3/2020	5648114300	LINK BUSHING		12.59
Invoice Amount : 218.84		Discount Amount : 0.00		Check Amount :		218.84
Check Number : 41942		Check Date : 8/4/2020				
Vendor : 1237 BABCOCK & SONS, INC.				PW		
12	95153	7/28/2020	CG00791-2279	LAB ANALYSIS		394.00
12	95154	7/28/2020	CF01910-2279	LAB ANALYSIS		104.00
12	95155	7/28/2020	CG01735-2279	LAB ANALYSIS		99.00
11	95270	8/4/2020	CH00022-2279	LAB ANALYSIS		104.00
11	95277	8/4/2020	CG01990-2279	LAB ANALYSIS		32.00
12	95278	8/4/2020	CG02093-2279	LAB ANALYSIS		72.00
12	95279	8/4/2020	CG02101-2279	LAB ANALYSIS		104.00
Invoice Amount : 909.00		Discount Amount : 0.00		Check Amount :		909.00

CITY OF HOLTVILLE

Monthly Check Register

Date : 8/20/2020 10:47:29 AM

User Name : Lee Ann

Calendar Month/Year : <ALL> <ALL>

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Check Number : 41943 Check Date : 8/4/2020						
Vendor : 2030 BLUE SHIELD OF CALIFORNIA						
10	95252	8/3/2020	AUGUST 2020	INSURANCE PREMIUM	ADMIN	2,449.42
11	95252	8/3/2020	AUGUST 2020	INSURANCE PREMIUM		1,580.20
12	95252	8/3/2020	AUGUST 2020	INSURANCE PREMIUM		1,387.19
Invoice Amount : 5,416.81		Discount Amount : 0.00		Check Amount :		5,416.81
Check Number : 41944 Check Date : 8/4/2020						
Vendor : 8838 CODE EXXPERTS, LLC						
10	95253	8/3/2020	2020-0032	CITY WEBSITE		450.00
Invoice Amount : 450.00		Discount Amount : 0.00		Check Amount :		450.00
Check Number : 41945 Check Date : 8/4/2020						
Vendor : 2320 COUNTY MOTOR PARTS						
11	95140	7/28/2020	266951	BLISTER PACK CAPS		51.46
12	95141	7/28/2020	267000	TRI POWER IND V BELT		51.74
10	95142	7/28/2020	267006	FLAP DISC	PW	48.78
11	95143	7/28/2020	267056	BLOWER MOTOR		15.89
12	95143	7/28/2020	267056	BLOWER MOTOR		15.89
11	95156	7/28/2020	267134	REPAR PARTS FOR BACK HOE		22.05
12	95156	7/28/2020	267134	REPAR PARTS FOR BACK HOE	FD	22.05
10	95157	7/28/2020	267117	ENGINE DEGREASER; PURPLE POWER		30.98
11	95158	7/28/2020	267106	PRESTO PIN		3.64
12	95158	7/28/2020	267106	PRESTO PIN		3.65
11	95159	7/28/2020	267085	BATTERY FOR BACKHOE		85.08
12	95159	7/28/2020	267085	BATTERY FOR BACKHOE		85.08
11	95216	7/30/2020	267181	FUEL FILTER; COUPLING; CONNECTOR		79.34
12	95216	7/30/2020	267181	FUEL FILTER; COUPLING; CONNECTOR		79.35
11	95217	7/30/2020	267215	HOSES; KIT BACKHOE		58.66
12	95217	7/30/2020	267215	HOSES; KIT BACKHOE		58.67
11	95218	7/30/2020	267325	MOTOR OIL BOBCAT		51.03
12	95218	7/30/2020	267325	MOTOR OIL BOBCAT		51.03
11	95219	7/30/2020	267326	OIL; AIR ; FUEL FILTERS		73.55
11	95259	8/3/2020	267462	SUPPORT		14.59
12	95259	8/3/2020	267462	SUPPORT		14.60
Invoice Amount : 917.11		Discount Amount : 0.00		Check Amount :		917.11
Check Number : 41946 Check Date : 8/4/2020						
Vendor : 7932 CR&R INCORPORATED						
10	95285	8/4/2020	JULY 2020	TRASH SERVICE JULY 2020	TRASH	(3,802.14)
13	95285	8/4/2020	JULY 2020	TRASH SERVICE JULY 2020		21,023.60
Invoice Amount : 17,221.46		Discount Amount : 0.00		Check Amount :		17,221.46
Check Number : 41947 Check Date : 8/4/2020						
Vendor : 1879 DELL COMPUTER CORP.						
12	95271	8/4/2020	10410486183	POWEREDGE SERVER WWTP	PW	4,913.18
Invoice Amount : 4,913.18		Discount Amount : 0.00		Check Amount :		4,913.18
Check Number : 41948 Check Date : 8/4/2020						
Vendor : 1009 DEPT OF TRANSPORTATION-ST OF CA						
10	95224	7/30/2020	SL200999	SIGNALS AND LIGHTING	PW	131.22
Invoice Amount : 131.22		Discount Amount : 0.00		Check Amount :		131.22
Check Number : 41949 Check Date : 8/4/2020						
Vendor : 1010 ELMS EQUIPMENT RENTALS						
10	95255	8/3/2020	2132528-0001	WEED EATER	PW	409.15
Invoice Amount : 409.15		Discount Amount : 0.00		Check Amount :		409.15

CITY OF HOLTVILLE

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Fund	Transaction	Due Date	Invoice Number	Description	PO Number	Amount
Check Number : 41950 Check Date : 8/4/2020						
Vendor : 4572 EMPIRE SOUTHWEST						
11	95171	7/28/2020	EWMK 2996693	REPAIR PARTS FOR BOBCAT	PW	110.76
12	95171	7/28/2020	EWMK 2996693	REPAIR PARTS FOR BOBCAT		110.77
Invoice Amount : 221.53		Discount Amount : 0.00		Check Amount :		221.53
Check Number : 41951 Check Date : 8/4/2020						
Vendor : 1124 FEDERAL EXPRESS						
12	95138	7/28/2020	706850056	FED EX SAMPLES	PW	84.01
Invoice Amount : 84.01		Discount Amount : 0.00		Check Amount :		84.01
Check Number : 41952 Check Date : 8/4/2020						
Vendor : 8978 HADLEY J. GUILLEN						
10	95266	8/4/2020	2020 SCHOLARSHI	2020 COMMUNITY PRIDE SCHOLARSH	CR & R SCHOLARSHIP	500.00
Invoice Amount : 500.00		Discount Amount : 0.00		Check Amount :		500.00
Check Number : 41953 Check Date : 8/4/2020						
Vendor : 2399 HARTFORD						
10	95247	8/3/2020	AUGUST 2020	INSURANCE PREMIUM	ADMIN	233.10
11	95247	8/3/2020	AUGUST 2020	INSURANCE PREMIUM		33.14
12	95247	8/3/2020	AUGUST 2020	INSURANCE PREMIUM		47.02
Invoice Amount : 313.26		Discount Amount : 0.00		Check Amount :		313.26
Check Number : 41954 Check Date : 8/4/2020						
Vendor : 2403 HIGHLINE COOLING, LLC						
10	95246	8/3/2020	AUGUST 2020	OFFICE RENT PD/FD	FD/PD	2,000.00
Invoice Amount : 2,000.00		Discount Amount : 0.00		Check Amount :		2,000.00
Check Number : 41955 Check Date : 8/4/2020						
Vendor : 1015 HOLT GROUP, THE						
22	95160	7/28/2020	20-06-027	(498P) ORCHARD ROAD IMPROVEME		3,244.49
22	95161	7/28/2020	20-06-026	(497P) CMAQ CEDAR AVE. SIDEWAL		1,062.50
10	95162	7/28/2020	20-06-025	(493) URBAN FLOOD PROTECTION GR		2,281.25
22	95163	7/28/2020	20-06-024	(489) PROP 68 ALAMO RIVER TRAIL	ADMIN	6,810.72
22	95164	7/28/2020	20-06-023	(481P) EAST 9TH STREET PHASE IV		1,291.24
22	95165	7/28/2020	20-06-022	(456) BOR GRANT ADMIN & PERMITTI		632.50
10	95166	7/28/2020	20-06-021	(207) REVIEW OF BUILDING PERMIT		1,868.38
10	95167	7/28/2020	20-06-020	(047) MISC. PLANNING SERVICES		838.90
22	95168	7/28/2020	20-06-004	(497E) DESIGN ENGINEERING AND B		16,492.50
22	95169	7/28/2020	20-06-003	(498E) DESIGN ENGINEERING AND B		11,687.00
11	95170	7/28/2020	20-06-002	(455) ENGINEERING SERVICES FOR		67,756.50
Invoice Amount : 113,965.98		Discount Amount : 0.00		Check Amount :		113,965.98
Check Number : 41956 Check Date : 8/4/2020						
Vendor : 1638 HOME DEPOT/GECF						
10	95225	7/30/2020	027332	ROUNDUP; COBALT BIT SET; TAPE MEA	PW	112.71
11	95225	7/30/2020	027332	ROUNDUP; COBALT BIT SET; TAPE MEA		232.51
10	95256	8/3/2020	29486	PUSH MOWER		302.02
Invoice Amount : 647.24		Discount Amount : 0.00		Check Amount :		647.24
Check Number : 41957 Check Date : 8/4/2020						
Vendor : 1910 HUMANA						
10	95254	8/3/2020	AUGUST 2020	INSURANCE PREMIUM	ADMIN	201.33
11	95254	8/3/2020	AUGUST 2020	INSURANCE PREMIUM		184.15
12	95254	8/3/2020	AUGUST 2020	INSURANCE PREMIUM		151.00
Invoice Amount : 536.48		Discount Amount : 0.00		Check Amount :		536.48
Check Number : 41958 Check Date : 8/4/2020						
Vendor : 8099 IMPERIAL COUNTY AUDITOR-CONTROLLER						
						ADMIN

CITY OF HOLTVILLE

Monthly Check Register

Date : 8/20/2020 10:47:29 AM

User Name : Lee Ann

Calendar Month/Year : <ALL> <ALL>

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10	95206	7/29/2020	2018-19	HOUSING AUTHORITY MONIES DUE CO		640.13
Invoice Amount : 640.13		Discount Amount : 0.00		Check Amount :		640.13
Check Number : 41959		Check Date : 8/4/2020				
Vendor : 2297 IMPERIAL COUNTY SHERIFF'S DEPT.		SHERIFF				
10	95262	8/3/2020	73120-1	SHERIFF SERVICES FOR JULY 2020		97,027.04
Invoice Amount : 97,027.04		Discount Amount : 0.00		Check Amount :		97,027.04
Check Number : 41960		Check Date : 8/4/2020				
Vendor : 2137 IMPERIAL IRRIGATION DISTRICT (WATER)		PW				
11	95139	7/28/2020	3000303 JULY 2	SERVICE PIPE ALAMO & KAMM		100.00
Invoice Amount : 100.00		Discount Amount : 0.00		Check Amount :		100.00
Check Number : 41961		Check Date : 8/4/2020				
Vendor : 1027 IMPERIAL STORES						
10	95133	7/28/2020	645029	CABLE TIES; SCREW DRIVERS; FLASH		111.73
10	95134	7/28/2020	645024	WRENCH SET; SAW BLADES; PLIERS;		103.42
11	95146	7/28/2020	644914	PLIERS; SPRINKLERS		17.25
12	95146	7/28/2020	644914	PLIERS; SPRINKLERS		17.32
10	95148	7/28/2020	645071	MOP		13.47
10	95187	7/29/2020	644537	PAINT RESPIRATOR; CARTRIDGES		100.81
10	95190	7/29/2020	644751	CLEANING SUPPLIES; VEHICLE WASH		241.13
10	95191	7/29/2020	644760	AIR FILTERS; CLEANING SUPPLIES		19.36
10	95192	7/29/2020	644800	GROMULCH; DRINKING WATER		16.68
10	95193	7/29/2020	644799	SHOVEL; POTTING SOIL		52.32
10	95194	7/29/2020	644805	WATER HOSE; SHUTOFF HOSE		93.06
10	95195	7/29/2020	644795	AIR FILTER		2.90
10	95196	7/29/2020	644806	REPAIR PARTS		4.35
10	95197	7/29/2020	644768	SCRUBBER		2.41
10	95198	7/29/2020	644865	SPARK PLUGS		3.87
10	95203	7/29/2020	644963	CLEANING SUPPLIES; TRASH BAGS		59.47
10	95204	7/29/2020	644982	ZIP LOCK BAGS		8.06
10	95221	7/30/2020	644811	SPRAYER; ROUNDUP; WASP KILLER		74.58
Invoice Amount : 942.19		Discount Amount : 0.00		Check Amount :		942.19
Check Number : 41962		Check Date : 8/4/2020				
Vendor : 1148 IMPERIAL VALLEY PRESS		ADMIN				
10	95210	7/29/2020	1 YEAR	SUBSCRIPTION		163.46
Invoice Amount : 163.46		Discount Amount : 0.00		Check Amount :		163.46
Check Number : 41963		Check Date : 8/4/2020				
Vendor : 2278 LA BRUCHERIE IRRIGATION SUPPLY						
10	95147	7/28/2020	202203c	SPRINKLERS AND PARTS	PW	132.64
11	95276	8/4/2020	201849c	ADAPTERS; BUSHING; BALL VALVES;		79.33
Invoice Amount : 211.97		Discount Amount : 0.00		Check Amount :		211.97
Check Number : 41964		Check Date : 8/4/2020				
Vendor : 8794 LAKESIDE EQUIPMENT CORP.		PW				
12	95269	8/4/2020	900951	BRUSH ASSEMBLY; LOWER BEARING		4,251.82
Invoice Amount : 4,251.82		Discount Amount : 0.00		Check Amount :		4,251.82
Check Number : 41965		Check Date : 8/4/2020				
Vendor : 8976 LIZETH GONZALEZ		CR & R SCHOLARSHIP				
10	95263	8/3/2020	2020 SCHOLARSHI	2020 COMMUNITY PRIDE SCHOLARSH		500.00
Invoice Amount : 500.00		Discount Amount : 0.00		Check Amount :		500.00
Check Number : 41966		Check Date : 8/4/2020				
Vendor : 8773 LUI GARZA		PW				
12	95272	8/4/2020	1019	CONSULTING SERVICES		500.00

