

**THE MINUTES OF THE REGULAR MEETING OF THE HOLTVILLE
CITY COUNCIL
June 11, 2012**

The regular meeting of the Holtville City Council was held on Monday, June 11, 2012 at 5:30 p.m. in the Civic Center. Council Members present were Jerry Brittsan, Mike Goodsell, Colleen Ludwig, David Bradshaw and Richard Layton. Staff members present were Alex Meyerhoff, Nick Wells, Manuel DeLeon and Glyn Snyder. City Treasurer Pete Mellinger, City Engineer Jack Holt and City Attorney Steve Walker were also present.

CITY COUNCIL CLOSED SESSION MEETING CALLED TO ORDER:

Mr. Brittsan called the meeting to order at 5:32 p.m.

CITY COUNCIL OPEN SESSION MEETING CALLED TO ORDER:

Mr. Brittsan called the meeting to order at 6:00 p.m.

INVOCATION:

The invocation was led by Mr. Goodsell.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Mr. Mellinger.

Mr. Brittsan requested a moment of silence for Jack and Pauline McConnell and Ex Fire Chief Glen Wilson.

CITY CLERK RE: VERIFICATION OF POSTING OF AGENDA:

The City Clerk verified that the agenda was duly posted on June 8, 2012.

EXECUTIVE SESSION ANNOUNCEMENTS:

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:

(Government Code Section 54956.9(b))

Willowbend LLC vs. City Of Holtville

No reportable action taken.

PUBLIC EMPLOYMENT

(Government Code Section 54957.6)

No reportable action taken.

PUBLIC COMMENTS:

Anastasia Miki, representing Imperial Valley Desert Aquatics provided an update on her fundraising efforts for the solar water heating of the Gene Layton Memorial Swimming Pool. She has requested \$6,598 from IID and is waiting to hear from them. She said enough money has been donated to pay 80% of the solar panels.

CONSENT AGENDA:

- 1. Approval Of Minutes Of The Regular Meeting Of The City Council Of May 29, 2012 and the Special meeting of June 4, 2012**
- 2. Current Demands #30559 To #30624**

A motion was made by Mr. Layton and seconded by Mr. Goodsell to approve Consent Agenda items 1 and 2. The motion carried 5/0.

REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES AND COMMUNIQUES:

Mr. DeLeon informed Council that bicycle helmets would be given out at no charge at the Ice Cream Social.

Mr. Mellinger reported he has started cleaning up his block. He said some sidewalks are in poor condition and in need of repairs.

Mr. Goodsell attended Holtville High School's Baccalaureate Program.

Mr. Brittsan attended the Beautification Committee Meeting on May 30, 2012. He also attended the League of Cities and SCAG meetings. He said that street signs can be purchased for \$70 each in lots of five if anyone is interested in purchasing them for their street. Mr. Brittsan also reported that he had received several calls regarding golf carts and he said A1 Golf Carts, out of San Diego will convert golf carts to make them street legal.

Mrs. Ludwig attended the League of Cities meeting.

Mr. Bradshaw attended the League of Cities meeting.

Mr. Holt reported construction at the water plant is on schedule and they are working night shifts.

NEW BUSINESS:

- 3. Discussion/Related Action To Adopt RESOLUTION 12-29 Repealing Resolution 03-08 And Establishing Fees And Charges For City Services – Alex Meyerhoff, City Manager**

A motion was made by Mr. Bradshaw and seconded by Mr. Goodsell to establish swimming pool fees and guidelines as presented with the exception of requiring 3 lifeguards rather than two if there is over 50 people in the pool. A subcommittee was formed to review the remainder of fees listed in the proposed resolution. Mr. Brittsan and Mr. Goodsell will serve on this committee. All members present were in favor and the motion carried unanimously.

- 4. Discussion/Related Action To Adopt RESOLUTION 12-30 Calling For The Holding Of A General Municipal Election To Be Held On Tuesday, November 6, 2012, For The Election Of Certain Officers As Required By The Provisions Of The Laws Of The State Of California Relating To General Law Cities – Alex Meyerhoff, City Manager**

A motion was made by Mr. Goodsell and seconded by Mr. Layton to adopt Resolution 12-30 calling for the holding of a General Municipal Election to be held on Tuesday, November 6, 2012, for the election of certain officers as required by the provisions of the laws of the State of California relating to General Law Cities with noted changes regarding the procedures that will be taken if there is a tie vote. The motion carried 5/0 in the form of a roll call vote

5. Discussion/Related Action To Adopt RESOLUTION 12-31 Requesting The Board Of Supervisors Of The County Of Imperial To Consolidate A General Municipal Election To Be Held On November 6, 2012 With The Statewide General Election To Be Held On The Date Pursuant To §10403 Of The Elections Code – Alex Meyerhoff, City Manager

A motion was by Mr. Layton and seconded by Mr. Bradshaw to adopt Resolution 12-31 requesting the Board of Supervisors of the County of Imperial to consolidate a General Municipal Election to be held on November 6, 2012 with the Statewide General Election to be held on the date pursuant to §10403 of the Elections Code. The motion carried 5/0 in the form of a roll call vote.

