

**AGENDA**  
**SPECIAL MEETING OF THE HOLTVILLE CITY COUNCIL**  
**121 WEST FIFTH STREET, HOLTVILLE, CALIFORNIA**

**Thursday, August 25, 2016**

**OPEN SESSION**

**6:00 PM**

**Jim Predmore, Mayor**  
**Mike Goodsell, Mayor Pro Tem**  
**Ginger Ward, Council Member**  
**David Bradshaw, Council Member**  
**Richard Layton, Council Member**

**Steve Walker, City Attorney**  
**Denise Garcia, City Clerk**  
**Nick Wells, City Manager**  
**George Morris, City Treasurer**

**THIS IS A PUBLIC MEETING**

*If there is an item on the agenda on which you wish to be heard, please come forward to the microphone at the time the item is being addressed. State your name for the record. All other items can be addressed during the Public Comments portion of the agenda. The Mayor reserves the right to place a time limit on each person asking to be heard.*

**CITY COUNCIL**

**CLOSED SESSION 5:30 PM**

**PUBLIC EMPLOYMENT:**

*(Government Code Section 54957.6)*

City Manager Evaluation  
Evaluation Criteria

**CONFERENCE WITH REAL PROPERTY NEGOTIATORS:**

*(Government Code Section 54956.9)*

Property: Segment of Ralph Samaha Field 045-211-001  
Agency Negotiators: City Manager and City Attorney  
Under Negotiation: Price and Terms of Lease with Clear Talk Wireless

**CITY COUNCIL:** Meeting Called To Order

**PLEDGE OF ALLEGIANCE:**

**INVOCATION:**

**CITY CLERK RE:** Verification of Posting of the Agenda

**EXECUTIVE SESSION ANNOUNCEMENTS:** Steve Walker, City Attorney

**PUBLIC COMMENTS:** This is time for the public to address the City Council **on any item not appearing on the agenda** that is within the subject matter jurisdiction of the City Council. The Mayor reserves the right to limit the speaker's time. The Mayor will recognize you and when you come to the microphone, please state your name and address for the record. You are not allowed to make personal attacks on individuals or make comments which are slanderous or which may invade an individual's personal privacy.

**CONSENT AGENDA:**

*The items on the Consent Agenda are to be approved without comment. Should any Council Member or member of the public wish to discuss any item, they may request that the item be removed from the Consent Agenda and placed on the New Business Agenda.*

1. Approval of the Minutes from the Regular Meeting of August 8, 2016.
2. Current Demands #36378 thru #36457.

**REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES AND COMMUNIQUE:**

**UNFINISHED BUSINESS:**

**None**

**NEW BUSINESS:**

- 3. Discussion/Related Action to Adopt RESOLUTION #16-31** Authorizing the Execution of a Financial Assistance Agreement with the United States Department of the Interior, Bureau of Reclamation and Authorizing the City Manager to Sign and Act on Behalf of the City of Holtville on All Matters Pertaining to Said Agreement – Nick Wells, City Manager
- 4. Discussion/Related Action to Adopt RESOLUTION #16-32** Providing for the Appointment to the Offices of the City of Holtville that were to be elected on Tuesday, November 08, 2016 – Denise Garcia, City Clerk

**INFORMATION ONLY:**

- 5. City Manager Report – Nick Wells**
  - a. Police Chief – Bobby Benavidez
  - b. Public Works Foreman – Alex Chavez
- 6. Items for future meetings**

**ADJOURNMENT:**

I, Denise Garcia, City Clerk of the City of Holtville, California, **DO HEREBY CERTIFY** that the foregoing agenda was duly posted at Holtville City Hall on August 24, 2016.

**THE MINUTES OF THE REGULAR MEETING OF  
THE HOLTVILLE CITY COUNCIL**

**August 8, 2016**

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The Regular Meeting of the Holtville City Council was held on Monday, August 8, 2016 at 5:30 p.m. in the Civic Center. Council Members present were David Bradshaw, Mike Goodsell, Jim Predmore and Ginger Ward. Council Member Richard Layton was absent. Staff members present were Nick Wells, Denise Garcia, Hector Orozco, and Alex Silva. City Attorney Martin Gonzalez, City Planner Justina Arce and George Morris were also present. City Engineer Jack Holt was absent.

**CITY COUNCIL CLOSED SESSION MEETING CALLED TO ORDER:**

Prior to Mayor Predmore calling the Closed Session meeting to order at 5:33 p.m. Mayor Predmore made a motion to remove item #4, under New Business, regarding the Lease Agreement with ClearTalk Wireless for a Communications Tower on City property, and to place it on the Closed Session agenda. The motion was seconded by Mr. Goodsell. The motion carried in the form of a roll call vote.

AYES: Goodsell, Ward, Predmore, Bradshaw  
NOES: None  
ABSENT: Layton  
ABSTAIN: None

**CITY COUNCIL OPEN SESSION MEETING CALLED TO ORDER:**

Mayor Predmore called the meeting to order at 6:10 p.m.

**PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was led by David Bradshaw.

**INVOCATION:**

The invocation was led by Mayor Jim Predmore.

**CITY CLERK RE: VERIFICATION OF POSTING OF AGENDA:**

City Clerk verified that the agenda was duly posted on Friday, August 5, 2016.

**EXECUTIVE SESSION ANNOUNCEMENTS:**

One item was added to closed session; No action was taken; direction to staff

**CONFERENCE WITH LABOR NEGOTIATORS:**

*(Government Code Section 54957(b 1))*

AGENCY NEGOTIATOR: City Manager/City Attorney

Classified Employees

No Reportable Action Taken.

**PUBLIC EMPLOYMENT:**

*(Government Code Section 54957.6)*

City Manager Evaluation

Evaluation Criteria

No Reportable Action Taken.

**CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION:**

*(Government Code Section 549556.9(a))*

City of Holtville vs. Willowbend Mobile Home Park

Charles Simpson vs. City of Holtville

No Reportable Action Taken.

**CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**

*(Government Code Section 54956.9(b))*

Claim against the City by Jimenez

No Reportable Action Taken.

**CONFERENCE WITH REAL PROPERTY NEGOTIATORS:**

*(Government Code Section 54956.9)*

Property: Ralph Samaha Field 045-211-001

Agency Negotiators: City Manager and City Attorney

Under Negotiation: Lease Agreement

No Reportable Action Taken.

**PUBLIC COMMENTS:**

Carmen Valencia, 520 Artesia, informed Council that her neighbor's three pit bulls attacked her dog on her front porch. She stated that she had to take her dog, a Bassett hound to Yuma for medical attention where it had to be put down. She expressed her concern regarding the neighbor allowing his dogs to get out repeatedly and attacking her dogs in the past and would like to see something done.

Betty Predmore, 840 Chestnut Avenue, representing Turning Point Ministries youth group, presented "Lifesavers" to Council, the Fire Chief, and the Police Chief, with the help of members of the group, expressing their appreciation for all they do for the City.

**CONSENT AGENDA:**

**1. Approval of the Regular Minutes of the City Council Meeting of July 11, 2016.**

**2. Approval of Demands #35270 thru #36377**

A motion was made by Ms. Ward and seconded by Mr. Goodsell to approve items 1 and 2 of the Consent Agenda. The motion carried in the form of a roll call vote.

AYES: Goodsell, Ward, Predmore, Bradshaw

NOES: None

ABSENT: Layton

ABSTAIN: None

**REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES AND COMMUNIQUES:**

Chief Silva reported that his staff returned home from Strike Team, that there was a Movie Night at the pool and 50 people showed up, and that the Fire Explorers program had been started up again.

Jim reported that he attended the ICTC meeting on July 24<sup>th</sup>, that he attended a Mobility 21 Meeting, and that he would be attending a SCAG Housing Summit meeting on October 11<sup>th</sup>. He also announced that he recently purchased a house in Tennessee.

Nick Wells reported that he attended a Chamber of Commerce Meeting where the Farmer's Market was discussed. He also recognized Chief Alex Silva for cleaning up the Pool and Hut facility and stated that he is doing a good job. He reminded everyone of the Back to School Chamber banquet at the IV Swiss Club and the 24 Carrot Gold Banquet coming up.

**NEW BUSINESS:**

**3. Discussion/Related Action to Adopt RESOLUTION #16-29 Awarding Contract Design Engineering Services for the Ninth Street Palm to Olive Improvements Project – Nick Wells, City Manager**

A motion was made by Mr. Goodsell and seconded by Ms. Ward to adopt RESOLUTION #16-29 awarding contract design engineering services for the Ninth Street Palm to Olive improvements project to Development Design Engineering Services. The motion carried in the form of a roll call vote.

AYES: Bradshaw, Ward, Goodsell, Predmore  
NOES: None  
ABSENT: Layton  
ABSTAIN: None

**4. Discussion/Related Action to Adopt RESOLUTION #16-30 Approving the Appropriation of Funds Allocated from the State of California's Citizen Option for Public Safety ("COPS") Program for the 2016-17 Year to Provide for Front Line Police Services – Hector Orozco, Finance Manager**

A motion was made by Mr. Bradshaw and seconded by Ms. Ward to adopt RESOLUTION #16-30 approving the appropriation of funds allocated from the State of California's Citizen Option for Public Safety ("COPS") Program for the 2016-17 Year to provide for front line Police Services. The motion carried in the form of a roll call vote.

AYES: Bradshaw, Ward, Goodsell, Predmore  
NOES: None  
ABSENT: Layton  
ABSTAIN: None

**5. Discussion/Related Action to Direct the City Manager and City Attorney to Negotiate and Finalize a Lease Agreement with ClearTalk Wireless for a Communications Tower on City Property – Nick Wells, City Manager**

This Item Was Moved to Closed Session

**6. Discussion/Related Action Regarding Funding for the City of Holtville's Summer Youth Program – Nick Wells, City Manager**

A motion was made by Mr. Bradshaw to contribute \$500 towards the County Library Reading Program and seconded by Mr. Goodsell. The motion carried in the form of a roll call vote.

AYES: Bradshaw, Ward, Goodsell, Predmore  
NOES: None  
ABSENT: Layton  
ABSTAIN: None

**INFORMATION ONLY:**

7. City Manager Report – Nick Wells
  - a. Fire Chief – Alex Silva
  - b. Water/Wastewater Supervisor – Frank Cornejo
  - c. Public Works Foreman – Alex Chavez
  - d. Finance Department – Hector Orozco
  - e. Planning Quarterly Staff Report – Andrea Montano
  - f. Quarterly Grant Report – Justina Arce
  
8. Items for Future Meetings

There being no further business to come before Council, Mayor Predmore adjourned the meeting at 7:18 p.m.