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Fund	Transaction	Due Date	Invoice Number	Description	PO Number	Amount
Invoice Amount : 500.00		Discount Amount : 0.00		Check Amount :		500.00
Check Number : 41967		Check Date : 8/4/2020				
Vendor : 4619 LUIS M. ESTRADA						
11	95145	7/28/2020	146	REPAIRS TO JCB BACKHOE		115.00
12	95145	7/28/2020	146	REPAIRS TO JCB BACKHOE	PW	115.00
11	95152	7/28/2020	148	REPAIRS TO BOBCAT		272.00
12	95152	7/28/2020	148	REPAIRS TO BOBCAT		272.00
10	95222	7/30/2020	149	REPAIR PARKS VEHICLE		210.00
Invoice Amount : 984.00		Discount Amount : 0.00		Check Amount :		984.00
Check Number : 41968		Check Date : 8/4/2020				
Vendor : 8326 MALLORY SAFETY & SUPPLY LLC						
10	95200	7/29/2020	4878806	COVERALLS	FD	148.16
10	95201	7/29/2020	4879061	PANDEMIC PAPR HOOD		452.55
Invoice Amount : 600.71		Discount Amount : 0.00		Check Amount :		600.71
Check Number : 41969		Check Date : 8/4/2020				
Vendor : 8011 NICHOLAS WELLS						
10	95108	7/21/2020	JULY 2020	MILEAGE JULY 2020	ADMIN	34.21
Invoice Amount : 34.21		Discount Amount : 0.00		Check Amount :		34.21
Check Number : 41970		Check Date : 8/4/2020				
Vendor : 4595 PACIFIC SPORTS						
10	95202	7/29/2020	247	T-SHIRTS; HOODED SHIRTS; SHORTS	FD	1,956.96
Invoice Amount : 1,956.96		Discount Amount : 0.00		Check Amount :		1,956.96
Check Number : 41971		Check Date : 8/4/2020				
Vendor : 8761 PEOPLEREADY, INC.						
12	95144	7/28/2020	25925844	TEMP EMPLOYEE	PW	643.72
10	95150	7/28/2020	25925843	TEMP EMPLOYEE		505.80
Invoice Amount : 1,149.52		Discount Amount : 0.00		Check Amount :		1,149.52
Check Number : 41972		Check Date : 8/4/2020				
Vendor : 4575 PYRAMID CONSTRUCTION, INC.						
10	95223	7/30/2020	18847	SAND	PW	290.73
Invoice Amount : 290.73		Discount Amount : 0.00		Check Amount :		290.73
Check Number : 41973		Check Date : 8/4/2020				
Vendor : 1176 QUILL CORPORATION						
11	95213	7/30/2020	8762626	OFFICE SUPPLIES		81.07
12	95213	7/30/2020	8762626	OFFICE SUPPLIES	PW	81.08
10	95215	7/30/2020	8751315	OFFICE SUPPLIES		4.62
10	95274	8/4/2020	8869965	OFFICE SUPPLIES	ADMIN	3.76
12	95274	8/4/2020	8869965	OFFICE SUPPLIES		91.58
Invoice Amount : 262.11		Discount Amount : 0.00		Check Amount :		262.11
Check Number : 41974		Check Date : 8/4/2020				
Vendor : 2241 REDDY ICE						
10	95136	7/28/2020	1060138129	ICE	PW	48.49
10	95199	7/29/2020	1060136214	ICE	FD	64.65
Invoice Amount : 113.14		Discount Amount : 0.00		Check Amount :		113.14
Check Number : 41975		Check Date : 8/4/2020				
Vendor : 1924 SALSBURY INDUSTRIES						
10	95135	7/28/2020	6088780	METAL LOCKERS	FD	628.08
Invoice Amount : 628.08		Discount Amount : 0.00		Check Amount :		628.08
Check Number : 41976		Check Date : 8/4/2020				
Vendor : 8339 SIMNSA HEALTH PLAN						
10	95250	8/3/2020	AUGUST 2020 INS	INSURANCE PREMIUM	ADMIN	596.64

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11	95250	8/3/2020	AUGUST 2020 INS	INSURANCE PREMIUM		1,385.95	
12	95250	8/3/2020	AUGUST 2020 INS	INSURANCE PREMIUM		1,702.67	
10	95251	8/3/2020	AUG. 2020 DENTA	INSURANCE PREMIUM DENTAL	ADMIN	71.79	
11	95251	8/3/2020	AUG. 2020 DENTA	INSURANCE PREMIUM DENTAL		103.36	
12	95251	8/3/2020	AUG. 2020 DENTA	INSURANCE PREMIUM DENTAL		150.32	
Invoice Amount :		4,010.73	Discount Amount :		0.00	Check Amount : 4,010.73	
Check Number :		41977	Check Date :		8/4/2020		
Vendor :		1780 STATE WATER RESOURCES CONTROL BD.				PW	
12	95258	8/3/2020	JOSE LUIS OSUNA	WASTE WATER CERTIFICATE RENEW		110.00	
Invoice Amount :		110.00	Discount Amount :		0.00	Check Amount : 110.00	
Check Number :		41978	Check Date :		8/4/2020		
Vendor :		2083 THATCHER CO.				PW	
11	95137	7/28/2020	5060962	T CHLOR		6,280.50	
11	95273	8/4/2020	752792	ALUM SULFATE		4,238.73	
Invoice Amount :		10,519.23	Discount Amount :		0.00	Check Amount : 10,519.23	
Check Number :		41979	Check Date :		8/4/2020		
Vendor :		1049 UNDERGROUND SERVICE ALERT				PW	
10	95260	8/3/2020	720200319	DIG ALERT TICKETS		26.50	
Invoice Amount :		26.50	Discount Amount :		0.00	Check Amount : 26.50	
Check Number :		41980	Check Date :		8/4/2020		
Vendor :		8116 VANTAGE POINT TRANSFER AGENTS - 108793					
10	95212	7/30/2020	PP# 14 7/10/20	PP# 14 RETIREMENT; PENSION REPA		4,544.83	
11	95212	7/30/2020	PP# 14 7/10/20	PP# 14 RETIREMENT; PENSION REPA	ADMIN	789.73	
12	95212	7/30/2020	PP# 14 7/10/20	PP# 14 RETIREMENT; PENSION REPA		1,224.25	
10	95234	7/29/2020	PP# 15 7/24/2	PP# 15 RETIREMENT; PENSION REPAY		4,844.93	
11	95234	7/29/2020	PP# 15 7/24/2	PP# 15 RETIREMENT; PENSION REPAY		1,002.63	
12	95234	7/29/2020	PP# 15 7/24/2	PP# 15 RETIREMENT; PENSION REPAY		1,254.70	
Invoice Amount :		13,661.07	Discount Amount :		0.00	Check Amount : 13,661.07	
Check Number :		41981	Check Date :		8/4/2020		
Vendor :		2012 VERIZON WIRELESS					
10	95208	7/29/2020	9858599659	CELL PHONE CHARGES	ADMIN	261.87	
11	95208	7/29/2020	9858599659	CELL PHONE CHARGES		160.03	
12	95208	7/29/2020	9858599659	CELL PHONE CHARGES		188.75	
10	95209	7/29/2020	9858640640	DATA LINES FD	FD	152.04	
Invoice Amount :		762.69	Discount Amount :		0.00	Check Amount : 762.69	
Check Number :		41982	Check Date :		8/4/2020		
Vendor :		1783 VIC'S A/C					
10	95149	7/28/2020	82109	REPAIRS TO A/C AT CITY HALL	PW	255.00	
10	95220	7/30/2020	82253	REPAIRS TO A/C AT CITY HALL		505.91	
10	95257	8/3/2020	82245	REPAIRS TO A/C DRAIN AT CITY HAL		122.71	
Invoice Amount :		883.62	Discount Amount :		0.00	Check Amount : 883.62	
Check Number :		41983	Check Date :		8/4/2020		
Vendor :		2055 VISION SERVICE PLAN					
10	95249	8/3/2020	AUGUST 2020	INSURANCE PREMIUM	ADMIN	93.78	
11	95249	8/3/2020	AUGUST 2020	INSURANCE PREMIUM		124.48	
12	95249	8/3/2020	AUGUST 2020	INSURANCE PREMIUM		76.56	
Invoice Amount :		294.82	Discount Amount :		0.00	Check Amount : 294.82	
Check Number :		41984	Check Date :		8/4/2020		
Vendor :		8823 XEROX FINANCIAL SERVICES					
10	95207	7/29/2020	2178343	COPIER LEASE PAYMENT	ADMIN	289.17	
11	95207	7/29/2020	2178343	COPIER LEASE PAYMENT		96.39	

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12	95207	7/29/2020	2178343	COPIER LEASE PAYMENT		96.43
Invoice Amount : 481.99		Discount Amount : 0.00		Check Amount :		481.99
Check Number : 41985		Check Date : 8/18/2020				
Vendor : 8924 8x8, INC.						
10	95331	8/7/2020	2727654	PHONE SYSTEM	ADMIN	177.12
11	95331	8/7/2020	2727654	PHONE SYSTEM		44.28
12	95331	8/7/2020	2727654	PHONE SYSTEM		44.29
Invoice Amount : 265.69		Discount Amount : 0.00		Check Amount :		265.69
Check Number : 41986		Check Date : 8/18/2020				
Vendor : 8041 AFLAC						
10	95330	8/7/2020	948170	INSURANCE PREMIUM	ADMIN	104.26
10	95448	8/18/2020	102187	INSURANCE PREMIUM		104.26
Invoice Amount : 208.52		Discount Amount : 0.00		Check Amount :		208.52
Check Number : 41987		Check Date : 8/18/2020				
Vendor : 1771 AIRWAVE COMMUNICATION						
10	95333	8/7/2020	440075	REPAIRS TO LIGHTS ON BRUSH 36	FD	213.04
Invoice Amount : 213.04		Discount Amount : 0.00		Check Amount :		213.04
Check Number : 41988		Check Date : 8/18/2020				
Vendor : 8981 ALEJANDRO MONTEZ						
10	95328	8/7/2020	8/2/20 TO 8/4/2	STRIKE TEAM - APPLIE FIRE	FD	152.50
Invoice Amount : 152.50		Discount Amount : 0.00		Check Amount :		152.50
Check Number : 41989		Check Date : 8/18/2020				
Vendor : 1327 ALLSTAR FIRE EQUIPMENT, INC.						
10	95430	8/17/2020	225736	SCOTT EXTENDED BATTERY, SUPERC	FD	319.22
Invoice Amount : 319.22		Discount Amount : 0.00		Check Amount :		319.22
Check Number : 41990		Check Date : 8/18/2020				
Vendor : 1796 ARAMARK SERVICES, INC.						
10	95433	8/17/2020	JULY 2020	UNIFORMS PW	PW	304.58
11	95433	8/17/2020	JULY 2020	UNIFORMS PW		660.64
12	95433	8/17/2020	JULY 2020	UNIFORMS PW		669.20
Invoice Amount : 1,634.42		Discount Amount : 0.00		Check Amount :		1,634.42
Check Number : 41991		Check Date : 8/18/2020				
Vendor : 2378 AT&T						
10	95407	8/17/2020	15156333	TELEPHONE	ADMIN	605.03
11	95407	8/17/2020	15156333	TELEPHONE		65.54
12	95407	8/17/2020	15156333	TELEPHONE		124.35
Invoice Amount : 794.92		Discount Amount : 0.00		Check Amount :		794.92
Check Number : 41992		Check Date : 8/18/2020				
Vendor : 7800 AUTO ZONE COMMERCIAL						
10	95389	8/17/2020	5648119447	VEHICLE WASH AND SHINE PROTECT	PW	118.67
10	95403	8/17/2020	5648112381	VEHICLE WASH; WHEEL CLEANER		37.14
10	95431	8/17/2020	5648121133	MICRO BIT DRIVER SET	FD	13.99
Invoice Amount : 169.80		Discount Amount : 0.00		Check Amount :		169.80
Check Number : 41993		Check Date : 8/18/2020				
Vendor : 1237 BABCOCK & SONS, INC.						
12	95357	8/7/2020	CH00242-2279	LAB ANALYSIS		74.00
12	95358	8/7/2020	CH00262-2279	LAB ANALYSIS	PW	148.00
12	95361	8/7/2020	CH00099-2279	LAB ANALYSIS		54.00
12	95362	8/7/2020	CH00120-2279	LAB ANALYSIS		104.00
12	95409	8/17/2020	CH00889-2279	LAB ANALYSIS		53.00
12	95410	8/17/2020	CH00832-2279	LAB ANALYSIS		24.00

