

**THE MINUTES OF THE REGULAR MEETING OF THE HOLTVILLE  
CITY COUNCIL February 22, 2010**

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The regular meeting of the Holtville City Council was held on Monday, February 22, 2010 at 5:30 p.m. in the Civic Center. Council Members present were Colleen Ludwig, David Bradshaw, Jerry Brittsan, Richard Layton and Bianca Padilla. Staff members present were Laura Fischer, Gerry Peacher, Rosa Ramirez, Alex Padilla and Glyn Snyder. City Engineer Jack Holt, City Planner Justina Arce and City Treasurer Pete Mellinger were present. City Attorney Steve Walker was also present.

**CITY COUNCIL CLOSED SESSION MEETING CALLED TO ORDER:**

Mayor Ludwig called the meeting to order at 5:30 p.m.

**CITY COUNCIL OPEN SESSION MEETING CALLED TO ORDER:**

Mayor Ludwig called the meeting to order at 6:20 p.m.

**PLEDGE OF ALLEGIANCE:**

Council Member Bradshaw led the pledge of allegiance.

**CITY CLERK RE: VERIFICATION OF POSTING OF AGENDA:**

The City Clerk verified that the agenda was duly posted on February 19, 2010.

**EXECUTIVE SESSION ANNOUNCEMENTS:**

**CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**

*(Government Code Section 54956.9(b))*

Willowbend LLC vs. City of Holtville

No reportable action taken.

**CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**

*(Government Code Section 54956.9(b)(1))*

8 Matters

No reportable action taken.

**PUBLIC COMMENTS:**

None

**CONSENT AGENDA:**

- 1. Approval Of Minutes Of The Regular Meeting Of February 8, 2010 and the Special Meeting of February 9, 2010**
- 2. Current Demands #26739 To #26833**

A motion was made by Council Member Layton and seconded by Council Member Bradshaw to approve Consent Agenda items 1 and 2. All members present were in favor and the motion carried unanimously.

**REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES AND COMMUNIQUES:**

**City Manager**

Mrs. Fischer reported the water will be shut off from 10:00 p.m. tonight to 6:00 a.m. tomorrow morning at the Barbara Worth Country Club to bypass the water line under the Orchard Road bridge. Residents were provided with door hangers and contact numbers. The Fire Department will be available during the shut off. The ADHOC Committee will be meeting tomorrow regarding trash hauling services and there will be a project Review Committee meeting next Monday at 10:00 a.m.

**NEW BUSINESS:**

**Discussion/Related Action To Adopt RESOLUTION 10-12 Approving The Award Of Contract For The West Entrance Sign Project – Gerry Peacher, Public Works Manager**

A motion was made by Council Member Padilla and seconded by Council Member Layton to adopt Resolution 10-12 approving the award of contract for the West Entrance

Sign Project to Trademark Construction in the amount of \$49,872.00. The motion carried 5/0 in the form of a roll call vote.

**Discussion/Related Action To Adopt RESOLUTION 10-13 Approving The Award Of Contract For The Ninth Street Improvement Between Holt And Cedar Avenues – Public Works Manager**

A motion was made by Council Member Layton and seconded by Council Member Brittsan to adopt Resolution 10-13 approving the award of contract for the Ninth Street Improvement Between Holt and Cedar Avenues to D.J. Miller, Inc. in the amount of \$151,427.00 The motion carried 5/0 in the form of a roll call vote.

**Discussion/Related Action To Adopt RESOLUTION 10-11 Modifying The City's Operating Budget For Fiscal Year 2009-10 – Rosa Ramirez, Finance Manager**

A motion was made by Council Member Bradshaw to adopt resolution 10-11 modifying the City's Operating Budget for Fiscal Year 2009-10. The motion died for the lack of a second. A motion was made by Mayor Ludwig and seconded by Council Member Brittsan to table this item until the next meeting. The motion carried 3/2 with Council Members Bradshaw and Layton opposing.

**Discussion/Related Action To Authorize Staff To Submit Bid Proposal For Construction Project At McDougal Park – Laura Fischer, City Manager**

A motion was made by Council Member Bradshaw and seconded by Council Member Padilla to authorize staff to submit bid proposal for construction project at McDougal Park. All members present were in favor and the motion carried unanimously.

**Discussion/Related Action To Introduce Draft ORDINANCE 470 Regarding Reasonable Accommodations And To Schedule A Public Hearing To Consider First Reading And Subsequent Adoption – Justina Arce, City Planner**

Draft Ordinance 470 regarding Reasonable Accommodations was introduced and reviewed by the City Planner. A motion was made by Council Member Bradshaw and seconded by Council Member Layton to schedule a Public Hearing date for March 22, 2010. All members present were in favor and the motion carried unanimously.