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James Predmore, Mayor

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Denise Garcia, City Clerk

**CITY OF HOLTVILLE**  
**Monthly Check Register**

MEETING DATE:	08/25/16
ITEM NUMBER	2
Approvals	CITY MANAGER 
	FINANCE MANAGER
	CITY ATTORNEY

Date : 8/24/2016 7:51:55 AM  
User Name : Lee Ann

Calendar Month/Year : <ALL> <ALL>

Fund	Transaction	Due Date	Invoice Number	Description		
<b>Check Number : 36378      Check Date : 8/8/2016</b>						
<b>Vendor : 8161 A1 GOLF CARS</b>						
10	74063	8/4/2016	1366	BATTERIES; SERVICE CALL FOR GOL	PW	1,087.53
11	74063	8/4/2016	1366	BATTERIES; SERVICE CALL FOR GOL		1,087.53
12	74063	8/4/2016	1366	BATTERIES; SERVICE CALL FOR GOL		1,087.53
<b>Invoice Amount : 3,262.59</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>3,262.59</b>
<b>Check Number : 36379      Check Date : 8/8/2016</b>						
<b>Vendor : 2149 ACME STAFFING</b>						
10	74008	8/1/2016	18835	TEMP. EMPLOYEES	ADMIN	1,164.16
12	74008	8/1/2016	18835	TEMP. EMPLOYEES	PW	2,079.99
<b>Invoice Amount : 3,244.15</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>3,244.15</b>
<b>Check Number : 36380      Check Date : 8/8/2016</b>						
<b>Vendor : 8041 AFLAC</b>						
10	74046	8/3/2016	380444	INS. PREMIUM	ADMIN	122.81
<b>Invoice Amount : 122.81</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>122.81</b>
<b>Check Number : 36381      Check Date : 8/8/2016</b>						
<b>Vendor : 8721 ALEJANDRO ESTRADA</b>						
10	74001	8/1/2016	1004	COMPUTER CONSULTING; WEBSITE;		1,463.96
11	74001	8/1/2016	1004	COMPUTER CONSULTING; WEBSITE;	ADMIN	476.98
12	74001	8/1/2016	1004	COMPUTER CONSULTING; WEBSITE;		341.94
<b>Invoice Amount : 2,282.88</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>2,282.88</b>
<b>Check Number : 36382      Check Date : 8/8/2016</b>						
<b>Vendor : 8363 ARTURO LOPEZ</b>						
11	74045	8/3/2016	828 ELM	WATER DEPOSIT	ADMIN	174.32
<b>Invoice Amount : 174.32</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>174.32</b>
<b>Check Number : 36383      Check Date : 8/8/2016</b>						
<b>Vendor : 2030 BLUE SHIELD OF CALIFORNIA</b>						
10	74003	8/1/2016	AUGUST 2016	HEALTH INSURANCE PREMIUM	ADMIN	3,490.66
11	74003	8/1/2016	AUGUST 2016	HEALTH INSURANCE PREMIUM		2,317.22
12	74003	8/1/2016	AUGUST 2016	HEALTH INSURANCE PREMIUM		2,087.76
<b>Invoice Amount : 7,895.64</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>7,895.64</b>
<b>Check Number : 36384      Check Date : 8/8/2016</b>						
<b>Vendor : 2320 COUNTY MOTOR PARTS</b>						
10	74056	8/4/2016	209511	REPAIR PARTS FOR GOLF CART		11.53
11	74056	8/4/2016	209511	REPAIR PARTS FOR GOLF CART		11.53
12	74056	8/4/2016	209511	REPAIR PARTS FOR GOLF CART		11.55
11	74057	8/4/2016	209395	BATTERY	PW	68.45
12	74057	8/4/2016	209395	BATTERY		68.46
11	74059	8/4/2016	209397	BATTERY		35.29
12	74059	8/4/2016	209397	BATTERY		35.30
11	74060	8/4/2016	209276	POWER STEERING PUMP		26.99
12	74060	8/4/2016	209276	POWER STEERING PUMP		26.99
11	74061	8/4/2016	209349	BOOSTER CABLES		58.86
12	74061	8/4/2016	209349	BOOSTER CABLES		58.85
<b>Invoice Amount : 413.80</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>413.80</b>
<b>Check Number : 36385      Check Date : 8/8/2016</b>						
<b>Vendor : 7932 CR&amp;R INCORPORATED</b>						
10	74041	8/3/2016	JAN/JUNE 2016	STREET SWEEPING FROM CAL TRANS 1		2,689.02
10	74073	8/5/2016	JULY 2016	TRASH SERVICE FOR JULY 2016	TRASH	(2,984.49)
13	74073	8/5/2016	JULY 2016	TRASH SERVICE FOR JULY 2016		16,502.48
<b>Invoice Amount : 16,207.01</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>16,207.01</b>

## CITY OF HOLTVILLE

### Monthly Check Register

Date : 8/24/2016 7:51:55 AM

User Name : Lee Ann

Calendar Month/Year : &lt;ALL&gt; &lt;ALL&gt;

Fund	Transaction	Due Date	Invoice Number	Description	PO Number	Amount
<b>Check Number : 36386      Check Date : 8/8/2016</b>						
<b>Vendor : 2399 HARTFORD</b>						
10	74074	8/5/2016	AUGUST 2016	INSURANCE PREMIUM		231.75
11	74074	8/5/2016	AUGUST 2016	INSURANCE PREMIUM	ADMIN	31.43
12	74074	8/5/2016	AUGUST 2016	INSURANCE PREMIUM		37.09
<b>Invoice Amount : 300.27</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>300.27</b>
<b>Check Number : 36387      Check Date : 8/8/2016</b>						
<b>Vendor : 2403 HIGHLINE COOLING, LLC</b>						
10	74055	8/4/2016	AUGUST 2016	OFFICE RENT PD/FD	FD/PD	2,000.00
<b>Invoice Amount : 2,000.00</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>2,000.00</b>
<b>Check Number : 36388      Check Date : 8/8/2016</b>						
<b>Vendor : 1910 HUMANA</b>						
10	74002	8/1/2016	AUGUST 2016	INSURANCE PREMIUM		414.32
11	74002	8/1/2016	AUGUST 2016	INSURANCE PREMIUM	ADMIN	323.18
12	74002	8/1/2016	AUGUST 2016	INSURANCE PREMIUM		297.41
<b>Invoice Amount : 1,034.91</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>1,034.91</b>
<b>Check Number : 36389      Check Date : 8/8/2016</b>						
<b>Vendor : 1027 IMPERIAL STORES</b>						
10	74058	8/4/2016	577138	KEYS	PW	2.21
<b>Invoice Amount : 2.21</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>2.21</b>
<b>Check Number : 36390      Check Date : 8/8/2016</b>						
<b>Vendor : 8730 ISRAEL FUENTES</b>						
11	74054	8/4/2016	425 W. 6TH STRE	WATER DEPOSIT REFUND	ADMIN	183.90
<b>Invoice Amount : 183.90</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>183.90</b>
<b>Check Number : 36391      Check Date : 8/8/2016</b>						
<b>Vendor : 8729 MARISELA BANAGA</b>						
11	74042	8/3/2016	729 HOLT	WATER DEPOSIT REFUND	ADMIN	143.58
<b>Invoice Amount : 143.58</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>143.58</b>
<b>Check Number : 36392      Check Date : 8/8/2016</b>						
<b>Vendor : 4575 PYRAMID CONSTRUCTION, INC.</b>						
10	73952	7/27/2016	13880	MEDIUM ASPHALT; TACK OIL	PW	1,339.20
<b>Invoice Amount : 1,339.20</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>1,339.20</b>
<b>Check Number : 36393      Check Date : 8/8/2016</b>						
<b>Vendor : 8339 SIMNSA HEALTH PLAN</b>						
10	74006	8/1/2016	AUG. 2016 HEALT	HEALTH INS. PREMIUM		565.03
11	74006	8/1/2016	AUG. 2016 HEALT	HEALTH INS. PREMIUM		1,467.56
12	74006	8/1/2016	AUG. 2016 HEALT	HEALTH INS. PREMIUM	ADMIN	473.42
10	74007	8/1/2016	AUG. 2016 DENTA	DENTAL INS. PREMIUM		56.60
11	74007	8/1/2016	AUG. 2016 DENTA	DENTAL INS. PREMIUM		130.80
12	74007	8/1/2016	AUG. 2016 DENTA	DENTAL INS. PREMIUM		67.60
<b>Invoice Amount : 2,761.01</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>2,761.01</b>
<b>Check Number : 36394      Check Date : 8/8/2016</b>						
<b>Vendor : 1633 TACO SHOP</b>						
10	74009	8/1/2016	828631	FOOD FOR CLEAN UP CREW AT POOL	ADMIN	83.04
<b>Invoice Amount : 83.04</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>83.04</b>
<b>Check Number : 36395      Check Date : 8/8/2016</b>						
<b>Vendor : 2072 VALLIANT UPHOLSTERY</b>						
10	74062	8/4/2016	160487	RECOVER AND REPAIR SEAT TO GOL		76.72
11	74062	8/4/2016	160487	RECOVER AND REPAIR SEAT TO GOL	PW	76.72
12	74062	8/4/2016	160487	RECOVER AND REPAIR SEAT TO GOL		76.72
<b>Invoice Amount : 230.16</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>230.16</b>

**CITY OF HOLTVILLE**  
**Monthly Check Register**

Date : 8/24/2016 7:51:55 AM

User Name : Lee Ann

Calendar Month/Year : &lt;ALL&gt; &lt;ALL&gt;

Fund	Transaction	Due Date	Invoice Number	Description	PO Number	Amount
<b>Check Number : 36396      Check Date : 8/8/2016</b>						
<b>Vendor : 2055 VISION SERVICE PLAN</b>						
10	74072	8/5/2016	AUGUST 2016	INSURANCE PREMIUM		118.51
11	74072	8/5/2016	AUGUST 2016	INSURANCE PREMIUM	ADMIN	124.61
12	74072	8/5/2016	AUGUST 2016	INSURANCE PREMIUM		87.16
<b>Invoice Amount : 330.28</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>330.28</b>
<b>Check Number : 36397      Check Date : 8/8/2016</b>						
<b>Vendor : 1231 WALKER &amp; DRISKILL</b>						
10	74043	8/3/2016	7491	ATTORNEY FEES (WILLOW BEND)	ADMIN	120.00
10	74044	8/3/2016	7467	ATTORNEY FEES		1,400.00
<b>Invoice Amount : 1,520.00</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>1,520.00</b>
<b>Check Number : 36398      Check Date : 8/15/2016</b>						
<b>Vendor : 1065 ACME SAFETY &amp; SUPPLY CO.</b>						
10	74145	8/11/2016	105266	SAFETY CONES	PW	507.17
10	74192	8/12/2016	105004	REFLECTIVE TAPE		103.68
<b>Invoice Amount : 610.85</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>610.85</b>
<b>Check Number : 36399      Check Date : 8/15/2016</b>						
<b>Vendor : 1771 AIRWAVE COMMUNICATION</b>						
10	74171	8/12/2016	606131	MAINT. ON RADIOS (JAN. 2016)	FD	236.00
10	74179	8/12/2016	606306	MAINT. ON RADIOS (AUGUST 2016)		226.00
<b>Invoice Amount : 462.00</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>462.00</b>
<b>Check Number : 36400      Check Date : 8/15/2016</b>						
<b>Vendor : 1327 ALLSTAR FIRE EQUIPMENT, INC.</b>						
10	74125	8/11/2016	191638	LUG ADAPTER	FD	72.71
<b>Invoice Amount : 72.71</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>72.71</b>
<b>Check Number : 36401      Check Date : 8/15/2016</b>						
<b>Vendor : 8016 AT&amp;T MOBILITY</b>						
10	74215	8/15/2016	287231118105 A	CELL PHONE	ADMIN	99.30
<b>Invoice Amount : 99.30</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>99.30</b>
<b>Check Number : 36402      Check Date : 8/15/2016</b>						
<b>Vendor : 7800 AUTO ZONE COMMERCIAL</b>						
10	74142	8/11/2016	5648202018	DURALAST ALUMINUM STEEL 2 1/2 T	PW	124.20
10	74150	8/11/2016	5648189904	PAINT SUPPLIES		43.23
<b>Invoice Amount : 167.43</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>167.43</b>
<b>Check Number : 36403      Check Date : 8/15/2016</b>						
<b>Vendor : 1452 AVAYA , INC.</b>						
10	74206	8/12/2016	2733721174	TELEPHONE EQUIPMENT	PD	69.77
<b>Invoice Amount : 69.77</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>69.77</b>
<b>Check Number : 36404      Check Date : 8/15/2016</b>						
<b>Vendor : 2139 CASCADE FIRE EQUIPMENT COMPANY</b>						
10	74180	8/12/2016	76612	HOSE PACK, FED, GREEN	FD	311.75
<b>Invoice Amount : 311.75</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>311.75</b>
<b>Check Number : 36405      Check Date : 8/15/2016</b>						
<b>Vendor : 8119 CITY OF IMPERIAL</b>						
10	74203	8/12/2016	1839	PERMITS AND INSPECTIONS FOR JULY	BLDG.	231.62
<b>Invoice Amount : 231.62</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>231.62</b>
<b>Check Number : 36406      Check Date : 8/15/2016</b>						
<b>Vendor : 1349 COUNTY OF IMPERIAL</b>						
22	74204	8/12/2016	17-05	MEMBERSHIP COSTS FOR 216-17	ADMIN	712.36
<b>Invoice Amount : 712.36</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>712.36</b>