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12	95411	8/17/2020	CH01135-2279	LAB ANALYSIS		394.00
12	95417	8/17/2020	CH00870-2279	LAB ANALYSIS		1,390.00
12	95418	8/17/2020	CH00873-2279	LAB ANALYSIS		1,300.00
12	95420	8/17/2020	CH00788-2279	LAB ANALYSIS		24.00
12	95422	8/17/2020	CH00828-2279	LAB ANALYSIS	PW	104.00
12	95423	8/17/2020	CH00663-2279	LAB ANALYSIS		104.00
12	95424	8/17/2020	CH00662-2279	LAB ANALYSIS		24.00
12	95427	8/17/2020	CH00501-2279	LAB ANALYSIS		148.00
11	95428	8/17/2020	CH00610-2279	LAB ANALYSIS		96.00
Invoice Amount		: 4,041.00	Discount Amount		: 0.00	Check Amount : 4,041.00
Check Number		: 41994	Check Date		: 8/18/2020	
Vendor		: 4617 BAJA DESERT TIRE				
11	95342	8/7/2020	57424	TIRES	PW 8 HECTOR'S TR	508.02
12	95342	8/7/2020	57424	TIRES	PW 8 HECTOR'S TR	508.03
11	95343	8/7/2020	57411	TIRE REPAIR		10.00
12	95343	8/7/2020	57411	TIRE REPAIR	PW	10.00
11	95344	8/7/2020	57318	REPLACE TIRE ON BACKHOE		235.71
12	95344	8/7/2020	57318	REPLACE TIRE ON BACKHOE		235.71
11	95345	8/7/2020	57203	REPAIR TIRE		55.39
12	95345	8/7/2020	57203	REPAIR TIRE		55.39
Invoice Amount		: 1,618.25	Discount Amount		: 0.00	Check Amount : 1,618.25
Check Number		: 41995	Check Date		: 8/18/2020	
Vendor		: 8983 BRAX PROCESS AND PUMP EQUIPMENT				
11	95408	8/17/2020	31037	VERTICAL BOOSTER BUILD AND INS	PW	24,488.72
Invoice Amount		: 24,488.72	Discount Amount		: 0.00	Check Amount : 24,488.72
Check Number		: 41996	Check Date		: 8/18/2020	
Vendor		: 2320 COUNTY MOTOR PARTS				
10	95340	8/7/2020	267487	BATTERY; BATTERY TERMINAL		177.69
10	95352	8/7/2020	267315	BAR PUMP	PW	111.93
11	95395	8/17/2020	267561	SPARK PLUGS; WASHER FLUID; MOTO		77.15
12	95395	8/17/2020	267561	SPARK PLUGS; WASHER FLUID; MOTO	FD	77.15
10	95396	8/17/2020	267572	HYD. OIL		40.86
Invoice Amount		: 484.78	Discount Amount		: 0.00	Check Amount : 484.78
Check Number		: 41997	Check Date		: 8/18/2020	
Vendor		: 1907 COUNTY OF SAN DIEGO, RCS				
10	95354	8/7/2020	21HOLTFDNO1	800 RADIOS	FD	621.48
11	95354	8/7/2020	21HOLTFDNO1	800 RADIOS	PW	14.25
12	95354	8/7/2020	21HOLTFDNO1	800 RADIOS		14.25
Invoice Amount		: 649.98	Discount Amount		: 0.00	Check Amount : 649.98
Check Number		: 41998	Check Date		: 8/18/2020	
Vendor		: 2208 DC FROST ASSOCIATES, INC.				
11	95421	8/17/2020	41962	SCREW ASSEMBLY; UVS12 WIPER DR	PW	3,760.16
Invoice Amount		: 3,760.16	Discount Amount		: 0.00	Check Amount : 3,760.16
Check Number		: 41999	Check Date		: 8/18/2020	
Vendor		: 1435 DEL SOL MARKET				
10	95387	8/17/2020	724	DRINKING WATER	FD	10.98
10	95388	8/17/2020	720	DRINKING WATER		10.98
Invoice Amount		: 21.96	Discount Amount		: 0.00	Check Amount : 21.96
Check Number		: 42000	Check Date		: 8/18/2020	
Vendor		: 8979 EDWARD RUBIN				
10	95324	8/7/2020	8/2 TO 8/4/20	STRIKE TEAM - APPLE FIRE	FD	268.27

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Invoice Amount	: 268.27		Discount Amount	: 0.00	Check Amount	: 268.27
Check Number	: 42001	Check Date	: 8/18/2020			
Vendor	: 8980 ERIC CORREA					FD
10	95325	8/7/2020	8/2/20 TO 8/4/2	STRIKE TEAM - APPLE FIRE		152.50
Invoice Amount	: 152.50		Discount Amount	: 0.00	Check Amount	: 152.50
Check Number	: 42002	Check Date	: 8/18/2020			
Vendor	: 1073 FIRE, ETC.					FD
10	95402	8/17/2020	144993	PHENIX FIRST DUE FIRE HELMET		339.41
Invoice Amount	: 339.41		Discount Amount	: 0.00	Check Amount	: 339.41
Check Number	: 42003	Check Date	: 8/18/2020			
Vendor	: 8909 GERA'S AWINGS, SCREEING & UPHOLSTERY					FD
10	95351	8/7/2020	11259	REPAIR SEATS IN TAHOE		238.15
Invoice Amount	: 238.15		Discount Amount	: 0.00	Check Amount	: 238.15
Check Number	: 42004	Check Date	: 8/18/2020			
Vendor	: 1488 GREG BENTLY ELECTRIC					PW
12	95426	8/17/2020	2020127	REPLACE YARD WATER PUMP MOTOR		369.82
Invoice Amount	: 369.82		Discount Amount	: 0.00	Check Amount	: 369.82
Check Number	: 42005	Check Date	: 8/18/2020			
Vendor	: 8836 HALEY DOWSEY					CENSUS
10	95446	8/18/2020	8/17/20	SUPPLIES FOR CENSUS BACK TO SC		127.65
Invoice Amount	: 127.65		Discount Amount	: 0.00	Check Amount	: 127.65
Check Number	: 42006	Check Date	: 8/18/2020			
Vendor	: 2543 HOLTVILLE THREADS					CENSUS
10	95406	8/17/2020	8-10-20	CENSUS T SHIRTS		64.65
Invoice Amount	: 64.65		Discount Amount	: 0.00	Check Amount	: 64.65
Check Number	: 42007	Check Date	: 8/18/2020			
Vendor	: 1019 HOLTVILLE TRIBUNE					ADMIN
10	95445	8/18/2020	100572	NOTICE OF PUBLIC HEARING COMMU		567.00
Invoice Amount	: 567.00		Discount Amount	: 0.00	Check Amount	: 567.00
Check Number	: 42008	Check Date	: 8/18/2020			
Vendor	: 1638 HOME DEPOT/GEFCF					PW
10	95335	8/7/2020	003793	ROUND UP REFILL; BACKPACK		151.45
Invoice Amount	: 151.45		Discount Amount	: 0.00	Check Amount	: 151.45
Check Number	: 42009	Check Date	: 8/18/2020			
Vendor	: 1026 IMPERIAL IRRIGATION DISTRICT					PW
10	95383	8/17/2020	AUG. 2020 PARKS	ELECTRICITY PARKS		1,293.27
10	95384	8/17/2020	AUG. 2020	ELECTRICITY		5,650.37
11	95384	8/17/2020	AUG. 2020	ELECTRICITY		8,925.72
12	95384	8/17/2020	AUG. 2020	ELECTRICITY		4,017.01
Invoice Amount	: 19,886.37		Discount Amount	: 0.00	Check Amount	: 19,886.37
Check Number	: 42010	Check Date	: 8/18/2020			
Vendor	: 2137 IMPERIAL IRRIGATION DISTRICT (WATER)					PW
11	95415	8/17/2020	AUG. 2020	RAW WATER CHARGES		3,288.00
Invoice Amount	: 3,288.00		Discount Amount	: 0.00	Check Amount	: 3,288.00
Check Number	: 42011	Check Date	: 8/18/2020			
Vendor	: 1027 IMPERIAL STORES					
10	95334	8/7/2020	644345	DUCT TAPE; ROUGHTOTE; BLACK M		53.27
10	95337	8/7/2020	644259	EASY FIT COUPLINGS; MESH STRAINE		10.71
10	95338	8/7/2020	644426	FLEXI BEND; ELL SXT; LANDSCAPIN		18.15
10	95339	8/7/2020	644833	FIT; SWL; BRASS HEX BUSHING		8.61
12	95359	8/7/2020	644792	VINYL TUBING; LEAF RAKE		34.67

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11	95360	8/7/2020	644824	PVC THRD 90 ST ELL; KEY CABINET		17.05
Invoice Amount : 142.46			Discount Amount : 0.00		Check Amount :	142.46
Check Number : 42012		Check Date : 8/18/2020				
Vendor : 2303 J&S AG SUPPLIES					PW	
11	95385	8/17/2020	868404	HOSES AND ADAPTERS		233.52
12	95412	8/17/2020	768412	FILTERS WWTP		831.66
Invoice Amount : 1,065.18			Discount Amount : 0.00		Check Amount :	1,065.18
Check Number : 42013		Check Date : 8/18/2020				
Vendor : 8740 JADE SECURITY SYSTEMS, INC.					PW	
11	95429	8/17/2020	169337	MONITORING ELECTRONIC SECURITY		59.98
12	95429	8/17/2020	169337	MONITORING ELECTRONIC SECURITY		59.99
Invoice Amount : 119.97			Discount Amount : 0.00		Check Amount :	119.97
Check Number : 42014		Check Date : 8/18/2020				
Vendor : 8828 JOHN ROBLES					FD	
10	95327	8/7/2020	8/2/20 TO 8/4/2	STRIKE TEAM - APPLE FIRE		152.50
Invoice Amount : 152.50			Discount Amount : 0.00		Check Amount :	152.50
Check Number : 42015		Check Date : 8/18/2020				
Vendor : 1110 JORDAN IMPLEMENT CO.					PW	
11	95336	8/7/2020	P77118	SHADE UMBRELLAS		425.04
Invoice Amount : 425.04			Discount Amount : 0.00		Check Amount :	425.04
Check Number : 42016		Check Date : 8/18/2020				
Vendor : 1382 K-C WELDING & RENTAL, INC.					PW	
10	95341	8/7/2020	132198	WORK BOOTS JESUS LUNA		200.00
11	95398	8/17/2020	132020	WORK BOOTS (FRANK CORNEJO)		110.95
12	95398	8/17/2020	132020	WORK BOOTS (FRANK CORNEJO)		110.95
11	95399	8/17/2020	132089	WORK BOOTS (HECTOR OROZCO)		100.00
12	95399	8/17/2020	132089	WORK BOOTS (HECTOR OROZCO)		100.00
Invoice Amount : 621.90			Discount Amount : 0.00		Check Amount :	621.90
Check Number : 42017		Check Date : 8/18/2020				
Vendor : 2278 LA BRUCHERIE IRRIGATION SUPPLY					PW	
10	95349	8/7/2020	203066c	SPRINKLER PARTS		147.40
10	95397	8/17/2020	203207c	SPRINKLER PARTS; SOLENOIDS; VAL		363.30
10	95400	8/17/2020	203322c	COMPOST SPREADER; PUMP HOSE; B		471.60
Invoice Amount : 982.30			Discount Amount : 0.00		Check Amount :	982.30
Check Number : 42018		Check Date : 8/18/2020				
Vendor : 8985 LAS PALMITAS					ADMIN	
11	95450	8/18/2020	525 PINE	REFUND DEPOSIT		52.84
Invoice Amount : 52.84			Discount Amount : 0.00		Check Amount :	52.84
Check Number : 42020*		Check Date : 8/18/2020				
Vendor : 8982 LEAF					FD	
10	95405	8/17/2020	10913643	COPIER LEASE AND USAGE	FD	199.35
Invoice Amount : 199.35			Discount Amount : 0.00		Check Amount :	199.35
Check Number : 42021		Check Date : 8/18/2020				
Vendor : 8011 NICHOLAS WELLS					ADMIN	
10	95452	8/18/2020	AUGUST 2020	MILEAGE AUGUST 2020		20.99
Invoice Amount : 20.99			Discount Amount : 0.00		Check Amount :	20.99
Check Number : 42022		Check Date : 8/18/2020				
Vendor : 8761 PEOPLEREADY, INC.					PW	
10	95346	8/7/2020	25956744	TEMP EMPLOYEE PARKS		632.25
10	95347	8/7/2020	25955653	TEMP EMPLOYEE PARKS		632.25
10	95348	8/7/2020	25948569	TEMP EMPLOYEE		505.80

