

**THE MINUTES OF THE REGULAR MEETING OF THE HOLTVILLE
CITY COUNCIL
February 11, 2013**

The regular meeting of the Holtville City Council was held on Monday, February 11, 2013 at 5:30 p.m. in the Civic Center. Council Members present were Mike Goodsell, Richard Layton, David Bradshaw, Jim Predmore and Ginger Ward. Staff members present were Alex Meyerhoff, Manuel DeLeon and Glyn Snyder. Nick Wells was absent. City Engineer Jack Holt, City Planner Justina Arce and City Attorney Steve Walker were also present.

CITY COUNCIL CLOSED SESSION MEETING CALLED TO ORDER:

Mr. Goodsell called the meeting to order at 5:30 p.m.

CITY COUNCIL OPEN SESSION MEETING CALLED TO ORDER:

Mr. Goodsell called the meeting to order at 6:02 p.m.

INVOCATION:

The invocation was led by Mr. Goodsell.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by David Bradshaw.

CITY CLERK RE: VERIFICATION OF POSTING OF AGENDA:

The City Clerk verified that the agenda was duly posted on February 7, 2013.

EXECUTIVE SESSION ANNOUNCEMENTS:

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:

(Government Code Section 54956.9(a))

Willowbend LLC vs. City Of Holtville

Imperial Palms Resort vs. City of Holtville

No reportable action taken. Direction was given to staff.

CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION:

(Government Code Section 54956.9(b))

Claim of Jose Pelayo

No reportable action taken. Direction was given to staff.

PUBLIC EMPLOYMENT

(Government Code Section 54957.6)

City Manager Evaluation

No reportable action taken. Direction was given to staff.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS:

(Government Code Section 54956.9)

Property: 1499 State Hwy 98, Management & Training Corporation, Alliance Subsidiary

Agency Negotiators: City Manager and City Attorney

Under Negotiation: Terms of Operations, Management and Maintenance Agreement

No reportable action taken. Direction was given to staff.

Property: APN 045-631-010-000 (SEC Fern Avenue and Fourth Street)
Agency Negotiators: City Manager and City Attorney
Under Negotiation: Terms and Lease of Operation
No reportable action taken. Direction was given to staff.

Property: APN 045-330-034-000 (640 E. 3rd Street, Space 5)
Agency Negotiators: City Manager and City Attorney
Under Negotiation: Price and Terms of Payment
No reportable action taken. Direction was given to staff.

PUBLIC COMMENTS:

None

CONSENT AGENDA:

- 1. Approval of Minutes Of The Regular Meeting Of January 28, 2013**
- 2. Current Demands #31468 To #31540**

A motion was made by Mr. Layton and seconded by Mr. Predmore to approve Consent Agenda items 1 and 2. The motion carried 5/0.

REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES AND COMMUNIQUES:

Mrs. Snyder reported that the League of Cities Dinner meeting will be held on Thursday, February 28th at the Town Pump in Westmorland.

All of the Council members participated in the Carrot Festival activities and reported it was a success. They also rode in the parade on the fire engine.

Item # 11 was moved up on the agenda.

11. Presentation Regarding Imperial Valley Port Expansion Efforts – Victor Carillo And Jeff Kinsell

Information only; no action taken.

UNFINISHED BUSINESS:

3. PUBLIC HEARING - Discussion/Related Action Regarding Proposed Sewer Rate Increase – Nick Wells, Finance Manager

Mr. Goodsell opened the Public Hearing at 6:52 p.m.

Dennis James, a resident of Barbara Worth Country Club reported that the residents of the Country Club are highly in favor of a sewer rate deduction. He said some of the residents misunderstood the notice mailed to them from the City.

Receiving no further comments from the audience, Mr. Goodsell closed the Public Hearing at 6:55 p.m.

No action was taken regarding this item.