## CITY OF HOLTVILLE

### Monthly Check Register

Date : 8/24/2016 7:51:55 AM

User Name : Lee Ann

Calendar Month/Year : &lt;ALL&gt; &lt;ALL&gt;

Fund	Transaction	Due Date	Invoice Number	Description	PO Number	Amount
<b>Check Number : 36407      Check Date : 8/15/2016</b>						
<b>Vendor : 1907 COUNTY OF SAN DIEGO, RCS</b>						
10	74170	8/12/2016	17HOLTFDN01	800 mhz RADIOS		760.83
11	74170	8/12/2016	17HOLTFDN01	800 mhz RADIOS	FD	73.33
12	74170	8/12/2016	17HOLTFDN01	800 mhz RADIOS		73.34
<b>Invoice Amount : 907.50</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>907.50</b>
<b>Check Number : 36408      Check Date : 8/15/2016</b>						
<b>Vendor : 8705 EDUARDO RAMIREZ</b>						
10	74132	8/11/2016	622365	RIEMB. FOR FUEL STRIKE TEAM	FD	102.69
<b>Invoice Amount : 102.69</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>102.69</b>
<b>Check Number : 36409      Check Date : 8/15/2016</b>						
<b>Vendor : 1010 ELMS EQUIPMENT RENTALS</b>						
10	74187	8/12/2016	2111893-0001	CHAIN SAW PARTS	PW	33.01
<b>Invoice Amount : 33.01</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>33.01</b>
<b>Check Number : 36410      Check Date : 8/15/2016</b>						
<b>Vendor : 4572 EMPIRE SOUTHWEST</b>						
11	74154	8/11/2016	3928880	REPAIR PARTS FOR BACK HOE		42.42
12	74154	8/11/2016	3928880	REPAIR PARTS FOR BACK HOE	PW	42.43
<b>Invoice Amount : 84.85</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>84.85</b>
<b>Check Number : 36411      Check Date : 8/15/2016</b>						
<b>Vendor : 1131 EMPLOYMENT DEVELOPMENT DEPT</b>						
10	74199	8/12/2016	598475784	UNEMPLOYMENT		5,024.95
<b>Invoice Amount : 5,024.95</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>5,024.95</b>
<b>Check Number : 36412      Check Date : 8/15/2016</b>						
<b>Vendor : 1124 FEDERAL EXPRESS</b>						
10	74131	8/11/2016	5-503-28279	FED EX EQUIPMENT FOR STRIKE TEA		204.41
<b>Invoice Amount : 204.41</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>204.41</b>
<b>Check Number : 36413      Check Date : 8/15/2016</b>						
<b>Vendor : 4662 FERNANDO RUIZ, INC.</b>						
10	74156	8/11/2016	129777	SAFETY TRAINING CONSULTANT		235.00
11	74156	8/11/2016	129777	SAFETY TRAINING CONSULTANT		235.00
12	74156	8/11/2016	129777	SAFETY TRAINING CONSULTANT	PW	235.00
<b>Invoice Amount : 705.00</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>705.00</b>
<b>Check Number : 36414      Check Date : 8/15/2016</b>						
<b>Vendor : 1073 FIRE, ETC.</b>						
10	74133	8/11/2016	92165	FACE PROTECTOR; STRIKETEAM GO	FD	594.31
10	74134	8/11/2016	92166	FLASHLIGHT STRAP FOR HELMET		21.60
<b>Invoice Amount : 615.91</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>615.91</b>
<b>Check Number : 36415      Check Date : 8/15/2016</b>						
<b>Vendor : 2306 GALLS</b>						
10	74126	8/11/2016	005804452	UNIFORM SHIRTS	FD	166.76
10	74178	8/12/2016	5732867	UNIFORM SHIRTS	FD	81.22
<b>Invoice Amount : 247.98</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>247.98</b>
<b>Check Number : 36416      Check Date : 8/15/2016</b>						
<b>Vendor : 8685 HARBOR FREIGHT TOOLS</b>						
11	74209	8/12/2016	8/12/16	AIR COMPRESSOR; AND ASSESSORI	PW	456.80
<b>Invoice Amount : 456.80</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>456.80</b>
<b>Check Number : 36417      Check Date : 8/15/2016</b>						
<b>Vendor : 1471 HD SUPPLY WATERWORKS, LTD</b>						
11	74198	8/12/2016	F772239	REPAIR CLAMP; SADDLE	PW	524.11
<b>Invoice Amount : 524.11</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>524.11</b>

## CITY OF HOLTVILLE

### Monthly Check Register

Date : 8/24/2016 7:51:55 AM

User Name : Lee Ann

Calendar Month/Year : &lt;ALL&gt; &lt;ALL&gt;

Fund	Transaction	Due Date	Invoice Number	Description	PO Number	Amount
<b>Check Number : 36418      Check Date : 8/15/2016</b>						
<b>Vendor : 8691 HDL COREN &amp; CONE</b>						
10	74208	8/12/2016	22929	CONTRACT SERVICES PROPERTY TAX	ADMIN	750.00
<b>Invoice Amount : 750.00</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>750.00</b>
<b>Check Number : 36419      Check Date : 8/15/2016</b>						
<b>Vendor : 4642 I.C. PUBLIC HEALTH DEPT. LAB.</b>						
10	74213	8/15/2016	17794	LIFE GUARD PHYSICALS	PW	1,155.00
<b>Invoice Amount : 1,155.00</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>1,155.00</b>
<b>Check Number : 36420      Check Date : 8/15/2016</b>						
<b>Vendor : 2297 IMPERIAL COUNTY SHERIFF'S DEPT.</b>						
10	74200	8/12/2016	7312016-1	SHERIFF SERVICE FOR JULY 2016	SHERIFF	75,618.41
<b>Invoice Amount : 75,618.41</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>75,618.41</b>
<b>Check Number : 36421      Check Date : 8/15/2016</b>						
<b>Vendor : 1199 IMPERIAL PRINTERS</b>						
10	74212	8/15/2016	91215	BUILDING PERMIT PAPER	BLDG.	47.47
<b>Invoice Amount : 47.47</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>47.47</b>
<b>Check Number : 36422      Check Date : 8/15/2016</b>						
<b>Vendor : 1027 IMPERIAL STORES</b>						
10	74113	8/11/2016	577175	CLEANING SUPPLIES		30.45
10	74114	8/11/2016	577000	LETTERING; PAINT; CLEANING SUPPLI		24.60
10	74115	8/11/2016	577049	VEHICLE WASH; NOZZLE		10.26
10	74116	8/11/2016	577250	CLEANING SUPPLIES		23.93
10	74117	8/11/2016	577259	SHOVEL		26.61
10	74118	8/11/2016	577419	SOAKER HOSES; BRASS SHUT OFF		32.19
10	74119	8/11/2016	577363	CARTON TAPE		7.98
10	74120	8/11/2016	577350	A/C FILTERS		6.12
10	74121	8/11/2016	577560	LAUNDRY DETERGENT		15.75
10	74122	8/11/2016	577368	GLOVES		17.09
10	74141	8/11/2016	577536	DOG FOOD FOR CITY POUND		97.37
10	74143	8/11/2016	577028	ELL SXT		2.96
10	74144	8/11/2016	577043	STORAGE CONTAINER		28.06
10	74146	8/11/2016	577025	ELL SXFPT		2.83
10	74147	8/11/2016	576584	COMBO TEE SXSXT; PVC ELLS;		5.03
10	74148	8/11/2016	576539	SXS COUPLING; PVC ELL		4.45
10	74149	8/11/2016	576520	PAINT SUPPLIES; ROLLERS		15.91
10	74151	8/11/2016	576519	PAINT SUPPLIES		106.94
10	74153	8/11/2016	576452	KEYS FOR HUT		8.86
11	74158	8/11/2016	576601	REEL HOSE; TEST STRIPS; AIR FILTER		124.24
12	74159	8/11/2016	577379	CLEANING SUPPLIES		63.77
11	74160	8/11/2016	577205	FAN		20.49
10	74172	8/12/2016	844450	STAKES		6.58
10	74173	8/12/2016	577125	BOTTLED WATER AND INSECT REPEL		10.81
10	74174	8/12/2016	577182	TRASH BAGS		21.35
10	74175	8/12/2016	577213	CLEANING SUPPLIES		42.28
<b>Invoice Amount : 756.91</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>756.91</b>
<b>Check Number : 36423      Check Date : 8/15/2016</b>						
<b>Vendor : 1757 IMPERIAL VALLEY ENVIRONMENTAL LAB</b>						
12	74157	8/11/2016	8218	LAB ANALYSIS	PW	373.00
<b>Invoice Amount : 373.00</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>373.00</b>
<b>Check Number : 36424      Check Date : 8/15/2016</b>						
<b>Vendor : 1148 IMPERIAL VALLEY PRESS</b>						