CITY OF HOLTVILLE

Monthly Check Register

Date : 8/20/2020 10:47:29 AM

User Name : Lee Ann

Calendar Month/Year : <ALL> <ALL>

Fund	Transaction	Due Date	Invoice Number	Description	PO Number	Amount
12	95355	8/7/2020	25955654	TEMP EMPLOYEE WWTP		643.72
12	95356	8/7/2020	259506745	TEMP EMPLOYEE WWTP		643.72
12	95419	8/17/2020	25970946	TEMP EMPLOYEE WWTP		643.72
Invoice Amount :		3,701.46	Discount Amount :		0.00	Check Amount : 3,701.46
Check Number :		42023	Check Date :		8/18/2020	
Vendor : 1176 QUILL CORPORATION						
10	95404	8/17/2020	9245626	OFFICE SUPPLIES	ADMIN	113.09
11	95425	8/17/2020	9244755	OFFICE SUPPLIES		11.09
Invoice Amount :		124.18	Discount Amount :		0.00	Check Amount : 124.18
Check Number :		42024	Check Date :		8/18/2020	
Vendor : 2241 REDDY ICE						
10	95386	8/17/2020	1060142066	ICE	PW FD	70.04
Invoice Amount :		70.04	Discount Amount :		0.00	Check Amount : 70.04
Check Number :		42025	Check Date :		8/18/2020	
Vendor : 8860 RICK'S GROUP DIESEL, INC.						
10	95432	8/17/2020	25427	REPAIRS TO 2001 HME # 3611	FD	648.35
Invoice Amount :		648.35	Discount Amount :		0.00	Check Amount : 648.35
Check Number :		42026	Check Date :		8/18/2020	
Vendor : 8984 SAVANNAH VALENZUELA						
11	95449	8/18/2020	845 OAK	REFUND DEPOSIT	ADMIN	12.66
Invoice Amount :		12.66	Discount Amount :		0.00	Check Amount : 12.66
Check Number :		42027	Check Date :		8/18/2020	
Vendor : 1043 SELLERS PETROLEUM						
10	95332	8/7/2020	CL11867	FUEL FD	FD	853.82
10	95350	8/7/2020	CL11868	FUEL (PW)		728.97
11	95350	8/7/2020	CL11868	FUEL (PW)	PW	578.14
12	95350	8/7/2020	CL11868	FUEL (PW)		236.11
Invoice Amount :		2,397.04	Discount Amount :		0.00	Check Amount : 2,397.04
Check Number :		42028	Check Date :		8/18/2020	
Vendor : 8755 SERGIO HERNANDEZ						
10	95326	8/7/2020	8/2/20 TO 8/4/2	STRIKE TEAM - APPLE FIRE	FD	268.27
Invoice Amount :		268.27	Discount Amount :		0.00	Check Amount : 268.27
Check Number :		42029	Check Date :		8/18/2020	
Vendor : 8138 SERVICE MASTER						
10	95394	8/17/2020	33551	JANITORIAL SERVICES	PW	1,669.50
Invoice Amount :		1,669.50	Discount Amount :		0.00	Check Amount : 1,669.50
Check Number :		42030	Check Date :		8/18/2020	
Vendor : 1306 SILVA, ALEX						
10	95329	8/7/2020	8/2/20 TO 8/4/2	STRIKE TEAM - APPLE FIRE	FD	268.27
Invoice Amount :		268.27	Discount Amount :		0.00	Check Amount : 268.27
Check Number :		42031	Check Date :		8/18/2020	
Vendor : 7841 SPARKLETTS						
10	95390	8/17/2020	9439337080120	DRINKING WATER	FD	49.22
10	95401	8/17/2020	943153808120	DRINKING WATER	PW	269.58
Invoice Amount :		318.80	Discount Amount :		0.00	Check Amount : 318.80
Check Number :		42032	Check Date :		8/18/2020	
Vendor : 1109 SPRINT						
11	95363	8/7/2020	984297987-145	DATA LINE FOR WATER PLANT	PW	35.12
Invoice Amount :		35.12	Discount Amount :		0.00	Check Amount : 35.12
Check Number :		42033	Check Date :		8/18/2020	
Vendor : 8834 SPRINT PHONE						

CITY OF HOLTVILLE Monthly Check Register

Date : 8/20/2020 10:47:29 AM

User Name : Lee Ann

Calendar Month/Year : <ALL> <ALL>

Fund	Transaction	Due Date	Invoice Number	Description	PO Number	Amount
10	95451	8/18/2020	760-425-7309 AU	CELL PHONE	ADMIN	62.80
Invoice Amount : 62.80		Discount Amount : 0.00		Check Amount :		62.80
Check Number : 42034		Check Date : 8/18/2020				
Vendor : 1780 STATE WATER RESOURCES CONTROL BD.		PW				
12	95416	8/17/2020	# 36498	CERTIFICATE RENEWAL JOSE HERR		110.00
Invoice Amount : 110.00		Discount Amount : 0.00		Check Amount :		110.00
Check Number : 42035		Check Date : 8/18/2020				
Vendor : 2083 THATCHER CO.		PW				
11	95413	8/17/2020	277698	SODIUM PERMANGANATE		4,148.91
Invoice Amount : 4,148.91		Discount Amount : 0.00		Check Amount :		4,148.91
Check Number : 42036		Check Date : 8/18/2020				
Vendor : 1260 USA BLUEBOOK		PW				
11	95414	8/17/2020	313488	PSI FLEXFLO; PUMP; TURBIDIMETER W		4,070.39
Invoice Amount : 4,070.39		Discount Amount : 0.00		Check Amount :		4,070.39
Check Number : 42037		Check Date : 8/18/2020				
Vendor : 1231 WALKER & DRISKILL						
10	95391	8/17/2020	10188	ATTORNEY FEES	ADMIN	525.00
10	95392	8/17/2020	10188-1	MUNICIPAL LAW HANDBOOK		474.96
10	95393	8/17/2020	10204	ATTORNEY FEES (MTC)		1,004.00
Invoice Amount : 2,003.96		Discount Amount : 0.00		Check Amount :		2,003.96
Check Number : 42038		Check Date : 8/18/2020				
Vendor : 1058 XEROX CORPORATION		FD				
10	95353	8/7/2020	10870279	COPIER LEASE AND USAGE	F	113.36
Invoice Amount : 113.36		Discount Amount : 0.00		Check Amount :		113.36
Check Number : 42039		Check Date : 8/18/2020				
Vendor : 8823 XEROX FINANCIAL SERVICES						
10	95447	8/18/2020	2220174	COPIER LEASE	ADMIN	289.17
11	95447	8/18/2020	2220174	COPIER LEASE		96.39
12	95447	8/18/2020	2220174	COPIER LEASE		96.43
Invoice Amount : 481.99		Discount Amount : 0.00		Check Amount :		481.99
Check Number : 42040		Check Date : 8/19/2020				
Vendor : 8016 AT&T MOBILITY		ADMIN				
10	95455	8/18/2020	287231118105 A	CELL PHONE		90.13
Invoice Amount : 90.13		Discount Amount : 0.00		Check Amount :		90.13
Check Number : 42041		Check Date : 8/19/2020				
Vendor : 8116 VANTAGE POINT TRANSFER AGENTS - 108793						
10	95456	8/18/2020	PP# 16 8/7/20	PP# 16 RETIREMENT; PENSION REPAY	ADMIN	4,694.33
11	95456	8/18/2020	PP# 16 8/7/20	PP# 16 RETIREMENT; PENSION REPAY		1,002.63
12	95456	8/18/2020	PP# 16 8/7/20	PP# 16 RETIREMENT; PENSION REPAY		1,254.70
Invoice Amount : 6,951.66		Discount Amount : 0.00		Check Amount :		6,951.66

Total Number of Vendors	:	89	:	0.00
Total Number of Checks Printed	:	107		
Total Number of Voided Checks	:	0		
Largest Check Amount	:	113,965.98		
Total for all Checks Printed	:	393,604.81		
Total for Voided Checks	:	0.00		
Net Amount of Checks Printed	:	393,604.81		

Summary

Fund	Amount
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CITY OF HOLTVILLE Monthly Check Register

Date : 8/20/2020 10:47:29 AM

User Name : Lee Ann

Calendar Month/Year : <ALL> <ALL>

Fund	Transaction	Due Date	Invoice Number	Description	PO Number	Amount
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Summary

Fund	Amount
10 GENERAL FUND	154,123.15
11 WATER	139,895.81
12 SEWER	36,981.30
13 TRASH	21,023.60
22 LOCAL TRANSPORTATION PROJECT FUND	41,580.95

City of Holtville

REPORT TO COUNCIL

MEETING DATE:	<u>08/24/20</u>
ITEM NUMBER	<u>2 a</u>
Approvals	CITY MANAGER _____
	FINANCE MANAGER _____
	CITY ATTORNEY _____

DATE ISSUED: August 21, 2020
FROM: Nick Wells, City Manager
SUBJECT: **Resolution No. 20-14** *Authorizing City Staff to Submit an Application for CDBG-CVI Grant Funding*

ISSUE:

Shall the City Council approve Resolution No. 20-14 , authorizing City staff to submit an application to the California Department of Housing and Community Development for CDBG-CVI grant funding provided by the federal CARES Act?

DISCUSSION:

The California Department of Housing and Community Development (HCD) announced the availability of approximately \$18. 7 million in federal funds for the Community Development Block Grant Coronavirus Round 1 (CDBG-CVI). Funds available under this Notice of Funding Availability (NOFA) are pursuant to the Coronavirus Aid, Relief, and Economic Security (CARES) Act signed into law March 27, 2020. The City of Holtville is eligible to apply for up to \$69,115 for any of the eligible activities described below.

1. Assistance to businesses and microenterprises impacted by COVID-19 stay-at-home orders and shut-downs
2. Public services related to COVID-19 support
3. Facility improvements related to COVID-19 healthcare and homeless housing needs
4. Acquisition of real property to be used for the treatment or recovery of infectious diseases in response to COVID-19

City staff participated in meetings with the County and the other six non-entitlement cities located in Imperial County to discuss the funding and programs available under this NOFA. The cities and the County also participated in a meeting with the funding agency to discuss the requirements of each of the activities previously described. Based on the feedback provided by the State and the requirements from this funding opportunity, public services, in the form of subsistence payments to individuals affected by the Corona virus Pandemic, seem to be the best option for the city to apply. Therefore, staff recommends that the City apply for up to \$69,115 to implement the Public Services - Subsistence Payments Program to eligible individuals impacted by the Coronavirus Pandemic. Approximately \$8,600 can be used for administration expenses and some amount of retained Program Income can augment the pot as well.

The Subsistence Payment Program could include the following elements:

- Utility assistance for up to three months (Water, Electricity and Gas) -limited amounts
- Electricity- up to #####
- Water-up to #####
- Gas - up to #####

Rent - up to \$3,000

\$4,100 Average assistance per family/client \$1,100
Approximately 15 families to be helped

This program could potentially assist up to 15 eligible families/families with utilities bills and rents for up to 90 days.

CITY MANAGER RECOMMENDED ACTION:

Authorize application for the funding.

ALTERNATIVE:

Not to authorize and forego funding.

**HOLTVILLE CITY COUNCIL
RESOLUTION NO. 20-14**

**A RESOLUTION OF THE HOLTVILLE CITY COUNCIL APPROVING THE
APPLICATION FOR FUNDING AND THE EXECUTION OF A GRANT AGREEMENT AND
ANY AMENDMENTS THERETO FROM THE 2020 COMMUNITY DEVELOPMENT BLOCK
GRANT PROGRAM - CORONAVIRUS RESPONSE ROUND 1 (CDBG-CV1) NOFA
DATED JUNE 5, 2020**

WHEREAS, approximately \$18.7 million in federal grant funding has been made available to cities through the California Department of Housing and Community Development (HCD) through the Community Development Block Grant Program Coronavirus Round 1 (CDBG-CV1); and

WHEREAS, the City of Holtville desires to access this funding to assist residents adversely affected by the recent pandemic and economic shutdown; and

NOW, THEREFORE, THE HOLTVILLE CITY COUNCIL DOES HEREBY RESOLVE, DETERMINE AND AUTHORIZE AS FOLLOWS:

1. The City Council has reviewed and hereby approves the submission to the State of California of one or more applications (s) in the aggregate amount, not to exceed \$69,115 for the following CDBG-CV1 activities, pursuant to the CDBG-CV1 NOFA:

Public Services - Subsistence Payments	\$61,500
Administration	\$7,615
Total	\$69,115

2. The City hereby approves to expend any existing or anticipated Program Income under the NOFA for the aforementioned activities described in Section 1.
3. The City acknowledges compliance with all state and federal public participation requirements in the development of its application(s).
4. That the City Manager is hereby authorized and directed to execute and deliver all applications and act on the City's behalf in all matters pertaining to all such applications.
5. If an application is approved, the Mayor, the City Manager, or designee(s) is authorized to enter into, execute and deliver the grant agreement (i.e., Standard Agreement) and any and all subsequent-amendments thereto with the State of California for the purposes of the grant.
6. If an application is approved, the Mayor, the City Manager, or designee(s) is authorized to sign and submit Funds Requests and all required reporting forms and other documentation all required reporting forms and other documentation as may be required by the State of California from time to time in connection with the grant.
7. The foregoing is true, correct and adopted.

PASSED, APPROVED AND ADOPTED by Holtville City Council at a regular meeting held on the 24th of August, 2020, by the following roll call vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Jim Predmore, Mayor

Attest: _____
Kariza Preciado, City Clerk

City of Holtville
REPORT TO COUNCIL

MEETING DATE:	<u>08/24/20</u>
ITEM NUMBER	<u>2 a</u>
Approvals	CITY MANAGER _____
	FINANCE MANAGER _____
	CITY ATTORNEY _____

DATE ISSUED: August 21, 2020
FROM: Nick Wells, City Manager
SUBJECT: **Resolution No. 20-15** *Authorizing Lease of the City's Old Fire House for Use by American Medical Response Ambulance Service*

ISSUE:
Shall the City Council approve Resolution No.20-15 , authorizing the execution of a lease with American Medical Response Ambulance Service for the property located at 121 W Fifth Street, commonly referred to as the Old Holtville Fire House?

