

**THE MINUTES OF THE REGULAR MEETING OF THE HOLTVILLE
CITY COUNCIL May 24, 2010**

The regular meeting of the Holtville City Council was held on Monday, May 24, 2010 at 5:30 p.m. in the Civic Center. Council Members present were Colleen Ludwig, David Bradshaw, Jerry Brittsan, Bianca Padilla and Richard Layton. Staff members present were Laura Fischer, Gerry Peacher, Alex Silva and Glyn Snyder. Rosa Ramirez was absent. City Planner Justina Arce, City Treasurer Pete Mellinger and City Attorney Steve Walker were also present.

CITY COUNCIL CLOSED SESSION MEETING CALLED TO ORDER:

Mayor Ludwig called the meeting to order at 5:30 p.m.

CITY COUNCIL OPEN SESSION MEETING CALLED TO ORDER:

Mayor Ludwig called the meeting to order at 6:32 p.m.

PLEDGE OF ALLEGIANCE:

Council Member Richard Layton led the pledge of allegiance.

Mayor Ludwig requested a moment of silence for Arlie Pete Henthorne, former Chief of Police who recently passed away.

CITY CLERK RE: VERIFICATION OF POSTING OF AGENDA:

The City Clerk verified that the agenda was duly posted on May 20, 2010.

EXECUTIVE SESSION ANNOUNCEMENTS:

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:

(Government Code Section 54956.9(b))

Willowbend LLC vs. City of Holtville

No reportable action taken.

Milan vs. City of Holtville

No reportable action taken.

Aguayo vs. City of Holtville

A motion was made by Council Member Brittsan and seconded by Council Member Layton to retain the Klindedinst Law Firm for defense of this case. The motion carried 4/1.

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:

(Government Code Section 54956.9(b)(1))

2 Matters

No reportable action taken.

CONFERENCE WITH LABOR NEGOTIATORS:

(Government Code Section 54957.6)

Agency Negotiator: City Manager/City Attorney

Classified Employees

No reportable action taken.

PUBLIC COMMENTS:

James Horn, 2321 Orange came before Council to express his interest in opening a wine wholesale business within the City of Holtville.

CONSENT AGENDA:

- 1. Approval Of Minutes Of The Regular Meeting Of May 10, 2010, The Special Meeting Of May 10, 2010, And The Special Meeting Of May 18, 2010**
- 2. Current Demands #27154 To #27288**
- 3. Discussion/Related Action To Re-appoint Dee Bradshaw And Javier Ramos To The Planning Commission – Laura Fischer, City Manager**

Council Member Brittsan requested that Item #3 be moved to new business. A motion was made by Council Member Brittsan and seconded by Council Member Layton to move this item. All members present were in favor and the motion carried unanimously.

A motion was made by Council Member Layton and seconded by Council Member Bradshaw to approve Consent Agenda items 1 and 2. All members present were in favor and the motion carried unanimously.

REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES AND COMMUNIQUES:

City Manager

The City Manager reported the League of Cities Dinner hosted by Holtville was a success. A luncheon was held last week in the Civic Center in honor of Public Works Week. The Fire Chief gave a presentation on heat prevention. Mrs. Fischer attended meetings with FEMA and CalEma regarding the recent earthquake. She also met with Jack Holt and Frank Cornejo regarding the Cease and Desist Order. A meeting with the Adhoc Committee for waste hauling services will be set in the near future. Mrs. Fischer announced the Ice Cream Social will take place on June 11th.

Mayor Ludwig and Council Members David Bradshaw, Richard Layton and Bianca Padilla attended the League of Cities Dinner.

Council Member Brittsan and Fire Chief Silva attended the School Board meeting and presented the radio donated by the City to the Middle School. Mr. Silva provided training for the use of the radio. Mr. Brittsan attended the Small Business Development Center meeting and volunteered to be a Board Member.

UNFINISHED BUSINESS:

Discussion/Related Action To Authorize Submitting A Request For Proposal For New Flag Pole – Gerry Peacher, Public Works Manager

A motion was made by Council Member Bradshaw and seconded by Council Member Layton to authorize submitting a Request for Proposal for new flag pole. The motion carried 4/1 with Council Member Brittsan opposing.

NEW BUSINESS:

Discussion/Related Action To Introduce And Waive First Reading Of ORDINANCE #473 To Adopt A Conflict Of Interest Code - Rosa Ramirez, Finance Manager

A motion was made by Council Member Padilla and seconded by Council Member Bradshaw to introduce and waive first reading of Ordinance #473 to adopt a Conflict of Interest Code. All members present were in favor and the motion carried unanimously.

Discussion/Related Action To Adopt RESOLUTION 10-06 To Declare Unneeded Vehicles And Equipment Surplus; Authorize The City Manager To Submit A Request For Sealed Bids To Sell Surplus Equipment To The Public; To Submit A Request For Bids To Sell Surplus Equipment That Cannot Be Sold To The Public To Other Eligible Agencies And Donate One Police Vehicle To The Blue Knights – Laura Fischer, City Manager

A motion was made by Council Member Layton and seconded by Council Member Bradshaw to adopt Resolution 10-06 to declare unneeded vehicles and equipment surplus; authorize the City Manager to submit a request for sealed bids to sell surplus equipment to the public; to submit a request for bids to sell surplus equipment that cannot be sold to the public to other eligible agencies and donate one police vehicle to the Blue Knights. The motion carried 5/0 in the form of a roll call vote.

Martin Cuesta and Robert Daker, members of the Blue Knights thanked the City for the donation.

After the motion was made Council Member Brittsan stated he would like for the light bar to be included with the donation of the police unit with the provision that the red and blue lights would be changed to an amber color.

