

**AGENDA**  
**REGULAR MEETING OF THE HOLTVILLE CITY COUNCIL**  
**121 WEST FIFTH STREET, HOLTVILLE, CALIFORNIA**

**September 12, 2016**

**OPEN SESSION**  
**6:00 PM**

**Jim Predmore, Mayor**  
**Mike Goodsell, Mayor Pro Tem**  
**Ginger Ward, Council Member**  
**David Bradshaw, Council Member**  
**Richard Layton, Council Member**

**Steve Walker, City Attorney**  
**Denise Garcia, City Clerk**  
**Nick Wells, City Manager**  
**George Morris, City Treasurer**

**THIS IS A PUBLIC MEETING**

*If there is an item on the agenda on which you wish to be heard, please come forward to the microphone at the time the item is being addressed. State your name for the record. All other items can be addressed during the Public Comments portion of the agenda. The Mayor reserves the right to place a time limit on each person asking to be heard.*

**CITY COUNCIL**

**CLOSED SESSION 5:30 PM**

**CONFERENCE WITH LABOR NEGOTIATORS:**

*(Government Code Section 54957.6)*

Agency Negotiator: City Manager/City Attorney  
Classified Employees

**PUBLIC EMPLOYMENT:**

*(Government Code Section 54957.6)*

City Manager Evaluation  
Evaluation Criteria

**CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION:**

*(Government Code Section 54956.9(a))*

City of Holtville vs. Willowbend Mobile Home Park  
Charles Simpson vs. City of Holtville

**CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**

*(Government Code Section 54956.9(b))*

Claim against the City by Jimenez

**CONFERENCE WITH REAL PROPERTY NEGOTIATORS:**

*(Government Code Section 54956.9)*

Property: Segment of Ralph Samaha Field 045-211-001  
Agency Negotiators: City Manager and City Attorney  
Under Negotiation: Price and Terms of Lease with Clear Talk Wireless

**CITY COUNCIL:** Meeting Called To Order

**PLEDGE OF ALLEGIANCE:**

**INVOCATION:**

**CITY CLERK RE:** Verification of Posting of the Agenda

**EXECUTIVE SESSION ANNOUNCEMENTS:** Steve Walker, City Attorney

**PROCLAMATION:** Proclamation declaring the Month of September as “Childhood Cancer Awareness Month”.

**PUBLIC COMMENTS:** This is time for the public to address the City Council on any item not appearing on the agenda that is within the subject matter jurisdiction of the City Council. The Mayor reserves the right to limit the speaker's time. The Mayor will recognize you and when you come to the microphone, please state your name and address for the record. You are not allowed to make personal attacks on individuals or make comments which are slanderous or which may invade an individual's personal privacy.

**CONSENT AGENDA:**

*The items on the Consent Agenda are to be approved without comment. Should any Council Member or member of the public wish to discuss any item, they may request that the item be removed from the Consent Agenda and placed on the New Business Agenda.*

1. Approval of the Minutes from the Special Meeting of August 25, 2016.
2. Current Demands #36458 thru #36542.

**REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES AND COMMUNIQES:**

**UNFINISHED BUSINESS:**

None

**NEW BUSINESS:**

3. **Discussion/Related Action to Adopt RESOLUTION #16-33** Urging Governor Brown to Veto California Senate Bill Number 1289 Proposing to Prohibit Local Governments Contracts with Private Entities to Detain Immigrants for Profit on Behalf of the Department of Homeland Security – Nick Wells, City Manager
4. **Discussion/Related Action to Adopt RESOLUTION #16-34** Approving the Job Description for Waste Water Treatment Plant Operator I-Environmental Compliance Inspector and Adding the Position to the Salary Schedule– Nick Wells, City Manager
5. **Discussion/Related Action to Adopt RESOLUTION #16-35** Awarding Contract for Design Engineering Services for the Sixth Street Holt to Melon Improvements Project – Nick Wells, City Manager
6. **Discussion/Related Action** Regarding Proposed Remodeling of the Holtville Chamber of Commerce Building – Nick Wells, City Manager

**INFORMATION ONLY:**

7. **Public Hearing:** Community Input on the Service Area Plan and General Plan Currently Being Prepared Under the Sustainable Communities General Planning Grant.
8. **City Manager Report – Nick Wells**
  - a. Police Chief – Bobby Benavidez
  - aa. Fire Chief – Alex Silva
  - b. Water/Wastewater Supervisor – Frank Cornejo
  - c. Public Works Foreman – Alex Chavez
  - d. Finance Supervisor – Hector Orozco
9. **Items for future meetings**

**ADJOURNMENT:**

I, Denise Garcia, City Clerk of the City of Holtville, California, **DO HEREBY CERTIFY** that the foregoing agenda was duly posted at Holtville City Hall on September 9, 2016.



## MAYOR'S PROCLAMATION

### CHILDHOOD CANCER AWARENESS MONTH

**WHEREAS**, the America Cancer Fund for Children and Kids Cancer Connection report cancer is the leading cause of death by disease among U.S. children between infancy and age 15. This tragic disease is detected in nearly 15,000 of our country's young people each and every year; and

**WHEREAS**, one in five of our nation's children loses his or her battle with cancer. Many infants, children and teens will suffer from long-term effects of comprehensive treatment, including secondary cancers; and

**WHEREAS**, founded over twenty years ago by Steven Firestein, a member of the philanthropic Max Factor family, the American Cancer Fund for Children, Inc. and Kids Cancer Connection, Inc. are dedicated to helping these children and their families; and

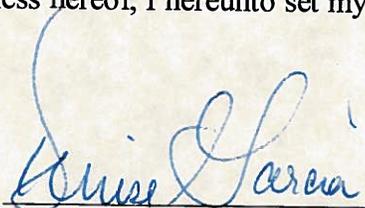
**WHEREAS**, the American Cancer Fund for Children and Kids Cancer Connection provide a variety of vital patient psychosocial services to children undergoing cancer treatment at Rady Children's Hospital San Diego, Kaiser Permanente San Diego Medical Center, as well as participating hospitals throughout the country, thereby enhancing the quality of life for these children and their families; and

**WHEREAS**, the American Cancer Fund for Children and Kids Cancer connection also sponsor nationwide Courageous Kid recognition award ceremonies and hospital celebrations in honor of a child's determination and bravery to fight the battle against childhood cancer;

**NOW, THEREFORE, I**, James Predmore, as Mayor of the City of Holtville proclaim September 2016, as "Childhood Cancer Awareness Month".

In witness hereof, I hereunto set my hand this 12<sup>th</sup> day of September, 2016.

Attest:

  
City Clerk

\_\_\_\_\_  
Mayor

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MEETING DATE:	8-12-16
APPROVED FOR AGENDA	
CITY MANAGER	_____
FINANCE MANAGER	_____
CITY ATTORNEY	_____

**THE MINUTES OF THE SPECIAL MEETING OF  
THE HOLTVILLE CITY COUNCIL**

**August 25, 2016**

The Special Meeting of the Holtville City Council was held on Thursday, August 25, 2016 at 5:30 p.m. in the Civic Center. Council Members present were Mike Goodsell, Jim Predmore and Ginger Ward. Council Member Richard Layton and David Bradshaw were absent. Staff members present were Nick Wells and Denise Garcia. City Attorney Martin Gonzalez and City Planner Justina Arce were also present. City Treasurer George Morris was absent.

**CITY COUNCIL CLOSED SESSION MEETING CALLED TO ORDER:**

Mayor Predmore called the Closed Session meeting to order at 5:44 p.m.

**CITY COUNCIL OPEN SESSION MEETING CALLED TO ORDER:**

Mayor Predmore called the meeting to order at 6:16 p.m.

**PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was led by Mayor Predmore.

**INVOCATION:**

The invocation was led by Mike Goodsell.

**CITY CLERK RE: VERIFICATION OF POSTING OF AGENDA:**

City Clerk verified that the agenda was duly posted on Wednesday, August 24, 2016.

**EXECUTIVE SESSION ANNOUNCEMENTS:**

No action was taken

**PUBLIC EMPLOYMENT:**

*(Government Code Section 54957.6)*

City Manager Evaluation

Evaluation Criteria

No Reportable Action Taken.

**CONFERENCE WITH REAL PROPERTY NEGOTIATORS:**

*(Government Code Section 54956.9)*

Property: Segment of Ralph Samaha Field 045-211-001

Agency Negotiators: City Manager and City Attorney

Under Negotiation: Price and Terms of Lease with Clear Talk Wireless

No Reportable Action Taken.

**PUBLIC COMMENTS:**

None

**CONSENT AGENDA:**

**1. Approval of the Regular Minutes of the City Council Meeting of August 8, 2016.**

**2. Approval of Demands #35378 thru #36457.**

A motion was made by Mr. Goodsell and seconded by Ms. Ward to approve items 1 and 2 of the Consent Agenda. The motion carried in the form of a roll call vote.

AYES: Goodsell, Ward, Predmore

NOES: None

ABSENT: Layton, Bradshaw

ABSTAIN: None

**REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES AND COMMUNIQES:**

Ms. Ward reported that she attended the Chamber of Commerce Teacher Luncheon.

Mr. Predmore reported that he attended the Chamber of Commerce Teacher Luncheon and that he would also be attending a SCAG meeting next Thursday.

Mr. Goodsell reported that he attended the Chamber of Commerce Teacher Luncheon.

**NEW BUSINESS:**

**3. Discussion/Related Action to Adopt RESOLUTION #16-31 Authorizing the Execution of a Financial Assistance Agreement with the United States Department of the Interior, Bureau of Reclamation and Authorizing the City Manager to sign and act on Behalf of the city of Holtville on All Matters Pertaining to Said Agreement – Nick Wells, City Manager**

A motion was made by Ms. Ward and seconded by Mr. Goodsell to adopt RESOLUTION #16-31 authorizing the execution of a financial assistance agreement with the United States Department of the Interior, Bureau of Reclamation and authorizing the City Manager to sign and act on behalf of the City of Holtville on all matters pertaining to said agreement. The motion carried in the form of a roll call vote.

AYES: Ward, Goodsell, Predmore

NOES: None

ABSENT: Bradshaw, Layton

ABSTAIN: None

**4. Discussion/Related Action to Adopt RESOLUTION #16-32 Providing for the Appointment to the Offices of the City of Holtville that were to be elected on Tuesday November 8, 2016 – Denise Garcia, City Clerk**

A motion was made by Mr. Goodsell and seconded by Ms. Ward to adopt RESOLUTION #16-32 Providing for the Appointment to the Offices of the City of Holtville that were to be elected on Tuesday November 8, 2016. The motion carried in the form of a roll call vote.

AYES: Ward, Goodsell, Predmore

NOES: None

ABSENT: Bradshaw, Layton

ABSTAIN: None

**INFORMATION ONLY:**

5. City Manager Report – Nick Wells
  - a. Police Chief – Bobby Benavidez
  - b. Public Works Foreman – Alex Chavez

6. Items for Future Meetings

There being no further business to come before Council, Mayor Predmore adjourned the meeting at 7:03 p.m.