DISCUSSION:
For several years, Gold Cross Ambulance Service leased space at the Old Fire House for use as a base of operations and dormitory facility for personnel deployed to the City of Holtville. Gold Cross paid \$400 per month, but was required to do all upkeep on the facility. Upon the cancellation of the County's contract with Gold Cross, the premises were vacated.
Subsequently, the premises were found to be in some disrepair. Over the next few months, the living quarters have been painted, new flooring installed, several windows replaced and the exterior of the building was also painted.
American Medical Response Ambulance Service is now under contract with the County to provide ambulance services in the area. City and AMR personnel got together multiple times over the past few months and have negotiated a lease acceptable to both parties.
Given that the previous contract required all upkeep to be performed by the tenant and was scarcely done, an augmented lease amount and shared responsibility for upkeep were included in the negotiated lease, which is attached.

CITY MANAGER RECOMMENDED ACTION:
It is recommended that the lease be approved.

ALTERNATIVE:
Not to approve, leaving the property unused.

**HOLTVILLE CITY COUNCIL
RESOLUTION NO. 20-15**

**A RESOLUTION OF THE HOLTVILLE CITY COUNCIL AUTHORIZING THE
CITY MANAGER TO EXECUTE A LEASE AGREEMENT WITH
AMERICAN MEDICAL RESPONSE FOR THEIR USE OF UNUSED PROPERTY AT
121 WEST FIFTH STREET (THE OLD HOLTVILLE FIRE HOUSE)**

WHEREAS, the City of Holtville owns a facility located at 121 West Fifth Street in Holtville, commonly referred to as the "Old Holtville Fire House;" and

WHEREAS, the subject property has been used for several years as dormitory and base of operations for ambulance service personnel contracted by the County of Imperial to serve Holtville and the surrounding area; and

WHEREAS, American Medical Response Ambulance Service ("AMR") is currently under contract with the County to provide such services; and

WHEREAS, it is recognized that provision of emergency medical services by personnel stationed in the immediate vicinity is essential; and

WHEREAS, City staff and representatives of AMR have been in discussions to house their personnel at the facility for several months; and

WHEREAS, the City and AMR wish to execute a lease agreement for a two-year term, (the "Lease Agreement"); and

WHEREAS, the Lease Agreement has been determined to be agreeable to both parties; and

**NOW, THEREFORE, THE HOLTVILLE CITY COUNCIL DOES HEREBY RESOLVE,
DETERMINE AND AUTHORIZE AS FOLLOWS:**

1. That the City Manager is authorized to enter into an Agreement with American Medical Response Ambulance Service for use of the subject property.
2. A copy of this contract shall be on file with the City Clerk.
3. The foregoing is true, correct and adopted.

PASSED, APPROVED AND ADOPTED by Holtville City Council at a regular meeting held on the 24th of August, 2020, by the following roll call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Jim Predmore, Mayor

Attest: _____
Kariza Preciado, City Clerk

Exhibit A
Proposed Lease

LEASE

This lease is entered into on the date set forth below, by and between the City of Holtville, a public entity, referred to in this lease as "City," and American Medical Response Ambulance Service, referred to in this lease as "Tenant."

Subject to the terms and conditions set forth in this lease, City hereby leases to Tenant a portion of the building located at 121 West Fifth Street, Holtville, California, commonly known as the *Old Fire Department Building*. Tenant shall have exclusive use of the space outlined in the shaded area on the map attached hereto and marked as "Exhibit A." Additionally, Tenant shall have joint use, along with City personnel, of the common spaces, meeting rooms, and vehicle bays located in the building. City reserves the right to use the bays downstairs, as well as the upstairs space as necessary.

TERM

1. The term of this lease shall be a period of Two (2) years, commencing at 12:01 A.M. on June 1, 2020, unless terminated earlier as provided in this lease. If Tenant holds over and continues in possession of the Premises after termination of the term of this lease, Tenant's continued occupancy of the Premises shall be deemed merely a tenancy from month-to-month at a minimum rental of \$1,300.00 per month, subject to all the terms and conditions, including the provisions for the rent increase provided in Paragraph 2, in this lease.

OPTION TO EXTEND LEASE TERM

2. Tenant is hereby granted and shall, if not then in default under this lease, have an option to extend the term of this Lease for an additional period of One (1) year only from the original expiration date of this lease, but otherwise on the same terms, covenants, and conditions and subject to the same exceptions and reservations contained in this Lease. The rent to be paid by Tenant to City as monthly rent during the period of such extension shall be increased by the amount of an increase in the real property taxes and general and special assessments levied on the leased premises during the last tax year preceding the extension period over those levied on the lease premises during the first full tax year of the term of this lease, the increase in any operating expenses related to the leased premises, and the increase in the cost of living index.

This option shall be exercised only by Tenant delivering to City Ninety (90) days before expiration of the term of this Lease, written notice of Tenant's election to renew the term of this Lease as provided in this paragraph. This written notice shall be deemed effective on personal delivery to the City.

Additionally, if the City determines it no longer has a need to use the premises, Tenant may negotiate an amendment of this Agreement for lease of the entire premises.

In the event that Tenant does not extend the term of this Lease as herein provided, and holds over beyond the expiration of this term of this Lease, that holding over shall be deemed a month to month tenancy only at the rental of \$1,300.00 per month, payable on the first day of each month and every month thereafter until the tenancy is terminated in a manner provided by law.

RENT

3. Tenant agrees to pay to City as basic rent, to be adjusted as provided in Paragraph 2 of this lease, for the use and occupancy of the Leased Space, the sum of \$1,300.00 per month payable on the first day of each and every month commencing June 1, 2020, and continuing through the term of this lease. All rent shall be paid by Tenant at the office of City at 121 W. Fifth Street, Holtville, California, 92250, or any other place or places that City may from time to time designate by written notice given to Tenant.

SECURITY DEPOSIT

4. Tenant shall deposit with City the sum of \$2,000.00, as security for the full and faithful performance by Tenant of the terms, conditions, and covenants of this lease.

If at any time during the term of this Lease Tenant defaults in the payment of rent, or any portion of rent under this Lease, City may appropriate and apply any portion of the security deposit reasonably necessary to remedy any such default in the payment of rent.

If at any time during the term of this Lease Tenant or Tenant's agents or employees damage the premises through want of ordinary care or any greater degree of culpability, then City may appropriate and apply any portion of the security deposit reasonably necessary to fund the necessary repair. If during the term of this Lease City applies all or any portion of the security deposit for a purpose authorized by this Agreement or otherwise authorized by law, Tenant agrees to restore the amount of the security so applied by City with the next due payment of rent under this Lease. A failure to replenish the security Deposit constitutes a material breach of the Lease.

USE OF PREMISES

5. The Leased Space shall be used for general office purposes and residential quarters by Tenant and for no other use or uses without the prior express written consent of the City. Tenant may use the leased space for temporary sleeping quarters for its ambulance crew consistent with the terms of this Agreement.

PROHIBITED USES

6. Tenant shall not commit or permit the commission of any acts on the Leased Space nor use or permit the use of the Leased Space in any way that:

- (a) Increases the existing rates for or causes cancellation of any fire, casualty, liability, or other insurance policy insuring the Building or its contents;
- (b) Violates or conflicts with any law, statute, ordinance, or governmental rule or regulation, whether now in force or hereinafter enacted, governing the Leased Space, the Building, or adjacent City owned property.
- (c) Obstructs or interferes with the rights of other tenants or occupants of the Building or injures or annoys them; or

(d) Constitutes the commission of waste on the Leased Space or the commission or maintenance of a nuisance as defined by the laws of California.

ALTERATIONS BY TENANT

7. No alterations, additions, or improvement to the Leased Space shall be made by Tenant without the written consent of the City. Concurrently with requesting City's consent to the proposed alteration, additions, or improvement, Tenant shall submit to City preliminary plans for the alteration, addition, or improvement. City shall, at its sole discretion, approve or disapprove the proposed alteration, addition, or improvement, Twenty (20) days after its receipt of Tenant's written request for approval. If City fails to affirmatively approve or disapprove the proposed alteration, addition, or improvement within the same period, the proposed alteration, addition, or improvement shall be deemed disapproved. If City gives such written consent to any alteration, addition, or improvement to the leased premises, City and Tenant shall agree in writing at that time to the date when that undertaking shall be completed. Tenant shall obtain all necessary governmental permits required for any alteration, addition, or improvement approved by City and shall comply with all applicable governmental law, regulations, ordinances, and codes. Any alteration, addition, or improvement made by Tenant after consent has been given and any fixtures installed as part of the construction, shall at City's option become the property of City on the expiration or other earlier termination of this lease; provided, however, that City shall have the right to require Tenant to remove the fixtures at Tenant's cost on termination of this lease. If Tenant is required by the City to remove the fixtures on termination of this lease, Tenant shall repair and restore any damages to the leased premises caused by such removal.

MECHANICS' LIEN

8. If Tenant causes any alterations, additions, or improvements to be made to the Leased Space, Tenant agrees to keep the Leased Space free of liens for both labor and materials. If a lien is placed on the Leased Space in connection with any construction, repair, or replacement work that Tenant may or must cause to be performed under this lease, which results in a final judgment, City may pay the amount of that judgment. Tenant shall reimburse City for the full amount paid within Ten (10) days after that amount is paid by City; otherwise Tenant shall be in default under this lease.

MAINTENANCE AND REPAIRS

9. (a) Tenant hereby acknowledges that it has inspected the leased premises and all improvements on the leased premises, including any and all buildings on and appurtenances to the leased premises, and that the lease premises, improvements, buildings, and appurtenances are, on the date of this Lease, in good order, repair and condition.

(b) At all times during the term of this Lease and any renewals or extensions of the term of this Lease, Tenant shall maintain the leased premises and all portions of the leased premises in reasonable good order and repair, as well as notifying City of all major repairs and/or replacements that may become necessary to the Leased premises, or any buildings or improvements on leased premises. Any and all major repairs and replacements reasonably

required under this Lease, whether structural or nonstructural, shall be the responsibility of the City. Routine, day-to-day repairs and maintenance shall be the responsibility of Tenant.

(c) If at any time during the term of this Lease or any renewals or extensions of the term of this Lease, Tenant fails to maintain the leased premises or make any repairs or replacements as required herein, City may, at City's option, enter the Leased premises and perform maintenance or make repairs or replacements for the account of Tenant. Any sums expended by City in so doing, together with interest thereon at the highest legal rate from the date expended by City until the date repaid by Tenant, shall be due and payable by Tenant to City with the next due payment of rent under this Lease. A failure to reimburse the City for sums so expended is a material breach of the Lease.

(d) Tenant hereby expressly waives the provisions of Civil Code §§1941 and 1942 and any other statute or law, if any, requiring City to put or maintain the leased premises in a condition fit for human occupancy, and/or to repair all subsequent dilapidations of the premises that render them untenable, and granting Tenant the right to offset against the rent due under the Lease expenditures by Tenant for repairs.

INSPECTION BY CITY

10. Tenant shall permit City or City's agents, representatives, or employees to enter the Leased Space at all reasonable times for the purpose of inspecting the Leased Space to determine whether Tenant is complying with the terms of this lease, and for the purpose of doing other lawful acts that may be necessary to protect City's interest in the Leased Space under this lease.

UTILITIES

11. The City agrees to pay for water and sewer utilities for nominal operations. Tenant agrees to pay for electric service as well as any communications services, such as internet or telephone, and all other utilities required for the operation of Tenant's business.

TENANT'S LIABILITY INSURANCE

12. For the mutual benefit of City and Tenant, Tenant shall during the term of this lease cause to be issued and maintained public liability insurance in the sum of at least \$1,000,000.00 for injury to or death of one person, and \$2,000,000.00 for injury to or death of more than one person in any one accident, insuring the Tenant against liability for injury and/or death occurring in or on the Leased Space or the Common areas. City shall be named as an additional insured and the policy shall contain cross-liability endorsements. The Tenant shall maintain all such insurance in full force and effect during the entire term of this lease and shall pay all premiums for the insurance. Evidence of insurance and of the payment of premiums shall be delivered to City annually on or before the anniversary date of this Lease. The failure of Tenant to procure and maintain in force any insurance required under this Lease is a material breach of the Lease.

TENANT'S FIRE INSURANCE

13. Tenant shall secure and maintain during the entire term of this Lease, Fire and extended coverage insurance in an amount not less than Ninety percent (90%) of the full replacement value of the building and other improvements on the leased premises.

WORKERS COMPENSATION

14. Tenant shall procure and maintain during the entire term of this Lease, Workers Compensation Insurance covering all employees, agents, and volunteers of Tenant.

INSURANCE FOR TENANTS PERSONAL PROPERTY

15. Tenant agrees at all times during the term of this lease to keep, at Tenant's sole expense, all of Tenant's personal property, including trade fixtures and equipment of Tenant that may be on or in the Leased Space from time to time, insured against loss or damage by fire and by any peril included within fire and extended coverage insurance for an amount that will insure the ability of Tenant to fully replace the personal property, trade fixtures, and equipment.

INDEMNIFICATION

16. (a) City shall not be liable to Tenant, and Tenant hereby waives all claims against City, for any injury or damage to any person or property in or about the Leased Space or any part of the Leased Space by or from any cause whatsoever, except injury or damage to Tenant resulting from the acts or omissions of City or City's authorized agents.
- (b) Tenant shall hold City harmless from and defend City against any and all claims or liability for any injury or damage to any person or property whatsoever occurring in, on, or about the Leased Space or any part of it, and occurring in, on, or about any common areas of the Building when that injury or damage was caused in part or in whole by the act, neglect, fault of, or omission of any duty by Tenant, its agents, servants, employees, or invitees.

