

**THE MINUTES OF THE REGULAR MEETING OF THE HOLTVILLE
CITY COUNCIL
February 27, 2012**

The regular meeting of the Holtville City Council was held on Monday, February 27, 2012 at 5:30 p.m. in the Civic Center. Council Members present were Jerry Brittsan, Mike Goodsell, Colleen Ludwig and Richard Layton. David Bradshaw was absent. Staff members present were Alex Meyerhoff, Nick Wells, Alex Silva and Denise Garcia. City Treasurer Pete Mellinger, City Planner Justina Arce and City Engineer Jack Holt were also present. Attorney Martin Gonzalez replaced Steve Walker in his absence.

CITY COUNCIL CLOSED SESSION MEETING CALLED TO ORDER:

Mr. Brittsan called the meeting to order at 5:33 p.m.

CITY COUNCIL OPEN SESSION MEETING CALLED TO ORDER:

Mr. Brittsan called the meeting to order at 6:01 p.m.

INVOCATION:

The invocation was led by Pastor Joel Meyer of St. Paul's Lutheran Church.

PLEDGE OF ALLEGIANCE:

Council Member led the pledge of allegiance.

Mayor Brittsan requested a moment of silence for Council Member David Bradshaw's uncle who recently passed away.

CITY CLERK RE: VERIFICATION OF POSTING OF AGENDA:

The Interim City Clerk verified that the agenda was duly posted on February 24, 2012.

EXECUTIVE SESSION ANNOUNCEMENTS:

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:

(Government Code Section 54956.9(b))

Willowbend LLC vs. City Of Holtville

No reportable action taken.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS:

(Government Code Section 54956.9)

3 Matters – 664 Palm Avenue

640 E. Third St. #5

Multiple Parcels Sewer Outfall Main Right of Way Acquisition – 6 Parcels

No reportable action taken.

PUBLIC EMPLOYMENT

(Government Code Section 54957.6)

Title: City Manager Evaluation

No reportable action taken.

PUBLIC COMMENTS:

City Treasurer, Pete Mellinger, spoke regarding the recent passing of former Planning Commission member Quentin Burke and requested that a special Resolution be adopted in order to pay tribute to Mr. Burke. Council Member Ludwig agreed.

CONSENT AGENDA:

- 1. Approval Of Minutes Of The Regular Meeting Of The City Council Of January 13, 2012**
- 2. Current Demands #30154 To #30198**

A motion was made by Council Member Layton and seconded by Member Goodsell to approve Consent Agenda items 1 and 2. All members present were in favor and the motion carried 4/0 with Council Member Bradshaw absent.

REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES AND COMMUNIQUE:

Mr. Mellinger reminded Council of his previous request for a proclamation to honor Quentin Burke. Council Member Brittsan directed to staff to place the proclamation on the next agenda.

Chief Silva reported he had submitted his report.

UNFINISHED BUSINESS:

- 3. Discussion/Related Action Regarding Brock Farms At 240 Fern Avenue, To Rescind February 13, 2012 Action Reclassifying The Business From Package And Storage To Agriculture Shop Restoring Water Service And Waiving The Past Due Balance – Alex Meyerhoff, City Manager**

A motion was made by Council Member Goodsell and seconded by Council Member Layton to rescind the action approved on February 13th that reclassified the business from Package and Storage to Agriculture Shop, restored water service and waived the past due balance. The motion carried 3/1 with Council Member Ludwig in opposition.

NEW BUSINESS:

- 4. Discussion/Related Action To Waive Ralph Samaha Field Electrical Light Fees As Requested By Jon Aguirre -Alex Meyerhoff, City Manager**

A motion was made by Council Member Ludwig to waive fees for Samaha field and seconded by Mayor Brittsan. All members present were in favor and the motion carried unanimously.

- 5. PUBLIC HEARING – Discussion On CDBG Community & Economic Development Allocation Funding Opportunities-Justina Arce, City Planner**

Mayor Brittsan opened the public hearing at 6:47 p.m. and City Planner gave a brief report and encouraged comments. With no comments or questions from the public, the Mayor closed the public hearing at 6:50 p.m.

- 6. Discussion/Prioritization Of Capital Improvement Project List – Justina Arce, City Planner**

Discussion only regarding a report that was introduced to Council at their previous meeting that was brought back for discussion in order to direct staff to prioritize projects. Council Member

Ludwig expressed a desire to hold a workshop to review all of the items and mentioned that she is ready for the Public Safety Building project to break ground. The meeting was scheduled for March 19th at 6 p.m. and to be held as a Joint Planning Commission and Council Meeting.

7. Discussion/Related Action To Accept Resignation Of Planning Commissioner – Alex Meyerhoff, City Manager

Discussion only no action taken; direction was given to staff to re-advertise the vacancies of the Planning Commission and the request for applicants to fill those seats.

INFORMATION ONLY:

8. Information Only Regarding Mid Year Budget Review – Nick Wells, Finance Manager

Discussion only; a meeting will be set after the 2010-11 audit is completed.

9. Information Only Regarding Golf Carts – Alex Meyerhoff, City Manager

Discussion only; Council Member Layton and Mayor Brittsan will sit on a committee along with Chief Gordon as an advisor on this issue.

10. City Manager Report – Alex Meyerhoff

The City Manager reviewed his report adding that a public works employee would be attending an Animal Care Conference this coming weekend.

a. Finance Manager – Nick Wells

Mr. Wells provided Council with his report and added that he attended the City of Imperial's Tri-tip Cook Off and Market Days event over the weekend and suggested that Holtville hold similar events in addition to the traditional events of past years.

b. Water Works Supervisor – Frank Cornejo

A staff report was provided previously to staff.

c. Fire Department-Alex Silva

A staff report was provided previously to staff.

ADJOURNMENT:

There being no further business to come before Council, Mr. Brittsan adjourned the Regular Council meeting at 7:36 p.m.

Jerry M. Brittsan, Mayor

Glyn Snyder, City Clerk