

**AGENDA**  
**REGULAR MEETING OF THE HOLTVILLE CITY COUNCIL**  
**121 WEST FIFTH STREET, HOLTVILLE, CALIFORNIA**

**November 9, 2009**

**OPEN SESSION**  
**6:00 PM**

**Bianca Padilla, Mayor**  
**Colleen Ludwig, Mayor Pro Tem**  
**Richard Layton, Council Member**  
**David Bradshaw, Council Member**  
**Jerry Brittsan, Council Member**

**Steve Walker, City Attorney**  
**Glyn Snyder, City Clerk**  
**Laura Fischer, City Manager**  
**Pete Mellinger, City Treasurer**

**THIS IS A PUBLIC MEETING**

*If there is an item on the agenda on which you wish to be heard, please come forward to the microphone at the time the item is being addressed. State your name for the record. All other items can be addressed during the Public Comments portion of the agenda. The Mayor reserves the right to place a time limit on each person asking to be heard.*

**CITY COUNCIL**

**CLOSED SESSION 5:30 PM**

**CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**

*(Government Code Section 54956.9(b))*

Willowbend LLC vs. City of Holtville  
Claim of Willowbend LLC

**CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**

*(Government Code Section 54956.9(b))*

Milan vs. City of Holtville

**CONFERENCE WITH LABOR NEGOTIATORS:**

*(Government Code Section 54957.6)*

Agency Negotiator: City Manager/City Attorney  
Holtville Police Officer Association

**CITY COUNCIL:** Meeting Called to Order

**PLEDGE OF ALLEGIANCE:**

**CITY CLERK RE:** Verification of Posting of the Agenda

**EXECUTIVE SESSION ANNOUNCEMENTS:**

**PUBLIC COMMENTS:** This is time for the public to address the City Council **on any item not appearing on the agenda** that is within the subject matter jurisdiction of the City Council. The Mayor reserves the right to limit the speaker's time. The Mayor will recognize you and when you come to the microphone, please state your name and address for the record. You are not allowed to make personal attacks on individuals or make comments which are slanderous or which may invade an individual's personal privacy.

**CONSENT AGENDA:**

*The items on the Consent Agenda are to be approved without comment. Should any Council Member or member of the public wish to discuss any item, they may request that the item be removed from the Consent Agenda and placed on the New Business Agenda.*

1. Approval Of Minutes Of the Regular Meeting Of October 26, 2009
2. Current Demands #26240 To #26385

3. Discussion/Related Action To Adopt **RESOLUTION 09-53** Ratifying **RESOLUTION 09-50** Adopted On October 12, 2009 Approving City Policy # 300-05 On Workplace Harassment, Discrimination and Retaliation Prevention – Laura Fischer City Manager
4. Discussion/Related Action To Adopt **RESOLUTION 09-54** Ratifying **RESOLUTION 09-51** Adopted On October 12, 2009 Approving City Policy # 900-01 On Workplace Violence Prevention – Laura Fischer City Manager

**REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES AND COMMUNIQUE:**

5. City Manager Report

**NEW BUSINESS:**

6. Discussion/Related Action To Adopt **RESOLUTION 09-55** Amending Façade Improvement Guidelines To Incorporate HUD Underwriting Requirements – Justina Arce, City Planner
7. Discussion/Related Action To Adopt **RESOLUTION 09-56** Approving Award Of Contract For The City Of Holtville – Holt Avenue Street Improvement Between Ninth And Tenth Streets To Hazard Construction Company In The Amount Of \$286,425.00 – Jack Holt, City Engineer
8. Discussion/Related Action To Adopt **RESOLUTION 09-57** Approving Award Of Contract For The City Of Holtville – Walnut Avenue Improvement Between Fourth And Fifth Streets To Pyramid Construction and Aggregates, Inc. In The Amount Of \$455,000.00 – Jack Holt, City Engineer
9. Discussion/Related Action To Authorize Repairs To City Building Used By The Chamber Of Commerce And To Modify Budget – Laura Fischer, City Manager
10. **PUBLIC HEARING** – Discussion/Related Action To Close Out Grant # 07-FREZ-2903 – Laura Fischer, City Manager