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User Name : Lee Ann

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Fund	Transaction	Due Date	Invoice Number	Description	PO Number	Amount
10	74202	8/12/2016	222552 2016	SUBSCRIPTION RENEWAL		149.04
12	74211	8/15/2016	10950309	WWTP JOB AD	ADMIN PW	780.96
<b>Invoice Amount</b> : 930.00		<b>Discount Amount</b> : 0.00		<b>Check Amount</b> :		930.00
<b>Check Number</b> : 36425		<b>Check Date</b> : 8/15/2016				
<b>Vendor</b> : 2303 J&S AG SUPPLIES						
10	74138	8/11/2016	306696	JACK FOR TRAILER	PW	97.97
<b>Invoice Amount</b> : 97.97		<b>Discount Amount</b> : 0.00		<b>Check Amount</b> :		97.97
<b>Check Number</b> : 36426		<b>Check Date</b> : 8/15/2016				
<b>Vendor</b> : 8731 JORGE VALLE GONZALEZ						
11	74155	8/11/2016	00009496	WORK BOOT REIMB.	PW	97.15
<b>Invoice Amount</b> : 97.15		<b>Discount Amount</b> : 0.00		<b>Check Amount</b> :		97.15
<b>Check Number</b> : 36427		<b>Check Date</b> : 8/15/2016				
<b>Vendor</b> : 1382 K-C WELDING & RENTAL, INC.						
11	74135	8/11/2016	64587	WOOK BOOTS (FRANCISCO OROZC	PW	83.69
12	74135	8/11/2016	64587	WOOK BOOTS (FRANCISCO OROZC		83.70
10	74136	8/11/2016	64904	BLADES FOR WALK BEHIND SAW		151.19
10	74137	8/11/2016	65176	CHAIN LOOP		59.91
<b>Invoice Amount</b> : 378.49		<b>Discount Amount</b> : 0.00		<b>Check Amount</b> :		378.49
<b>Check Number</b> : 36428		<b>Check Date</b> : 8/15/2016				
<b>Vendor</b> : 1697 KRACKER DIESEL SERVICE -MIKE KRACKER						
10	74112	8/11/2016	8/8/16	REPAIRS TO FIRE ENGINE	FD	705.28
<b>Invoice Amount</b> : 705.28		<b>Discount Amount</b> : 0.00		<b>Check Amount</b> :		705.28
<b>Check Number</b> : 36429		<b>Check Date</b> : 8/15/2016				
<b>Vendor</b> : 1262 L.N. CURTIS & SONS						
10	74129	8/11/2016	43227	STRIKETEAM RESCUE GOGGLES WITH		364.17
10	74177	8/12/2016	40709	WILDFIRE HELMETS	FD	242.50
10	74182	8/12/2016	42370	WILDFIRE HELMETS		71.04
10	74183	8/12/2016	41336	CUTTING/CHOPPING TOOL		144.85
<b>Invoice Amount</b> : 822.56		<b>Discount Amount</b> : 0.00		<b>Check Amount</b> :		822.56
<b>Check Number</b> : 36430		<b>Check Date</b> : 8/15/2016				
<b>Vendor</b> : 2278 LA BRUCHERIE IRRIGATION SUPPLY						
10	74152	8/11/2016	122591c	SPRINKLER SUPPLIES	PW	277.21
<b>Invoice Amount</b> : 277.21		<b>Discount Amount</b> : 0.00		<b>Check Amount</b> :		277.21
<b>Check Number</b> : 36431		<b>Check Date</b> : 8/15/2016				
<b>Vendor</b> : 2143 LOWES BUSINESS ACCOUNT						
22	74189	8/12/2016	73227	PAIN FOR ALAMO RIVER TRAIL BRI	ALAMO RIVER	156.87
22	74190	8/12/2016	0963	PAIN FOR ALAMO RIVER TRAIL BRI		175.22
<b>Invoice Amount</b> : 332.09		<b>Discount Amount</b> : 0.00		<b>Check Amount</b> :		332.09
<b>Check Number</b> : 36432		<b>Check Date</b> : 8/15/2016				
<b>Vendor</b> : 8710 MUNICIPAL EMERGENCY SERVICES						
10	74124	8/11/2016	1048401	CYL&VALV ASSY CARB, 30MIN.4500	/FD	3,207.60
<b>Invoice Amount</b> : 3,207.60		<b>Discount Amount</b> : 0.00		<b>Check Amount</b> :		3,207.60
<b>Check Number</b> : 36433		<b>Check Date</b> : 8/15/2016				
<b>Vendor</b> : 1361 PHOENIX UNIFORM						
10	74184	8/12/2016	54491	UNIFORMS	FD	864.22
<b>Invoice Amount</b> : 864.22		<b>Discount Amount</b> : 0.00		<b>Check Amount</b> :		864.22
<b>Check Number</b> : 36434		<b>Check Date</b> : 8/15/2016				
<b>Vendor</b> : 1450 PITNEY BOWES GLOBAL FINANCE SERVICES LLC						
10	74207	8/12/2016	3100399697	POSTAGE AND FOLDING EQUIPMENT		93.92
11	74207	8/12/2016	3100399697	POSTAGE AND FOLDING EQUIPMENT	ADMIN	93.92
12	74207	8/12/2016	3100399697	POSTAGE AND FOLDING EQUIPMENT		93.92

## CITY OF HOLTVILLE

### Monthly Check Register

Date : 8/24/2016 7:51:55 AM  
 User Name : Lee Ann

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Fund	Transaction	Due Date	Invoice Number	Description	PO Number	Amount
<b>Invoice Amount</b> : 281.76		<b>Discount Amount</b> : 0.00		<b>Check Amount</b> :		281.76
<b>Check Number</b> : 36435		<b>Check Date</b> : 8/15/2016				
<b>Vendor</b> : 7861 POLLARD WATER.COM						
10	74185	8/12/2016	50274	PITOT TUB; FIRE HYD GA W/ BLEED	FD	336.28
<b>Invoice Amount</b> : 336.28		<b>Discount Amount</b> : 0.00		<b>Check Amount</b> :		336.28
<b>Check Number</b> : 36436		<b>Check Date</b> : 8/15/2016				
<b>Vendor</b> : 1176 QUILL CORPORATION						
10	74214	8/15/2016	7754577	OFFICE SUPPLIES	ADMIN	8.53
11	74214	8/15/2016	7754577	OFFICE SUPPLIES		8.53
12	74214	8/15/2016	7754577	OFFICE SUPPLIES		8.54
<b>Invoice Amount</b> : 25.60		<b>Discount Amount</b> : 0.00		<b>Check Amount</b> :		25.60
<b>Check Number</b> : 36437		<b>Check Date</b> : 8/15/2016				
<b>Vendor</b> : 1746 RDO EQUIPMENT CO.						
10	74168	8/12/2016	18327	REPAIRS TO LAWN MOWER	PW	189.06
<b>Invoice Amount</b> : 189.06		<b>Discount Amount</b> : 0.00		<b>Check Amount</b> :		189.06
<b>Check Number</b> : 36438		<b>Check Date</b> : 8/15/2016				
<b>Vendor</b> : 1555 ROBERT S. NELSON AUTOMOTIVE						
11	74140	8/11/2016	11628	REPAIRS TO VEHICLE		78.14
12	74140	8/11/2016	11628	REPAIRS TO VEHICLE	PW	78.14
10	74191	8/12/2016	11620	REPAIRS TO PW VEHICLE		1,900.66
11	74196	8/12/2016	11643	REPAIRS TO PW VEHICLE		204.00
12	74196	8/12/2016	11643	REPAIRS TO PW VEHICLE		205.35
<b>Invoice Amount</b> : 2,466.29		<b>Discount Amount</b> : 0.00		<b>Check Amount</b> :		2,466.29
<b>Check Number</b> : 36439		<b>Check Date</b> : 8/15/2016				
<b>Vendor</b> : 8132 SARAH SHELLABARGER						
10	74176	8/12/2016	522623	EMS CERTIFICATION	FD	365.00
<b>Invoice Amount</b> : 365.00		<b>Discount Amount</b> : 0.00		<b>Check Amount</b> :		365.00
<b>Check Number</b> : 36440		<b>Check Date</b> : 8/15/2016				
<b>Vendor</b> : 1043 SELLERS PETROLEUM						
10	74181	8/12/2016	83961	FUEL (FD)	FD	623.49
10	74188	8/12/2016	83962	FUEL PW		605.17
11	74188	8/12/2016	83962	FUEL PW	PW	496.90
12	74188	8/12/2016	83962	FUEL PW		290.36
<b>Invoice Amount</b> : 2,015.92		<b>Discount Amount</b> : 0.00		<b>Check Amount</b> :		2,015.92
<b>Check Number</b> : 36441		<b>Check Date</b> : 8/15/2016				
<b>Vendor</b> : 1632 SHELL FLEET						
10	74127	8/11/2016	7900699724607	FUEL	FD	59.44
<b>Invoice Amount</b> : 59.44		<b>Discount Amount</b> : 0.00		<b>Check Amount</b> :		59.44
<b>Check Number</b> : 36442		<b>Check Date</b> : 8/15/2016				
<b>Vendor</b> : 8732 SIGNUM SIGN COMPANY						
10	74123	8/11/2016	1283	REFLECTIVE RED DECAL LETTERING	FD	291.60
<b>Invoice Amount</b> : 291.60		<b>Discount Amount</b> : 0.00		<b>Check Amount</b> :		291.60
<b>Check Number</b> : 36443		<b>Check Date</b> : 8/15/2016				
<b>Vendor</b> : 7841 SPARKLETTES						
10	74130	8/11/2016	9439337 080116	DRINKING WATER	FD	61.36
10	74139	8/11/2016	9431538080116	DRINKING WATER	PW	267.45
<b>Invoice Amount</b> : 328.81		<b>Discount Amount</b> : 0.00		<b>Check Amount</b> :		328.81
<b>Check Number</b> : 36444		<b>Check Date</b> : 8/15/2016				
<b>Vendor</b> : 1109 SPRINT						
11	74161	8/11/2016	984297987-097	DATA LINE FOR WATER PLANT	PW	35.08
<b>Invoice Amount</b> : 35.08		<b>Discount Amount</b> : 0.00		<b>Check Amount</b> :		35.08

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Fund	Transaction	Due Date	Invoice Number	Description	PO Number	Amount
<b>Check Number : 36445      Check Date : 8/15/2016</b>						
<b>Vendor : 1419 STAPLES CREDIT</b>						
10	74186	8/12/2016	3912	OFFICE SUPPLIES	FD	199.76
<b>Invoice Amount : 199.76</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>199.76</b>
<b>Check Number : 36446      Check Date : 8/15/2016</b>						
<b>Vendor : 8670 THE EMBLEM AUTHORITY</b>						
10	74169	8/12/2016	22065	UNIFORM EMBLEMS	FD	199.00
<b>Invoice Amount : 199.00</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>199.00</b>
<b>Check Number : 36447      Check Date : 8/15/2016</b>						
<b>Vendor : 1049 UNDERGROUND SERVICE ALERT</b>						
10	74194	8/12/2016	720160319	DIG ALERT TICKETS	PW	16.50
<b>Invoice Amount : 16.50</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>16.50</b>
<b>Check Number : 36448      Check Date : 8/15/2016</b>						
<b>Vendor : 1783 VIC'S A/C</b>						
10	74193	8/12/2016	57029	REPAIRS TO A/C AT CHAMBER BLDG.	PW	150.00
<b>Invoice Amount : 150.00</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>150.00</b>
<b>Check Number : 36449      Check Date : 8/15/2016</b>						
<b>Vendor : 8105 VIRGINIA WARD</b>						
10	74201	8/12/2016	2016 LEAGUE CON	REIMB. FOR LEAGUE REGISTRATION	COUNCIL	1,222.18
<b>Invoice Amount : 1,222.18</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>1,222.18</b>
<b>Check Number : 36450      Check Date : 8/15/2016</b>						
<b>Vendor : 1222 WAXIE SANITARY SUPPLY</b>						
10	74195	8/12/2016	76113993	TOILET PAPER; SOAP; BROWN TOWE	PW	485.15
<b>Invoice Amount : 485.15</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>485.15</b>
<b>Check Number : 36451      Check Date : 8/15/2016</b>						
<b>Vendor : 1058 XEROX CORPORATION</b>						
10	74128	8/11/2016	085659167	COPIER LEASE AND USAGE	FD	116.94
10	74205	8/12/2016	85659168	COPIER LEASE AND USAGE	ADMIN	263.84
11	74205	8/12/2016	85659168	COPIER LEASE AND USAGE		88.84
12	74205	8/12/2016	85659168	COPIER LEASE AND USAGE		88.86
<b>Invoice Amount : 558.48</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>558.48</b>
<b>Check Number : 36452      Check Date : 8/17/2016</b>						
<b>Vendor : 8698 ELITE COMMAND TRAINING</b>						
10	74236	8/15/2016	F. PATINO 8/201	TRAINING	FD	300.00
10	74239	8/15/2016	M.CORNEJO AUG.	TRAINING REGISITRATION		300.00
<b>Invoice Amount : 600.00</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>600.00</b>
<b>Check Number : 36453      Check Date : 8/17/2016</b>						
<b>Vendor : 2201 FELIPE PATINO</b>						
10	74238	8/15/2016	AUG. 2016 ELIT	MILEAGE; PER DIEM FOR TRAINING	FD	394.36
<b>Invoice Amount : 394.36</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>394.36</b>
<b>Check Number : 36454      Check Date : 8/17/2016</b>						
<b>Vendor : 7933 MARCOS CORNEJO</b>						
10	74240	8/15/2016	M.CORNEJO	ACCOMODATIONS FOR TRAINING	FD	583.60
10	74241	8/15/2016	ELITE AUG.2016	PER DIEM; PARKING AT HOTEL		200.00
<b>Invoice Amount : 783.60</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>783.60</b>
<b>Check Number : 36455      Check Date : 8/17/2016</b>						
<b>Vendor : 7821 PACIFIC HYDROTECH CORP.</b>						
12	74235	8/15/2016	PYMT # 11	CONSTRUCTION PAYMENT # 11	WWTP	430,176.00
<b>Invoice Amount : 430,176.00</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>430,176.00</b>
<b>Check Number : 36456      Check Date : 8/17/2016</b>						
<b>Vendor : 8116 VANTAGE POINT TRANSFER AGENTS - 108793</b>						