**Discussion/Related Action to Introduce Draft ORDINANCE 472 Regarding Proposed Zoning Amendments Associated With Special Needs Housing And To Schedule A Public Hearing To Consider First Reading And Subsequent Adoption – Justina Arce, City Planner**

Draft Ordinance 472 regarding proposed zoning amendments associated with Special Needs Housing was introduced and reviewed by the City Planner. A motion was made by Council Member Bradshaw and seconded by Council Member Brittsan to schedule a Public Hearing date for March 22, 2010. All members present were in favor and the motion carried unanimously.

**Discussion/Related Action To Authorize Submittal Of An Application To Statewide Park Development And Community Revitalization Program Of 2008 Via Adoption Of RESOLUTION 10-14 - Laura Fischer, City Manager**

A motion was made by Council Member Brittsan and seconded by Council Member Bradshaw to authorize submittal of an application to Statewide Park Development and Community Revitalization program of 2008 via adoption of Resolution 10-14. The motion carried 5/0 in the form of a roll call vote.

**INFORMATION ONLY:**

**Information Only Regarding Quarterly Reports For CDBG And HOME Programs – Rosa Ramirez, Finance Manager**

The written report was reviewed by the Finance Manager. Information only; no action taken.

**Staff Reports**

Written reports were provided by the following: Public Works Supervisor, Water Works Supervisor, Public Works Manager, Fire Chief and City Planner.

The Finance Manager reported she attended the California Society of Finance Officer's Training. Ms. Ramirez was awarded a scholarship to attend this training. She has been working on the train trestle clean up and the budget modification.

The Public Works Manager reported the CNG Fueling Station is up and running. He also reported the refurbishing of the Chamber of Commerce Building is near completion.

Council Member Bradshaw attended a SCAG Leadership Conference.

Council Member Brittsan said he has received four phone calls regarding the lack of a flag. He would like to see the flag being flown again. This issue is already being addressed by the Public Works Department.

Mayor Ludwig said there will be a LAFCO Meeting on Thursday, February 25<sup>th</sup>. She will be attending the League of Cities Dinner and the U.S. Census Information Forum this week. Mrs. Ludwig along with Council delivered the State of the City Address at the Chamber of Commerce Banquet last month.

City Treasurer Pete Mellinger said the American Legion will be hosting Bingo on March 16<sup>th</sup> from 6:00 to 9:00 p.m. He is also selling tickets for a St. Patrick's Day Dinner to be held in Brawley.

**ADJOURNMENT:**

There being no further business to come before Council, Mayor Ludwig adjourned the Regular City Council Meeting at 7:21 p.m.

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Colleen Ludwig, Mayor

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Glyn Snyder, City Clerk

**THE MINUTES OF THE REGULAR MEETING OF THE HOLTVILLE  
REDEVELOPMENT AGENCY**

**February 22, 2010**

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The regular meeting of the Holtville Redevelopment Agency was on Monday, February 22, 2010 in the Civic Center. Board Members present were Colleen Ludwig, David Bradshaw, Jerry Brittsan, Richard Layton and Bianca Padilla. Staff members present were Laura Fischer, Rosa Ramirez, Gerry Peacher, Alex Silva and Glyn Snyder. City Engineer Jack Holt, City Planner Justina Arce and City Treasurer Pete Mellinger were present. City Attorney Steve Walker was also present.

**REDEVELOPMENT AGENCY CALLED TO ORDER:**

Chairman Ludwig called the Redevelopment meeting to order at 7:22 p.m.

**PUBLIC COMMENTS:**

None

**CONSENT AGENDA:**

- 1. Approval Of Minutes Of The Regular Meeting Of February 8, 2010**
- 2. Authorize Expenditure For Submittal Of Grant Application Via City Council Resolution 10-14**

A motion was made by Board Member Brittsan and seconded by Board Member Bradshaw to approve Consent Agenda items 1 and 2. All members present were in favor and the motion carried unanimously.

**REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES, &  
COMMUNIQUES:**

None

**INFORMATION ONLY:**

**Information Only Regarding Public Safety Building – Gerry Peacher, Public Works Manager**

Mr. Peacher reported the results of the plan check have been received. Information only; no action taken.

**Information Only Regarding Skate Park – Gerry Peacher, Public Works Manager**

Information only; no action taken.

**ADJOURNMENT:**

There being no further business to come before the Board, Chairman Ludwig adjourned the regular Redevelopment Agency Meeting at 7:28 p.m.

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Colleen Ludwig, Chairman

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Glyn Snyder, Secretary