DESTRUCTION OF LEASED SPACE OR BUILDING

17. If the Leased Space or the Building of which it is a part is damaged or destroyed by any cause not the fault of Tenant, City shall at City's sole cost and expense promptly repair it, and the rent payable under this lease shall be abated for the time and to the extent Tenant is prevented from occupying the Leased Space in its entirety. Notwithstanding the foregoing, if the Leased Space or the Building is damaged or destroyed and repair of the damage or destruction cannot be completed within 30 days:

- (a) City may, in lieu of making the repairs required by this paragraph, terminate this lease by giving Tenant 30 days' written notice of termination. A notice of termination must be given by Tenant not later than 15 days after the event causing the destruction or damage; or
- (b) Tenant may terminate this lease by giving City 60 days' written notice of termination.

CONDEMNATION

18. (a) If all of any part of the Leased Space is taken by any public or quasi-public agency or entity under the power of eminent domain during the term of this lease:

(1) Either City or Tenant may terminate this lease by giving the other 60 days written notice of termination; provided, however that Tenant cannot terminate this lease unless the portion of the Leased Space taken by eminent domain is so extensive as to render the remainder of the Leased Space useless for the uses permitted by this lease.

(2) If only a portion of the Leased Space is taken by eminent domain and neither City nor Tenant terminates this lease, the rent thereafter payable under this lease shall be reduced by the same percentage that the floor area of the portion taken by eminent domain bears to the floor of the entire Leased Space.

(b) If any portion of the Building other than the Leased Space is taken by eminent domain, City may, at its option, terminate this lease by written notice to Tenant.

(c) Any and all damages and compensation awarded or paid because of a taking of the Leased Space or the Building shall belong to City and Tenant shall have no claim against City or the entity exercising eminent domain power for the value of the unexpired term of this lease or any other right arising from this lease.

ASSIGNMENT AND SUBLETTING

19. Tenant shall not encumber, assign, sublet, or otherwise transfer this lease, any right or interest in this lease, or any right or interest in the Leased Space without first obtaining the express written consent of the City. Furthermore, Tenant shall not sublet the Leased Space or any part of it or allow any other persons, other than Tenant's employees and agents, to occupy or use the Leased Space or any part of it without the prior written consent of the City. A consent by City to one assignment, subletting, or occupation and use by another person shall not be deemed to be a consent to any subsequent assignment, subletting, or occupation and use by another person. Any encumbrance, assignment, transfer, or subletting without the prior written consent of City, whether voluntary or involuntary, by operation of law or otherwise is void and shall, at the option of City, terminate this lease. The consent of City to any assignment of Tenant's interest in this lease or the subletting by Tenant of the Leased Space shall not be unreasonably withheld.

ACTS CONSTITUTING BREACH BY TENANT

20. In addition to any other term or condition of this Lease, the following shall constitute a default under and a breach of this lease by Tenant:

(a) The nonpayment of rent when due when the nonpayment continues for Three (3) days after written notice to pay rent or surrender possession of the Leased Space has been given by City to tenant;

- (b) Failure to perform any provision, covenant, or condition of this lease other than one for the payment of rent, when that failure is not cured within Five (5) days after written notice of the specific failure is given by City to Tenant;
- (c) The breach of this lease and abandonment of the Leased Space before expiration of the term of this lease;
- (d) A receiver is appointed to take possession of all or substantially all of Tenant's property located at the Leased Space or of Tenant's interest in this lease, when possession is not restored to Tenant within Five (5) days.
- (e) The execution, attachment, or other judicial seizure of substantially all of Tenant's assets located at the Leased Space or of Tenant's interest in this lease, when the seizure is not discharged within Five (5) days; or
- (f) The filing by or against Tenant of a petition to have Tenant adjudged bankrupt or of a petition for reorganization or arrangement under the federal bankruptcy law (unless, in the case of a petition filed against Tenant, it is dismissed within Ten (10) days.

The notices provided for in subsections (a) and (b) of this Paragraph 20 are not intended to replace, but rather are in addition to, any required statutory notices for unlawful detainer proceedings under Code of Civil. Procedure §1161 et seq.

CITY'S REMEDIES

21. If Tenant breaches or is in default under this lease, City, in addition to any other remedies given City by law or equity, may:

- (a) Continue this lease in effect by not terminating Tenant's right to possession of the Leased Space and thereby be entitled to enforce all City's rights and remedies under this lease including the right to recover the rent specified in this lease as it becomes due under this lease; or
- (b) Terminate this lease and all rights of Tenant under the lease and recover from Tenant:
 - (1) The worth at the time of award of the unpaid rent that had been earned at the time of termination of the lease;
 - (2) The worth at the time of award of the amount by which the unpaid rent that would have been earned after termination of the lease until the time of award exceeds the amount of rental loss that Tenant proves could have been reasonably avoided;
 - (3) The worth at the time of award of the amount by which the unpaid rent for the balance of the term after the time of award exceeds the amount of rental loss that Tenant proves could be reasonably avoided; and
 - (4) Any other amount necessary to compensate City for all detriment proximately caused by Tenant's failure to perform Tenant's obligations under this lease; or

- (c) In lieu of, or in addition to, bringing an action for any or all of the recoveries described in subparagraph (b) of this paragraph, bring an action to recover and regain possession of the Leased Space in the manner provided by the California law of unlawful detainer then in effect.

TERMINATION NOTICE

22. No act of City, including but not limited to City's entry on the Leased Space or efforts to relet the Leased Space or the giving by City to Tenant of a notice of default, shall be construed as an election to terminate this lease unless a written notice of the City's election to terminate this lease is given to Tenant.

WAIVER OF BREACH

23. The waiver by City of any breach by Tenant of any of the provisions of this lease shall not constitute a continuing waiver or a waiver of any subsequent default or breach by Tenant either of the same or a different provision of this lease.

NOTICES

24. Except as otherwise expressly provided by law, any and all notices or other communications required or permitted by this lease or by law to be served on or given to either party to this lease by the other party shall be in writing, and shall be deemed duly served and given when personally delivered to the party to whom it is directed or any managing employee of the party or, in lieu of personal service, when deposited in the United States mail, first-class postage prepaid, addressed to City at:

121 West Fifth Street, Holtville, California, 92250,

or to Tenant at:

AMR San Diego Headquarters, 8808 Balboa Avenue • San Diego, California 92123.

Either party may change for purposes of this paragraph by giving written notice of the change to the other party in the manner provided in this paragraph.

ATTORNEYS FEES

25. If any litigation is commenced between the parties and this lease concerning the Leased Space, this lease, or the rights and duties of either in relation to the Leased Space or the lease, the party prevailing in that litigation shall be entitled, in addition to any other relief granted, to a reasonable sum as and for its attorneys' fees in the litigation, which shall be determined by the court in that litigation or in a separate action brought for that purpose.

BINDING ON HEIRS AND SUCCESSORS

26. This Lease shall be binding on and shall inure to the benefit of the heirs, executors, administrators, successors, and assigns of the parties, but nothing in this paragraph shall be

construed as a consent by City to any assignment of this lease or any interest therein by Tenant except as provided in Paragraph 19 of this lease

TIME OF ESSENCE

27. Time is expressly declared to be of the essence in this case.

SOLE AND ONLY AGREEMENT

28. This instrument constitutes the sole and only full, final, and complete agreement between City and Tenant respecting the Leased Space or the leasing of the Leased Space to Tenant, and correctly sets forth the obligations of City and Tenant to each other as of its date. Any agreements or representations respecting the Leased Space or their leasing by City to Tenant not expressly set forth in this instrument are null and void. All prior negotiations between the parties are subsumed into this lease to the extent they have been agreed to, and if not agreed to by the parties such negotiations are not set forth in the terms and conditions of this lease. This Lease may not be extended, amended, modified, altered, or changed except in writing signed by City and Tenant.

GOVERNING LAW

29. (a) This Lease shall be governed by the laws of the State of California.

(c) This Lease is made and entered into in Imperial County, California. Any action brought by either Party with respect to this Lease shall be brought in a state court of competent jurisdiction within Imperial County.

SEVERABILITY

30. If any provision in this Lease, or amendments thereto, are held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force without being impaired or invalidated in any way.

CAPTIONS

31. Captions in this Lease are inserted for convenience of reference only and do not define, describe, or limit the scope or the intent of this Lease, or any of the terms thereof.

REVIEW AND INTERPRETATION OF LEASE TERMS

32. This Lease has been reviewed and revised by legal counsel for both Tenant and Landlord, and no presumption or rule that ambiguities shall be construed against the drafting party shall apply to the interpretation of this Lease or any subsequent amendments.

AUTHORITY

33. Each of the individuals executing this Lease on behalf of Tenant and Landlord represent and warrant that he/she is duly authorized to execute and deliver this Lease on behalf of Tenant or Landlord as applicable.

COUNTERPARTS

34. This Lease may be executed in counterparts.

FORCE MAJEURE

35. In the event that Landlord or Tenant shall be delayed or hindered in or prevented from doing or performing any act or thing required hereunder by reason of strikes, lock-outs, casualties, Acts of God, labor troubles, inability to procure materials, governmental laws or regulations, riots, insurrection, war or other unforeseeable causes beyond the reasonable control of Landlord or Tenant, then either Landlord or Tenant, or both, shall not be liable or responsible for any such for any such delays and the doing or performing of such act or thing shall be excused for the period of delay, provided that, and only so long as the Party so delayed provides the other Party with written notice of the commencement of and specifics applicable to such delay no later than ten (10) days after such commencement and no more than thirty (30) days thereafter provides written notice to the other Party setting forth, with specificity, the period of delay such unforeseeable event has caused.

IN WITNESS WHEREOF, the Parties hereto have caused this Lease to be executed the day and year first above written.

Landlord: City of Holtville

Tenant: American Medical Response
Ambulance Service

By _____
Nicholas D. Wells, City Manager

By _____

City of Holtville

REPORT TO COUNCIL

DATE ISSUED: August 21, 2020
FROM: Nick Wells, City Manager
SUBJECT: City Manager Update

Meeting Date	<u>08/24/20</u>
Item Number	<u>5 a</u>
City Manager	<u></u>
Finance	_____
City Attorney	_____

INFORMATION ONLY – NO ACTION REQUIRED AT THIS TIME

COVID-19 Coronavirus

As you might expect, much time has been spent on the COVID-19 issue in the past few months, ranging from a few hours a day to nearly an all-consuming level. The City has basically continued to function in a somewhat “normal” capacity, as the services provided are deemed essential and excepted from state and county quarantine orders. We continue to plan in staff meetings for any contingencies that may seem imminent. Discussion with the County and other cities officials regarding “reopening” strategies is ongoing. Last month, I participated in a conference call that included California Health and Human Services Secretary Dr. Mark Ghaly. While it was made quite clear that the state is watching Imperial County closely, it is also readily apparent that they have no intention of allowing an early easing of restrictions here. They continue to be concerned about the continual rise in COVID-19 cases locally. *As you may be aware, there has been some discussion going on with the State pursuant to a County request for a variance to move back into Stage 2 of the Roadmap to Recovery. The documentation was submitted and a call took place last night (Thursday) to discuss potential for approval, however there is some question, as the State is using some lagged data that is known to be inaccurate. A conference call this morning revealed that separate databases are compiled by the governor’s office, the California Department of Public Health and the County itself. The County is working to get some data that the other 2 sources are lacking to be included. (Is this not the model of “government inefficiency” decried by the folks that check the right boxes in elections? ...but I digress.)*

This morning’s call resulted in a fairly contentious discussion at some points. In a nutshell, some folks are more adamant that more should be done to defy the State orders. The County has countered with some of the many ways this governor would choose to retaliate, with funding cuts for cities and counties, as well as license suspensions for businesses. There is much to digest, but we seem to be in a period of impending change, so hopefully it becomes somewhat immaterial. As always, stay tuned.

WATER ENTERPRISE

Water Treatment Plant Rehab – Upgrades to our Water Treatment Plant are necessary to deal with past TTHM issues in our finished water supply. Additionally, it has long been recognized that replacing the aged system controls is necessary. Finally, corrosion has developed inside the 2.4 million gallon water storage tank that was completed in 2010.

Financing was secured through the Clean Water State Revolving Fund (SRF) in July, 2019, with a fully executed agreement received in late September. THG was selected to work along with Delta Systems to oversee the bidding process.

Staff and THG met with a representative of SRF for a pre-construction meeting in late October, 2019, to iron out project start requirements and reimbursement request procedures. A development in late November put construction bidding on hold when SRF requested that we convert the Design/Build project into 2 separate design and construction phases. This will delay the start of construction, but hopefully not impact the overall timeline too significantly, as further design was always necessary at that point. Delta Systems completed their work in July, *THG subsequently submitted the revised design plans to the state and word was received last week that the design has been approved. An advertisement for bidding will begin next week with bids due in late October. It is expected that some additional financial considerations will need to be worked out with SRF prior to award, but construction is projected to begin in early 2021.*

Rate Study – The profitability of the Water Enterprise has been problematic in recent years. Coupled with the issues listed above and the debt covenant to budget a net revenue of 120% of the annual debt service, a rate adjustment has been explored. Although California Rural Water completed some preliminary analysis in a no-cost Water Rate Study for the purposes of the SRF grant application, it is now necessary that another rate study be completed, with fresh analysis. It has arisen recently that we may need to begin initiation of this process. We will be bringing this back for discussion in the near future.

PUBLIC WORKS

TRANSPORTATION PROJECTS

Orchard Road Improvements Project (Orchard Bridge to Fourth Street), Cedar Avenue Sidewalk Improvements Project (Fourth to Fifth Street) and Ninth Street Sidewalk Improvements Project (Oak Avenue to just east of Beale Avenue) – Since there is a short time frame to complete the work on these projects in order to utilize the allocated funding, the Holt Group was engaged in April to complete design engineering. Designs have been submitted to Caltrans for approval and Right of Way cleared, so bidding will open soon after approval.