**CITY OF HOLTVILLE**  
**Monthly Check Register**

Date : 8/24/2016 7:51:55 AM

User Name : Lee Ann

Calendar Month/Year : &lt;ALL&gt; &lt;ALL&gt;

Fund	Transaction	Due Date	Invoice Number	Description	PO Number	Amount
10	74234	8/15/2016	PP# 15 PENSION;	PP#15 RETIREMENT; PENSION REPAY	ADMIN	2,476.40
10	74237	8/15/2016	PP# 16 PENSION	PP# 16 PENSION; PENSION REPAY		2,452.61
<b>Invoice Amount</b> :		4,929.01	<b>Discount Amount</b> :		0.00	<b>Check Amount</b> :
						4,929.01

Check Number : 36457 Check Date : 8/17/2016

Vendor : 4609 DION INTERNATIONAL

10	74245	8/17/2016	CW32237	REPAIRS TO FIRE ENGINE	FD	1,375.45
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<b>Invoice Amount</b> :		1,375.45	<b>Discount Amount</b> :		0.00	<b>Check Amount</b> :
						1,375.45

<b>Total Number of Vendors</b>	:	79	:	0.00
<b>Total Number of Checks Printed</b>	:	80		
<b>Total Number of Voided Checks</b>	:	0		
<b>Largest Check Amount</b>	:	430,176.00		
<b>Total for all Checks Printed</b>	:	589,074.45		
<b>Total for Voided Checks</b>	:	0.00		
<b>Net Amount of Checks Printed</b>	:	589,074.45		

**Summary**

Fund	Amount
10 GENERAL FUND	122,694.79
11 WATER	9,401.59
12 SEWER	439,431.14
13 TRASH	16,502.48
22 LOCAL TRANSPORTATION FUND - TDA	1,044.45



# cc staff report

CC Report No. 1

**To:** Nicholas Wells, City Manager  
Holtville City Council

**From:** Justina G. Arce, City Planner

**Date:** August 25, 2016

**Project:** Financial Assistance and Grant Agreement between the City of Holtville and United States Department of Interior Bureau of Reclamation

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## Summary

<b>Subject of Report:</b>	Holtville Wetlands Construction Project Financial Assistance and Grant Agreement
<b>Project Location:</b>	Along Alamo River within APN-045-570-099 (See Exhibit A)
<b>Pending Action:</b>	Review and Adoption of Resolution 16-32 <ul style="list-style-type: none"><li>• Authorizing Submission and Delegating Authority</li></ul>
<b>Zoning:</b>	County: A2U and A1U – Agricultural Urban- No Change
<b>General Plan:</b>	Open Space-No Change
<b>Environmental:</b>	Completed and Filed by BOR

## Introduction

The Holtville Alamo River Wetlands Project has been a long-time collaboration among the City of Holtville, the Imperial Irrigation District (IID), the County of Imperial, the Salton Sea Authority (SSA), the local wildlife conservation group Desert Wildlife Unlimited (501.3c), and the Bureau of Reclamation. In the early 2000's, Reclamation deeded 15 acres to the City of Holtville, IID deeded 16 acres, and the City of Holtville added the remaining acres for the 57.71 acre Project site. All engineering, environmental analysis, permitting, and other work was completed by 2006 in anticipation of construction funding, which did not come to fruition with the nation's economic downturn that shortly followed.

In February 2016, the City of Holtville was apprised of a potential funding opportunity and on March 2nd a Stakeholder meeting was held at Holtville City Hall with IID, Wildlife Unlimited, Ms. Valerie Simon, BOR Staff/Salton Sea Manager. Subsequently the team worked together to put in a proposal for full allocation of the grant funds. On March 23rd, Ms. Simon informed the project team that the project met the criteria as a non-competitive \$3 Million grant. The purpose of this staff report is for City Council to consider authorizing the City Manager to act on all matters pertaining to a finance agreement with the United States Department of the Interior Bureau of Reclamation.

**Issues for Discussion**

**Project Scope** – The project’s scope of work would include several pre-construction and construction activities including, but not limited to, the following:

- (1) Permitting As Follows: 401 Certificate; 404 Permit; Streambed Alteration Permit; Grading Permit.
- (2) Pre-Construction Activities: Preparation of Storm Water Pollution Prevention Plan; Preparation of Bid Documents; Preconstruction Survey and Staking; Pre-Construction Biological.
- (3) Construction Activities: Construction of Wetlands, Construction Management Services, and RFI Assistance through Desert Wildlife Unlimited for improvement within City Owned Property.
- (4) Administration and Monitoring: Quarterly Reporting to BOR, Fund Draws & Reimbursements; Project Progress Monitoring and Documentation.

**Cost Estimates** – The City of Holtville, using the original unit quantities and eliminating costs for areas in Cell 2 which are outside of the City’s ownership developed the followed budget estimate:

<b>BUDGET ITEM DESCRIPTION:</b>	<b>ESIMTATED COST</b>
<b>Construction Contract (Contractor TBD via Bids)</b>	\$ 2,375,000
<b>Sub Contract SWPPP Construction (TBD)</b>	\$ 30,000
<b>Sub Contract Field Survey Work (TBD)</b>	\$ 96,500
<b>Sub Contract Biological Survey (TBD)</b>	\$ 20,000
<b>Engineering Services: Specs/Bidding/CM Assistance (The Holt Group via City Umbrella Agreement) 3%</b>	\$ 65,000
<b>Professional Services DWU: RFI during Construction</b>	\$ 15,000
<b>Construction Contingencies (10%)</b>	\$ 237,500
<b>Construction Costs Sub-Total</b>	<b>\$ \$2,839,000</b>
<b>SWPPP (Preparation)</b>	\$ 15,000
<b>401 Permit (CaRWQCB)</b>	\$ 90,000
<b>404 Permit (USACE)</b>	\$ 2,500
<b>Grading Permit (Imperial County)</b>	\$ 5,000
<b>Streambed Alteration Permit (DF&amp;W)</b>	\$ 5,000
<b>Professional Services Management, Admin, Reporting</b>	\$ 30,000
<b>Soft Costs Sub-Total</b>	<b>\$ \$147,500</b>
<b>TOTAL ESTIMATED DIRECT COSTS:</b>	<b>\$ 2,986,500</b>

**Fiscal Impact**

The aforementioned budgeted amounts are very conservative amounts. Construction costs average \$69,000 an acre while other local Wetlands were constructed for approximately \$50,000 an acre. It should be noted, however, that the other local Wetlands were not procured to be constructed by a private contractor and largely completed by BOR or IID or both Fiscal impacts are anticipated only as it relates to administrative costs leading up to the grant contract given that previously incurred costs are not refundable.

**Recommendation**

In order to execute the grant agreement and any subsequent administration forms and certifications, a formal authorization and designation by the City Council is required. Staff has drafted Resolution 16-31 for consideration. It is recommended that the City Council consider the following:

1. Adopt Resolution 16-31, as presented, authorizing the execution of the grant agreement with the United States Department of the Interior Bureau of Reclamation for the construction of the Holtville Wetlands, and designating the City Manager as the authorized representative.

**Alternative Action:**

2. Adopt Resolution 16-31, with modification, authorizing the execution of the grant agreement with the United States Department of the Interior Bureau of Reclamation for the construction of the Holtville Wetlands, and designating an authorized representative.
3. Not Adopt Resolution 16-31 and provide staff with alternative directive.

Should you have any questions and/or concerns regarding the information in this report, please feel free to contact Nicholas Wells at (760) 356-4574. Your comments are encouraged, written or verbal, and can also be forwarded to **[jarce@theholtgroup.net](mailto:jarce@theholtgroup.net)**.

Attachment: Project Location Map  
Council Resolution No. 16-31

cc: Steve Walker, City Attorney  
Jack Holt, City Engineer

## RESOLUTION NO. 2016-31

### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HOLTVILLE APPROVING AND AUTHORIZING THE EXECUTION OF A FINANCIAL ASSISTANCE AGREEMENT WITH THE UNITED STATES DEPARTMENT OF THE INTERIOR BUREAU OF RECLAMATION AND AUTHORIZING THE CITY MANAGER TO SIGN AND ACT ON BEHALF OF THE CITY OF HOLTVILLE ON ALL MATTERS PERTAINING TO SAID AGREEMENT

**WHEREAS**, the City of Holtville owns property along the Alamo River identified as APN 045-570-099 that was acquired for the purpose of developing some wetland sedimentation basin(s) for the purpose of improving water quality and habitat value along the Alamo river, hereafter referred as the "Project"; and

**WHEREAS**, the City of Holtville would like to use financial resources available through the United States Department of the Interior Bureau of Reclamation for the development of the Project; and

**WHEREAS**, the United States Department of Interior Bureau of Reclamation has extended a financial assistance via proposed Grant Agreement R16AP00046 ("Grant Agreement"); and

**WHEREAS**, the Holtville City Council would like accept the funding as the lead agency to carry out the project and would like to designate the City Manager as the authorized official to sign for, and on behalf of, the City of Holtville, Grant Agreement; and

**WHEREAS**, the City of Holtville hereby agrees and further does authorize the aforementioned representative, or his designee, to certify that the City has and will comply with all applicable state and federal statutory and regulatory requirements related to Grant Agreement; and

**NOW, THEREFORE**, the City of Holtville does hereby resolve, order and determine as follows:

- A) The City Manager (the "Authorized Representative") or designee is hereby authorized execute, for and on behalf of the City of Holtville, the Grant Agreement from the United States Department of Interior Bureau of Reclamation for development of the Holtville Wetlands Project.
- B) The City Manager, or his/her designee, is designated to provide the assurances, certifications, and commitments required for under the Grant Agreement, including executing any amendments or changes thereto.
- C) The City Manager, or his/her designee, is designated to represent the City of Holtville in carrying out the City's responsibilities under the Grant Agreement, including certifying disbursement requests on behalf of the City of Holtville and compliance with applicable state and federal laws.