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James Predmore, Mayor

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Denise Garcia, City Clerk

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MEETING DATE: 9-12-16  
 APPROVED FOR AGENDA  
 CITY MANAGER Page: 1  
 FINANCE MANAGER \_\_\_\_\_  
 CITY ATTORNEY \_\_\_\_\_

**CITY OF HOLTVILLE**  
**Monthly Check Register**

Date : 9/8/2016 8:46:26 AM  
 User Name : Lee Ann

Calendar Month/Year : <ALL> <ALL>

Fund	Transaction	Due Date	Invoice Number	Description	PO Number	Amount
<b>Check Number : 36458 Check Date : 8/25/2016</b>						
<b>Vendor : 8161 A1 GOLF CARS</b>						
11	74270	8/18/2016	1248	INSTALL BATTERIES; REPAIR BATTE	PW	1,948.44
10	74293	8/18/2016	1394	BATTERY FOR GRADER		82.08
<b>Invoice Amount : 2,030.52</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>2,030.52</b>
<b>Check Number : 36459 Check Date : 8/25/2016</b>						
<b>Vendor : 1065 ACME SAFETY &amp; SUPPLY CO.</b>						
10	74357	8/17/2016	105229	STREET PAINT AND GLASS BEADS	PW	604.91
<b>Invoice Amount : 604.91</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>604.91</b>
<b>Check Number : 36460 Check Date : 8/25/2016</b>						
<b>Vendor : 2149 ACME STAFFING</b>						
10	74261	8/18/2016	18854	TEMP EMPLOYEES	ADMIN	1,232.64
12	74261	8/18/2016	18854	TEMP EMPLOYEES	PW	1,596.76
<b>Invoice Amount : 2,829.40</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>2,829.40</b>
<b>Check Number : 36461 Check Date : 8/25/2016</b>						
<b>Vendor : 8041 AFLAC</b>						
10	74263	8/18/2016	498197	INSURANCE PREMIUM	ADMIN	122.81
<b>Invoice Amount : 122.81</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>122.81</b>
<b>Check Number : 36462 Check Date : 8/25/2016</b>						
<b>Vendor : 1771 AIRWAVE COMMUNICATION</b>						
10	74345	8/17/2016	430381	REMOVAL OF RADIO EQUIPMENT FRO	PW	213.82
<b>Invoice Amount : 213.82</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>213.82</b>
<b>Check Number : 36463 Check Date : 8/25/2016</b>						
<b>Vendor : 1433 APPLIED INDUSTRIAL TECHNOLOGIES</b>						
12	74264	8/18/2016	7008525423	CONTINENTAL ASSY; PROTECTIVE G	PW	868.16
<b>Invoice Amount : 868.16</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>868.16</b>
<b>Check Number : 36464 Check Date : 8/25/2016</b>						
<b>Vendor : 1796 ARAMARK SERVICES, INC.</b>						
10	74359	8/17/2016	JULY 2016	UNIFORMS (PW)	PW	584.46
11	74359	8/17/2016	JULY 2016	UNIFORMS (PW)		563.96
12	74359	8/17/2016	JULY 2016	UNIFORMS (PW)		801.57
<b>Invoice Amount : 1,949.99</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>1,949.99</b>
<b>Check Number : 36465 Check Date : 8/25/2016</b>						
<b>Vendor : 2378 AT&amp;T</b>						
10	74303	8/18/2016	8310740	TELEPHONE CHARGES	ADMIN	66.34
11	74303	8/18/2016	8310740	TELEPHONE CHARGES		139.82
12	74303	8/18/2016	8310740	TELEPHONE CHARGES		220.50
10	74304	8/18/2016	8444252	TELEPHONE CHARGES		1,430.91
11	74304	8/18/2016	8444252	TELEPHONE CHARGES		332.66
12	74304	8/18/2016	8444252	TELEPHONE CHARGES		186.88
<b>Invoice Amount : 2,377.11</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>2,377.11</b>
<b>Check Number : 36466 Check Date : 8/25/2016</b>						
<b>Vendor : 8728 ATHALYE CONSULTING ENGINEERING SERVICES, INC.</b>						
22	74405	8/24/2016	HOLT-01	CONSTRUCTION MANAGEMENT	WALNUT AVE.	500.04
22	74406	8/24/2016	HOLT-02	CONSTRUCTION MANAGEMENT	IMPROVEMENTS	8,750.70
<b>Invoice Amount : 9,250.74</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>9,250.74</b>
<b>Check Number : 36467 Check Date : 8/25/2016</b>						
<b>Vendor : 1237 BABCOCK &amp; SONS, INC.</b>						
11	74267	8/18/2016	BG62100-2279	LAB ANALYSIS		585.00
11	74268	8/18/2016	BG61784-2279	LAB ANALYSIS		30.00
11	74269	8/18/2016	BG61783-2279	LAB ANALYSIS	PW	155.00

## CITY OF HOLTVILLE

### Monthly Check Register

Date : 9/8/2016 8:46:26 AM

User Name : Lee Ann

Calendar Month/Year : &lt;ALL&gt; &lt;ALL&gt;

Fund	Transaction	Due Date	Invoice Number	Description	PO Number	Amount
Invoice Amount : 770.00		Discount Amount : 0.00		Check Amount : 770.00		
Check Number : 36468		Check Date : 8/25/2016				
Vendor : 4576 BSN SPORTS				PW		
10	74353	8/17/2016	98105050	BASKET BALL NETS		210.36
Invoice Amount : 210.36		Discount Amount : 0.00		Check Amount : 210.36		
Check Number : 36469		Check Date : 8/25/2016				
Vendor : 1715 CALIFORNIA ENVIRONMENTAL CONTROLS				PW		
12	74299	8/18/2016	3473	GORMAN RUPP PUMP		5,481.00
Invoice Amount : 5,481.00		Discount Amount : 0.00		Check Amount : 5,481.00		
Check Number : 36470		Check Date : 8/25/2016				
Vendor : 2320 COUNTY MOTOR PARTS						
10	74343	8/17/2016	210049	DOOR HANDLE FOR DUMP TRUCK	PW	17.26
10	74347	8/17/2016	210089	REPAIRS TO PW VEHICLE	FD	109.28
10	74354	8/17/2016	209809	BATTERY FOR PARKS VEHICLE		53.92
10	74360	8/17/2016	210255	REPAIR PARTS FOR DUMP TRAILER		43.89
Invoice Amount : 224.35		Discount Amount : 0.00		Check Amount : 224.35		
Check Number : 36471		Check Date : 8/25/2016				
Vendor : 1540 DRAGON'S EXTERMINATOR				PW		
10	74356	8/17/2016	142278	PEST CONTROL SERVICES FOR CITY		200.00
Invoice Amount : 200.00		Discount Amount : 0.00		Check Amount : 200.00		
Check Number : 36472		Check Date : 8/25/2016				
Vendor : 4572 EMPIRE SOUTHWEST				PW		
22	74289	8/18/2016	EMRA00139753	EQUIPMENT RENTAL GRAPPLE BUCKE		263.08
Invoice Amount : 263.08		Discount Amount : 0.00		Check Amount : 263.08		
Check Number : 36473		Check Date : 8/25/2016				
Vendor : 7696 ERS INDUSTRIAL SERVICES, INC.				WTP		
11	74404	8/24/2016	99531	TURN KEY FOR 2 FILTERS AT WATER		51,204.03
Invoice Amount : 51,204.03		Discount Amount : 0.00		Check Amount : 51,204.03		
Check Number : 36474		Check Date : 8/25/2016				
Vendor : 8733 HAL HAYS CONSTRUCTION, INC.				WALNUT AVE.		
22	74367	8/23/2016	APPL# 1	CONSTRUCTION PYMT. # 1 WALNUT	IMPROVEMENTS	408,638.86
Invoice Amount : 408,638.86		Discount Amount : 0.00		Check Amount : 408,638.86		
Check Number : 36475		Check Date : 8/25/2016				
Vendor : 8353 HECTOR OROZCO				ADMIN		
10	74407	8/24/2016	AUGUST 2016	CELL PHONE		60.00
Invoice Amount : 60.00		Discount Amount : 0.00		Check Amount : 60.00		
Check Number : 36476		Check Date : 8/25/2016				
Vendor : 1015 HOLT GROUP, THE						
22	74370	8/23/2016	16-06-003	(000) MISC. ENGINEERING		1,250.00
10	74371	8/23/2016	15-05-035	(449) HIGGINS LOT MERGER		325.29
22	74372	8/23/2016	16-06-004	(000) MISC. ENGINEERING		915.00
10	74373	8/23/2016	16-06-005	(047) MISC. PLANNING SERVICES		2,398.60
10	74374	8/23/2016	16-06-006	(207) BLDG. PERMITS & HOME OCCU		1,390.47
10	74375	8/23/2016	16-06-007	(233) HOLTVILLE WETLANDS		130.00
12	74376	8/23/2016	16-06-009	(323) 2010 WASTEWATER PLANT APP		172.50
12	74377	8/23/2016	16-06-010	(327) WWTP CWSRF GRANT APPLICA		908.44
22	74378	8/23/2016	16-06-011	(335) ICTC & MISC. TRANSPORTATIO		237.50
22	74379	8/23/2016	16-06-012	(383) RSTP WALNUT IMPROVEMENTS		353.05
10	74380	8/23/2016	16-06-013	(422) TRAIL LINK TO WETLANDS		4,280.50
22	74381	8/23/2016	16-06-014	(423) 5TH STREET PHASE 2		86.25
10	74382	8/23/2016	16-06-015	(428) SGC GP/ SAP GRANT ADMIN.		1,383.95

## CITY OF HOLTVILLE

### Monthly Check Register

Date : 9/8/2016 8:46:26 AM

User Name : Lee Ann

Calendar Month/Year : &lt;ALL&gt; &lt;ALL&gt;

Fund	Transaction	Due Date	Invoice Number	Description	PO Number	Amount
12	74383	8/23/2016	16-06-016	(435) WASTEWATER TREATMENT PL		1,160.00
22	74384	8/23/2016	16-06-017	(442) 9TH STREET PHASE 3		607.50
10	74385	8/23/2016	16-06-018	(443) CLEAR TALK CUP		163.75
22	74386	8/23/2016	16-06-019	(446) 6TH STREET (SOUTH) RSTP		443.75
10	74387	8/23/2016	16-06-020	(449) HIGGINS LOT MERGER		28.75
11	74388	8/23/2016	16-06-021	(450) WTP TANK SRF GRANT		183.75
10	74389	8/23/2016	16-06-022	(451) CUP VALLEY RETIREMENT INN		174.74
10	74390	8/23/2016	16-06-023	(452) ALLEY DEDICATION		373.18
10	74391	8/23/2016	16-06-024	(453) COMMUNITY WETLANDS APPLI		71.60
10	74392	8/23/2016	16-06-025	(454) CLEAR TALK CEQA REVIEW		620.00
11	74393	8/23/2016	16-06-026	(455) ENGINEERING SERVICES FOR		14,232.00
<b>Invoice Amount</b> :		31,890.57	<b>Discount Amount</b> :		0.00	<b>Check Amount</b> : 31,890.57
<b>Check Number</b> :		36477	<b>Check Date</b> :		8/25/2016	
<b>Vendor</b> : 1019 HOLTVILLE TRIBUNE						
10	74262	8/18/2016	8137	PUBLICATION FEES FOR CLEAR TAL	CLEAR TALK	499.50
22	74408	8/24/2016	8140	PUBLISH REQUEST FOR PROPOSALS	6TH STREET	432.00
<b>Invoice Amount</b> :		931.50	<b>Discount Amount</b> :		0.00	<b>Check Amount</b> : 931.50
<b>Check Number</b> :		36478	<b>Check Date</b> :		8/25/2016	
<b>Vendor</b> : 1638 HOME DEPOT/GECF						
10	74364	8/17/2016	21088	PAINT SPRAYER FOR STREETS		742.98
10	74365	8/17/2016	8051026	ARMOR ALL	PW	19.38
<b>Invoice Amount</b> :		762.36	<b>Discount Amount</b> :		0.00	<b>Check Amount</b> : 762.36
<b>Check Number</b> :		36479	<b>Check Date</b> :		8/25/2016	
<b>Vendor</b> : 4642 I.C. PUBLIC HEALTH DEPT. LAB.						
11	74296	8/18/2016	17743	LAB ANALYSIS	PW	150.00
<b>Invoice Amount</b> :		150.00	<b>Discount Amount</b> :		0.00	<b>Check Amount</b> : 150.00
<b>Check Number</b> :		36480	<b>Check Date</b> :		8/25/2016	
<b>Vendor</b> : 1121 I.V. PAINTS						
10	74348	8/17/2016	355867B	4 FT WOOD EXTENSION FOR STREET	PW	12.00
10	74349	8/17/2016	355866B	GLASS BEADS FOR STREET PAINTIN		119.72
10	74351	8/17/2016	355896B	GLASS BEADS FOR STREET PAINTIN		129.44
<b>Invoice Amount</b> :		261.16	<b>Discount Amount</b> :		0.00	<b>Check Amount</b> : 261.16
<b>Check Number</b> :		36481	<b>Check Date</b> :		8/25/2016	
<b>Vendor</b> : 1026 IMPERIAL IRRIGATION DISTRICT						
10	74257	8/18/2016	AUG. 2016 PARKS	ELECTRICITY PARKS	ADMIN	1,608.48
10	74258	8/18/2016	AUG. 2016	ELECTRICITY		6,101.18
11	74258	8/18/2016	AUG. 2016	ELECTRICITY		8,863.71
12	74258	8/18/2016	AUG. 2016	ELECTRICITY		3,518.78
<b>Invoice Amount</b> :		20,092.15	<b>Discount Amount</b> :		0.00	<b>Check Amount</b> : 20,092.15
<b>Check Number</b> :		36482	<b>Check Date</b> :		8/25/2016	
<b>Vendor</b> : 2137 IMPERIAL IRRIGATION DISTRICT (WATER)						
11	74294	8/18/2016	JULY 2016	RAW WATER CHARGES	PW	4,018.00
<b>Invoice Amount</b> :		4,018.00	<b>Discount Amount</b> :		0.00	<b>Check Amount</b> : 4,018.00
<b>Check Number</b> :		36483	<b>Check Date</b> :		8/25/2016	
<b>Vendor</b> : 1027 IMPERIAL STORES						
12	74265	8/18/2016	577573	MAILBOX; INSECT SPRAY		83.11
10	74273	8/18/2016	576164	FLAP DISC; METAL CUT OFF		18.94
12	74274	8/18/2016	576456	HITCH PIN		7.87
12	74275	8/18/2016	576492	CARBON IMP CELULOSE TOS SEWE		13.13
10	74276	8/18/2016	576495	NYLON CORD		9.15
10	74277	8/18/2016	576499	CARB/CHOKE CLEANER; SPARK PLU		13.71

