

**THE MINUTES OF THE REGULAR MEETING OF THE HOLTVILLE
CITY COUNCIL June 8, 2009**

The regular meeting of the Holtville City Council was held on Monday, June 8, 2009 at 5:30 p.m. in the Civic Center. Council Members present were Bianca Padilla, Colleen Ludwig, Richard Layton and David Bradshaw. Jerry Brittsan was absent. Staff members present were Laura Fischer, Alex Silva and Glyn Snyder. Rosa Ramirez, Gerry Peacher, Rick Watson and Daniel Ibarra were absent. City Attorney Steve Walker, City Planner Justina Arce and City Treasurer Pete Mellinger were present.

CITY COUNCIL CLOSED SESSION MEETING CALLED TO ORDER:

Mayor Padilla called the meeting to order at 5:40 p.m.

CITY COUNCIL OPEN SESSION MEETING CALLED TO ORDER:

Mayor Padilla called the meeting to order at 6:15 p.m.

PLEDGE OF ALLEGIANCE:

Council Member Layton led the pledge of allegiance.

INVOCATION: Pastor Sam Bryant gave the invocation.

CITY CLERK RE: VERIFICATION OF POSTING OF AGENDA:

The City Clerk verified that the agenda was duly posted on June 3, 2009.

EXECUTIVE SESSION ANNOUNCEMENTS:

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION: *(Government*

Code Section 54956.9(b)

Willowbend LLC vs. City of Holtville

Claim of Willowbend LLC

Information was given to Council by City Attorney. No other action was taken.

PUBLIC EMPLOYEE EVALUATION: *(Government Code Section 54957.6)*

Title: City Manager

No reportable action taken.

PUBLIC COMMENTS:

None

CONSENT AGENDA:

- 1. Approval Of Minutes Of The Special Meeting Of May 20, 2009 And The Regular Meeting of May 26, 2009**
- 2. Current Demands #25442 to #25517**

A motion was made by Council Member Layton and seconded by Council Member Bradshaw to approve Consent Agenda items 1 and 2. All members present were in favor and the motion carried unanimously.

REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES AND COMMUNIQUES:

City Manager

The City Manager reviewed the written report provided for Council. She reported three out of four grants were awarded to the City from the BECC applications. These grants are for the costs of planning, environmental and design and engineering of the Wastewater Treatment Plant Project.

City Planner

A written planning report was provided and reviewed by the City Planner. She reported Hot Rods and Beer has applied for a liquor license. A Certificate of Occupancy has not yet been issued due to ADA requirements not being met. Code enforcement issues pertaining to Spanish Trails and Klassy Karrot Kottages were discussed.

A written Grant Report was provided and reviewed.

Council Member Ludwig attended a LAFCO meeting. She reported the IVAG meeting was rescheduled.

Fire Chief Alex Silva reported there was a fire at Hwy 111 and Keystone Road. Imperial County Fire failed to call Holtville for mutual aid. This issue has been addressed and will not happen again.

POLICIES AND PROCEDURES:

None

CONTACTS BY DEVELOPERS/BUSINESS LOANS:

None

UNFINISHED BUSINESS:

Discussion/Related Action To Adopt RESOLUTION 09-25 Approving An Amendment To The Disadvantage Business Enterprise Race Conscious Goal And The Race Neutral Participation Level For Federally Funded Roadway Improvements Projects For Fiscal Year 2009/2010 And Authorizing The City Manager To Act On Behalf Of The City On All Matters Pertaining To The Disadvantage Business Enterprise Race Conscious Goal And The Race Neutral Participation Level For Federally Funded Roadway Improvements For Fiscal Year 2009/2010 - Justina Arce, City Planner

A motion was made by Council Member Bradshaw and seconded by Council Member Layton to adopt Resolution 09-25 approving an amendment to the Disadvantage Business Enterprise Race Conscious and The Race Neutral Participation Level for Federally Funded Roadway Improvements Project for Fiscal Year 2009/2010 and authorizing the City Manager to act on behalf of the City on all matters pertaining to the Disadvantage Business Enterprise Race Conscious Goal and the Race Neutral Participation Level for Federally Funded Roadway Improvements for Fiscal Year 2009/2010. All members

present were in favor and the motion carried unanimously 4/0 in the form of roll call vote. Council Member Brittsan was absent for this motion.