PARKS

Holtville Wetlands Project – A grant agreement document for approximately \$3 million to fund this project was received by the City from BoR late in 2016. Additionally, the City received notification that a \$20,000 grant was awarded by the County for signage and amenities. The Holt Group was selected to perform Grant Administration tasks and George Cairo Engineering for design services.

The design team has been significantly behind schedule. GCE finally produced a Record of Survey that was filed with the County in 2018. The County processed the first plan check and returned the submission to GCE with comments to be addressed. Cairo responded to the comments and resubmitted, however we have been unable to get a more recent update from Mr. Cairo. THG and staff will continue to apply pressure. The plans were finally resubmitted to the County in February. We hope to come to resolution soon and put the project out to bid. Staff has spoken with IC Public Works asking to help shepherd the project along as best as possible to avoid future delays. We have had further communication with the design engineer and there has been some progress, but we are working to speed it up currently. I have been in contact with the representative from BoR. While she is concerned about the progress, the conversation did calm the waters a bit on their end. *The design engineers completed their work last week and submitted grading plans for County approval. We are reengaging the biological consultant for a burrowing owl investigation.*

Mellinger Alamo River Trail – A trails funding source was brought to our attention last year and a grant application was submitted to extend the Trail to the future Wetlands area, while refitting the old railroad

trestle and affecting repairs from the damage done in the Black Dog fire. A web conference with the grant agency was conducted in early July. We felt that it went well and await a positive outcome!

Stormwater Conveyance – A large portion of the City’s stormwater makes its way to the drainage ditch along the east side of Melon Avenue, which then drains into the Alamo River via a pipeline, open ditch and culvert. Most of that conveyance is through private property. It has long been recognized that the runoff creates a nuisance for one of the property owners and he has requested that we do something to alleviate the problem in the past. As the property is a produce storage facility, a recent mandatory food safety inspection revealed that the open ditch would require undergrounding. Staff and the City Engineer are currently working on solutions to the issue. A grant application to help fund this project was submitted in early June.

Orchard Approach – You may have noticed work going on at the southwest corner of Orchard and Fourth. Public Works is working on beautifying that approach to town, as it is the first thing many people see as they enter Holtville. It is already looking MUCH better and they will continue to improve the area in the months to come. *The guys have been fine tuning sprinklers both there and in Explorer Park for the past few weeks.*

ADMINISTRATION

BUILDING PERMITS - The City issued **50** building permits thus far in 2020. A list of permits pulled by month is available on the City’s website at <http://holtville.ca.gov/section.php?id=73>.

Holtville Luxury Apartments (± 150) – A project has been in the works for some time at the corner of Ninth and Melon, just outside the City limits. After many months of confusion regarding the process, the project’s ownership group, led by John Hawk, engaged Development Design & Engineering in 2016 to assist in shepherding the project along.

DD&E forwarded most of the required initial environmental documents in early 2108 and the Environmental Review Committee met to review and comment on the project. A more extensive environmental examination of CEQA compliance has been completed by a consultant engaged by the proponent and their recommendations have been given to DDE. It is now expected that the project is very close to moving forward soon.

Staff has continuously stressed the need to address the handling of stormwater as this property is developed. A meeting held with THG and the project proponents in February, 2019, finally netted a viable plan for the stormwater handling. The City recently received word that the IID will be partially funding the undergrounding of the last section of open ditch for the Pear canal along Ninth Street, much of which is adjacent to this proposed project. We expect to be working with the project proponents to take advantage of this funding to help mitigate costs to be borne by the project construction. More information will follow in coming months. *The comment period for the CEQA documents ended this week with a handful of fairly standard comments. Those will be addressed and the project will begin the final clearance process with Planning Commission and Council in the months to come.*

AMG Mixed Use Development/Fern Crossing Apartments (± 44) – A project for a combination of apartments and retail on the block bound by Holt Avenue, Fern Avenue and Fourth Street was proposed by Pacific West Development. Preliminary conceptual maps and elevation renderings were presented to Planning Commission in April, 2018, with acceptance by the Commission and subsequently by this Council. Civil engineering plans were submitted the week of July 1, and Mr. Ortiz completed the plan review in August. The Holt Group reviewed the plans from a civil engineering perspective and made extensive additional comments. Construction began on this project in February, 2020, and *a great deal of progress*

has been made. Another project of similar size and composition across Holt from the current construction was presented to Planning Commission in June and was approved.

AMG Third Street Senior Apartments (± 33) – A second apartment project by AMG has been proposed in the area of Third and Grape. The City was asked to apply for HOME grant funding for the project. That application has been completed and submitted.

Dollar General – A portion of the Willowbend Mobile Home Park at Fifth and Palm was proposed for sale for the purpose of constructing of a Dollar General store. The builder (NNN Development), submitted their completed packet to Dollar General and was given the green light to proceed in July, 2019. A meeting was held on the site with the proponents in early August to clarify a few open items of discussion. The City received plans in late September, 2019, and after some comments, returned to the builder. The developer has now taken possession of the property and materials for construction have begun arriving on the site. Final plan approval is currently in process. The building permit was officially issued in April, and demolition activities began later that month. *Although a few hang ups still remain with Caltrans, the construction has been rapid and we have been notified that they expect completion by September.*

Las Palmitas Restaurant – the site plan for the proposed new restaurant building at the southwest corner of Fifth and Fern passed through Planning Commission in May.

Sun Community FCU – the city has been approached by Sun Community, which intends to replace their current local branch office, which is rented space, with new construction at the southeast corner of Holt and Fifth. *We have been notified that they expect to submit the project to Planning Commission for site plan approval in September or October.*

Torres Mixed Use Development – The owner of Cuchi’s Raspados proposed a mixed use complex on Holt just south of Sixth Street. It will consist of a storefront, along with two apartments intended for her family’s use in the rear of the property. Preliminary site work began in October. An issue developed regarding the setback requirement with respect to the existing neighboring building. They made a request for a variance, which was granted by the Planning Commission and have now made the building footprint marginally smaller to allow for an alley between their retail building and the apartments next door. Construction began on this project in late February and seems to be moving along quickly at present.

Census 2020 –Holtville continues to lead Imperial County in response rate! It is neck and neck with Imperial, though, so we need to keep up our efforts and stay engaged! *The Census 2020/Back to School Parade was held on Monday, with many teachers and City leaders participating.*

Self-Response Rates as of July 24, 2020:	National: 64.1%	Holtville: 71.4%
	California: 65.9%	Imperial: 70.9%
	Imperial County: 59.4%	Calexico: 65.4%
		Brawley: 65.3%
		El Centro: 64.8%

MEETINGS & EVENTS RECENTLY ATTENDED:

- 07/27/20 NW Vacation Day (*Out of Office*) San Diego
- 07/28/20 Department Head Meeting City Hall
- 07/29/20 SCAG Imagery Project Meeting Web Conference
- 08/03/20 Department Head Meeting City Hall
- 08/04/20 Weekly CM/Mayor Update Meeting with County Health Web Conference
- 08/05/20 Monthly COVID-19 Test Imperial Veterans Hall
- 08/06/20 CDBG Coronavirus Funding Conference Web Conference
- 08/10/20 Management Meeting City Hall
- 08/13/20 IMBA Meeting Web Conference
- 08/13/20 Conference w/ HCD Staff *re: CDBG-CV Funding* Phone Conference
- 08/17/20 Department Head Meeting Web Conference
- 08/20/20 NW Vacation Day (*Out of Office*) Shaver Lake, CA
- 08/21/20 NW Vacation Day (*Out of Office*) Shaver Lake, CA
- 08/21/20 Weekly CM/Mayor Update Meeting with County Health Web Conference

UPCOMING EVENTS:

- 08/24/20 Department Head Meeting City Hall
- 08/27/20 IVECA Board Meeting TBD
- 08/31/20 Department Head Meeting City Hall
- 09/07/20 Labor Day Observed (*City Hall Closed*)
- 09/08/20 Department Head Meeting City Hall
- 09/09/20 CCMA/ICTC Management Meeting Web Conference
- 09/14/20 Department Head Meeting
- 09/14/20 Holtville City Council Meeting City Hall
- 09/21/20 Holtville Planning Commission Meeting City Hall
- 09/24/20 IVECA Board Meeting TBD
- 09/28/20 Holtville City Council Meeting City Hall
- 09/30/20 Community Health Improvement Partnership Meeting County Training Center

If you have any questions about any of the information presented, please feel free to contact me directly.

Respectfully submitted,



Nicholas D. Wells
(760) 356-4574



IMPERIAL COUNTY COVID-19 STATUS

AS OF AUGUST 21, 2020 10:30 AM



Stage 2

Low Risk

Status: Pending State Approval

- Currently in [Stage 1](#) of CA's Roadmap
- Currently in State's [Data Monitoring](#) List
- Request to move to Stage 2 low risk made 8/18 by Health Officer
- Significant improvement in COVID-19 [case rates](#), [testing positivity](#), and [hospitalizations](#)
- If approved:
 - Movement into [Stage 2](#) low risk will be without [variance](#) approval
 - [Re-opening](#) of sectors will align with State's guidance and [Order](#)
 - Local Health Officer Order issued

Variance

Attestation Report

Status: Pending State Approval

All [variance](#) metrics met 8/19

State notified 8/19 of intent to file a report

State consultation 8/20, Report submitted 8/20

NEXT STEPS:

- Wait for State's response

IF VARIANCE IS APPROVED:

- Variance report posted on State's website
- New local Health Officer issued to include sectors that can re-open
- Sectors that can re-open will depend on:
 - Current State [guidance](#)
 - [Data Monitoring](#) Listing
 - State's [Order](#)

Monitoring List

Status: County Remains on List

- Currently in State's [Data Monitoring](#) List
- State [monitors](#) disease transmission, hospitalizations, and hospital capacity
- Separate from the [variance](#)/attestation process
- [Metrics](#) vary slightly from metrics in [variance](#) form
- If on the monitoring list for 3 consecutive days, indoor operations in some sectors must close as stated in the State [Order](#).
- If removed from list, State [Order](#) must be lifted prior to re-opening indoor operations



ACTUALIZACIÓN DEL CONDADO DE IMPERIAL

A PARTIR DEL 21 DE AGOSTO DEL 2020 10:30 AM



Etapa 2

Bajo Riesgo

Estatus: Aprobación Estatal pendiente

- Estamos en la Etapa 1 del Plan de Recuperación de CA.
- Estamos en Lista de Monitoreo del Estado
- El Oficial de Salud presento una solicitud para pasar a la Etapa 2 de bajo riesgo el 18 de agosto
- Mejora significativa en las tasas de casos de COVID-19, pruebas de positividad y hospitalizaciones
- Si se aprueba:
 - El paso a la Etapa 2 de bajo riesgo se realizará sin aprobación de variación
 - La reapertura de sectores se alineará con las pautas y la orden del Estado
 - Se emitirá una orden de salud localmente

Variación

Reporte de atestación

Estatus: Aprobación Estatal pendiente

Las métricas de variación se reunieron el 19 de agosto

Se notifico al Estado la intención de entregar un reporte

Se tuvo la consulta y entrego el reporte el 20 de agosto

SIGUIENTES PASOS:

- En espera de la respuesta del Estado

SI SE APRUEBA LA VARIACION:

- Se publicara el reporte de variación en el sitio web del Estado
- Se emitirá una nueva orden del oficial de salud local para incluir sectores que pueden reabrir
- Los sectores que puedan están sujetos a:
 - Las pautas y ordenes actuales del Estado
 - Listado de monitoreo del Estado

Lista de Monitoreo

Estatus: El condado permanece en la lista

- Estamos en la Lista de Monitoreo del Estado
- El Estado monitorea la transmisión de enfermedades, las hospitalizaciones y la capacidad hospitalaria
- Es un proceso diferente al de variación / atestación
- Las métricas varían ligeramente de las métricas en el formulario de variación
- Si se esta en la lista de monitoreo durante 3 días consecutivos, las operaciones en interiores en algunos sectores deben cerrar como se indica en la Orden Estatal
- Si se elimina de la lista, la orden Estatal debe levantarse antes de reabrir las operaciones en interiores

City of Holtville

REPORT TO COUNCIL

DATE ISSUED: August 20, 2020
FROM: Kariza Sambrano, Finance Supervisor
SUBJECT: Finance Department Update

Meeting Date	<u>08/24/20</u>
Item Number	<u>5 b</u>
City Manager	<u></u>
Finance	_____
City Attorney	_____

INFORMATION ONLY – NO ACTION REQUIRED AT THIS TIME

General Fund

As of August 20, 2020 the General Fund has a \$436,910 revenue deficit. This is in part due to regular business activity. Revenues from other agencies trend to come in around October for the current fiscal year. Strike Team has been called out twice this month and is currently at a Strike Team fire in northern California. The payments for Strike Team usually take the State months to reimburse.

Water Fund

The water fund is seeing a revenue deficit of \$132,044. This is due to normal business activity. We have not seen much decrease in water payments due to the current COVID-19 pandemic.

Sewer Fund

As of August 20, 2020 Sewer has a revenue surplus of \$74,058 which is due to normal business activity. The City has received 12% or \$18,708 of the total budgeted amount of Truck Disposal Service revenue.

Trash

Trash has a revenue deficit of \$4,056 from regular business activity.