**PASSED, APPROVED AND ADOPTED** by the City Council of the City of Holtville, California this 25th day of August 2016.

\_\_\_\_\_  
JAMES PREDMORE, Mayor

ATTEST:

STATE OF CALIFORNIA )  
COUNTY OF IMPERIAL (ss  
CITY OF HOLTVILLE )

I Denise Garcia, City Clerk of the City of Holtville, California DO HEREBY CERTIFY that the foregoing is a full, true, and correct copy of a resolution dully passed, approved and adopted at a special meeting of the Holtville City Council held on August 25th, 2016, by the following roll call vote:

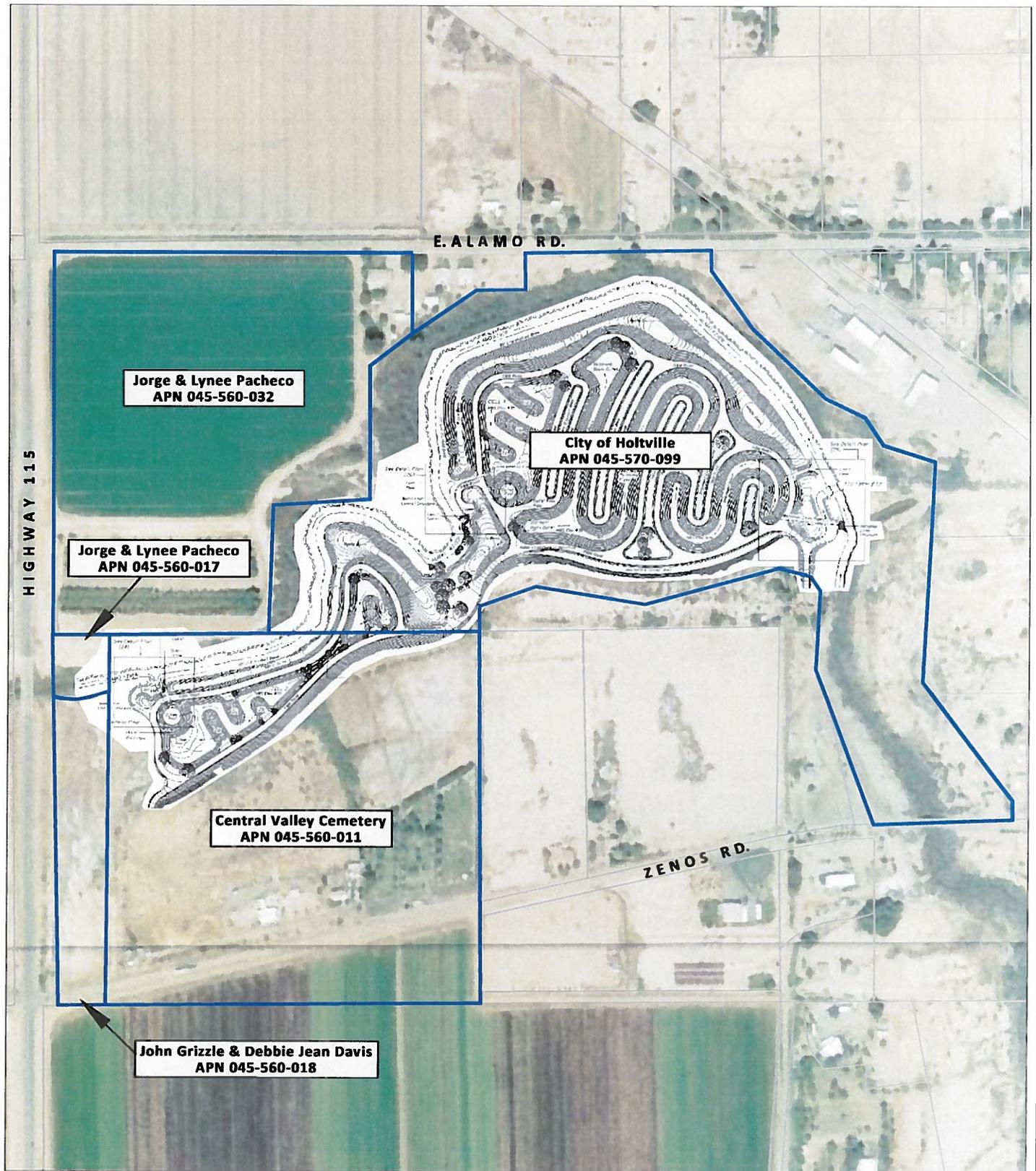
AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_  
Denise Garcia, City Clerk



**The Holt Group, Inc.**  
ENGINEERING • PLANNING • SURVEYING

1601 N. Imperial Ave. El Centro, California 92243



(760)337-3883



NOT TO SCALE

HOLTVILLE-ALAMO RIVER  
WETLANDS PROJECT  
HOLTVILLE, CA 92250

Location Map

PROJECT No. 116.233

DATE : May 18, 2016

# City of Holtville

## REPORT TO COUNCIL

**DATE ISSUED:** August 25, 2016

**PREPARED BY:** Denise Garcia, City Clerk

**SUBJECT:** Adopt Resolution 16-32 providing for the appointment to the Offices of the City of Holtville that were to be elected on Tuesday, November 08, 2016.

**ISSUE:**

Shall the City Council adopt Resolution 16-32 providing for the appointment to the Offices of the City of Holtville that were to be elected on Tuesday, November 08, 2016?

**RECOMMENDATION:**

Adopt Resolution 16-32 that declares; 1) the appointment to the offices of City Council and City Treasurer.

**FISCAL IMPACT:**

Unknown cost savings as a result of canceling the elections for the offices of City Council and City Treasurer.

**BACKGROUND:**

According to the City's Municipal Code Chapter 1.02 ELECTIONS the general municipal election for the City shall be held on the same date as the Statewide General Election which is currently the first Tuesday after the first Monday of November in each even-numbered year. Resolution Number 16-28, requesting the Board of Supervisors of the County of Imperial to consolidate a general municipal election to be held on November 08, 2016 with the statewide general election to be held on the date pursuant to §10403 of the elections code was adopted on July 11, 2016. This Resolution called for the election to the offices mentioned above.

There are currently four vacant positions; three City Council seats and one City Treasurer.

Office of the City Council

Upon the end of 2016, three seats on the City Council will become vacant. Ms. Virginia Ward, Mr. James Predmore, and Mr. David Bradshaw have served their community over the past four years, and their term is set to expire at the end of 2016.

Office of the City Treasurer

Upon the end of 2016, the City Treasurer position will become vacant. The current City Treasurer, Mr. George Morris, was appointed to fill the remaining term of Mr. Pete Mellinger in August of 2015.

**DISCUSSION:**

The filing period for nomination papers and candidate's statements was opened on July 18<sup>th</sup>, 2016. The regular filing period ended August 12<sup>th</sup>. There were not more candidates than offices to be elected and caused the same to be published in a news paper of general circulation. A notice was published in the Imperial Valley Press on August 20<sup>th</sup>. A copy of the published notice is attached for your review

According to § 10229 of the Elections Code of the State of California, if as of the close of the nomination period on August 12, 2016, there were not more candidates than offices to be elected the Elections Code allows one of the following courses of action to be taken by the City Council:

1. Appoint to the office the person who has been nominated.
2. Appoint to the office any eligible voter if no one has been nominated.
3. Hold the election if either no one or only one person has been nominated.

In order to cancel the election for the offices of City Council and City Treasurer, Council must adopt Resolution 16-32 appointing to these offices by or on August 25<sup>th</sup>. If no Resolution is adopted and filed by this deadline the election will proceed as scheduled. As you can see by this timeline the City has a very short period of time to take action to appoint to the offices, thus Council has agreed to hold a special Council meeting to address these alternatives.

**CONCLUSION:**

Considering all circumstances, including costs associated with holding the election, staff is recommending adoption of Resolution 16-32 that declares the following:

Appointment of George Morris to the office of City Treasurer

Appointment of David Bradshaw to the office of City Council

Appointment of Virginia Ward to the office of City Council

Appointment of James Predmore to the office of City Council

Closing the nomination period and appointing to the office from the list of candidates nominated and serve exactly as if elected at a municipal election for the office.

**ALTERNATIVE:**

Hold the election. The three nominees for City Council and the one nominee for City Treasurer will be on the November 08, 2016 ballot. Any eligible voter will be offered the opportunity to file the necessary documents to be considered as a write-in candidate. A copy of the instructions and timeline for any person who desires to be a write-in candidate is available upon request in the City Clerk's office. The deadline to file the write-in candidate statement is October 25, 2016.

Respectfully Submitted,



Denise Garcia, City Clerk

Attachments: Resolution 16-32

Certification that there are not more candidates than offices to be elected  
Copy of notice published in the Imperial Valley Press on August 20<sup>th</sup>, 2016.

**RESOLUTION NO. 2016-32**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HOLTVILLE, CALIFORNIA,  
PROVIDING FOR THE APPOINTMENT TO THE OFFICES OF THIS CITY THAT WERE TO  
BE ELECTED ON TUESDAY, NOVEMBER 8, 2016**

**WHEREAS**, pursuant to Section 10229 of the Elections Code of the State of California, as of the close of the nomination period on August 12, 2016, there are not more candidates than offices to be elected and that Section 10229 of the Elections Code allows one of the following courses of action to be taken by the City Council:

1. Appoint to the offices the persons who have been nominated.
2. Appoint to the offices any eligible voter if no one has been nominated.
3. Hold the election if either no one or only one person has been nominated.

**WHEREAS**, a notice was published on August 20, 2016 in a newspaper of general circulation pursuant to law.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF HOLTVILLE, CALIFORNIA,  
DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:**

**Section 1.** That pursuant to Section 10229 of the Elections Code of the State of California, the following action is being taken:

1. The following persons are being appointed to the offices to which they were nominated.

NAME	OFFICE	TERM
Virginia Ward	Councilmember	Four (4) years
James Predmore	Councilmember	Four (4) years
David Bradshaw	Councilmember	Four (4) years
George Morris	City Treasurer	Four (4) years

**Section 2.** The election scheduled to be held on Tuesday, November 8, 2016, is now cancelled.

**Section 3.** The persons appointed shall qualify and take office and serve exactly as if elected at a municipal election for the office.

**Section 4.** That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

**PASSED, APPROVED AND ADOPTED** by the City Council of the City of Holtville, California, this 25th day of August, 2016.

---

James Predmore, Mayor

**ATTEST:**

STATE OF CALIFORNIA)  
COUNTY OF IMPERIAL (ss  
CITY OF HOLTVILLE )

I, Denise Garcia, City Clerk of the City of Holtville, California, **DO HEREBY CERTIFY** that the foregoing resolution was duly passed, approved and adopted at a special meeting of the City Council of the City of Holtville, California on the 25th day of August, 2016, in the form of a roll call vote:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

---

Denise Garcia, City Clerk

**CITY CLERK'S CERTIFICATION THAT THERE ARE NOT MORE CANDIDATES  
THAN OFFICES TO BE ELECTED**

I, Denise Garcia, City Clerk of the City of Holtville, do hereby certify pursuant to Section 10229, Elections Code of the State of California, to the following facts relating to the General Municipal Election to be held on Tuesday, November 8, 2016;

As of the close of the nomination period on August 12, 2016, there were not more candidates than offices to be elected.

The persons so nominated are:

For Member of the City Council:	1.	Virginia Ward
	2.	James Predmore
	3.	David Bradshaw

For City Treasurer	1.	George Morris
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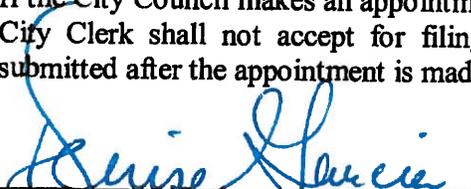
That Section 10229 of the Elections Code allows one of the following courses of action to be taken by the City Council at a regular or special meeting held before the Municipal Election:

1. Appoint to the office the person who has been nominated.
2. Appoint to the office any eligible elector if no one has been nominated.
3. Hold the election if either no one or only one person has been nominated.