## CITY OF HOLTVILLE

### Monthly Check Register

Date : 9/8/2016 8:46:26 AM

User Name : Lee Ann

Calendar Month/Year : &lt;ALL&gt; &lt;ALL&gt;

Fund	Transaction	Due Date	Invoice Number	Description	PO Number	Amount	
10	74278	8/18/2016	576586	CLENAING SUPPLIES FOR HUT/POOL		15.25	
10	74279	8/18/2016	576597	REPAIRS AT POOL		9.49	
10	74280	8/18/2016	843516	2 WAY RADIO FOR HUT/POOL		129.58	
10	74281	8/18/2016	844414	CLEANING SUPPLIES FOR HUT		20.81	
10	74282	8/18/2016	576703	PAINT; PIPE CUTTER; GROOVE JT PLIE		52.38	
10	74283	8/18/2016	576711	HOSE SAVER; SUPER GLUE		13.52	
10	74284	8/18/2016	576713	GOOSENECK CONN; SPRINKLER		11.59	
10	74285	8/18/2016	576714	GOOSENECK CONN FOR TRAILER		6.85	
10	74286	8/18/2016	576781	CLEANING SUPPLES; PAINT		14.13	
10	74287	8/18/2016	576985	BLACK SPRAY PAINT		4.55	
10	74288	8/18/2016	577020	WHITE PAINT		21.32	
10	74290	8/18/2016	577663	KEYS FOR GOLF CART		2.72	
10	74291	8/18/2016	577599	REPAIR PARTS AND FITTINGS FOR G		30.21	
11	74292	8/18/2016	577614	PVC CAP; PVC ADAPTERS		9.81	
10	74298	8/18/2016	577881	PADLOCK; FENCE STAPLE		60.51	
10	74302	8/18/2016	576185	METAL CUT OFF BLADE		8.62	
10	74344	8/17/2016	578273	PAINT FOR GRAFITTI		19.41	
10	74350	8/17/2016	577919	FIBERGLASS SCREEN (FLATB		4.07	
10	74352	8/17/2016	578021	SPRAY PAINT FOR GRAFHITTI		4.55	
10	74361	8/17/2016	578301	PAINT FOR GRAFHITTI		26.69	
10	74362	8/17/2016	578305	PAINT GRAFHITTI		9.09	
10	74363	8/17/2016	578327	COOLER SPIGOT; WIRE CONNECTORS		18.85	
Invoice Amount		:	639.91	Discount Amount	:	0.00	
				Check Amount	:	639.91	
Check Number		:	36484	Check Date	:	8/25/2016	
Vendor		:	1757 IMPERIAL VALLEY ENVIRONMENTAL LAB				PW
12	74266	8/18/2016	8256	LAB ANALYSIS		2,688.00	
Invoice Amount		:	2,688.00	Discount Amount	:	0.00	
				Check Amount	:	2,688.00	
Check Number		:	36485	Check Date	:	8/25/2016	
Vendor		:	2303 J&S AG SUPPLIES				
11	74355	8/17/2016	306829	REPAIR PARTS FOR BACKHOE		31.27	
12	74355	8/17/2016	306829	REPAIR PARTS FOR BACKHOE		31.28	
Invoice Amount		:	62.55	Discount Amount	:	0.00	
				Check Amount	:	62.55	
Check Number		:	36486	Check Date	:	8/25/2016	
Vendor		:	1262 L.N. CURTIS & SONS				
10	74271	8/18/2016	38897	G-XTREME JACKET AND PANT		3,004.02	
Invoice Amount		:	3,004.02	Discount Amount	:	0.00	
				Check Amount	:	3,004.02	
Check Number		:	36487	Check Date	:	8/25/2016	
Vendor		:	1224 LIEBERT CASSIDY WHITMORE				ADMIN
10	74403	8/24/2016	1422808	IMPERIAL VALLEY EMPLOYMENT REL		4,410.00	
Invoice Amount		:	4,410.00	Discount Amount	:	0.00	
				Check Amount	:	4,410.00	
Check Number		:	36488	Check Date	:	8/25/2016	
Vendor		:	2233 LINCOLN EQUIPMENT				PW
10	74295	8/18/2016	SI298136	CHLORINE BRIQUETTES FOR CITY PO		4,246.70	
Invoice Amount		:	4,246.70	Discount Amount	:	0.00	
				Check Amount	:	4,246.70	
Check Number		:	36489	Check Date	:	8/25/2016	
Vendor		:	8011 NICHOLAS WELLS				ADMIN
10	74341	8/22/2016	AUG. 2016	MILEAGE FOR AUGUST 2016		102.06	
Invoice Amount		:	102.06	Discount Amount	:	0.00	
				Check Amount	:	102.06	
Check Number		:	36490	Check Date	:	8/25/2016	
Vendor		:	1037 PARKER'S PHARMACY				
11	74300	8/18/2016	4787255	UPS SERVICE		12.31	

## CITY OF HOLTVILLE

### Monthly Check Register

Date : 9/8/2016 8:46:26 AM

User Name : Lee Ann

Calendar Month/Year : &lt;ALL&gt; &lt;ALL&gt;

Fund	Transaction	Due Date	Invoice Number	Description	PO Number	Amount
<b>Invoice Amount</b> : 12.31		<b>Discount Amount</b> : 0.00		<b>Check Amount</b> :		12.31
<b>Check Number</b> : 36491		<b>Check Date</b> : 8/25/2016				
<b>Vendor</b> : 1405 PITNEY BOWES - PURCHASE POWER						
10	74256	8/18/2016	22326864	POSTAGE		270.58
11	74256	8/18/2016	22326864	POSTAGE	ADMIN	803.03
12	74256	8/18/2016	22326864	POSTAGE		803.03
<b>Invoice Amount</b> : 1,876.64		<b>Discount Amount</b> : 0.00		<b>Check Amount</b> :		1,876.64
<b>Check Number</b> : 36492		<b>Check Date</b> : 8/25/2016				
<b>Vendor</b> : 1127 PREDMORE, ROBERT						
10	74342	8/17/2016	3445	WORK BOOTS REIMB.	PW	31.70
<b>Invoice Amount</b> : 31.70		<b>Discount Amount</b> : 0.00		<b>Check Amount</b> :		31.70
<b>Check Number</b> : 36493		<b>Check Date</b> : 8/25/2016				
<b>Vendor</b> : 1176 QUILL CORPORATION						
10	74259	8/18/2016	8086266	BLACK TONER		103.67
10	74260	8/18/2016	8082736	OFFICE SUPPLIES	ADMIN	12.94
11	74260	8/18/2016	8082736	OFFICE SUPPLIES		59.40
<b>Invoice Amount</b> : 176.01		<b>Discount Amount</b> : 0.00		<b>Check Amount</b> :		176.01
<b>Check Number</b> : 36494		<b>Check Date</b> : 8/25/2016				
<b>Vendor</b> : 1555 ROBERT S. NELSON AUTOMOTIVE						
11	74346	8/17/2016	11660	REPAIRS TO PW VEHICLE	PW	152.50
12	74346	8/17/2016	11660	REPAIRS TO PW VEHICLE		152.51
<b>Invoice Amount</b> : 305.01		<b>Discount Amount</b> : 0.00		<b>Check Amount</b> :		305.01
<b>Check Number</b> : 36495		<b>Check Date</b> : 8/25/2016				
<b>Vendor</b> : 8138 SERVICE MASTER						
10	74358	8/17/2016	31672	JANITORIAL SERVICES FOR BLDGS.	PW	1,374.00
<b>Invoice Amount</b> : 1,374.00		<b>Discount Amount</b> : 0.00		<b>Check Amount</b> :		1,374.00
<b>Check Number</b> : 36496		<b>Check Date</b> : 8/25/2016				
<b>Vendor</b> : 8670 THE EMBLEM AUTHORITY						
10	74272	8/18/2016	17748	FIRE EXPLORER PATCHES	FD	238.00
<b>Invoice Amount</b> : 238.00		<b>Discount Amount</b> : 0.00		<b>Check Amount</b> :		238.00
<b>Check Number</b> : 36497		<b>Check Date</b> : 8/25/2016				
<b>Vendor</b> : 1260 USA BLUEBOOK						
11	74297	8/18/2016	019814	LAB SUPPLIES	PW	1,430.51
11	74301	8/18/2016	19147	DANGER SIGNS		22.66
<b>Invoice Amount</b> : 1,453.17		<b>Discount Amount</b> : 0.00		<b>Check Amount</b> :		1,453.17
<b>Check Number</b> : 36498		<b>Check Date</b> : 8/25/2016				
<b>Vendor</b> : 2012 VERIZON WIRELESS						
10	74409	8/24/2016	AUGUST 2016	CELL PHONE CHARGES		208.46
11	74409	8/24/2016	AUGUST 2016	CELL PHONE CHARGES	ADMIN	201.29
12	74409	8/24/2016	AUGUST 2016	CELL PHONE CHARGES		143.71
<b>Invoice Amount</b> : 553.46		<b>Discount Amount</b> : 0.00		<b>Check Amount</b> :		553.46
<b>Check Number</b> : 36499		<b>Check Date</b> : 9/1/2016				
<b>Vendor</b> : 2149 ACME STAFFING						
10	74447	8/30/2016	18871	TEMP. EMPLOYEES	ADMIN	616.32
12	74447	8/30/2016	18871	TEMP. EMPLOYEES	PW	1,260.60
<b>Invoice Amount</b> : 1,876.92		<b>Discount Amount</b> : 0.00		<b>Check Amount</b> :		1,876.92
<b>Check Number</b> : 36500		<b>Check Date</b> : 9/1/2016				
<b>Vendor</b> : 8041 AFLAC						
10	74448	8/30/2016	681644	INSURANCE PREMIUM	ADMIN	122.81
<b>Invoice Amount</b> : 122.81		<b>Discount Amount</b> : 0.00		<b>Check Amount</b> :		122.81

## CITY OF HOLTVILLE

### Monthly Check Register

Date : 9/8/2016 8:46:26 AM

User Name : Lee Ann

Calendar Month/Year : &lt;ALL&gt; &lt;ALL&gt;

