

**THE MINUTES OF THE REGULAR MEETING OF THE HOLTVILLE
CITY COUNCIL March 23, 2009**

The regular meeting of the Holtville City Council was held on Monday, March 23, 2009 at 5:30 p.m. in the Civic Center. Council Members present were Colleen Ludwig, Richard Layton, David Bradshaw and Jerry Brittsan. Mayor Padilla was absent. Staff members present were Laura Fischer, Rosa Ramirez, Gerry Peacher, Alex Silva and Glyn Snyder. Rick Watson was absent. City Attorney Steve Walker, City Planner Justina Arce and City Treasurer Pete Mellinger were present.

CITY COUNCIL CLOSED SESSION MEETING CALLED TO ORDER:

Mayor Pro Tem Ludwig called the meeting to order at 5:30 p.m.

CITY COUNCIL OPEN SESSION MEETING CALLED TO ORDER:

Mayor Pro Tem Ludwig called the meeting to order at 6:20 p.m.

PLEDGE OF ALLEGIANCE:

Council Member Bradshaw led the pledge of allegiance.

INVOCATION: Pastor Richard Moore from Trinity Baptist Church gave the invocation.

CITY CLERK RE: VERIFICATION OF POSTING OF AGENDA:

The City Clerk verified that the agenda was duly posted on March 19, 2009.

EXECUTIVE SESSION ANNOUNCEMENTS:

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION: *(Government Code Section 54956.9(b))*

Willowbend LLC vs. City of Holtville
Claim of Willowbend LLC

City Attorney, Steve Walker announced a motion was made by Council Member Layton and seconded by Council Member Brittsan to retain outside counsel with respect to insurance coverage. All members present were in favor and the motion carried unanimously.

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION: *(Government Code Section 54956.9(b))*

Milan vs. City of Holtville
Direction was given to staff.

CONFERENCE WITH LABOR NEGOTIATORS: *(Government Code Section 54957.6)*

Agency Negotiator: City Manager/City Attorney
Holtville Police Officer Association
Direction was given to staff.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS: *(Government Code Section 54956.8)*

Property: 1313 E. 7th Street Space 108
Agency Negotiator: City Manager
Under Negotiation: Terms And Price

City Attorney, Steve Walker announced a motion was made by Council Member Bradshaw and seconded by Council Member Brittsan to authorize sale of listed property as is. All members present were in favor and the motion carried unanimously.

PUBLIC COMMENTS:

None

INTRODUCTION OF NEW EMPLOYEE: Jesse Alba – Fire Department
Fire Chief Silva introduced Jesse Alba, the new employee of the fire department.

CONSENT AGENDA:

- 1. Approval Of Minutes Of The Special Meeting Of March 3, 2009 And Of The Regular Meeting Of March 9, 2009**
- 2. Current Demands #25054 To #25122**

- 3. Action To Approve Ratification Of 2009 County And Regional Appointments List**
- 4. Approve Request From Holtville Little League To Assist With Cost Of Electric Utilities**

A motion was made by Council Member Bradshaw and seconded by Council Member Layton to approve Consent Agenda items 1 through 4. All members present were in favor and the motion carried unanimously.

REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES AND COMMUNIQUES:

City Manager

The City Manager introduced Alan Miller, the City's Financial Advisor. Mr. Miller briefed Council on the financial aspect of the USDA water project. Mrs. Fischer reported that Holtville was one of ten cities in the state that received a \$300,000 grant from CDBG Economic Development for the façade program. She announced that the city wide Clean Up Day is scheduled for April 18th and there will be volunteers to help clean up Earl Walker Park along with Public Works and the Fire Department. She said the sign inventory project is underway. Also, a letter has been sent out for a RFP for a City brochure and quarterly news letter. Next week she will be attending a Public Works Conference. Mrs. Fisher met last week with the Sheriff and CEO of the County.

City Planner

A written planning report was provided and reviewed by the City Planner. She also reported IID will be issuing a certificate of correction in regards to the recorded legals with a grant deed for the Wetlands/Martinez property. Ms. Arce said the Housing Rehabilitation project at 730 Pine has been completed and there will be a walk through on March 24th.

Council Member Ludwig asked who can the public direct their complaints to and the City Manager informed her of the incident report process.

Council Member Brittsan complimented the Mayor on her presentation at the League of Cities Dinner.

Public Works Manager Gerry Peacher said there will be a notice in the newspaper asking for volunteers and service groups to help with Clean Up Day.

Fire Chief Alex Silva announced the birth of the Mayor's baby girl. He said the controlled burn was very successful and there were forty firefighters from other cities that participated. He thanked Turning Point for their help prepping for the fire and also for providing refreshments. Mr. Silva reminded Council and staff of the Fire Ball that will be held at the Barbara Worth Resort on March 27, 2009 and the Fire Department's Open House that is on March 28, 2009 from 11-2 p. m. He invited all Council Members and staff to attend both events.

Daniel Ibarra, Recreation Supervisor reviewed the written report. He said he will be assisting with the open house at the Fire Department.