**INFORMATION ONLY:**

11. Information Only Regarding 1<sup>st</sup> Quarter Budget Review Report – Rosa Ramirez, Finance Manager
12. Information Only Regarding Sheriff Contract – Laura Fischer, City Manager
13. Staff Reports
  - a. Finance Department
  - b. Public Works Department
    - USDA Project Report
  - c. Capital Improvement Report
  - d. Recreation Department
  - e. Police Department
  - f. City Planner
  - g. Grant Report

**ADJOURNMENT:**

I, Glyn Snyder, City Clerk of the City of Holtville, California, **DO HEREBY CERTIFY** that the foregoing agenda was duly posted at Holtville City Hall on November 6, 2009.

**AGENDA**  
**REGULAR MEETING OF THE HOLTVILLE REDEVELOPMENT AGENCY**  
**121 WEST FIFTH STREET, HOLTVILLE, CALIFORNIA**

**November 9, 2009**

**OPEN SESSION**  
**6:00 PM**

**Bianca Padilla, Chairman**  
**Colleen Ludwig, Vice-Chairperson**  
**Richard Layton, Board Member**  
**David Bradshaw, Board Member**  
**Jerry Brittsan, Board Member**

**Steve Walker, Agency Attorney**  
**Glyn Snyder, Agency Secretary**  
**Laura Fischer, Executive Officer**  
**Pete Mellinger, Treasurer**

**THIS IS A PUBLIC MEETING**

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**HOLTVILLE REDEVELOPMENT AGENCY**

**CLOSED SESSION**

**CONFERENCE WITH REAL PROPERTY NEGOTIATOR:** *(Government Code Section 54956.8)*

Property: APN #'s 045-292-016, 045-293-006, 045-293-007

Agency Negotiator: City Manager

**REDEVELOPMENT AGENCY: Meeting called to order**

**PUBLIC COMMENTS:** This is time for the public to address the Redevelopment Agency Board **on any item not appearing on the agenda** that is within the subject matter jurisdiction of the Redevelopment Agency Board. The Chairperson reserves the right to limit the speaker's time. The Chairperson will recognize you and when you come to the microphone, please state your name and address for the record. You are not allowed to make personal attacks on individuals or make comments which are slanderous or which may invade an individual's personal privacy.

**CONSENT AGENDA:**

*The items on the Consent Agenda are to be approved without comment. Should any member of the Redevelopment Agency or member of the public wish to discuss any item, they may request that the item be removed from the Consent Agenda and placed on the New Business Agenda.*

1. Approval of Minutes of the Regular Meeting of October 26, 2009
2. Current Demands #1538 To #1544

**REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES & COMMUNIQUES:**

**NEW BUSINESS:**

3. Discussion/Related Action To Approve Amendment No. 1 To The Cooperation Agreement Between Imperial County Office Of Education And The Holtville Redevelopment Agency– Rosa Ramirez, Finance Manager
4. Discussion/Related Action To Approve Amendment No. 1 To The Cooperation Agreement Between The Imperial Community College District And The Holtville Redevelopment Agency – Rosa Ramirez, Finance Manager

**5. Discussion/Related Action For Direction Regarding Location And Approval To Go Out For Bid For The Skate Park – Laura Fischer, City Manager**

**ADJOURNMENT:**

I, Glyn Snyder, City Clerk of the City of Holtville, California, and Secretary of the Holtville Redevelopment Agency, **DO HEREBY CERTIFY** that the foregoing agenda was duly posted at Holtville City Hall on November 6, 2009.

**NOTICE**

*In compliance with the American Disabilities Act (ADA), the City of Holtville will make reasonable efforts to accommodate persons with qualified disabilities. If you require special assistance, please contact the City Clerk's office at 760-356-4170 at least 48 hours in advance of the meeting.*

*Any writings or documents provided to a majority of the Holtville City Council regarding any item on this agenda will be made available for public inspection in the City Clerk's office located at City Hall, 121 W. 5<sup>th</sup> St, during normal business hours.*