Fund	Transaction	Due Date	Invoice Number	Description	PO Number	Amount
<b>Check Number : 36501      Check Date : 9/1/2016</b>						
<b>Vendor : 8721 ALEJANDRO ESTRADA</b>						
10	74449	9/1/2016	1006	COMPUTER CONSULTING; WEBSITE;		1,080.00
11	74449	9/1/2016	1006	COMPUTER CONSULTING; WEBSITE;	ADMIN	900.00
12	74449	9/1/2016	1006	COMPUTER CONSULTING; WEBSITE;		225.00
<b>Invoice Amount : 2,205.00</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>2,205.00</b>
<b>Check Number : 36502      Check Date : 9/1/2016</b>						
<b>Vendor : 7800 AUTO ZONE COMMERCIAL</b>						
10	74499	8/31/2016	5648219104	VEHICLE WHEEL COVER	FD	13.68
<b>Invoice Amount : 13.68</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>13.68</b>
<b>Check Number : 36503      Check Date : 9/1/2016</b>						
<b>Vendor : 2030 BLUE SHIELD OF CALIFORNIA</b>						
10	74444	9/1/2016	SEPT. 2016	HEALTH INSURANCE PREMIUM		3,490.66
11	74444	9/1/2016	SEPT. 2016	HEALTH INSURANCE PREMIUM	ADMIN	2,317.22
12	74444	9/1/2016	SEPT. 2016	HEALTH INSURANCE PREMIUM		2,087.76
<b>Invoice Amount : 7,895.64</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>7,895.64</b>
<b>Check Number : 36504      Check Date : 9/1/2016</b>						
<b>Vendor : 8166 BOUNDTREE</b>						
10	74462	8/30/2016	82236319	MEDICAL SUPPLIES	FD	578.43
10	74504	8/31/2016	82246980	MEDICAL SUPPLIES		187.48
<b>Invoice Amount : 765.91</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>765.91</b>
<b>Check Number : 36505      Check Date : 9/1/2016</b>						
<b>Vendor : 1105 CHEVRON</b>						
10	74505	8/31/2016	AUG. 2016	FUEL (FD)	FD	112.49
<b>Invoice Amount : 112.49</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>112.49</b>
<b>Check Number : 36506      Check Date : 9/1/2016</b>						
<b>Vendor : 2320 COUNTY MOTOR PARTS</b>						
11	74496	8/31/2016	210432	AIR FILTERS; ENGINE DEGREASER; BA	PW	257.37
<b>Invoice Amount : 257.37</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>257.37</b>
<b>Check Number : 36507      Check Date : 9/1/2016</b>						
<b>Vendor : 2208 DC FROST ASSOCIATES, INC.</b>						
11	74478	8/31/2016	10301	LAMP PACKAGED KIT UV SWIFT 12	PW	4,078.30
<b>Invoice Amount : 4,078.30</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>4,078.30</b>
<b>Check Number : 36508      Check Date : 9/1/2016</b>						
<b>Vendor : 4572 EMPIRE SOUTHWEST</b>						
11	74479	8/31/2016	393464	INSPECT TRANSFER SWITCH WTP		120.00
11	74480	8/31/2016	393463	PERFORM FULL SYSTEM INSPECTION	PW	218.00
11	74481	8/31/2016	393465	PERFORM FULL SYSTEM INSPECTION		851.00
<b>Invoice Amount : 1,189.00</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>1,189.00</b>
<b>Check Number : 36509      Check Date : 9/1/2016</b>						
<b>Vendor : 1488 GREG BENTLY ELECTRIC</b>						
11	74455	8/30/2016	2016173	TROUBLESHOOT CHEMICAL PUMPS AT	PW	299.73
12	74456	8/30/2016	2016172	TROUBLESHOOT POWER AT ZENOS LI		112.50
<b>Invoice Amount : 412.23</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>412.23</b>
<b>Check Number : 36510      Check Date : 9/1/2016</b>						
<b>Vendor : 2399 HARTFORD</b>						
10	74445	9/1/2016	SEPT. 2016	LIFE INSURANCE PREMIUM		231.75
11	74445	9/1/2016	SEPT. 2016	LIFE INSURANCE PREMIUM	ADMIN	31.43
12	74445	9/1/2016	SEPT. 2016	LIFE INSURANCE PREMIUM		37.09
<b>Invoice Amount : 300.27</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>300.27</b>

## CITY OF HOLTVILLE

### Monthly Check Register

Date : 9/8/2016 8:46:26 AM

User Name : Lee Ann

Calendar Month/Year : &lt;ALL&gt; &lt;ALL&gt;

Fund	Transaction	Due Date	Invoice Number	Description	PO Number	Amount
<b>Check Number : 36511      Check Date : 9/1/2016</b>						
<b>Vendor : 2403 HIGHLINE COOLING, LLC</b>						
10	74450	9/1/2016	SEPT. 2016	OFFICE RENT PD/FD	PD/FD	2,000.00
<b>Invoice Amount : 2,000.00</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>2,000.00</b>
<b>Check Number : 36512      Check Date : 9/1/2016</b>						
<b>Vendor : 1385 HINDERLITER deLLAMAS &amp; ASSOCIATES</b>						
10	74468	8/30/2016	0025812	CONTRACT SERVICES FOR SALES TA	ADMIN	307.92
<b>Invoice Amount : 307.92</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>307.92</b>
<b>Check Number : 36513      Check Date : 9/1/2016</b>						
<b>Vendor : 1910 HUMANA</b>						
10	74446	9/1/2016	SEPT. 2016	INSURANCE PREMIUM	ADMIN	477.10
11	74446	9/1/2016	SEPT. 2016	INSURANCE PREMIUM		290.68
12	74446	9/1/2016	SEPT. 2016	INSURANCE PREMIUM		291.02
<b>Invoice Amount : 1,058.80</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>1,058.80</b>
<b>Check Number : 36514      Check Date : 9/1/2016</b>						
<b>Vendor : 4642 I.C. PUBLIC HEALTH DEPT. LAB.</b>						
11	74495	8/31/2016	17836	WATER ANALYSIS	PW	120.00
<b>Invoice Amount : 120.00</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>120.00</b>
<b>Check Number : 36515      Check Date : 9/1/2016</b>						
<b>Vendor : 2297 IMPERIAL COUNTY SHERIFF'S DEPT.</b>						
11	74475	8/30/2016	1943	LIVE SCAN SERVICES FOR NEW EMP	PW	22.00
<b>Invoice Amount : 22.00</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>22.00</b>
<b>Check Number : 36516      Check Date : 9/1/2016</b>						
<b>Vendor : 1027 IMPERIAL STORES</b>						
12	74454	8/30/2016	578501	BATTERIES; CABLE TIES; TAPE AND		124.48
11	74487	8/31/2016	578669	TARP; CLEANING SUPPLIES		62.93
11	74488	8/31/2016	577587	FIBERGLASS HOE		13.61
11	74489	8/31/2016	577531	AIR FILTERS; BATTERIES		42.69
10	74506	8/31/2016	578759	RUBER HOSE WASHERS; HOSE SAVE		17.76
10	74507	8/31/2016	578798	MOP; CARPET CLEANER		16.68
10	74508	8/31/2016	578760	BATTERIES		17.26
<b>Invoice Amount : 295.41</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>295.41</b>
<b>Check Number : 36517      Check Date : 9/1/2016</b>						
<b>Vendor : 1757 IMPERIAL VALLEY ENVIRONMENTAL LAB</b>						
12	74451	8/30/2016	8264	LAB ANALYSIS	PW	226.00
12	74482	8/31/2016	8274	LAB ANALYSIS		373.00
<b>Invoice Amount : 599.00</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>599.00</b>
<b>Check Number : 36518      Check Date : 9/1/2016</b>						
<b>Vendor : 1148 IMPERIAL VALLEY PRESS</b>						
10	74437	8/30/2016	10959601	PUBLISH CITY CLERK'S CERTIFICATI	CITY CLERK	318.39
10	74477	8/31/2016	866265	SUBSCRIPTION RENEWAL	ADMIN	30.07
<b>Invoice Amount : 348.46</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>348.46</b>
<b>Check Number : 36519      Check Date : 9/1/2016      Void Date : 9/1/2016      VOIDED</b>						
<b>Vendor : 2077 ISAIAS CARRANCO</b>						
11	74439	8/30/2016	9/14/16	PER DIEM FOR TRAINING ON 9/14/16		55.00
<b>Invoice Amount : 55.00</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<del>55.00</del>
<b>Check Number : 36520      Check Date : 9/1/2016</b>						
<b>Vendor : 8106 JAMES PREDMORE</b>						
10	74436	8/30/2016	9/1/16	MILEAGE FOR SCAG MEETING ON 9/1/	COUNCIL	239.76
<b>Invoice Amount : 239.76</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>239.76</b>

## CITY OF HOLTVILLE

### Monthly Check Register

Date : 9/8/2016 8:46:26 AM

User Name : Lee Ann

Calendar Month/Year : &lt;ALL&gt; &lt;ALL&gt;

Fund	Transaction	Due Date	Invoice Number	Description	PO Number	Amount
<b>Check Number : 36521      Check Date : 9/1/2016</b>						
Vendor : 8693 JAVIER ORTIZ						
10	74434	8/30/2016	28777	POSTAGE RIEMB.	FD	8.39
Invoice Amount : 8.39		Discount Amount : 0.00		Check Amount :		8.39
<b>Check Number : 36522      Check Date : 9/1/2016      Void Date : 9/1/2016      VOIDED</b>						
Vendor : 8731 JORGE VALLE GONZALEZ						
11	74440	8/30/2016	9/14/16	PER DIEM FOR TRAINING ON 9/14/16		55.00
Invoice Amount : 55.00		Discount Amount : 0.00		Check Amount : <del>55.00</del>		
<b>Check Number : 36523      Check Date : 9/1/2016      Void Date : 9/1/2016      VOIDED</b>						
Vendor : 8146 JOSE HERRERA						
12	74438	8/30/2016	9/14/16	PER DIEM FOR TRAINING ON 9/14/16		55.00
Invoice Amount : 55.00		Discount Amount : 0.00		Check Amount : <del>55.00</del>		
<b>Check Number : 36524      Check Date : 9/1/2016      Void Date : 9/1/2016      VOIDED</b>						
Vendor : 4648 JOSE LUIS OSUNA						
12	74441	8/30/2016	9/14/16	PER DIEM FOR TRAINING ON 9/14/16		55.00
Invoice Amount : 55.00		Discount Amount : 0.00		Check Amount : <del>55.00</del>		
<b>Check Number : 36525      Check Date : 9/1/2016</b>						
Vendor : 8678 L.A. POLICE GEAR, INC.						
10	74459	8/30/2016	3523288	UNIFORM TACTICAL PANTS	FD	309.41
10	74460	8/30/2016	3493872	UNIFORM TACTICAL PANTS	FD	326.60
Invoice Amount : 636.01		Discount Amount : 0.00		Check Amount :		636.01
<b>Check Number : 36526      Check Date : 9/1/2016</b>						
Vendor : 1262 L.N. CURTIS & SONS						
10	74461	8/30/2016	44748	INLINE VALVE; FLASHLIGHTS		357.73
10	74464	8/30/2016	45764	SHORT HANDLE FORESTRY GATED	FD	456.50
10	74465	8/30/2016	44314	STRUCTURAL BOOTS		101.15
Invoice Amount : 915.38		Discount Amount : 0.00		Check Amount :		915.38
<b>Check Number : 36527      Check Date : 9/1/2016</b>						
Vendor : 2278 LA BRUCHERIE IRRIGATION SUPPLY						
11	74490	8/31/2016	119500c	6" POWER CLAMPS; HOSE CLAMP	PW	37.52
Invoice Amount : 37.52		Discount Amount : 0.00		Check Amount :		37.52
<b>Check Number : 36528      Check Date : 9/1/2016</b>						
Vendor : 2143 LOWES BUSINESS ACCOUNT						
11	74497	8/31/2016	9336268	SECURITY LIGHTS FOR RAW WATER	PW	147.61
Invoice Amount : 147.61		Discount Amount : 0.00		Check Amount :		147.61
<b>Check Number : 36529      Check Date : 9/1/2016</b>						
Vendor : 1037 PARKER'S PHARMACY						
11	74492	8/31/2016	4787246	UPS MAILING		12.31
11	74493	8/31/2016	4787220	UPS MAILING	PW	12.31
10	74500	8/31/2016	4787289	UPS SERVICE	FD	69.79
Invoice Amount : 94.41		Discount Amount : 0.00		Check Amount :		94.41
<b>Check Number : 36530      Check Date : 9/1/2016</b>						
Vendor : 1361 PHOENIX UNIFORM						
10	74457	8/30/2016	54478	UNIFORM; BOOTS; NAME PLATES FO		344.25
10	74458	8/30/2016	54480	UNIFORM; BOOTS; NAME PLATE FOR	FD	333.45
10	74498	8/31/2016	326413	UNIFORMS (RAMIREZ)		312.01
10	74501	8/31/2016	326458	SEWING SERVICES FOR	FD	81.00
10	74502	8/31/2016	54492	SEWING SERVICES	FD	58.32
10	74503	8/31/2016	54483	SEWING SERVICES		237.60
Invoice Amount : 1,366.63		Discount Amount : 0.00		Check Amount :		1,366.63