NEW BUSINESS:

Discussion Regarding the TPUDC Economic Development And City Master Plan And Consider Adoption Of RESOLUTION 09-26 To Accept And Approve – Laura Fischer, City Manager

A motion was made by Council Member Ludwig and seconded by Council Member Layton to adopt Resolution 09-26 recommending adoption of “The Plan of Holtville – Economic Development and City Master Plan”. All members present were in favor and the motion carried 4/0 in the form of a roll call vote. Council Member Brittsan was absent for this motion. The award ceremony will be held on June 24, 2009.

Discussion/Related Action Authorizing City Manager To Request Proposals For Services For Administration Of CDBG Grant And Introduce Façade Improvement Guidelines – Laura Fischer, City Manager

The ED Façade Improvement Guidelines were introduced and discussed. The need to procure for professional services was discussed and directive was requested. A motion was made by Council Member Bradshaw and seconded by Council Member Layton authorizing City Manager to request proposals for service for administration of CDBG Grant. All members present were in favor and the motion carried unanimously.

Discussion/Related Action To Adopt RESOLUTION 09-24 Designating The City Manager As The Authorized Individual For All Matters Pertaining To The BECC Border 2012 Priorities Reducing Land And Water Contamination At Alamo River Trail Project Area – Justina Arce, City Planner

A motion was made by Council Member Bradshaw and seconded by Council Member Layton to adopt Resolution 09-24 designating the City Manager as the authorized individual for all matters pertaining to the BECC Border 2012 priorities reducing land and water contamination at Alamo River Trail Project area. All members present were in favor and the motion carried 4/0 in the form of a roll call vote. Council Member Brittsan was absent for this motion.

INFORMATION ONLY:

Information Only Regarding Water Treatment Plant – USDA Bonds – Rosa Ramirez, Finance Manager

The City Manager will be opening an account at Rabobank for construction costs. A resolution will be brought back to Council for approval of signatures. Information only; no action taken.

Information Only Regarding State Budget Cuts – Rosa Ramirez, Finance Manager
Information only; no action taken.

A Budget Workshop meeting has been scheduled for Tuesday, June 16, 2008 at 5:30.

ADJOURNMENT:

There being no further business to come before council, Mayor Padilla adjourned the Regular City Council Meeting at 7:40 p.m.

Bianca Padilla, Mayor

Glyn Snyder, City Clerk

**THE MINUTES OF THE REGULAR MEETING OF THE HOLTVILLE
REDEVELOPMENT AGENCY**
June 8, 2009

The regular meeting of the Holtville Redevelopment Agency was on Monday, June 8, 2009 in the Civic Center. Board Members present were Bianca Padilla, Colleen Ludwig, Richard Layton and David Bradshaw. Jerry Brittsan was absent. Staff members present were Laura Fischer, Alex Silva and Glyn Snyder. Rosa Ramirez, Gerry Peacher, Rick Watson and Daniel Ibarra were absent. City Attorney Steve Walker, City Planner Justina Arce and City Treasurer Pete Mellinger were present.

REDEVELOPMENT AGENCY CALLED TO ORDER:

Chairman Padilla called the Redevelopment meeting to order at 7:40 p.m.

PUBLIC COMMENTS:

None

CONSENT AGENDA:

1. Approval Of Minutes Of The Regular Meeting Of May 26, 2009
2. Current Demands #1508 To #1513

A motion was made by Board Member Bradshaw and seconded by Board Member Layton to approve consent agenda items 1 and 2. All members present were in favor and the motion carried unanimously.

**REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES, &
COMMUNIQUES:**

None

UNFINISHED BUSINESS:

None

NEW BUSINESS:

None

INFORMATION ONLY:

Information Only Regarding Public Safety Building – Gerry Peacher, Public Works Manager

Information only; no action taken.

Discussion Regarding Façade Improvement Guidelines – Justina Arce, City Planner

Information only; no action taken.

ADJOURNMENT:

There being no further business to come before the Board, Chairman Padilla adjourned the meeting at 7:45 p.m.

Bianca Padilla, Chairman

Glyn Snyder, Secretary