Discussion/Related Action To Adopt RESOLUTION 10-25 Approving The Submittal Of A Functional Classification Change For Local Streets And Roads To State Of California, Department Of Transportation – Justina Arce, City Planner

A motion was made by Council Member Bradshaw and seconded by Council Member Padilla to adopt Resolution 10-25 approving the submittal of a functional classification change for local streets and roads to State of California, Department of Transportation. The motion carried 5/0 in the form of a roll call vote.

Discussion/Related Action To Adopt RESOLUTION 10-26 Regarding COPS Funds – Rosa Ramirez, Finance Manager

A motion was made by Council Member Brittsan and seconded by Council Member Layton to adopt Resolution 10-26 approving the appropriation of 2009-2010 funds allocated from the State of California's Citizen Option for Public Safety Program (COPS) to provide frontline police services and rescinding Resolution 09-60. The motion carried 5/0 in the form of a roll call vote.

Discussion/Related Action To Adopt RESOLUTION 10-27 To Authorize The Submittal Of An Application To The California State Department Of Housing And Community Development For Funding Under The CalHome Program; The Execution Of A Standard Agreement If Selected For Such Funding And Any Amendments Thereto; And Any Related Documents Necessary To Participate In The CalHome Program – Rosa Ramirez, Finance Manager

A motion was made by Council Member Bradshaw and seconded by Council Member Layton to adopt Resolution 10-27 to authorize the submittal of an application to the California State Department of Housing and Community Development for funding under the CalHome Program; the execution of a standard agreement if selected for such funding and any amendments thereto; and any
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related documents necessary to participate in the CalHome Program. The motion carried 5/0 in the form of a roll call vote.

Discussion/Related Action To Authorize Submitting A Request For Proposal For The Storm Water Pollution Prevention Project (SWPPP) – Laura Fischer, City Manager

A motion was made by Council Member Padilla and seconded by Council Member Layton to authorize submitting a Request for Proposal for the Storm Water Pollution Prevention Project (SWPPP). All members present were in favor and the motion carried unanimously.

Discussion/Related Action To Re-appoint Dee Bradshaw And Javier Ramos To The Planning Commission – Laura Fischer, City Manager

A motion was made by Council Member Brittsan and seconded by Council Member Layton to re-appoint Dee Bradshaw and Javier Ramos to the Planning Commission. The motion carried 4/1 with Council Member Bradshaw abstaining.

INFORMATION ONLY:

Staff Reports

Written reports were provided by the following: Public Works Supervisor, Water Works Supervisor, Public Works Manager, Fire Chief and City Planner.

Gerry Peacher, Public Works Manager reported the modular restrooms for Mack Park were delivered today. He said the tiles for the west entrance sign have been installed.

Alex Silva, Fire Chief reported his staff attended Wild Land Training in Calipatria. A Hazard Materials First Responder Operational Class is scheduled for May 29th and June 5th.

Justina Arce, City Planner reported tremendous positive response to the Façade Program and five applications have been submitted.

ADJOURNMENT:

There being no further business to come before Council, Mayor Ludwig adjourned the Regular City Council Meeting at 7:31 p.m.

Colleen Ludwig, Mayor

Glyn Snyder, City Clerk

**THE MINUTES OF THE REGULAR MEETING OF THE HOLTVILLE
REDEVELOPMENT AGENCY**

May 24, 2010

The regular meeting of the Holtville Redevelopment Agency was on Monday, May 24, 2010 in the Civic Center. Board Members present were Colleen Ludwig, David Bradshaw, Jerry Brittsan, Bianca Padilla and Richard Layton. Staff members present were Laura Fischer, Gerry Peacher, Alex Silva and Glyn Snyder. Rosa Ramirez was absent. City Planner Justina Arce, City Treasurer Pete Mellinger and City Attorney Steve Walker were also present.

REDEVELOPMENT AGENCY CALLED TO ORDER:

Chairman Ludwig called the Redevelopment meeting to order at 7:31 p.m.

PUBLIC COMMENTS:

None

CONSENT AGENDA:

1. Approval Of Minutes Of The Regular Meeting Of May 10, 2010
2. Current Demands #1582 to #1590

A motion was made by Board Member Bradshaw and seconded by Board Member Layton to approve Consent Agenda items 1 and 2. All members present were in favor and the motion carried unanimously.

REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES, & COMMUNIQUES:

None

NEW BUSINESS:

Discussion/Related Action To Consider RDA Façade Improvement Project At 402 E. Fifth Street (Del Sol Shopping Center) – Justina Arce, City Planner

A motion was made by Council Member Bradshaw and seconded by Council Member Brittsan to approve the RDA Façade Improvement Project at 402 E. Fifth Street (Del Sol Shopping Center) adding a condition that the striping would be consistent With ADA disability to both buildings. All members present were in favor and the motion carried unanimously.

Discussion/Related Action To Consider RDA Façade Improvement Project At 228 W. Fifth Street (Webb Manufacturing Building) – Justina Arce, City Planner

A motion was made by Council Member Brittsan and seconded by Council Member Padilla to approve RDA Façade Improvement Project at 228 W. Fifth Street (Webb Manufacturing Building) adding a condition that outdoor storage is not allowed and must be moved indoors and include proper screening along the fence along Fifth Street. All members present were in favor and the motion carried unanimously.

INFORMATION ONLY:

Information Only Regarding Public Safety Building – Gerry Peacher, Public Works Manager
Information only; no action taken.

ADJOURNMENT:

There being no further business to come before the Board, Chairman Ludwig adjourned the regular Redevelopment Agency Meeting at 7:55 p.m. and reconvened to City Council Executive Session.

Colleen Ludwig, Chairman

Glyn Snyder, Secretary