POLICIES AND PROCEDURES:

None

CONTACTS BY DEVELOPERS/BUSINESS LOANS:

None

UNFINISHED BUSINESS:

Discussion/Related Action To Adopt RESOLUTION 09-09 Authorizing The City Manager To Accept An Easement For The Purpose Of Acquiring Certain Rights In Real Property Owned By The Imperial Irrigation District For The Purpose Of Constructing, Operating and Maintaining The Alamo River Recreational Trail – Justina Arce, City Planner

A motion was made by Council Member Layton and seconded by Council Member Brittsan to adopt Resolution 09-09 authorizing the City Manager to accept an easement for the purpose of acquiring certain rights in real property owned by the Imperial Irrigation District for the purpose of constructing, operating and maintaining the Alamo River Recreational Trail. All members present were in favor and the motion carried unanimously 4/0 in the form of a roll call vote. Mayor Padilla was absent for this motion.

Discussion/Related Action To Call For A Special Meeting To Hold A Public Hearing Regarding The Downtown Design Guidelines – Laura Fischer, City Manager

A special meeting to hold a Public Hearing regarding the Downtown Design Guidelines will be held on April 6, 2009 at 6:00 p.m.

NEW BUSINESS:

Discussion/Related Action To Adopt RESOLUTION 09-11 To Obligate Matching Funds For SR2S Grant Application - Justina Arce, City Planner

A motion was made by Council Member Bradshaw and seconded by Council Member Layton to adopt Resolution 09-11 to obligate matching funds for SR2S Grant Application. All members present were in favor and the motion carried unanimously 4/0 in the form of a roll call vote. Mayor Padilla was absent for this motion.

Discussion/Related Action To Introduce And Waive The First Reading of ORDINANCE 467 To Amend Holtville Municipal Code Relating To Management Employees – Laura Fischer, City Manager

A motion was made by Council Member Brittsan and seconded by Council Member Bradshaw to introduce and waive the first reading of Ordinance 467 to amend Holtville Municipal Code relating to management employees. All members present were in favor and the motion carried unanimously 4/0 in the form of a roll call vote. Mayor Padilla was absent for this motion.

INFORMATION ONLY:

Information Only Regarding Mid Year Budget Review – Rosa Ramirez, Finance Manager

Information only; no action taken.

Information Only Regarding Mid Year Capital Improvement Project Review – Rosa Ramirez, Finance Manager

Information only; no action taken.

ADJOURNMENT:

There being no further business to come before council, Mayor Pro Tem Ludwig adjourned the Regular City Council Meeting at 8:00 p.m.

Colleen Ludwig, Mayor Pro Tem

Glyn Snyder, City Clerk

**THE MINUTES OF THE REGULAR MEETING OF THE HOLTVILLE
REDEVELOPMENT AGENCY**

March 23, 2009

The regular meeting of the Holtville Redevelopment Agency was on Monday, March 23, 2009 in the Civic Center. Board Members present were Colleen Ludwig, Richard Layton, David Bradshaw and Jerry Brittsan. Bianca Padilla was absent. Staff members present were Laura Fischer, Rosa Ramirez, Gerry Peacher, Alex Silva and Glyn Snyder. Rick Watson was absent. City Attorney Steve Walker, City Planner Justina Arce and City Treasurer Pete Mellinger were present.

REDEVELOPMENT AGENCY CALLED TO ORDER:

Board Member Ludwig called the Redevelopment meeting to order at 8:00 p.m.

PUBLIC COMMENTS:

None

CONSENT AGENDA:

1. Approval Of Minutes Of The Regular Meeting Of March 9, 2009
2. Current Demands #1475 To #1478

A motion was made by Board Member Bradshaw and seconded by Board Member Brittsan to approve consent agenda items 1 and 2. All members present were in favor and the motion carried unanimously.

**REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES, &
COMMUNIQUES:**

None

UNFINISHED BUSINESS:

**Discussion/Related Action To Incorporate Energy Efficient Building Technology In
The Architectural Design Of The Public Safety Building – Gerry Peacher, Public
Works Manager**

A motion was made by Board Member Brittsan and seconded by Board Member Bradshaw to incorporate energy efficient building technology in the architectural design of the Public Safety Building. All members present were in favor and the motion carried unanimously.

Board Member Ludwig asked if this would affect the timeline. Mr. Peacher said this should not affect the timeline because it only requires choosing materials.

NEW BUSINESS:

3. Discussion/Related Action To Authorize The Execution Of An Agreement With The Holt Group To Provide Planning Services Pursuant To Meeting The Housing Program Objectives Of The Holtville Housing Element 2006-2014 Update – Laura Fischer, City Manager

A motion was made by Board Member Layton and seconded by Board Member Brittsan to authorize the execution of an agreement with The Holt Group to provide planning services pursuant to meeting the Housing Program objectives of the Holtville Housing Element 2006-2014 update. All members present were in favor and the motion carried unanimously.

INFORMATION ONLY:

None

ADJOURNMENT:

There being no further business to come before the Board, Board Member Ludwig adjourned the meeting at 8:28 p.m.

Colleen Ludwig, Board Member

Glyn Snyder, Secretary