## CITY OF HOLTVILLE

### Monthly Check Register

Date : 9/8/2016 8:46:26 AM

User Name : Lee Ann

Calendar Month/Year : &lt;ALL&gt; &lt;ALL&gt;

Fund	Transaction	Due Date	Invoice Number	Description	PO Number	Amount
<b>Check Number : 36531      Check Date : 9/1/2016</b>						
Vendor : 1176 QUILL CORPORATION						
10	74470	8/30/2016	7755906	OFFICE SUPPLIES		18.13
11	74470	8/30/2016	7755906	OFFICE SUPPLIES		60.13
10	74471	8/30/2016	8493122	OFFICE SUPPLIES		28.35
11	74472	8/30/2016	8535358	OFFICE SUPPLIES		256.96
10	74473	8/30/2016	5455400	OFFICE SUPPLIES		17.04
11	74473	8/30/2016	5455400	OFFICE SUPPLIES		17.04
12	74473	8/30/2016	5455400	OFFICE SUPPLIES		17.05
10	74474	8/30/2016	8535465	OFFICE SUPPLIES		118.79
<b>Invoice Amount : 533.49</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>533.49</b>
<b>Check Number : 36532      Check Date : 9/1/2016</b>						
Vendor : 1911 SENSUS METERING SYSTEMS						
11	74469	8/30/2016	ZA17006300	AUTOREAD SOFTWARE SUPPORT FOR	PW	1,736.78
<b>Invoice Amount : 1,736.78</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>1,736.78</b>
<b>Check Number : 36533      Check Date : 9/1/2016</b>						
Vendor : 1306 SILVA, ALEX						
10	74435	8/30/2016	1059563	REIMB. FOR TIRE REPLACEMENT ON	FD	208.93
<b>Invoice Amount : 208.93</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>208.93</b>
<b>Check Number : 36534      Check Date : 9/1/2016</b>						
Vendor : 8339 SIMNSA HEALTH PLAN						
10	74442	8/30/2016	DENTAL SEPT. 20	DENTAL INS. PREMIUM		56.60
11	74442	8/30/2016	DENTAL SEPT. 20	DENTAL INS. PREMIUM		130.80
12	74442	8/30/2016	DENTAL SEPT. 20	DENTAL INS. PREMIUM	ADMIN	67.60
10	74443	8/30/2016	SEPT. 2016	HEALTH INS. PREMIUM		565.03
11	74443	8/30/2016	SEPT. 2016	HEALTH INS. PREMIUM		1,467.56
12	74443	8/30/2016	SEPT. 2016	HEALTH INS. PREMIUM		473.42
<b>Invoice Amount : 2,761.01</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>2,761.01</b>
<b>Check Number : 36535      Check Date : 9/1/2016</b>						
Vendor : 2083 THATCHER CO.						
11	74494	8/31/2016	241229	T CHLOR	PW	4,826.37
<b>Invoice Amount : 4,826.37</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>4,826.37</b>
<b>Check Number : 36536      Check Date : 9/1/2016</b>						
Vendor : 1260 USA BLUEBOOK						
11	74452	8/30/2016	37385	FACE SHIELD HEADGEAR; CHLORINE		320.45
11	74453	8/30/2016	34294	DANGER SIGN FOR CHEMICAL STOR		11.33
11	74483	8/31/2016	39223	REPLACEMENT 3/8 IN PVC QUILL	PW	93.15
11	74484	8/31/2016	39222	PFA TUBING 25' ROLL		317.93
11	74485	8/31/2016	39772	SIGNS; LEAD TUB;		373.26
11	74486	8/31/2016	44749	PERISTATIC PUMP		1,141.59
11	74491	8/31/2016	39221	SIIGN		60.33
<b>Invoice Amount : 2,318.04</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>2,318.04</b>
<b>Check Number : 36537      Check Date : 9/1/2016</b>						
Vendor : 2012 VERIZON WIRELESS						
10	74463	8/30/2016	9770303949	DATE LINE TO ENGINE	FD	38.01
<b>Invoice Amount : 38.01</b>		<b>Discount Amount : 0.00</b>		<b>Check Amount :</b>		<b>38.01</b>
<b>Check Number : 36538      Check Date : 9/1/2016</b>						
Vendor : 2055 VISION SERVICE PLAN						
10	74467	8/30/2016	SEPT. 2016	INSURANCE PREMIUM		118.51
11	74467	8/30/2016	SEPT. 2016	INSURANCE PREMIUM	ADMIN	124.61
12	74467	8/30/2016	SEPT. 2016	INSURANCE PREMIUM		87.16

## CITY OF HOLTVILLE

### Monthly Check Register

Date : 9/8/2016 8:46:26 AM

User Name : Lee Ann

Calendar Month/Year : &lt;ALL&gt; &lt;ALL&gt;

Fund	Transaction	Due Date	Invoice Number	Description	PO Number	Amount
<b>Invoice Amount</b> : 330.28		<b>Discount Amount</b> : 0.00		<b>Check Amount</b> :		330.28
<b>Check Number</b> : 36539		<b>Check Date</b> : 9/1/2016				
<b>Vendor</b> : 2077 ISAIAS CARRANCO					PW	
11	74521	9/1/2016	Sept. 16-2016	PER DIEM FOR POWER SYSTEMS TRAI		45.00
<b>Invoice Amount</b> : 45.00		<b>Discount Amount</b> : 0.00		<b>Check Amount</b> :		45.00
<b>Check Number</b> : 36540		<b>Check Date</b> : 9/1/2016				
<b>Vendor</b> : 8731 JORGE VALLE GONZALEZ					PW	
11	74522	9/1/2016	SEPT. 14-2016	PER DIEM FOR POWER SYSTEMS TRAI		45.00
<b>Invoice Amount</b> : 45.00		<b>Discount Amount</b> : 0.00		<b>Check Amount</b> :		45.00
<b>Check Number</b> : 36541		<b>Check Date</b> : 9/1/2016				
<b>Vendor</b> : 8146 JOSE HERRERA					PW	
12	74523	9/1/2016	SEPT. 14-2016	PER DIEM FOR POWER SYSTEMS TRAI		45.00
<b>Invoice Amount</b> : 45.00		<b>Discount Amount</b> : 0.00		<b>Check Amount</b> :		45.00
<b>Check Number</b> : 36542		<b>Check Date</b> : 9/1/2016				
<b>Vendor</b> : 4648 JOSE LUIS OSUNA					PW	
12	74524	9/1/2016	SEPT. 14-2016	PER DIEM FOR POWER SYSTEMS TRAI		45.00
<b>Invoice Amount</b> : 45.00		<b>Discount Amount</b> : 0.00		<b>Check Amount</b> :		45.00

<b>Total Number of Vendors</b>	:	69	:	0.00	-
<b>Total Number of Checks Printed</b>	:	85			
<b>Total Number of Voided Checks</b>	:	4			
<b>Largest Check Amount</b>	:	408,638.86			
<b>Total for all Checks Printed</b>	:	607,158.25			
<b>Total for Voided Checks</b>	:	(220.00)			
<b>Net Amount of Checks Printed</b>	:	606,938.25			

#### Summary

Fund	Amount
10 GENERAL FUND	54,158.46
11 WATER	105,992.15
12 SEWER	24,309.91
22 LOCAL TRANSPORTATION FUND - TDA	422,477.73

**City of Holtville**  
**REPORT TO COUNCIL**

MEETING DATE:	09/12/16
ITEM NUMBER	3
Approvals	CITY MANAGER 
	FINANCE MANAGER
	CITY ATTORNEY

**DATE ISSUED:** September 9, 2016

**FROM:** Nick Wells, City Manager

**SUBJECT:** **Resolution No. 16-33** *Authorizing the Execution of a Contract with Development Design & Engineering for Design of the Ninth Street (Palm to Olive) Improvements Project*

**ISSUE:** Shall the City Council approve a resolution urging Governor Edmund G. Brown to veto State Senate Bill 1289, which seeks to prevent cities and counties in California from contracting with private immigration detention centers for profit?

**DISCUSSION:** The City was recently made aware of SB 1289 ("the Dignity Not Detention Act"), introduced by Senator Ricardo Lara (D-Bell Gardens) seeking to prohibit renewing, modifying or extending contract agreements such as the one Holtville currently has with the United States of Homeland Security's Immigration and Customs Enforcement (ICE) Agency along with corollary agreements with the Management and Training Corporation (MTC) and the Imperial Regional Facility (IRDF). In fact the IRDF is specifically named (as a "Calexico" facility) in the bill. The would become effective commencing on January 1, 2018. Unfortunately, neither the City, the County of Imperial nor the Imperial Valley Economic Development Corporation (IVEDC) became aware of the until it had passed both houses of the State Legislature and was forwarded to Governor Brown to either sign or veto.

Staff has had subsequent conversations with Hector Araujo on Senator Ben Hueso's staff, Mike Murphy with MTC, County CEO Ralph Cordova, Tim Kelley with IVEDC, Catherine Hill with the California League of Cities and various other interested parties. Mr. Murphy believes that there is a strong chance that Governor Brown might choose to veto the legislation. Given that possibility, staff and the various parties, including the County through the Board of Supervisors, intend to send communication to the governor to encourage that veto. This Resolution seeks to voice Holtville's opposition to the legislation.

**FISCAL IMPACT:** The City of Holtville currently receives over \$160,000 annually to administer the ICE agreement. Regionally, MTC currently employs over 230 Imperial County residents at IRDF and proposed expansion would create well over 150 more jobs. All of that would be eliminated if this legislation becomes law.

**CITY MANAGER RECOMMENDATION:** The City Manager recommends passing this Resolution.

**ALTERNATIVES:** Not to pass.

**RESOLUTION NO. 16-33**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HOLTVILLE,  
CALIFORNIA, URGING GOVERNOR BROWN TO VETO CALIFORNIA SENATE BILL  
NUMBER 1289 PROPOSING TO PROHIBIT LOCAL GOVERNMENTS CONTRACTS WITH  
PRIVATE ENTITIES TO DETAIN IMMIGRANTS FOR PROFIT ON BEHALF OF THE  
DEPARTMENT OF HOMELAND SECURITY**

WHEREAS, Existing law authorizes a city council to enter into inter-governmental service agreements for profit with private corporations, contractors or vendors to detain immigrants on behalf of the Federal government; and

WHEREAS, California Senate Bill No. 1289 (SB 1289) was introduced by Senator Ricardo Lara (D-Bell Gardens) seeking to prohibit renewing, modifying or extending such contract agreements commencing on January 1, 2018; and

WHEREAS, the City of Holtville entered into such a contract with the United States Department of Homeland Security Immigration and Customs Enforcement ("ICE"), subcontracting the housing of detainees to the Management and Training Corporation ("MTC") at the Imperial Regional Detention Facility ("IRDF"); and

WHEREAS, MTC currently employs over 230 Imperial County residents at IRDF; and

WHEREAS, the City of Holtville currently receives over \$160,000 (one hundred sixty thousand dollars) annually for the administration of the ICE agreement;

WHEREAS, passage of SB 1289 would effectively eliminate the aforementioned Imperial County jobs and City of Holtville revenue; and

WHEREAS, on August 30, 2016, SB 1289 passed through the California legislature and was effectively forwarded to Governor Edmund G. Brown, Jr. for signature or veto; and

**NOW, THEREFORE, THE HOLTVILLE CITY COUNCIL DOES HEREBY RESOLVE,  
DETERMINE AND AUTHORIZE AS FOLLOWS:**

1. The City of Holtville opposes the ratification of this legislation.
2. The City urges Governor Brown to veto this bill in order to save much-needed jobs in Imperial County and vital revenue to the City of Holtville.
3. That the foregoing is true, correct and adopted.