Census Update

The Holtville Complete Count Committee along with the Holtville Chamber of Commerce held a Back to School/Census parade on Monday August 17th. Many teachers, active members of the council and community members participated in this event. The current count numbers as of August 20, 2020 are 71.2%. We hope that with our ongoing efforts we continue to see the percentage rise. Let's get Holtville counted and reach 100%.

Respectfully submitted,



Kariza Sambrano

City of Holtville

Report to Council

Meeting Date	<u>08/24/20</u>
Item Number	<u>5 c</u>
City Manager	<u><i>[Signature]</i></u>
Finance	_____
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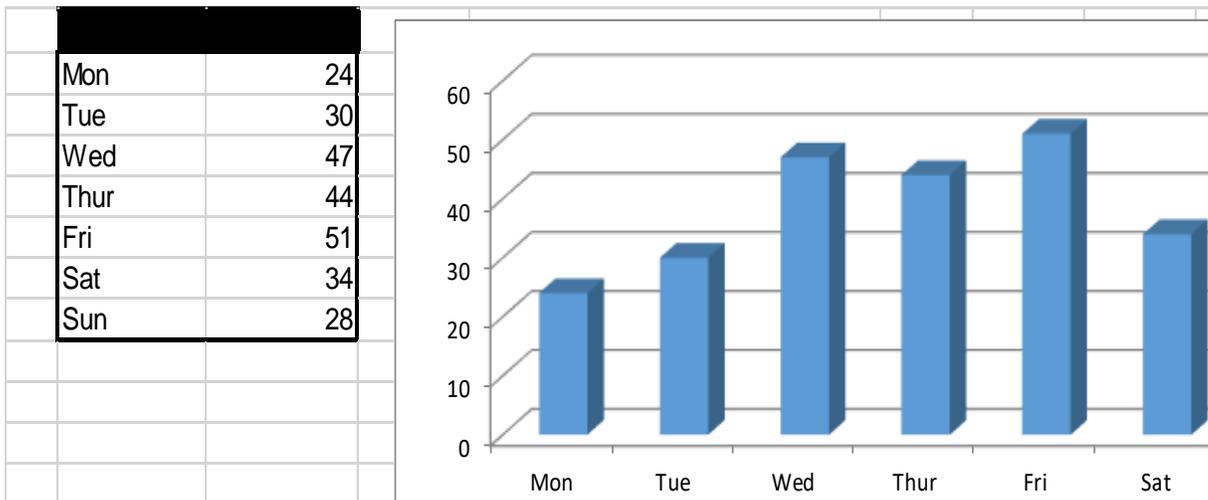
Date Issued: August 24th, 2020
From: Sergeant Roy Patterson, Chief of Police
Subject: Holtville Sheriff’s Monthly Report – July 2020

THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.

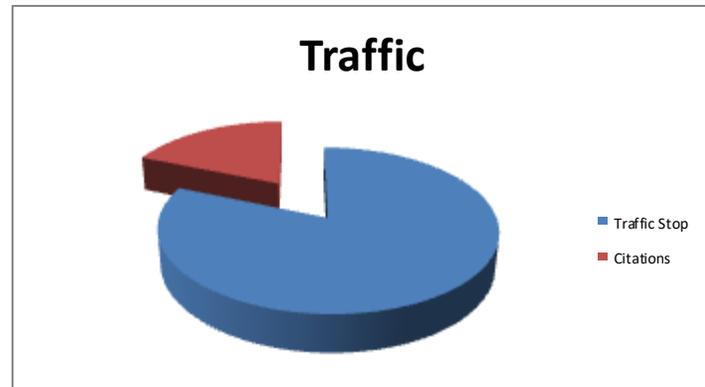
The following is a summary of statistics for the Holtville Sheriff’s Deputies for the month of **July 2020**.

Calls For Service:

- **258** total incident reports, which were entered into Spillman Computer Database by the Imperial County Sheriff’s Dispatch Center. These calls consisted of requests for Sheriff’s services.
- The highest volume of calls for service occurred on **Friday’s** with **51** total calls for service. The lowest volume of calls for service occurred on Monday’s. The highest volume of calls occurred from **6:00 pm to 8:00 pm**.
-



<i>Traffic</i>	<i>Total</i>
Traffic Stops	39
Citations Issued	11
Traffic Collisions	03
DUI's	00



<i>Crimes</i>	<i>Total</i>
Burglary/Theft	06
Domestic Violence/Battery	02
Vandalism	00
Disturbing the Peace	13
Narcotic Related	06
Sexual Assault	00

<i>Arrests</i>	<i>Total</i>
Warrants	01
Criminal	05
Total	06

<i>Miscellaneous</i>	<i>Total</i>
Animal Problem	04
Alarm Calls	05
Deputy Request	02
Suspicious Person/Circ.	09

The following is a brief summary of incidents and events that the Holtville Police Department has been involved in during the month of **July 2020**.

2007H-001 Medical call at 1313 E 7th St, Apt. RP stated her eight-month old baby was choking. Upon arrival baby was c4.

2007H-004 Disturbance on Cedar Ave. RP stated her "boyfriend" threw a brick through her car window. Report taken for vandalism.

2007H-008 Theft on Holt Ave. RP stated an unknown female took a bag of clothes left out for the Niland relief fund. Extra patrol checks requested.

2007H-026 Pedestrian Check at 6th St. and Chestnut Ave. Subject had a local misdemeanor warrant for 243(a) and was cited and released.

2007H-033 TC on 5th w/of Maple Ave, in front of the Taco shop. Subject TC'd into a parked vehicle. Report taken.

2007H-044 Stolen vehicle at 1313 E. 7th Street, Spanish Palms Apts. RP stated sometime between 0430 hours on Friday, July 03, 2020 to 2300 hours, July 04, 2020, his 2006 Grey Nissan Altima was taken from the rear parking area. Report taken.

2007H-047 Hit & Run in front of 7-11. RP reporting a vehicle hit a male with a motorcycle and subject was on the floor. Arrived minutes later and did not locate anyone needing medical attention. No witnesses, victim or suspect located.

2007H-048 Suspicious call at 521 W. 5th St. RP reporting, she was being held against her will in the shop area. Checked the area of 300-500 Blk of 5th St. and no signs of distress. No one located.

2007H-049 Theft on Palm Ave. RP reported an unknown suspect stole sodas and food from his mother's fridge that is located in the back yard.

2007H-052 Pedestrian check at 6th and Orange. Subject was booked into ICJ for a local warrant for violation of probation.

2007H-062 Welfare check at 1313 E 7th St Apts. Subject was found deceased and turned over to the Coroners division.

2007H-066 Medical call on Holt Ave. RP reported he was in a minor TC with no injuries, this morning and the other driver exchanged vehicle information and the second party agreed to fix his vehicle, but the other party did not answer his cell phone. He was advised of his options.

2007H-067 Fraud call. RP states someone has been breaking into his PO box and cashing work checks. RP just recently became aware and was provided a copy of a forged check. 11-10 taken and was forwarded to investigations.

2007-0549 Disturbance on Underwood Rd. Subject was arrested for violating a restraining order.

2007H-069 Cashier from 7-11 calling stating a male subject asked for the money inside the register but did not make threats or brandish weapons. Subject was located and upon search of his person located a pipe and meth. Subject was cited and released.

2007H-071 TC in the area of Olive and 6th. Driver hit a parked vehicle and both parties exchanged information.

2007H-077 Citizen Assist. 2-year-old was locked in the bathroom at Orchard View Apts. Door was unlocked by the responding deputy.

2007H-080 Theft on Olive Ave. RP advised that a female has taken property (clothes and shoes) from the front of his residence on two occasions. Extra patrol checks requested throughout the night.

2007H-089 Traffic Stop at Thiesen Rd and Sequioa. Driver was found to be in possession of 239.32 grams of meth and an imitation Beretta handgun. Subject was cited and released.

2007H-114 Deceased Person at 950 Holt Avenue Apts. RP/Caretaker called and advised she located the deceased person and the scene was turned over to the Coroners Division.

2007-0993 DV on N Cherry Ave in Heber (assisting South County). Husband was arrested for DV.

2007H-124 Theft on Palm Ave. RP stated a package was stolen from his front porch on 6/4/20 which contained an iPhone and apple watch both white in color. No suspect info or video surveillance provided.

2007H-131 RP called and advised that her neighbor exposed his private parts to her while they were talking in the parking lot of the apartment complex of the Maple Avenue Apts. Spoke to the suspect who denied the allegations. RP advised she did not want to press charges. 11-10 taken for non-pros office info.

2007H-137 Drugs call on Maple Ave. RP requesting options to 14 & 15 yrs. old sons caught smoking marijuana outside their apartment.

2007H-140 RP at the Spanish Trails Apts reporting violation of court order. Per RP, her ex was contacting her over email. 11-10 taken.

2007H-159 Traffic Stop at 7-Eleven parking lot. Driver was found in possession of a meth pipe and 8 bundles of suspected methamphetamine was located on the front passenger seat. Approximate weight of 1.347 pounds. Driver was turned over to HIDTA/DEA, who arrested him on federal charges.

2007H-166 Vehicle check/pedestrian check on Evan Hewes w/of James Rd. Two subjects' cited and released for possession of paraphernalia and possession of narcotics.

2007H-190 Deputy Request at Spanish Palms Apts. RP received e-mails from ex-husband in violation of the TRO. 11-10 taken.

2007H-200 Traffic Stop Evan Hewes Hwy and Country Club Dr. Driver and passenger were arrested for possession of a handgun and narcotics. Both subjects were turned over to the Narcotics Task Force.

2007H-201 Traffic Stop on Evan Hewes Hwy. and Barbara Worth Rd. Driver was cited and released for possession of drug paraphernalia.

2007H-207 Hit and Run reported at Family Dollar parking lot. Upon arrival, no vehicles found. A CalTrans sign in the parking lot which had been hit and moved. Also located debris from a vehicle.

RP stated he saw a white sedan leave the area southbound on Cedar towards Orchard Rd. A few minutes later, a TC was reported at the corner of Haven Rd and Orchard Rd. A white Volkswagen Jetta had TC'd onto the property and drove through the backyard. Female driver was identified and CHP was called out and they took over the investigation.

2007H-204 5150 on W 6th street. Subject was detained and taken to ECRMC until CMH could respond.

2007-1700 Aircraft down near Norrish Rd and Bridenstein Rd. RP advised of crop duster in field. Pilot was out walking, denied medical, but later was driven to hospital.

2007-1725 DV in the area of McConnel / Keystone. Subject assaulted her ex-husband, during an argument over his new girl-friend. Female was arrested for DV.

COMMUNITY EVENTS:

None to Report

Respectfully submitted,

Sergeant Roy Patterson

WASTEWATER TREATMENT PLANT:

I am pleased to inform council that since the December 2016, the City of Holtville WWTP has maintained continued compliance with current NPDES Permit Effluent Ammonia limits.

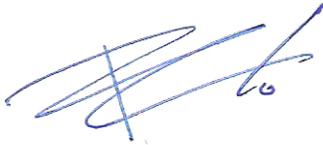
Summarized below for your review is the most current (2nd Quarter 2020) monitoring data.

City of Holtville Monthly Wastewater Monitoring Data

NPDES Permit No. CA0104361

Month/Year	Influent Flow Average (MGD)	Influent Flow Minimum (MGD)	Influent Flow Maximum (MGD)	Influent BOD mg/L	Effluent BOD mg/L	Influent TSS mg/L	Effluent TSS mg/L	Influent Ammonia, ppm	Effluent Ammonia, ppm	Effluent E. Coli	Effluent Fecal Coliform
Jan-20	0.4102	0.3338	0.5167	390.0	0.0	1850.0	1.5	48.0	0.1	3.2	3.2
Feb-20	0.418	0.3389	0.5053	825.0	0.0	1950.0	1.0	83.0	0.1	1.9	1.9
Mar-20	0.4502	0.2259	0.6853	705.0	0.0	2500.0	1.2	34.0	0.1	1.4	2.2
Apr-20	0.4032	0.2982	0.496	1250.0	0.2	2950.0	1.3	58.0	0.1	1.0	2.0
May-20	0.4049	0.3297	0.4595	286.0	3.1	3493.0	1.2	40.0	0.0	1.0	3.3
Jun-20	0.3948	0.3205	0.4847	590.0	0.0	2950.0	2.3	35.0	0.1	3.9	3.9
Jul-20											
Aug-20											
Sep-20											
Oct-20											
Nov-20											
Dec-20											
AVERAGES-											

Respectfully Submitted,



Frank Cornejo.
Water/Wastewater Operations Supervisor
City of Holtville

**City of Holtville
REPORT TO COUNCIL**

DATE ISSUED August 19, 2020
FROM: Public Works Foreman
SUBJECT: Bimonthly Report.

Meeting Date	<u>08/24/20</u>
Item Number	<u>5 e</u>
City Manager	<u></u>
Finance	_____
City Attorney	_____

THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.

The purpose of this report is to inform Council of Public Works activities since the last council meeting. Public Works has been actively working on or completed the following:

- Cleared sewer plugs at different locations in town.
- Repaired water service line leaks.
- Worked with the Sheriff's Department to clean up graffiti at park and around town.
- Patch potholes in different locations in town.
- Caught 2 dogs.
- Cleared Apple CT. retention basin.
- Repaired vandalized water fountain at Holt park.
- Repaired 8-inch water break on the corner of Grape Ave. and 4th St.
- Installed 24 x24 -inch storm drain box on the corner of 4th St. and Orchard Rd.
- Installed 10 one-inch water meters.
- Installed 12 ¾-inch water meters.

Respectfully Submitted,

Alejandro Chavez
Public Works Foreman
City of Holtville