

**THE MINUTES OF THE REGULAR MEETING OF THE HOLTVILLE
CITY COUNCIL March 22, 2010**

The regular meeting of the Holtville City Council was held on Monday, March 22, 2010 at 5:30 p.m. in the Civic Center. Council Members present were Colleen Ludwig, Jerry Brittsan and Richard Layton. David Bradshaw and Bianca Padilla were absent. Staff members present were Laura Fischer, Gerry Peacher, Rosa Ramirez, Alex Silva and Glyn Snyder. City Engineer Jack Holt, City Planner Justina Arce and City Treasurer Pete Mellinger were present. City Attorney Steve Walker was also present.

CITY COUNCIL CLOSED SESSION MEETING CALLED TO ORDER:

Mayor Ludwig called the meeting to order at 5:37 p.m.

CITY COUNCIL OPEN SESSION MEETING CALLED TO ORDER:

Mayor Ludwig called the meeting to order at 6:17 p.m.

PLEDGE OF ALLEGIANCE:

Council Member Richard Layton led the pledge of allegiance.

CITY CLERK RE: VERIFICATION OF POSTING OF AGENDA:

The City Clerk verified that the agenda was duly posted on March 18, 2010.

EXECUTIVE SESSION ANNOUNCEMENTS:

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:

(Government Code Section 54956.9(b))

Willowbend LLC vs. City of Holtville

A motion was made by Council Member Brittsan and seconded by Council Member Layton to pay the March 11th invoice to Klinedinst. All members present were in favor and the motion carried unanimously.

Milan vs. City of Holtville

No reportable action taken.

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:

(Government Code Section 54956.9(b)(1))

2 Matters

No reportable action taken.

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:

(Government Code Section 54956.9(b))

Claim against the City by Vargas

A motion was made by Council Member Brittsan and seconded by Council Member Layton to pay the Vargas Claim against the City. All members present were in favor and the motion carried unanimously.

PUBLIC COMMENTS:

Jose Larios, Holtville Little League President reported 230 participants have signed up for Little League and Girl's Softball. He said the league will be having fund raisers to purchase lights.

CONSENT AGENDA:

- 1. Approval Of Minutes Of The Regular Meeting Of March 8, 2010**
- 2. Current Demands #26894 To #26937**

A motion was made by Council Member Layton and seconded by Council Member Brittsan to approve Consent Agenda items 1 and 2. All members present were in favor and the motion carried unanimously.

REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES AND COMMUNIQUE:

City Manager

Mrs. Fischer reviewed the written report provided to Council.

Alex Silva announced there will be a Public Safety Dinner at the Elks Lodge on March 26th. Albert Balbuena will be recognized as Reserve Firefighter of the Year and Jesse Alba as Firefighter of the Year.

UNFINISHED BUSINESS:

PUBLIC HEARING And First Reading Of Reasonable Accommodations

Ordinance #470 – Justina Arce, City Planner

Mayor Ludwig opened the Public Hearing at 6:29 p.m. Council Member Brittsan made a motion to introduce the first reading of Reasonable Accommodations Ordinance #470 and set a \$1.00 fee for processing an application for a reasonable accommodation. The motion died for the lack of a second. Mr. Brittsan withdrew the motion. Direction was given to staff to bring Ordinance #470 back to Council with suggestions regarding fees. Receiving no further comments from the audience the Public Hearing was closed at 6:42 p.m.

PUBLIC HEARING And First Reading Of Special Needs Housing Ordinance #472 To Amend the Holtville Zoning Ordinance – Justina Arce, City Planner

Mayor Ludwig opened the Public Hearing at 6:45 p.m. Direction was given to staff to bring Ordinance #472 back to Council for first reading striking reasonable accommodations reference as requested by City Attorney. Receiving no further comments from the audience the Public Hearing was closed at 6:50 p.m.

Discussion/Related Action To Authorize Award For Contract Consultant To Manage Façade Improvement Program And EDBG Business Loans – Laura Fischer, City Manager

A motion was made by Council Member Layton and seconded by Council Member Brittsan to award the bid for a contract consultant to manage the Façade Improvement Program and EDBG Business Loans to the Holt Group. All members present were in favor and the motion carried unanimously.