**PASSED AND ADOPTED** by the City of Holtville City Council at a regular meeting held on the 12<sup>th</sup> of September, 2016, by the following roll call vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

---

James Predmore, Mayor

ATTEST:

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Denise Garcia, City Clerk

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# City of Holtville

## REPORT TO COUNCIL

MEETING DATE:	9-12-16
APPROVED FOR AGENDA	
CITY MANAGER	_____
FINANCE MANAGER	_____
CITY ATTORNEY	_____

**DATE ISSUED:** September 12, 2016

**FROM:** Nick Wells, City Manager

**PREPARED BY:** Denise Garcia, Personnel Technician

**SUBJECT:** Adoption of Resolution #16-34 Approving the job description for the position of Waste Water Treatment Plant Operator I/Environmental Compliance Inspector and adding the position to the Salary Schedule.

**ISSUE:** Shall City Council adopt Resolution #16-34 approving the job description for the position of Waste Water Treatment Plant Operator I/Environmental Compliance Inspector and adding the position to the Salary Schedule?

### CITY MANAGER RECOMMENDATION:

Adopt Resolution 16-34 Approving the job description for the position of Waste Water Treatment Plant Operator I/Environmental Compliance Inspector and adding the position to the Salary Schedule.

### FISCAL IMPACT:

None.

### BACKGROUND:

The position of Waste Water Treatment Plant Operator I/Environmental Compliance Inspector was created in order to implement a Pretreatment Program in the City. The program was a funding requirement for the Improvement and Expansion Project of the Waste Water Treatment Plant as stipulated by BECC and NADBank. With the expansion project, it was determined that an additional operator would be needed as well. This position fits both needs and has been filled without having a formally approved job description. Recruitment was held and an individual was selected and hired to fill the Waste Water Operator I/Environmental Compliance Inspector position. The current Salary Schedule does not include this position; therefore it will need to be added to reflect this position at a Range 33.

### DISCUSSION:

Having approved and accurate job descriptions provides employees with a clear understanding of their duties and responsibilities. This will also allow supervisors to set



**RESOLUTION 16-34**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HOLTVILLE ADOPTING THE CLASSIFIED POSITION OF A FULL TIME WASTE WATER TREATMENT PLANT OPERATOR I/ENVIRONMENTAL COMPLIANCE INSPECTOR AND THE UPDATED SALARY RANGE SCHEDULE FOR THIS POSITION**

**WHEREAS**, the City Council recognizes that the City of Holtville has a need for a Waste Water Treatment Plant Operator I/Environmental Compliance Inspector; and,

**WHEREAS**, with the expansion of the Waste Water Treatment Plan, it was necessary to fill the budgeted position; and,

**WHEREAS**, the City Council has adopted this resolution to incorporate the updated salary schedule and job description to comply with the newly created and approved position; and,

**WHEREAS**, this resolution enables the Waste Water Treatment Plant Operator I/Environmental Compliance Inspector position to be recognized under the proper memorandum of understanding with respect to their agreement of terms and conditions of employment; and,

**WHEREAS**, this resolution also allows for the Waste Water Treatment Plant Operator I/Environmental Compliance Inspector to be eligible for an annual merit increase with a recommendation from their department head along with a satisfactory performance evaluation and written approval from the City Manager; and,

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF HOLTVILLE, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:**

SECTION 1. The Salary Schedule attached hereto and incorporated herein by reference is hereby adopted for the classified position of full time Waste Water Treatment Plant Operator I/Environmental Compliance Inspector of the City of Holtville effective July 1, 2016.

SECTION 2. The Job Description attached hereto and incorporated herein by reference is hereby adopted for the classified full time Waste Water Treatment Plant Operator I/Environmental Compliance Inspector position of the City of Holtville effective July 1, 2016.

SECTION 3. That all resolutions or portions thereof, in conflict herewith are hereby repealed.

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Holtville, California held on the 12<sup>th</sup> day of September, 2016.

\_\_\_\_\_  
James Predmore, Mayor

ATTEST:

\_\_\_\_\_  
Denise Garcia, City Clerk

STATE OF CALIFORNIA)  
COUNTY OF IMPERIAL) ss  
CITY OF HOLTVILLE)

I, Denise Garcia, City Clerk of the City of Holtville, California, do hereby certify that the foregoing Resolution 16-34 was duly and regularly adopted at a regular meeting of the City Council of the City of Holtville, California, held September 12<sup>th</sup>, 2016, by the following roll call vote:

AYES:  
NOES:  
ABSENT:  
ABSTAINED:

\_\_\_\_\_  
Denise Garcia, City Clerk

**City of Holtville**  
**REPORT TO COUNCIL**

MEETING DATE:	09/12/16
ITEM NUMBER	5
Approvals	CITY MANAGER 
	FINANCE MANAGER
	CITY ATTORNEY

**DATE ISSUED:** September 9, 2016

**FROM:** Nick Wells, City Manager

**SUBJECT:** **Resolution No. 16-35** *Authorizing the Execution of a Contract with Dynamic Consulting Engineers for Design of the Sixth Street (Holt to Melon) Pavement Improvements Project*

**ISSUE:**

Shall the City Council approve a resolution authorizing the City Manager to execute a contract with Dynamic Consulting Engineers of Imperial, California, to provide Design Engineering Services for the Sixth Street Holt to Melon Pavement Improvements Project?

**PROJECT DESCRIPTION:**

The proposed project involves improving the Sixth Street segment from Melon Avenue to Holt Avenue by resurfacing and rehabilitating the existing roadway. Construction would include crack sealing the existing A.C. pavement surface and placing a 1 1/2 inch Asphalt Aggregate Rubber Membrane over the existing A.C. pavement surface. For the areas of pavement failure, it will be necessary to saw cut, remove and dispose of the existing A.C. pavement and underlying subgrade material.

**DISCUSSION:**

In September, 2015, the City Council authorized the submission of an application to the Imperial Transportation Commission (ITC) for this project under the Regional Surface Transportation Program (RSTP) along with a corresponding matching fund commitment. The application scored very high (3rd of 16 applications in the County) and chosen to receive the full amount of requested funding in Fiscal Year 2016-17.

An RFP for design engineering services was issued on August 19, 2016, with advertisement in the Holtville Tribune, on the City's website and via direct email to past RFP respondents. The City 2 bids - one for \$52,392 from Dynamic Consulting Engineers and another from Development Design & Engineering in the amount of \$59,895. A selection committee met and reviewed both applications, finding both to be responsible submissions and recommending the acceptance of the lower bid. Engineering design was originally estimated at \$48,000.

**FISCAL IMPACT:**

The RSTP funding for this project totals \$584,000, with an 11.47% local match (of the \$660,000 cost) of \$75,702, designated to come from LTA. With the "shovel ready" expectation that comes with these grants, the City is expected to fund the Design phase, in addition to the 11.47% match. Also at time, the project is expected to require minimal additional funding beyond the match amount. It is that some, if not all of those funds can be requested and awarded at the time of construction, however the full potential exposure to the LTA Fund is presented in the table on the following page.

PROJECT SEGMENT	<i>Estimated Costs</i>	
		LTA Exp
Engineering Design		\$52,392
Construction	\$528,000	
RE/CM	\$79,200	
Contingency 10.00%	\$52,800	
<b>Total Estimated Costs</b>	<b>\$660,000</b>	
Available Grant Funds	(\$584,000)	
Required Match 11.47%	(\$75,702)	\$75,702
Additional LTA Funding	(\$298)	\$298
<b>TOTAL LTA COMMITMENT</b>		<b>\$128,392</b>

**CITY MANAGER RECOMMENDATION:**

It is recommended that the Dynamic Consulting Engineers' bid of \$52,392 be accepted and they be awarded the design engineering contract.

**ALTERNATIVES:**

Not to authorize.

**RESOLUTION NO. 16-35**

**A RESOLUTION OF THE HOLTVILLE CITY COUNCIL AWARDING THE SIXTH STREET HOLT TO MELON PAVEMENT IMPROVEMENTS PROJECT DESIGN ENGINEERING SERVICES CONTRACT**

**WHEREAS**, the City of Holtville desires to engage in a construction project that includes pavement rehabilitating along Sixth Street between Holt and Melon Avenues; and

**WHEREAS**, the City of Holtville has received funding from Regional Surface Transportation Program (RSTP) for the Sixth Street Pavement Improvements Project; and

**WHEREAS**, the City of Holtville is required by the State of California Department of Transportation to provide local match funding of at least 11.47% for the Improvements on Sixth Street, which has been previously authorized by City Council via Resolution 15-25; and

**WHEREAS**, the City of Holtville issued a Request for Proposals for Design Engineering Services in August, 2016; and

**WHEREAS**, a proposal for the aforementioned project was received and reviewed by a panel of Holtville City staff on September 8, 2016; and

**WHEREAS**, Dynamic Consulting Engineers was determined to be a qualified bidder for the desired design engineering services and having the lowest cost proposal in an amount not to exceed \$52,392; and

**NOW, THEREFORE, THE HOLTVILLE CITY COUNCIL DOES HEREBY RESOLVE, DETERMINE AND AUTHORIZE AS FOLLOWS:**

- Section 1. Awards the Sixth Street Pavement Improvements Project design engineering services contract to Dynamic Consulting Engineers in an amount not to exceed \$52,392.
- Section 2. Directs the City Manager to execute the necessary documents for that contract.
- Section 3. That the foregoing is true, correct and adopted.

**PASSED AND ADOPTED** by the City of Holtville City Council at a regular meeting held on the 12<sup>th</sup> of September, 2016, by the following roll call vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

**ATTEST:**

\_\_\_\_\_  
James Predmore, Mayor

\_\_\_\_\_  
Denise Garcia, City Clerk

**City of Holtville**  
**REPORT TO COUNCIL**

MEETING DATE:	09/12/16
ITEM NUMBER	6
Approvals	CITY MANAGER 
	FINANCE MANAGER
	CITY ATTORNEY

**DATE ISSUED:** September 9, 2016  
**FROM:** Nick Wells, City Manager  
**SUBJECT:** *Discussion/Related Action Regarding Funding for Repairs & Remodel to the Chamber of Commerce building*

**ISSUE:**

Should the City Council authorize an expenditure to assist the Holtville Chamber of Commerce in funding repair and remodelling expenses to the Chamber building which is owned by the City?

**DISCUSSION:**

The City of Holtville owns the building on the northwest corner of Fifth and Holt, which has been provided to the Chamber along with utilities (including electricity) at no expense for many years. The Chamber recently underwent an extensive cleanup which revealed a few issues with the electrical the structure. In deciding to fix those issues, the Chamber Board also committed to making some changes to "spruce up" and modernize the building. They have requested that the City split those costs with them.

**CITY MANAGER RECOMMENDATION:**

Authorization to funding some portion of those expenditures.

**ALTERNATIVES:**

- 1 - Fund 50% of the expenditures (\$3,820.37)
- 2 - Fund only the electrical repair portion (\$2,200)
- 3 - Fund another amount
- 4 - Forego any contribution to the project

ESTIMATE for Holtville Chamber of Commerce  
101 West 5<sup>th</sup> ST. Holtville, CA 92250

Work to be performed: Remove paneling in both rooms.

