

**THE MINUTES OF THE REGULAR MEETING OF THE HOLTVILLE
CITY COUNCIL March 8, 2010**

The regular meeting of the Holtville City Council was held on Monday, March 8, 2010 at 5:30 p.m. in the Civic Center. Council Members present were Colleen Ludwig, David Bradshaw, Jerry Brittsan, Richard Layton and Bianca Padilla. Staff members present were Laura Fischer, Gerry Peacher, Rosa Ramirez, Clint Erro and Glyn Snyder. City Planner Justina Arce and City Treasurer Pete Mellinger were present. City Attorney Steve Walker was also present.

CITY COUNCIL CLOSED SESSION MEETING CALLED TO ORDER:

Mayor Ludwig called the meeting to order at 5:31 p.m.

CITY COUNCIL OPEN SESSION MEETING CALLED TO ORDER:

Mayor Ludwig called the meeting to order at 6:19 p.m.

PLEDGE OF ALLEGIANCE:

Council Member Richard Layton led the pledge of allegiance.

Mayor Ludwig requested a moment of silence for Barbara Hawk who recently passed away.

CITY CLERK RE: VERIFICATION OF POSTING OF AGENDA:

The City Clerk verified that the agenda was duly posted on March 3, 2010.

EXECUTIVE SESSION ANNOUNCEMENTS:

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:

(Government Code Section 54956.9(b))

Willowbend LLC vs. City of Holtville

No reportable action taken.

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:

(Government Code Section 54956.9(b)(1))

2 Matters

No reportable action taken.

PUBLIC COMMENTS:

Council Member Brittsan reported he had met with Jose Larios, Holtville Little League President regarding new lighting for Mack Park.

Mayor Ludwig welcomed Sheriff Loera to the meeting.

CONSENT AGENDA:

- 1. Approval Of Minutes Of The Regular Meeting Of February 22, 2010**
- 2. Current Demands #26834 To #26983**

A motion was made by Council Member Layton and seconded by Council Member Bradshaw to approve Consent Agenda items 1 and 2. All members present were in favor and the motion carried unanimously.

Council Minutes 03/08/10

REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES AND COMMUNIQUES:

City Manager

Mrs. Fischer reviewed the written report provided to Council. She also reported there will be water shut offs taking place next week. The Barbara Worth Country Club will be shut off to bypass the water line under the Orchard Road bridge and the water will be shut off City wide to transfer from the old tank to the new one. Waterworks Supervisor Frank Cornejo explained the procedures of the changeover. Residents will be provided with door hangers and contact numbers. Mrs. Fischer has made personal contact with all of the local businesses to inform them of this changeover. The Fire Department will be available during the shut off. The City Clerk will be attending training at the University of Riverside next week to become a Certified Municipal Clerk.

NEW BUSINESS:

Discussion/Related Action To Adopt RESOLUTION 10-11 Modifying The City's Operating Budget For Fiscal Year 2009-10 – Rosa Ramirez, Finance Manager

A motion was made by Council Member Brittsan and seconded by Council Member Layton to adopt resolution 10-11 modifying the City's Operating Budget for Fiscal Year 2009-10. The motion carried 5/0 with a roll call vote.

Discussion/Related Action To Authorize Staff To Submit Bid Proposal For Electrical Services For The City – Laura Fischer, City Manager

A motion was made by Council Member Brittsan and seconded by Council Member Padilla to authorize staff to submit bid proposal for electrical services for the City. All members present were in favor and the motion carried unanimously.

INFORMATION ONLY:

Information Only Regarding Skate Park Grant – Laura Fischer, City Manager

The package provided by the Holt Group was reviewed by the City Manager. Information only; no action taken.

Staff Reports

Written reports were provided by the following: Finance Manager, Public Works Supervisor, Water Works Supervisor, Public Works Manager, Police Chief and City Planner. A Grant Report was also provided.

The Public Works Supervisor reported the new flag pole for Holt Park will be installed within the next ten days.

The Police Chief invited Council to come to the introduction of the Neighborhood Watch Program Meeting.

The City Manager reported staff did site visits at the Alamo River Trail, Holt and Walnut Avenues as well as the west entrance to the City. She said there will be a walk through by the state at the Alamo River Trail the last week of March or the first week of April.

Council Member Brittsan inquired about the status of the building permit application from Trinity Baptist Church. The City Planner informed him that the application they turned in was incomplete.

Council Member Padilla attended the State of the County address along with the City Manager.

Council Member Bradshaw attended an ICTC Meeting.

Mayor Ludwig attended a LAFCO Meeting. She also attended the League of Cities Dinner and the U.S. Census Information Forum. She announced that Brawley City Council Member Steve Vasquez will be retiring from Imperial Irrigation District.

Council Member Layton attended a Project Review Committee Meeting.

Council Member Brittsan attended the Project Review Committee Meeting and he also attended the League of Cities Dinner. He reminded Council that Holtville will be hosting the next meeting on May 27th.

ADJOURNMENT:

There being no further business to come before Council, Mayor Ludwig adjourned the Regular City Council Meeting at 7:43 p.m.

Colleen Ludwig, Mayor

Glyn Snyder, City Clerk

**THE MINUTES OF THE REGULAR MEETING OF THE HOLTVILLE
REDEVELOPMENT AGENCY
March 8, 2010**

The regular meeting of the Holtville Redevelopment Agency was on Monday, March 8, 2010 in the Civic Center. Board Members present were Colleen Ludwig, David Bradshaw, Jerry Brittsan, Richard Layton and Bianca Padilla. Staff members present were Laura Fischer, Rosa Ramirez, Gerry Peacher, Clint Erro and Glyn Snyder. City Planner Justina Arce and City Treasurer Pete Mellinger were present. City Attorney Steve Walker was also present.

REDEVELOPMENT AGENCY CALLED TO ORDER:

Chairman Ludwig called the Redevelopment meeting to order at 7:22 p.m.

PUBLIC COMMENTS:

None

CONSENT AGENDA:

- 1. Approval Of Minutes Of The Regular Meeting Of February 22, 2010**
- 2. Current Demands #1559 to #1568**

A motion was made by Board Member Brittsan and seconded by Board Member Layton to approve Consent Agenda items 1 and 2. All members present were in favor and the motion carried unanimously.

**REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES, &
COMMUNIQUE:**

None

INFORMATION ONLY:

Information Only Regarding Public Safety Building – Gerry Peacher, Public Works Manager

Information only; no action taken.

Information Only Regarding Skate Park – Gerry Peacher, Public Works Manager

Information only; no action taken.

ADJOURNMENT:

There being no further business to come before the Board, Chairman Ludwig adjourned the regular Redevelopment Agency Meeting at 7:49 p.m.

Colleen Ludwig, Chairman

Glyn Snyder, Secretary