NEW BUSINESS:

- 4. Discussion/Related Action To Adopt RESOLUTION 13-08 Repealing Resolution 12-29 And Establishing Fees And Charges For City Services – Alex Meyerhoff, City Manager**
A motion was made by Mr. Bradshaw and seconded by Ms. Ward to adopt Resolution 13-08 repealing Resolution 12-29 and establishing fees and charges for City services. The motion carried 5/0 in the form of a roll call vote.
- 5. Discussion/Related Action Regarding The Updated Scope Of Work And Engineer’s Opinion Of Probable Cost For The Holtville Wastewater Treatment Plant Improvement Project – Justina Arce, City Planner**
A motion was made by Mr. Bradshaw and seconded by Mr. Layton to continue with the inclusion of the laboratory facility. All members present were in favor and the motion carried unanimously.
- 6. Discussion/Related Action Regarding The Draft Facility Plan Approval Received From The California Water State Revolving Fund Program For The Holtville Wastewater Treatment Plant Improvement Project – Justina Arce, City Planner**
A motion was made by Mr. Bradshaw and seconded by Mr. Predmore to approve the Draft Facility Plan Approval received from the California Water State Revolving Fund Program of the Holtville Wastewater Treatment Plant Improvement Project. All members present were in favor and the motion carried unanimously.
- 7. Discussion/Related Action Regarding Caltrans Request For SR 115 Right-Of-Way Adjacent To Orchard View Apartments – Justina Arce, City Planner**
A motion was made by Mr. Bradshaw and seconded by Mr. Layton to direct staff to proceed with document preparation and easement acquisition for SR 115 Right-of-Way adjacent to Orchard View Apartments. All members present were in favor and the motion carried unanimously.
- 8. Discussion/Related Action Authorizing The City Engineer To Advertise Bid Solicitation For Construction Services Of Grape Avenue Phase I And Phase II – Justina Arce, City Planner**
A motion was made by Mr. Predmore and seconded by Ms. Ward authorizing the City Engineer to advertise bid solicitation for construction service of Grape Avenue Phase I and Phase II. All members present were in favor and the motion carried unanimously.
- 9. Discussion/Related Action To Review Approved Water Tank Change Order Associated With Clarifier Leak And To Consider Adjustment – Jack Holt, City Engineer**
A motion was made by Ms. Ward and seconded by Mr. Layton to authorize City Management to move forward with the Filter Number 2 leak repair work in the amount of \$143,090 with a contingency amount of \$30,000 for a maximum project cost of \$173,090. All members present were in favor and the motion carried unanimously.
- 10. Discussion/Related Action To Review And Authorize Operation And Maintenance Scope Of Work For Refurbishment Of Filtered Water Transfer Pumps – Jack Holt, City Engineer**

A motion was made by Ms. Ward and seconded by Mr. Predmore to authorize City Management to proceed with the rehabilitation of the two (2) filtered water transfer pumps for a maximum amount of \$30,000. All members present were in favor and the motion carried unanimously.

INFORMATION ONLY:

12. Information Only Regarding Mid Year Budget Review – Nick Wells, Finance Manager

A financial report was provided summarizing the City's overall financial position for the first half of fiscal year 2012-2013, for the period beginning on July 1, 2012 and ending on December 31, 2012. This item will be carried over to the next meeting.

13. City Manager Report – Alex Meyerhoff

- a. **Finance Manager – Nick Wells**
- b. **Public Works Supervisor – Alex Chavez**
- c. **Water Works Supervisor – Frank Cornejo**
- d. **Police Chief – Manuel DeLeon**

Staff Reports

Written reports were provided by the following: City Manager, Finance Manager, Public Works Supervisor, Water Works Supervisor and Police Chief.

Mr. Meyerhoff thanked staff, Turning Point, Trinity Baptist Church Men's Home and the Beautification Committee for helping clean up the City before the Carrot Festival.

Mr. Cornejo reported the chlorine level has been reduced from 2.8 to 2.0 parts per million which will save the City \$6,000 for the remainder of the fiscal year. The water quality will also improve. He will be attending water regulation training this week along with Alex Chavez, the Public Works Supervisor and some of the lead operators.

Mr. DeLeon thanked Council for approving the fee schedule. He said the Carrot Festival was uneventful.

ADJOURNMENT:

There being no further business to come before Council, Mr. Goodsell adjourned the meeting at 8:05 p.m.

Mike Goodsell, Mayor

Glyn Snyder, City Clerk