A notice of these facts will be posted and published on August 20<sup>th</sup>, in a newspaper of general circulation in the City pursuant to Section 6061 of the Government Code. After the fifth day following the date of publication, the City Council will meet to either make the appointments or direct an election to be held. The persons appointed, if any, shall qualify and take office and serve exactly as if elected at a municipal election for the office.

If, by the 75<sup>th</sup> day before the municipal election, no person has been appointed to the offices pursuant to (1) or (2) above, the election shall be held.

If the City Council makes an appointment pursuant to Section 10229, Elections Code, the City Clerk shall not accept for filing any statement of write-in candidacy which is submitted after the appointment is made.

  
Denise Garcia, City Clerk

City of Holtville  
August 18, 2016

**CITY CLERK'S CERTIFICATION THAT THERE ARE NOT MORE CANDIDATES THAN OFFICES TO BE ELECTED**

I, Denise Garcia, City Clerk of the City of Holtville, do hereby certify pursuant to Section 10229, Elections Code of the State of California, to the following facts relating to the General Municipal Election to be held on Tuesday, November 8, 2016:

As of the close of the nomination period on August 12, 2016, there were not more candidates than of- fices to be elected.

The persons so nominated are:

- |                                 |    |                |
|---------------------------------|----|----------------|
| For Member of the City Council: | 1. | Virginia Ward  |
|                                 | 2. | James Predmore |
|                                 | 3. | David Bradshaw |
| For City Treasurer              | 1. | George Morris  |

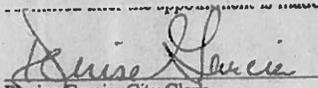
That Section 10229 of the Elections Code allows one of the following courses of action to be tak- en by the City Council at a regular or special meeting held before the Municipal Election:

1. Appoint to the office the person who has been nominated.
2. Appoint to the office any eligible elector if no one has been nominated.
3. Hold the election if either no one or only one person has been nominated.

A notice of these facts will be posted and published on August 20th, in a newspaper of general circula- tion in the City pursuant to Section 6061 of the Government Code. After the fifth day following the date of publication, the City Council will meet to either make the appointments or direct an election to be held. The persons appointed, if any, shall qualify and take office and serve exactly as if elected at a municipal election for the office.

If, by the 75th day before the municipal election, no person has been appointed to the offices pursuant to (1) or (2) above, the election shall be held.

If the City Council makes an appointment pursuant to Section 10229, Elections Code, the City Clerk shall not accept for filing any statement of write-in candidacy which is submitted after the appointment is made.

  
 Denise Garcia, City Clerk  
 City of Holtville  
 August 18, 2016

# City of Holtville

## REPORT TO COUNCIL

**DATE ISSUED:** August 8, 2016  
**FROM:** Nick Wells, City Manager  
**SUBJECT:** City Manager Update

	Meeting Date	<u>08/25/16</u>
	Item Number	<u>5</u>
<b>Approvals</b>	City Manager	
	Finance	_____
	City Attorney	_____

### INFORMATION ONLY – NO ACTION REQUIRED AT THIS TIME

#### WATER ENTERPRISE

**Tank Rehab** – Corrosion has developed inside the 2.4 million gallon water storage tank that was completed in 2010. Staff obtained multiple bids for repairs and ongoing maintenance, as well as potential solutions to our TTHM issue. A general estimate was given to rehab the tank at \$225k-275k for the resurfacing and \$350k-400k for the aeration (TTHM solution) portion. The City recently applied for funding of these repairs with SRF. The Holt Group was engaged to produce specifications so that the project can be considered “designed” for grant purposes. Those specifications have almost been completed and the project will soon be ready to go to RFP. A conference call between staff and the Regional Board took place a few weeks ago to discuss the need for additional time to get a project underway for these repairs.

**System Controls** – Frank Cornejo obtained an updated estimate from TESCO in 2014 of about \$450k to replace the aged system. Frank had hoped that this project might be put off and the controls might “limp along” for another 18 months while we attacked other water issues and staff was able to investigate alternatives and potential funding sources. A recent failure in these controls caused a water break, which has brought this issue back to the “top of the stack” in problems to address. This issue is also addressed on the SRF application. THG subbed out the electrical portion of that work and we have been working with Delta Systems on that portion.

**Rate Study** – As previously reported to City Council, the profitability of the Water Enterprise is becoming problematic. Coupled with the issues listed above and the debt covenant to budget a net revenue of 120% of the annual debt service, we must explore the possibility of a rate adjustment. Through Sean Sterchi of the State Water Resources Control Board - Division of Drinking Water, Rural Community Assistance Corporation worked with the City to produce some preliminary analysis in a no-cost Water Rate Study. Staff is working with them to amend and refine that information.

**Floating Solar** – A contract was signed with Infratech Industries for the installation of a floating solar array on the City Water Ponds for the purpose of producing power for the Water Treatment facility in 2014. After the several rounds of plan checks, the plans passed review. Addenda to the contract were negotiated with Infratech regarding reduced consumption (necessitated by the current scaled-back size of the project’s first phase) and the Performance Period, which has lapsed. At this time, we are awaiting a revised Building Permit application to finalize commencement of the project. *Infratech representatives met with the City this week to finalize a Building Permit for the project.*

#### SEWER ENTERPRISE

**WWTP Project** – The \$15 million project to rehab the City’s Wastewater Treatment Plant, financed by the State Clean Water Revolving Fund along with BECC and the EPA through NADBank, is under

construction by Pacific Hydrotech. Last November, the City's WWTP Cease & Desist Order (and corresponding deadline for completing this project) were extended to 12/31/16. Most of the excavation and base concrete pouring has been completed and electrical wiring continues. At present, we are trending for an October/November completion of the plant operations works, however additional "clean-up" construction activities may stretch into February, 2017. Recent revisions to that schedule make a November 1 startup likely. This puts the biologic process startup in a bit of flux due to colder temperatures. There were, however, discussions regarding utilization of portions of the old plant process along with the new Biolac structures to further treat the effluent from the new plant to help reach required effluent quality. A startup "grace period" is also acceptable to the Regional Board after the 12/31/16 deadline that might need to be invoked.

## TRANSPORTATION PROJECTS

**Fifth Street & Grape Avenue Pedestrian Roadway Improvement Project** – This project essentially adds or improves curb, gutter and sidewalk on the north side of Fifth Street at Grape Avenue, using CMAQ funding coming through ICTC. Development Design & Engineering, Inc. was selected as the RE/CM and Pyramid Construction as the construction contractor. Work has been halted for some time as the construction contractor is at odds with Caltrans over materials submittals. The City recently issued a letter demanding action soon to avoid contracted repercussions on the contractor. A meeting was held at the Caltrans Construction office in Imperial a few months ago to hammer out details and get the project restarted. The problematic quick-setting concrete was sourced and *Pyramid has now had their asphalt mix certified. We are awaiting start of construction soon.*

**Walnut Avenue South Improvements Project** – Proposed improvements consist of installation of AC pavement overlay and widening to 50' in width along the length of Walnut Avenue from Fourth to First Street. The ICTC scoring process resulted in the project being awarded 82% of the funds requested through RSTP in the total amount of \$498,000. The construction contract was awarded to Hal Hayes Construction of Riverside and the Resident Engineer/Construction Manager contract awarded to Athalye Consulting Engineers. *Work has been completed, staff is now addressing final details and paperwork.*

**Ninth Street Pear Canal Undergrounding to Olive Avenue Project** – Over the past several years the Pear Canal dirt ditch along the north side of Ninth Street has all but been eliminated. The last project section from Cedar to Palm left only a small length of a couple hundred feet to Olive Avenue. Beyond that point, the canal is concrete lined. Funding from both the RSTP and CMAQ programs was secured for this project last year through Caltrans. *A Design Engineering contract was awarded to DD&E earlier this month and they have begun work.*

## PUBLIC WORKS

### PARKS

**Pete Mellinger Alamo River Trail** - The 4<sup>th</sup> phase of this project, which included trail improvements and bridge installations between the Holtville Skate Park and Earl Walker Park, is now complete. A revision to the planned trail head sign to reflect the name change to the "Pete Mellinger Alamo River Trail" has been installed and looks great. Recent additional funding was made available by State Parks to the project which allowed for the installation of delineators on a large portion of the Trail. City staff also painted the safety rails leading up to the bridges to make them blend in pretty seamlessly to the bridges and delineators. *A reminder that the Trail's dedication ceremony has been scheduled for September 2, 2016, at the Fourth Street trailhead.*

**Mac Park** - City staff has been working with Holtville Little League to construct a second baseball diamond to the east of the current field. We recently met with Jimmy Abatti, the recognized baseball field “guru” in the Imperial Valley, about what needs to be done. Funding is being sought both through grants and donations. It is hoped that we can move this project forward soon. A new “point person” – Ben Williams – has been appointed by Little League, so that should help the process as well.

## ADMINISTRATION

**BUILDING PERMITS** - The City has issued 78 building permits during 2016.

**Clear Talk Cell Tower** – The City was approached last year by Clear Talk Wireless for the purpose of replacing one of the light poles in Samaha Park with a taller pole that would then contain the lights topped by cellular communications equipment. The project has met with informal approval by both the Council and the Planning Commission and is now in the process of completing the requirements for the California Environmental Quality Act (CEQA). *Negotiating the proposed lease agreement is ongoing.*

**Holtville Estates** – *The final 2 phases of the project are nearing completion, with all construction expected to be complete by the end of October. At present, only 5 homes remain to be sold in the development, all single story models.*

**Holtville Luxury Apartments** – A project has been in the works for some time at the corner of Ninth and Melon, just outside the City limits. As the Service Area Plan has now been adopted, work will once again begin with the City and LAFCO to propose annexation and development. Although we are awaiting formal submission of project plans by the Melon, LLC group, staff recently met with Mr. Hawk and hopefully he/they are aware of the next steps that need to be taken. The group has now officially engaged Development Design & Engineering to assist in shepherding the project along. A meeting of all the parties involved (Mr. Hawk, DD&E, LAFCO and City staff) was held last month at the DD&E offices to discuss moving forward. *Mr. Hawk reports that things are moving along very well now that DD&E is onboard.*

## OTHER

**Holtville Wetlands Project** – *The project continues to move forward as we prepare to officially sign the grant agreement (action to that end tonight). It is hoped that we can be moving forward and engaging consultants within the next few months.*

**Sustainable Communities General Planning Grant** – The consultant selected to complete the Plan, Michael Baker International, has been working on gathering data and are currently scheduling some onsite visits to continue their work. The consultants were onsite for a workshop for the Housing Element portion of the plan. A draft of that section has been submitted and comments have been provided by staff. We will continue to provide information to keep the process moving. We have recently checked in with the consultant to insure that work is continuing and expect additional onsite collaboration soon. *The group is planning a Public Hearing for the next City Council meeting on September 12.*

**Blossom Valley Inn** – A Conditional Use Permit Application passed the Planning Commission in May to put the facility into full compliance. It is expected that the facility will soon be under new management and several changes will be forthcoming.