Discussion/Related Action To Award The Following Three Contracts For The McDougal Park Project – Laura Fischer, City Manager

- a. Award Contract For Restroom Installation To Tim Gaddis Construction
- b. Award Contract For Electrical To Supreme Electric
- c. Award Contract For Retention Wall To Valencia Brothers Concrete

A motion was made by Council Member Brittsan and seconded by Council Member Layton to award contracts for items a through c for the McDougal Park Project. All members present were in favor and the motion carried unanimously.

INFORMATION ONLY:

Information Only Regarding Sewer Rate Study Grant Award – Laura Fischer, City Manager

This item will be brought back to Council upon the state granting permission to proceed. Information only; no action taken.

Staff Reports

Written reports were provided by the following: Finance Manager, Public Works Supervisor, Water Works Supervisor, Public Works Manager, Fire Chief and City Planner.

The City Planner also reported the City Engineer has volunteered to stake the property lines at Trinity Baptist Church to determine the set back and where the right of way begins.

Council Member Brittsan attended a LAFCO Meeting with the Mayor.

Council Member Layton participated in the Alamo River Walk with staff and the Walnut Avenue Ribbon Cutting. He also attended a Project Review Committee Meeting.

Mayor Ludwig attended a LAFCO Workshop at Pioneer's Museum. She reported to Council the annual Relay for Life event will take place on March 27th and 28th at Southwest High School.

City Clerk Glyn Snyder attended the first session to become a Certified Municipal Clerk at the University of California, Riverside.

City Treasurer Pete Mellinger informed Council the first bingo game held at the American Legion was very successful.

ADJOURNMENT:

There being no further business to come before Council, Mayor Ludwig adjourned the Regular City Council Meeting at 7:40 p.m.

Colleen Ludwig, Mayor

Glyn Snyder, City Clerk

**THE MINUTES OF THE REGULAR MEETING OF THE HOLTVILLE
REDEVELOPMENT AGENCY
March 22, 2010**

The regular meeting of the Holtville Redevelopment Agency was on Monday, March 22, 2010 in the Civic Center. Board Members present were Colleen Ludwig, Jerry Brittsan and Richard Layton. David Bradshaw and Bianca Padilla were absent. Staff members present were Laura Fischer, Gerry Peacher, Rosa Ramirez, Alex Silva and Glyn Snyder. City Engineer Jack Holt, City Planner Justina Arce and City Treasurer Pete Mellinger were present. City Attorney Steve Walker was also present.

REDEVELOPMENT AGENCY CALLED TO ORDER:

Chairman Ludwig called the Redevelopment meeting to order at 7:40 p.m.

PUBLIC COMMENTS:

None

CONSENT AGENDA:

1. Approval Of Minutes Of The Regular Meeting Of March 8, 2010
2. Current Demand #1569
3. Authorization of expenditure of funds for the McDougal Park Project

A motion was made by Board Member Layton and seconded by Board Member Brittsan to approve Consent Agenda items 1 through 3. All members present were in favor and the motion carried unanimously.

**REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES, &
COMMUNIQUES:**

None

NEW BUSINESS:

**Discussion/Related Action regarding Façade Improvement Project application
submitted by Jim Hayton – Laura Fischer, City Manager**

A motion was made by Board Member Layton and seconded by Board Member Brittsan to approve the Façade Improvement Project application submitted by Jim Hayton as presented with conditions. All members present were in favor and the motion carried unanimously.

INFORMATION ONLY:

**Information Only Regarding Public Safety Building – Gerry Peacher, Public Works
Manager**

Information only; no action taken.

Information Only Regarding Skate Park – Gerry Peacher, Public Works Manager

Information only; no action taken.

ADJOURNMENT:

There being no further business to come before the Board, Chairman Ludwig adjourned the regular Redevelopment Agency Meeting at 7:53 p.m.

Colleen Ludwig, Chairman

Glyn Snyder, Secretary