

**THE MINUTES OF THE REGULAR MEETING OF THE HOLTVILLE
CITY COUNCIL
March 11, 2013**

The regular meeting of the Holtville City Council was held on Monday, March 11, 2013 at 5:30 p.m. in the Civic Center. Council Members present were Mike Goodsell, Richard Layton, David Bradshaw, Jim Predmore and Ginger Ward. Staff members present were Alex Meyerhoff, Nick Wells, Manuel DeLeon and Glyn Snyder. City Treasurer Pete Mellinger, City Engineer Jack Holt and City Planner Justina Arce were also present. Martin Gonzalez represented Steve Walker in his absence.

CITY COUNCIL CLOSED SESSION MEETING CALLED TO ORDER:

Mr. Goodsell called the meeting to order at 5:30 p.m.

CITY COUNCIL OPEN SESSION MEETING CALLED TO ORDER:

Mr. Goodsell called the meeting to order at 6:00 p.m.

INVOCATION:

The invocation was led by Mr. Goodsell.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by David Bradshaw.

CITY CLERK RE: VERIFICATION OF POSTING OF AGENDA:

The City Clerk verified that the agenda was duly posted on March 8, 2013.

EXECUTIVE SESSION ANNOUNCEMENTS:

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:

(Government Code Section 54956.9(a))

Willowbend LLC vs. City Of Holtville

Imperial Palms Resort vs. City of Holtville

No reportable action taken.

PUBLIC EMPLOYMENT

(Government Code Section 54957.6)

City Manager Evaluation

No reportable action taken.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS:

(Government Code Section 54956.9)

Property: 1499 State Hwy 98, Management & Training Corporation, Alliance Subsidiary

Agency Negotiators: City Manager and City Attorney

Under Negotiation: Terms of Operations, Management and Maintenance Agreement

No reportable action taken.

Property: APN 045-631-010-000 (SEC Fern Avenue and Fourth Street)

Agency Negotiators: City Manager and City Attorney

Under Negotiation: Terms and Lease of Operation

No reportable action taken.

Property: APN 045-330-034-000 (640 E. 3rd Street, Space 5)

Agency Negotiators: City Manager and City Attorney

Under Negotiation: Price and Terms of Payment

No reportable action taken.

PUBLIC COMMENTS:

Elizabeth Enriquez Phillips, 2305 Orange Road said she has created a Facebook page to advertise the Farmer's Market/Street Fair and she invited everyone to attend.

Jerry Brittsan, 654 Cedar Avenue talked about the community garden. He said he needs help from the City with the water. He has met with Vicente Zazueta of the Neighborhood House to discuss ideas. Mr. Brittsan will be speaking at the Women's Club Wednesday night.

Robert Fugett, representing Imperial Irrigation District gave a presentation on copper theft.

CONSENT AGENDA:

1. Approval of Minutes Of The Regular Meeting Of February 25, 2013

2. Current Demands #31597 To #31652

A motion was made by Ms. Ward and seconded by Mr. Predmore to approve Consent Agenda items 1 and 2. The motion carried 5/0.

Items 3 and 4 were moved to New Business.

REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES AND COMMUNIQES:

All of the City Council members attended the groundbreaking ceremony for Keithly Williams Seed Company. Ms. Ward, Mr. Bradshaw and Mr. Predmore attended the League of Cities meeting.

Ms. Ward attended the dedication of Earl Walker Park.

Mr. Predmore attended an ICTC meeting.

Mr. Goodsell attended an Oversight Board meeting. He said the high school baseball team has won their first four games.

Mr. DeLeon reported the Police Department has completed a probation search. He said there will be a bicycle rodeo and helmet distribution at the Farmer's Market/Street Fair next week.

Mr. Meyerhoff said there will be a Planning Commission meeting next week. He reported that Family Dollar will be submitting a second set of plans later this week and Dollar General has secured a lease with Klassy Karrot Cottages. Mr. Meyerhoff received a call from Keithly Williams Seed Company and they indicated that they would like to increase the size of their building that is under construction. He also reported that Cliff Douglas is moving forward with his housing project.

Mr. Wells attended the League of Cities meeting. He will be doing an annual inspection at the Senior Garden Apartments in the near future. He also said there will be a Finance Committee meeting on Thursday to discuss sewer rate increases.

NEW BUSINESS:

3. Discussion/Related Action To Adopt RESOLUTION 13-12 Authorizing Specified City Officials To Sign Checks, Drafts Or Other Orders For The Payment Of Money On Behalf Of The City On All Rabobank Accounts – Nick Wells, Finance Manager

A motion was made by Mr. Layton and seconded by Mr. Bradshaw to adopt Resolution 13-12 authorizing specified City official to sign checks, drafts or other orders for the payment of money on behalf of the City on all Rabobank accounts. The motion carried 5/0 in the form of a roll call vote.

