

**THE MINUTES OF THE REGULAR MEETING OF THE HOLTVILLE
CITY COUNCIL April 12, 2010**

The regular meeting of the Holtville City Council was held on Monday, April 12, 2010 at 5:30 p.m. in the Civic Center. Council Members present were Colleen Ludwig, David Bradshaw, Jerry Brittsan, Bianca Padilla and Richard Layton. Staff members present were Laura Fischer, Gerry Peacher, Alex Silva, Clint Erro, Frank Cornejo, Matt Hughes and Glyn Snyder. Rosa Ramirez was absent. City Planner Justina Arce and City Treasurer Pete Mellinger were present. City Attorney Steve Walker was also present.

CITY COUNCIL CLOSED SESSION MEETING CALLED TO ORDER:

Mayor Ludwig called the meeting to order at 5:30 p.m.

CITY COUNCIL OPEN SESSION MEETING CALLED TO ORDER:

Mayor Ludwig called the meeting to order at 6:14 p.m.

PLEDGE OF ALLEGIANCE:

Council Member Jerry Brittsan led the pledge of allegiance.

Mayor Ludwig requested a moment of silence for Franklin Porter and Harold Burnworth who recently passed away.

CITY CLERK RE: VERIFICATION OF POSTING OF AGENDA:

The City Clerk verified that the agenda was duly posted on April 9, 2010.

EXECUTIVE SESSION ANNOUNCEMENTS:

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:

(Government Code Section 54956.9(b))

Willowbend LLC vs. City of Holtville

No reportable action was taken.

Milan vs. City of Holtville

No reportable action taken.

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:

(Government Code Section 54956.9(b)(1))

3 Matters

A motion was made by Council Member Brittsan and seconded by Council Member Bradshaw to deny the claim of Medina against the City. All members present were in favor and the motion carried unanimously.

There was no reportable action on the other two matters.

PUBLIC COMMENTS:

Mike Paredes of IVEDC talked about the International Economic Summit and invited Council Members to attend.

CONSENT AGENDA:

- 1. Approval Of Minutes Of The Regular Meeting Of March 22, 2010**
- 2. Current Demands #26938 To #27058**

Council Minutes 04/12/10

3. Discussion/Related Action To Approve The Nobel Systems (ICGIS) Agreement Amendment With The Imperial County For Fiscal Years 09-10/10-11

A motion was made by Council Member Layton and seconded by Council Member Padilla to approve Consent Agenda items 1 through 3. All members present were in favor and the motion carried unanimously.

REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES AND COMMUNIQUES:

City Manager

The City Manager attended ICTC and LTA Meetings. She was part of the interview panel for the ICTC Executive Director position. She went on the Ag Business Tour sponsored by IVEDC. Mrs. Fischer also attended the Awards Banquet at the Elks Lodge for Firefighters of the Year.

The City Manager and Department Heads provided Council with information on the recent earthquake. The Emergency Operations Center was opened immediately. Fire Chief Alex Silva reported twelve firefighters worked 139 man-hours as they went on duty in response to the earthquake. Mr. Silva reported the Reverse 911 was working; however Holtville did not receive a call because the City was not affected as much as other cities in the valley. Council Member Brittsan commended Deputy Johnson for his assistance to customers at Del Sol Market. Frank Cornejo, Water Works Supervisor reported there was severe structural damage to the old water tank and appears to need to be replaced. The new tank was put into service last Thursday. California Emergency Management Agency assessed buildings in town and only one received a yellow tag. The City Manager said Imperial County met the threshold for public assistance.

The Chief of Police introduced the new deputy, Romeo Santiago. Mayor Ludwig complimented the Police Department for the recent graffiti arrest.

UNFINISHED BUSINESS:

Discussion/Related Action To Determine A Fee If Any For Processing Of A Reasonable Accommodations Request – Justina Arce, City Planner

A motion was made by Council Member Brittsan to direct staff to not incorporate a specific fee into the Reasonable Accommodation application processing. The motion died for the lack of a second. Council Member Bradshaw made a motion to assess a fee based on one hour of staff time. He withdrew this motion. A motion was then made by Council Member Bradshaw and seconded by Council Member Layton to assess a fee of \$150.00. The motion carried 4/0 with Council Member Brittsan opposing.