Remove ceiling panels in both offices.

Remove existing flooring in both offices.

Install insulation in all needed areas.

Install new sheet rock throughout. Tape, mud and paint both areas.

Install new flooring and base board.

**MATERIALS NEEDED:**

Wall insulation 2x4 R-13 4 @\$50.97 each = \$203.88

Attic insulation: Cellulose blow in R-49 10 bags @ \$29.68 each =  
\$296.88 (includes free rental of blower).

27 sheets of 4x8x5/8 fire code sheet rock @ \$ 11.78 each = \$318.06

25 lb. bucket Grip Rite drywall screws \$49.74

3 rolls self adhesive tape @ \$9.98 = \$29.94

3 buckets all purpose joint compound @ \$13.82 each = \$41.46

Corner Bead 7@ \$1.98 each= \$13.86

Premium plush Behr paint eggshell white 1 five gal. bucket =  
\$140.00

\$150.00 misc. expense for rollers, paint brushes, tape, plastic protectors ect.

Delivery charge for materials = \$75.00

Flooring cost dependent on your choice of material.

Base Board 3 bundles 9/16x31/4 12 ft length 3@ \$65,97 each = \$197.91

Material Total = \$1440.73

Labor -

Demo- \$800.00

Insulation - \$400.00

Sheet Rock- \$1200.00

Painting- \$500.00

Flooring- \$900.00

Base Board- \$ 200.00

Labor Total- \$4000.00

# PROPOSAL

2993



# VIC'S

**Air Conditioning • Refrigeration • Sheet Metal  
Commercial • Residential • License 649196**

317 East 5th - P.O. Box 815 • Holtville, CA 92250  
(760) 356-4018  
FAX (760) 356-1140

TO: Holtville Chamber Of Com  
101 W 5th St  
Holtville 92250

PHONE (760) 356-2923	DATE 7/7/2016
JOB NAME / LOCATION New Recepticales in Chamber office	
JOB NUMBER	JOB PHONE

We hereby submit specifications and estimates for:

Provide and install aprox 15 Recepticals and switches in front two offices.  
All wiring to be #12 gauge wire  
Recepticals to be duplex 20 amp spec grade.  
All wiring to be according to NEC  
Reinstall all customer provided fixtures  
Aprox \$2200.00

In the state of California: Contractors are required by law to be licensed and regulated by the Contractors' State License Board. Any questions concerning a contractor may be referred to the Registrar of the board whose address is: Contractors' State License Board, 9835 Goethe Road, Sacramento, CA 95827  
Mailing Address: P.O. Box 26000 Sacramento, CA 95826.

**We Propose** hereby to furnish material and labor — complete in accordance with the above specifications, for the sum of:  
**Two Thousand Two Hundred and 00/100 Dollars** dollars (\$) **\$2,200.00** ).

Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Worker's Compensation Insurance.

Authorized Signature \_\_\_\_\_

Note: This proposal may be withdrawn by us if not accepted within **30** days.

**Acceptance of Proposal** — The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature \_\_\_\_\_

Signature \_\_\_\_\_

Date of Acceptance: \_\_\_\_\_

# City of Holtville

## REPORT TO COUNCIL

**DATE ISSUED:** September 9, 2016  
**FROM:** Nick Wells, City Manager  
**SUBJECT:** City Manager Update

Meeting Date	<u>09/12/16</u>
Item Number	<u>8</u>
City Manager	
Finance	_____
City Attorney	_____

### INFORMATION ONLY – NO ACTION REQUIRED AT THIS TIME

#### WATER ENTERPRISE

**Tank Rehab** – Corrosion has developed inside the 2.4 million gallon water storage tank that was completed in 2010. Staff obtained multiple bids for repairs and ongoing maintenance, as well as potential solutions to our TTHM issue. A general estimate was given to rehab the tank at \$225k-275k for the resurfacing and \$350k-400k for the aeration (TTHM solution) portion. The City recently applied for funding of these repairs with SRF. The Holt Group was engaged to produce specifications so that the project can be considered “designed” for grant purposes. Those specifications have almost been completed and the project will soon be ready to go to RFP. A conference call between staff and the Regional Board took place a few weeks ago to discuss the need for additional time to get a project underway for these repairs.

**System Controls** – Frank Cornejo obtained an updated estimate from TESCO in 2014 of about \$450k to replace the aged system. Frank had hoped that this project might be put off and the controls might “limp along” for another 18 months while we attacked other water issues and staff was able to investigate alternatives and potential funding sources. A recent failure in these controls caused a water break, which has brought this issue back to the “top of the stack” in problems to address. This issue is also addressed on the SRF application. THG subbed out the electrical portion of that work and we have been working with Delta Systems on that portion.

**Rate Study** – As previously reported to City Council, the profitability of the Water Enterprise is becoming problematic. Coupled with the issues listed above and the debt covenant to budget a net revenue of 120% of the annual debt service, we must explore the possibility of a rate adjustment. Through Sean Sterchi of the State Water Resources Control Board - Division of Drinking Water, Rural Community Assistance Corporation worked with the City to produce some preliminary analysis in a no-cost Water Rate Study. Staff is working with them to amend and refine that information. ***Staff has made changes to the rate study and is awaiting a return call from Rural Water to include new levels in their study.***

**Floating Solar** – A contract was signed with Infratech Industries for the installation of a floating solar array on the City Water Ponds for the purpose of producing power for the Water Treatment facility in 2014. After the several rounds of plan checks, the plans passed review. Addenda to the contract were negotiated with Infratech regarding reduced consumption (necessitated by the current scaled-back size of the project’s first phase) and the Performance Period, which has lapsed. At this time, we are awaiting a revised Building Permit application to finalize commencement of the project. ***Infratech is currently at odds with the Civil Engineer on the plans, which require their signature. This has delayed the project once again.***

## SEWER ENTERPRISE

**WWTP Project** – The \$15 million project to rehab the City’s Wastewater Treatment Plant, financed by the State Clean Water Revolving Fund along with BECC and the EPA through NADBank, is under construction by Pacific Hydrotech. Last November, the City’s WWTP Cease & Desist Order (and corresponding deadline for completing this project) were extended to 12/31/16. Most of the excavation and base concrete pouring has been completed and electrical wiring continues. At present, we are trending for an October/November completion of the plant operations works, however additional “clean-up” construction activities may stretch into February, 2017. Recent revisions to that schedule make a November 1 startup likely. This puts the biologic process startup in a bit of flux due to colder temperatures. There were, however, discussions regarding utilization of portions of the old plant process along with the new Biolac structures to further treat the effluent from the new plant to help reach required effluent quality. A startup “grace period” is also acceptable to the Regional Board after the 12/31/16 deadline that might need to be invoked.

## TRANSPORTATION PROJECTS

**Fifth Street & Grape Avenue Pedestrian Roadway Improvement Project** – This project essentially adds or improves curb, gutter and sidewalk on the north side of Fifth Street at Grape Avenue, using CMAQ funding coming through ICTC. Development Design & Engineering, Inc. was selected as the RE/CM and Pyramid Construction as the construction contractor. Work has been halted for some time as the construction contractor is at odds with Caltrans over materials submittals. The City recently issued a letter demanding action soon to avoid contracted repercussions on the contractor. A meeting was held at the Caltrans Construction office in Imperial a few months ago to hammer out details and get the project restarted. The problematic quick-setting concrete was sourced and Pyramid has now had their asphalt mix certified. *We are now awaiting word from Caltrans once again on concrete submittals before construction can begin.*

**Walnut Avenue South Improvements Project** – Proposed improvements consist of installation of AC pavement overlay and widening to 50’ in width along the length of Walnut Avenue from Fourth to First Street. The ICTC scoring process resulted in the project being awarded 82% of the funds requested through RSTP in the total amount of \$498,000. The construction contract was awarded to Hal Hayes Construction of Riverside and the Resident Engineer/Construction Manager contract awarded to Athalye Consulting Engineers. Work has been completed, staff is now addressing final details and paperwork.

**Ninth Street Pear Canal Undergrounding from Palm to Olive Avenue Project** – Over the past several years the Pear Canal dirt ditch along the north side of Ninth Street has all but been eliminated. The last project section from Cedar to Palm left only a small length of a couple hundred feet to Olive Avenue. Beyond that point, the canal is concrete lined. Funding from both the RSTP and CMAQ programs was secured for this project last year through Caltrans. A Design Engineering contract was awarded to DD&E last month and they have begun work.

**Sixth Street Pavement Improvements Project** – *This project involves improving the segment of Sixth Street from Melon Avenue to Holt Avenue by resurfacing and rehabilitating the existing roadway. Construction would include crack sealing the existing surface and overlaying Asphalt Rubber Aggregate Membrane (ARAM), utilizing funding from the Regional Surface Transportation Program (RSTP) awarded last year through Caltrans. A design engineering contract is proposed tonight to be awarded to Dynamic Consulting Engineers.*

## PUBLIC WORKS

### PARKS

**Pete Mellinger Alamo River Trail** - The 4<sup>th</sup> phase of this project, which included trail improvements and bridge installations between the Holtville Skate Park and Earl Walker Park, is now complete. A revision to the planned trail head sign to reflect the name change to the “Pete Mellinger Alamo River Trail” has been installed and looks great. Recent additional funding was made available by State Parks to the project which allowed for the installation of delineators on a large portion of the Trail. City staff also painted the safety rails leading up to the bridges to make them blend in pretty seamlessly to the bridges and delineators. *A dedication ceremony was held on Friday, September 2, 2016, at the Fourth Street trailhead. Several members of the Mellinger family, CoH staff and media representatives were present.*

**Mac Park** - City staff has been working with Holtville Little League to construct a second baseball diamond to the east of the current field. We recently met with Jimmy Abatti, the recognized baseball field “guru” in the Imperial Valley, about what needs to be done. Funding is being sought both through grants and donations. It is hoped that we can move this project forward soon. A new “point person” – Ben Williams – has been appointed by Little League, so that should help the process as well.

### ADMINISTRATION

**BUILDING PERMITS** - The City has issued **78** building permits during 2016.

**Clear Talk Cell Tower** – The City was approached last year by Clear Talk Wireless for the purpose of replacing one of the light poles in Samaha Park with a taller pole that would then contain the lights topped by cellular communications equipment. The project has met with informal approval by both the Council and the Planning Commission and is now in the process of completing the requirements for the California Environmental Quality Act (CEQA). Negotiating the proposed lease agreement is ongoing. *The CEQA process has produced a few information requests, which are being handled, but may impact the timeline of getting the project finalized.*

**Holtville Estates** – The final 2 phases of the project are nearing completion, with all construction expected to be complete by the end of October. At present, only 5 homes remain to be sold in the development, all single story models.

**Holtville Luxury Apartments** – A project has been in the works for some time at the corner of Ninth and Melon, just outside the City limits. As the Service Area Plan has now been adopted, work will once again begin with the City and LAFCO to propose annexation and development. Although we are awaiting formal submission of project plans by the Melon, LLC group, staff recently met with Mr. Hawk and hopefully he/they are aware of the next steps that need to be taken. The group has now officially engaged Development Design & Engineering to assist in shepherding the project along. A meeting of all the parties involved (Mr. Hawk, DD&E, LAFCO and City staff) was held last month at the DD&E offices to discuss moving forward. Mr. Hawk reports that things are moving along very well now that DD&E is onboard.

### OTHER

**Holtville Wetlands Project** – *A fully executed grant agreement document was received by the City last week (it's OFFICIAL!)* It is hoped that we can be moving forward and engaging consultants within the next few months.

**Sustainable Communities General Planning Grant** – The consultant selected to complete the Plan, Michael Baker International, has been working on gathering data and are currently scheduling some onsite visits to continue their work. The consultants were onsite for a workshop for the Housing Element portion of the plan. A draft of that section has been submitted and comments have been provided by staff. We will continue to provide information to keep the process moving. We have recently checked in with the consultant to insure that work is continuing and expect additional onsite collaboration soon. ***A Public Hearing is scheduled for this City Council meeting (9/12).***

**Blossom Valley Inn** – A Conditional Use Permit Application passed the Planning Commission in May to put the facility into full compliance. It is expected that the facility will soon be under new management and several changes will be forthcoming.