4. Discussion/Related Action To Adopt RESOLUTION 13-13 Authorizing Specified City Officials To Deposit And Withdraw Investment Monies In The Local Agency Investment Fund To The State Treasury – Nick Wells, Finance Manager

A motion was made by Mr. Layton and seconded by Mr. Predmore to adopt Resolution 13-13 authorizing specified City officials to deposit and withdraw investment monies to the Local Agency Investment Fund to the State Treasury. The motion carried 5/0 in the form of a roll call vote.

5. PUBLIC HEARING - Discussion/Related Action To Adopt RESOLUTION 13-11 Authorizing The Submission Of A Grant Application Through The Caltrans Administered Environmental Justice Transportation Planning Grant Program – Justina Arce, City Planner

Mr. Goodsell opened the Public Hearing at 6:37 p.m. A motion was made by Mr. Predmore and seconded by Ms. Ward to leave the Public Hearing open and continue this item until the next meeting. All members present were in favor and the motion carried unanimously.

6. Discussion/Related Action To Adopt The Wastewater Treatment Plant Improvement Project Public Participation Plan And Technical Advisory Committee And Local Steering Committee Membership For Border Environmental Cooperation Commission Compliance – Justina Arce, City Planner

A motion was made by Mr. Bradshaw and seconded by Mr. Predmore to adopt the Wastewater Treatment Plant Improvement Project Public Participation Plan and Technical Advisory Committee and Local Steering Committee membership for Border Environmental Cooperation Commission Compliance as presented and recommended by staff and provided directive for the Planning Commission to select their member representative to the Local Steering Committee. All members present were in favor and the motion carried unanimously.

7. Discussion/Related Action To Approve Contract With Lee & Ro As To Form And Content For Professional Design Services Associated With The Wastewater Treatment Plant Improvement Project Awarded On February 25th, 2013 – Jack Holt, City Engineer

A motion was made by Ms. Ward and seconded by Mr. Layton to approve contract with Lee & Ro as to form and content for professional design services associated with the Wastewater Treatment Plant Improvement Project awarded on February 25th, 2013. All members present were in favor and the motion carried unanimously.

8. Discussion/Related Action Regarding A Land Tenure Agreement Versus The Transfer Of Real Property From The Successor Agency To The Holtville Redevelopment Agency To The City Of Holtville As Options To Meet The Department Of Parks And Recreation Land Control Requirements – Justina Arce, City Planner

A motion was made by Mr. Bradshaw and seconded by Mr. Layton to direct staff to move forward with the transfer of real property from the Successor Agency to the Holtville Redevelopment Agency to the City of Holtville as options to meet the Department of Parks and Recreation Land Control requirements. All members present were in favor and the motion carried unanimously.

9. Discussion/Related Action To Adopt RESOLUTION 13-14 Approving The Execution Of A Cooperative Agreement For Advance And Reimbursement Of Administrative, Overhead And Other Expenses By And Between The City Of Holtville And The Successor Agency To The Holtville Redevelopment Agency And Taking Certain Related Actions In Connection Therewith – Nick Wells, Finance Manager

A motion was made by Mr. Layton and seconded by Ms. Ward to adopt Resolution 13-14 approving the execution of a Cooperative Agreement for advance and reimbursement of administrative, overhead and other expenses by and between the City of Holtville and the Successor Agency to the Holtville Redevelopment Agency and taking certain related actions in connection therewith. The motion carried 5/0 in the form of a roll call vote.

10. Discussion/Related Action To Adopt RESOLUTION 13-15 Directing The City Manager To Submit A Business Incubator And Youth Entrepreneurial Training Program To The Imperial County Overall Economic Development Commission For Inclusion In The 2013 Comprehensive Economic Development Strategy – Alex Meyerhoff, City Manager

A motion was made by Ms. Ward and seconded by Mr. Bradshaw to adopt Resolution 13-15 directing the City Manager to submit a Business Incubator and Youth Entrepreneurial Training Program to the Imperial County Overall Economic Development Commission for inclusion in the 2013 Comprehensive Economic Development Strategy. The motion carried 5/0 in the form of a roll call vote.

INFORMATION ONLY:

11. City Manager Report – Alex Meyerhoff

- a. Finance Manager – Nick Wells**
- b. Public Works Supervisor – Alex Chavez**
- c. Water Works Supervisor – Frank Cornejo**
- d. Police Chief – Manuel DeLeon**

Staff Reports

Written reports were provided by the following: City Manager, Finance Manager, Public Works Supervisor, Water Works Supervisor and Police Chief.

Mr. Meyerhoff reviewed the written report provided to Council.

ADJOURNMENT:

There being no further business to come before Council, Mr. Goodsell adjourned the meeting at 7:15 p.m.

Mike Goodsell, Mayor

Glyn Snyder, City Clerk