Discussion/Related Action To Introduce And Waive The First Reading of Special Needs Housing ORDINANCE #472 to Amend the Holtville Zoning Ordinance – Justina Arce, City Planner

A motion was made by Council Member Layton and seconded by Council Member Bradshaw to introduce and waive the first reading of Special Needs Housing Ordinance #472 to amend the Holtville Zoning Ordinance. The motion carried 5/0 in the form of a roll call vote.

Discussion/Related Action To Award The Bid For The Weapons And Equipment From The Police Department Declared Surplus – Clint Erro, Chief Of Police

A motion was made by Council Member Brittsan and seconded by Council Member Padilla to award the bid for the weapons and equipment from the Police Department declared surplus to TB Repair in the amount of \$5,000. All members present were in favor and the motion carried unanimously.

NEW BUSINESS:

Discussion/Related Action To Adopt RESOLUTION 10-16 Adopting The EDBG Business Assistance Loan Program Guidelines – Justina Arce, City Planner

A motion was made by Council Member Bradshaw and seconded by Council Member Layton to adopt Resolution 10-16 adopting the EDBG Business Assistance Loan Program Guidelines as amended. The motion carried 5/0 in the form of a roll call vote.

Discussion/Related Action To Appoint A Delegate And Alternate For Southern California Association of Governments – Laura Fischer, City Manager

Rosanna Bayon Moore invited the City Manager and City Council to attend the SCAG Regional Conference and General Assembly. It will be held May 5-7 at the La Quinta Resort and Club. A motion was made by Council Member Bradshaw and seconded by Council Member Layton to appoint Council Member Brittsan as a delegate and Council Member Padilla as alternate for SCAG. All members present were in favor and the motion carried unanimously.

Discussion/Related Action To Adopt RESOLUTION 10-19 Confirming The Existence Of A Local Emergency Affecting Public Health And Safety And Ratifying The Acts Of The City Manager – Laura Fischer, City Manager

A motion was made by Council Member Layton and seconded by Council Member Padilla to adopt Resolution 10-19 confirming the existence of a local emergency affecting public health and safety and ratifying the acts of the City Manager. The motion carried 5/0 in the form of a roll call vote.

INFORMATION ONLY:

Staff Reports

Written reports were provided by the following: Finance Manager, Public Works Supervisor, Water Works Supervisor, Public Works Manager, Chief of Police and City Planner. A Grant Report was also provided.

Council Member Padilla attended a briefing conducted by Congressman Bob Filner following the earthquake.

Council Member Brittsan said he is extremely proud to have the Sheriff's patrolling the City.

ADJOURNMENT:

There being no further business to come before Council, Mayor Ludwig adjourned the Regular City Council Meeting at 8:05 p.m.

Colleen Ludwig, Mayor

Glyn Snyder, City Clerk

**THE MINUTES OF THE REGULAR MEETING OF THE HOLTVILLE
REDEVELOPMENT AGENCY**
April 12, 2010

The regular meeting of the Holtville Redevelopment Agency was on Monday, April 12, 2010 in the Civic Center. Board Members present were Colleen Ludwig, David Bradshaw, Jerry Brittsan, Bianca Padilla and Richard Layton. Staff members present were Laura Fischer, Gerry Peacher, Alex Silva, Clint Erro, Frank Cornejo, Matt Hughes and Glyn Snyder. Rosa Ramirez was absent. City Planner Justina Arce and City Treasurer Pete Mellinger were present. City Attorney Steve Walker was also present.

REDEVELOPMENT AGENCY CALLED TO ORDER:

Chairman Ludwig called the Redevelopment meeting to order at 8:05 p.m.

PUBLIC COMMENTS:

None

CONSENT AGENDA:

1. Approval Of Minutes Of The Regular Meeting Of March 22, 2010
2. Current Demands #1570 to #1575

A motion was made by Board Member Brittsan and seconded by Board Member Layton to approve Consent Agenda items 1 and 2. All members present were in favor and the motion carried unanimously.

**REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES, &
COMMUNIQES:**

None

INFORMATION ONLY:

Information Only Regarding Public Safety Building – Gerry Peacher, Public Works Manager

Information only; no action taken.

Information Only Regarding Skate Park – Gerry Peacher, Public Works Manager

Information only; no action taken.

ADJOURNMENT:

There being no further business to come before the Board, Chairman Ludwig adjourned the regular Redevelopment Agency Meeting at 8:09 p.m.

Colleen Ludwig, Chairman

Glyn Snyder, Secretary