**Farmers Markets** – Discussions with the Chamber of Commerce Board earlier this month stressed the importance of getting on the planning of these events “yesterday.” At the time of that discussion, they were hoping to hold a September event, but failed to draw interest from vendors due to the heat. The October event is scheduled for 10/20 and the November event will be held in conjunction with the Veterans Day Parade. The Chamber also has agreed that it is necessary to move the events into the alley of Holt Park or onto one of the streets to increase attendance.

**3<sup>rd</sup> Annual Veteran’s Day Parade** – After a little uncertainty, the event is slated to be held in Holtville once again on 11/11. Planning has already begun and the expectation is that this year will continue the growth we saw last year.

**MEETINGS & EVENTS RECENTLY ATTENDED:**

- 08/29/16 Management Staff Meeting *City Hall*
- 08/31/16 PPP, FOG, SUO and ERP Review *City Hall*
- 08/31/16 Meeting with Clear Talk Reps *City Hall*
- 09/01/16 WWTP - Monthly Progress Meeting *WWTP Plant*
- 09/01/16 Call w/ Legislative Rep for Senator Ben Hueso *re: SB 1289*
- 09/02/16 Pete Mellinger Alamo River Trail Dedication/Ribbon Cutting *4th Street Trailhead*
- 09/05/16 Labor Day *(City Hall Closed)*
- 09/06/16 Management Staff Meeting *City Hall*
- 09/06/16 Conf Call w/ Senator Hueso's Office *re: SB 1289* *City Hall*
- 09/08/16 Sixth Street Design Proposal Evaluations *City Hall*
- 09/08/16 Conference Call w/ EPA *re: Sewer Pre-Treatment Issues* *City Hall*
- 09/09/16 Conf Call w/ Imperial Co Reps of IRDF *re: SB 1289* *City Hall*

**UPCOMING EVENTS:**

- 09/02/16 Pete Mellinger Alamo River Trail Dedication/Ribbon Cutting *Fourth Street Trailhead*
- 09/12/16 Management Staff Meeting *City Hall*
- 09/14/16 ICTC Management Committee & CCMA Meetings *City of El Centro*
- 09/19/16 Holtville Planning Commission Meeting *City Hall*
- 09/22/16 IVECA Board Meeting *EC ED Offices*
- 09/22/16 Caltrans External Imperial Coordination *IID Conference Room*
- 09/26/16 Holtville City Council Meeting *City Hall*
- 09/28/16 WWTP - Monthly Progress Meeting *WWTP Plant*
- 10/05/16 Ribbon Cutting *I-8/Dogwood Overpass*
- 10/06/16 Holtville CofC Board Meeting *Casa Blanca (Born Home-Holtville)*
- 10/06/16 24 Carrot Gold Awards Banquet *IV Swiss Club*
- 10/08/16 IV Food Bank Harvest Bowl Benefit *IV Swiss Club*
- 10/11/16 California Housing Summit *Los Angeles*
- 10/13/16 Imperial-Mexicali Binational Alliance Meeting *Calexico*
- 10/19/16 2015-16 General Audit Kickoff *City Hall*
- 10/5-7/16 CA League of Cities 2016 Annual Conference & Expo *Long Beach, CA*
- 10/20/16 Holtville Farmers Market *Holt Park*
- 11/11/16 3rd Annual Veterans Day Parade *Fifth Street/Holt Park*

If you have any questions about any of the information presented, please feel free to contact me directly.

Respectfully submitted,



Nicholas D. Wells  
(760) 356-4574

# City of Holtville

## REPORT TO CITY COUNCIL

MEETING DATE:	09/12/16
ITEM NUMBER	8 a
Approvals	CITY MANAGER 
	FINANCE MANAGER
	CITY ATTORNEY

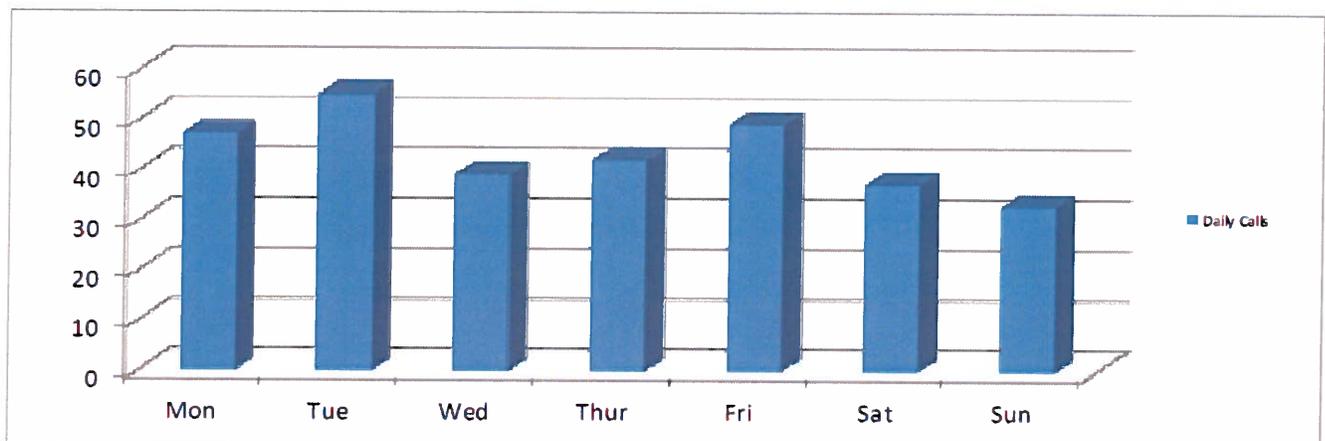
**DATE ISSUED:** September 8, 2016  
**FROM:** Sergeant Robert Benavidez, Chief of Police  
**SUBJECT:** Holtville Sheriff's Monthly Report - August, 2016

**THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.**

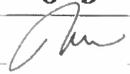
The following is a summary of statistics for the Holtville Sheriff's Deputies for the month of August, 2016.

### Calls For Service:

- **302** total incident reports, which were entered into Spillman Computer Database by the Imperial County Sheriff's Dispatch Center. These calls consisted of requests for Sheriff's services.
- The highest volume of calls for service occurred on **Tuesdays** with **55 calls**. The lowest volume of calls for service occurred on Wednesdays. The highest volume of calls occurred from **10:00 p.m. to 11:00 p.m.**



**City of Holtville**  
**REPORT TO CITY COUNCIL**

MEETING DATE:	09/12/16
ITEM NUMBER	8 b
Approvals	CITY MANAGER 
	FINANCE MANAGER
	CITY ATTORNEY

**DATE ISSUED:** September 6, 2016

**FROM:** Frank Cornejo  
Water/Wastewater Operations Supervisor

**SUBJECT:** Water / Wastewater Plant Operations & Maintenance Summary

***THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.***

The purpose of this report is to inform council of all operations, maintenance, and construction activities completed at the City's water & wastewater treatment facilities during the period between 08/03/16 to 09/06/16

Also attached to this report are photos of the current wastewater treatment plant improvements construction work.

**Water Treatment Plant:**

- On August 9 thru 11, water plant staff assisted ERS Industrial Services with the removal and installation of new filter media in filter cells 3 & 4. New media material is composed of 9 inches of fine sand (#20), 5 inches of coarse sand (#12), and 24 inches of Anthracite Coal (top layer). Filters after several backwash cycles and a disinfection period, filter cells 3 & 4 were returned to service on Friday August 12. Photos of this work have been attached for review.
- Staff took all routine samples, completed all regulatory reports, and maintained operational records as required.

**Waste Water Treatment Plant:**

- WWTP staff took annual biosolids samples to TestAmerica lab facilities in Phoenix, AZ for analysis as required by EPA, ADEQ, and Regional Board.
- Staff took all routine samples, completed all regulatory reports, and maintained operational records as required.

**Waste Water Treatment Construction:**

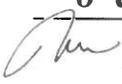
- **Pacific Hydro work crews completed earthmoving, forming, underground pipe/conduit installation, and concrete pour for new lab-operations building. *(see attached photos)***
- **Pacific Hydro work crews began earthmoving operation for construction of new drying beds and sludge storage facilities.**

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Frank Cornejo', with a stylized flourish at the end.

Frank Cornejo.  
Water/Wastewater Operations Supervisor  
City of Holtville

**City of Holtville**  
**REPORT TO CITY COUNCIL**

MEETING DATE:	09/12/16
ITEM NUMBER	8 c
Approvals	CITY MANAGER 
	FINANCE MANAGER _____
	CITY ATTORNEY _____

**DATE ISSUED:** September 9, 2016  
**FROM:** Alex Chavez, Public Works Foreman  
**SUBJECT:** Bi Monthly Report - Public Works

**THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.**

The purpose of this report is to inform Council of Public Works activities since the last council meeting. Public Works has been actively working on or completed the following:

- Cleared sewer plugs at different locations in town.
- Repaired water service line leaks.
- Worked with the Sheriff's Department to clean up graffiti at park and around town (6 spots).
- Patch potholes in different locations in town.
- Ran main sewer lines in different locations in town.
- Caught 5 dogs.
- Set up for the Pete Milinger Alamo trail ribbon cutting ceremony.
- Repaired a 1 inch waterbreak on 4th and Grape Ave.
- Finished road on 5th St. and Palo Verde Ave.
- Installed new security camera at the public works yard.
- Trimmed trees in different location around town.
- Continued painting stop bars and stop ahead in different locations around town.
- Clean up brush along Alamo Trail.
- Cleaned up weeds at Jr.High drain.

Respectfully Submitted,



Alejandro Chavez  
Public Works



# City of Holtville

## REPORT TO COUNCIL

MEETING DATE:	<u>9-12-16</u>
APPROVED FOR AGENDA	
CITY MANAGER	_____
FINANCE MANAGER	_____
CITY ATTORNEY	_____

**DATE ISSUED:** September 9, 2016  
**FROM:** Hector Orozco, Accounting Supervisor  
**SUBJECT:** Finance Department Update

### INFORMATION ONLY – NO ACTION REQUIRED AT THIS TIME

#### *Income Statement Review of Major Funds- Excludes HOME, CDBG, Successor Agency and LTF*

##### **General Fund**

General Fund has \$219,000 revenue surplus. That's mainly attributed to \$120,000 from State COPS revenues from previous years, which was received in FY 2016-17.

##### **Water Fund**

At the end of August 31, The Water Fund has a revenue deficit of \$20,000, due to the new filter media that was replaced at the water treatment plant at a cost of \$51,000.

##### **Sewer Fund**

Sewer has a revenue surplus of \$19,000 from Business activity.

##### **Trash**

Trash has a revenue deficit of \$8,000, due to Membership fees, \$12,800, paid in August to Imperial Valley Resource Management Agency (IVRMA).

##### **Local Transportation Authority**

TYD, The City has received \$83,000 in Measure D Tax Revenue.

Respectfully submitted,

Hector Orozco

**CITY OF HOLTVILLE**  
**Income Statement - Local Transportation Authority (LTA)**  
**For 2 Month Ending August 31, 2016**

<b>Revenue</b>	<b>Budget</b>	<b>YTD</b>	<b>% of Budget</b>
Measure D Tax Revenue	468,750.00	\$ 83,207.78	18%
Interest Earnings	250.00	-	
Transfer In		-	
<b>Total Revenues</b>	<b>469,000.00</b>	<b>83,207.78</b>	<b>18%</b>
<b>Expenditures</b>			
Special Department Supplies		-	
Advertising		-	
Professional & Specialized Services		-	
Professional Services Planning		-	
Professional Services Design & Engineering		-	
Professional Services Construction		-	
<b>Total Expenditures</b>		<b>-</b>	
Transfer Out	125,000.00	62,500.00	50%
<b>Net Revenues over Expenses</b>	<b>\$ 344,000.00</b>	<b>\$ 20,707.78</b>	