**Farmers Markets** – Discussions with the Chamber of Commerce Board earlier this month stressed the importance of getting on the planning of these events “yesterday.” *At the time of that discussion, they were hoping to hold a September event, but failed to draw interest from vendors due to the heat. The October event is scheduled for 10/20 and the November event will be held in conjunction with the Veterans Day Parade. The Chamber also has agreed that it is necessary to move the events into the alley of Holt Park or onto one of the streets to increase attendance.*

**3<sup>rd</sup> Annual Veteran’s Day Parade** – *After a little uncertainty, the event is slated to be held in Holtville once again on 11/11. Planning has already begun and the expectation is that this year will continue the growth we saw last year.*

**Employee Trivia** – *Today is Lee Ann Chimits’ lucky 13<sup>th</sup> anniversary with the City. JP Zarazua has a birthday next week – wish him well!*

**MEETINGS & EVENTS RECENTLY ATTENDED:**

- 08/08/16 Management Staff Meeting City Hall
- 08/08/16 Meeting w/ Lucky Recycling re: Potential Property Lease Imperial Palms Resort
- 08/11/16 Community Relations Council Imperial Regional Detention Facility
- 08/18/16 Meeting w/ Steve Walker re: Contracts, Sigs & Elections Walker & Driskill Offices
- 08/08/16 Holtville City Council Meeting City Hall
- 08/22/16 Management Staff Meeting City Hall
- 08/22/16 CofC Teacher Welcome Luncheon IV Swiss Club
- 08/22/16 Meet w/ SCAG Rep re: GIS Intern City Hall
- 08/23/16 Meet w/ Infratech Rep re: Finalizing Building Permit City Hall
- 08/25/16 IVECA Board Meeting EC ED Offices
- 08/25/16 Special Holtville City Council Meeting City Hall

**UPCOMING EVENTS:**

- 08/29/16 Management Staff Meeting City Hall
- 08/31/16 WWTP - Monthly Progress Meeting WWTP Plant
- 09/01/16 Imperial-Mexicali Binational Alliance Meeting Calexico
- 09/01/16 Holtville CofC Board Meeting Casa Blanca (Born Home-Holtville)
- 09/02/16 Pete Mellinger Alamo River Trail Dedication/Ribbon Cutting Fourth Street Trailhead
- 09/05/16 Labor Day (City Hall Closed)
- 09/07/16 Sixth Street Design Proposal Evaluations City Hall
- 09/12/16 Holtville City Council Meeting City Hall
- 09/14/16 ICTC Management Committee & CCMA Meetings City of El Centro
- 09/19/16 Holtville Planning Commission Meeting City Hall
- 09/22/16 IVECA Board Meeting EC ED Offices
- 10/5-7/16 CA League of Cities 2016 Annual Conference & Expo Long Beach, CA
- 10/06/16 24 Carrot Gold Awards Banquet IV Swiss Club
- 10/08/16 IV Food Bank Harvest Bowl Benefit IV Swiss Club
- 10/11/16 California Housing Summit Los Angeles
- 10/19/16 2015-16 General Audit Kickoff City Hall
- 10/20/16 Holtville Farmers Market Holt Park
- 11/11/16 3rd Annual Veterans Day Parade Fifth Street/Holt Park

If you have any questions about any of the information presented, please feel free to contact me directly.

Respectfully submitted,



Nicholas D. Wells  
(760) 356-4574

# City of Holtville

## REPORT TO CITY COUNCIL

MEETING DATE:	<u>08/25/16</u>
ITEM NUMBER	<u>5 a</u>
Approvals	CITY MANAGER <u><i>[Signature]</i></u>
	FINANCE MANAGER _____
	CITY ATTORNEY _____

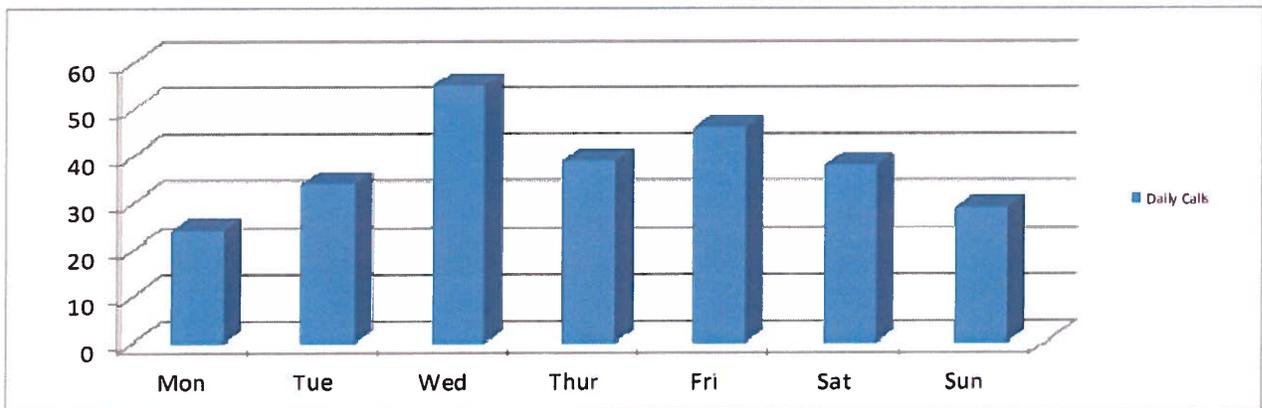
**DATE ISSUED:** August 23, 2016  
**FROM:** Sergeant Robert Benavidez, Chief of Police  
**SUBJECT:** Holtville Sheriff's Monthly Report - July, 2016

**THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.**

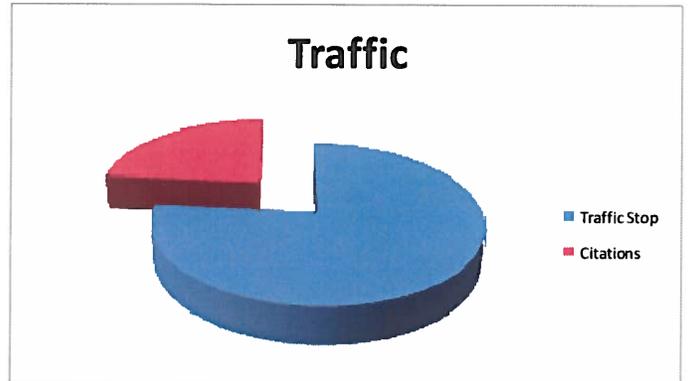
The following is a summary of statistics for the Holtville Sheriff's Deputies for the month of July 2016.

### Calls For Service:

- **231** total incident reports, which were entered into Spillman Computer Database by the Imperial County Sheriff's Dispatch Center. These calls consisted of requests for Sheriff's services.
- The highest volume of calls for service occurred on Wednesday with 55 calls. The lowest volume of calls for service occurred on Mondays. The highest volume of calls occurred from 9:00 p.m. to 10:00 p.m.

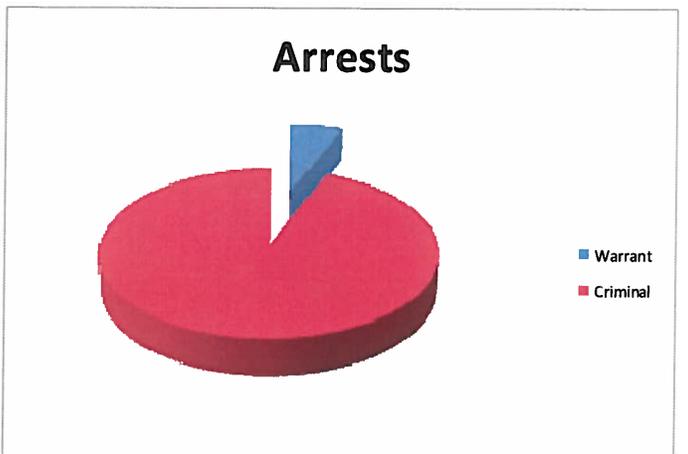


<i>Traffic</i>	<i>Total</i>
Traffic Stops	75
Citations Issued	18
Traffic Collisions	2
DUI's	2



<i>Crimes</i>	<i>Total</i>
Burglary	2
911 Calls - Hangups	2
Vandalism	3
Disturbing the Peace	19
Narcotic Offenses	6

<i>Arrests</i>	<i>Total</i>
Warrants	2
Criminal	14
Total	16



<i>Miscellaneous</i>	<i>Total</i>
Animal Problem	3
Alarm Calls	9
Deputy Request	10
Suspicious Person/Circ.	14

The following is a brief summary of incidents and events that the Holtville Police Department has been involved in during the month of July 2016.

- On 07/03/16 Deputies responded to 6th Street in reference to a violation of a restraining order. Subject was located at the scene and arrested for violating the restraining order.
- On 07/17/16 Deputies responded to the area of Walnut Avenue and 7th Street in reference to a vehicle rollover. The driver was located at the scene and admitted to drinking alcoholic beverages. Arrested for DUI.
- On 07/23/16 Deputy Albert Contreras responded to the area of 6th Street and Cedar Avenue in reference to a male subject fighting with a female subject. The male subject was located and arrested for Domestic Violence.
- On 07/26/16 Deputies conducted a bicycle stop on 4th Street and Pine Avenue. The bicyclist was searched and narcotics was located. He was arrested.
- On 07/26/16 Deputies contacted a subject walking in the area of 6th Street and Beale Avenue. The subject had a warrant for his arrest and was arrested.
- On 07/28/16 Deputies responded to 9<sup>th</sup> Street in reference to the RP finding a male subject in his juvenile daughter's bedroom at 0340 hours. An investigation was conducted and it was determined that the male was an adult. The subject was arrested and sexual offenses.
- On 7/28/16 Deputies provided presentation to Boys and Girls Club regarding "bullying" and "stranger-danger".

Respectfully submitted,

Sergeant Robert Benavidez

**City of Holtville**  
**REPORT TO CITY COUNCIL**

MEETING DATE:	08/25/16
ITEM NUMBER	5 b
Approvals	CITY MANAGER 
	FINANCE MANAGER _____
	CITY ATTORNEY _____

**DATE ISSUED:** August 22, 2016  
**FROM:** Alex Chavez, Public Works Foreman  
**SUBJECT:** Bi Monthly Report - Public Works

**THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.**

The purpose of this report is to inform Council of Public Works activities since the last council meeting. Public Works has been actively working on or completed the following:

- Cleared sewer plugs at different locations in town.
- Repaired water service line leaks.
- Worked with the Sheriff's Department to clean up graffiti at park and around town (28 spots).
- Patch potholes in different locations in town.
- Ran main sewer lines in different locations in town.
- Caught 10 dogs.
- Started road on 5th St. and Palo Verde Ave .
- Trimmed trees in different location around town.
- Finished painting crosswalks at different school location.
- Started painting stop bars and stop ahead in different locations around town.

Respectfully Submitted,

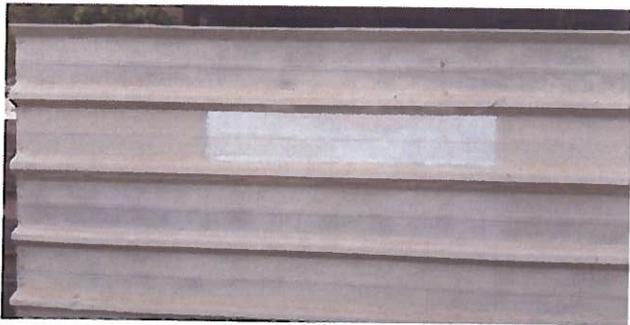


Alejandro Chavez  
Public Works

# Graffiti Abatement



# Graffiti Abatement



# Graffiti Abatement