6. Discussion/Related Action To Adopt RESOLUTION 12-32 Adopting Regulations For Candidates For Elective Office Pertaining To Candidates Statements Submitted To The Voters At An Election To Be Held On Tuesday, November 6, 2012 – Alex Meyerhoff, City Manager

A motion was made by Mrs. Ludwig and seconded by Mr. Goodsell to adopt Resolution 12-32 adopting regulations for candidates for elective office pertaining to Candidates Statements submitted to the voters at an election to be held on Tuesday, November 6, 2012. The motion carried 5/0 in the form of a roll call vote.

7. Discussion/Related Action To Adopt RESOLUTION 12-33 Accepting Sanitary Sewer Facilities, Domestic Water Facilities, Roadway Improvements, Stormwater Facilities And Other Public Utilities For Assessor's Parcel Number (APN) 045-040-070 And Approving The Certificate Of Acceptance – Alex Meyerhoff, City Manager

A motion was made by Mr. Bradshaw and seconded by Mrs. Ludwig to adopt Resolution 12-33 accepting sanitary sewer facilities, domestic water facilities, roadway, improvements, stormwater facilities and other public utilities for Assessor's Parcel Number (APN) 045-040-070 and approving the Certificate of Acceptance. The motion carried 5/0 in the form of a roll call vote.

8. Discussion/Related Action To Adopt RESOLUTION 12-34 Accepting Sanitary Sewer Facilities, Domestic Water Facilities, Roadway Improvements, Stormwater Facilities And Other Public Utilities For Assessor's Parcel Number (APN) 045-390-022 And Approving The Certificate Of Acceptance – Alex Meyerhoff, City Manager

A motion was made by Mr. Bradshaw and seconded by Mrs. Ludwig to adopt Resolution 12-34 accepting sanitary sewer facilities, domestic water facilities, roadway, improvements, stormwater facilities and other public utilities for Assessor's Parcel Number (APN) 045-390-022 and approving the Certificate of Acceptance. The motion carried 5/0 in the form of a roll call vote.

9. Discussion/Related Action To Adopt RESOLUTION 12-35 Accepting Sanitary Sewer Facilities, Domestic Water Facilities, Roadway Improvements, Stormwater Facilities And Other Public Utilities For Assessor's Parcel Number (APN) 045-390-055 And Approving The Certificate Of Acceptance – Alex Meyerhoff, City Manager

A motion was made by Mr. Bradshaw and seconded by Mrs. Ludwig to adopt Resolution 12-35 accepting sanitary sewer facilities, domestic water facilities, roadway, improvements, stormwater facilities and other public utilities for Assessor's Parcel Number (APN) 045-390-055 and approving the Certificate of Acceptance. The motion carried 5/0 in the form of a roll call vote.

10. Discussion/Related Action To Adopt RESOLUTION 12-36 Accepting Sanitary Sewer

Facilities, Domestic Water Facilities, Roadway Improvements, Stormwater Facilities And Other Public Utilities For Assessor's Parcel Number (APN) 045-390-021 And Approving The Certificate Of Acceptance – Alex Meyerhoff, City Manager

A motion was made by Mr. Bradshaw and seconded by Mrs. Ludwig to adopt Resolution 12-36 accepting sanitary sewer facilities, domestic water facilities, roadway, improvements, stormwater facilities and other public utilities for Assessor's Parcel Number (APN) 045-390-021 and approving the Certificate of Acceptance. The motion carried 5/0 in the form of a roll call vote.

11. Discussion/Related Action To Adopt RESOLUTION 12-37 Accepting Sanitary Sewer Facilities, Domestic Water Facilities, Roadway Improvements, Stormwater Facilities And Other Public Utilities For Assessor's Parcel Number (APN) 045-390-039 And Approving The Certificate Of Acceptance – Alex Meyerhoff, City Manager

A motion was made by Mr. Bradshaw and seconded by Mrs. Ludwig to adopt Resolution 12-37 accepting sanitary sewer facilities, domestic water facilities, roadway, improvements, stormwater facilities and other public utilities for Assessor's Parcel Number (APN) 045-390-039 and approving the Certificate of Acceptance. The motion carried 5/0 in the form of a roll call vote.

12. Discussion/Related Action To Adopt RESOLUTION 12-38 Accepting Sanitary Sewer Facilities, Domestic Water Facilities, Roadway Improvements, Stormwater Facilities And Other Public Utilities For Assessor's Parcel Number (APN) 045-390-040 And Approving The Certificate Of Acceptance – Alex Meyerhoff, City Manager

A motion was made by Mr. Bradshaw and seconded by Mrs. Ludwig to adopt Resolution 12-38 accepting sanitary sewer facilities, domestic water facilities, roadway, improvements, stormwater facilities and other public utilities for Assessor's Parcel Number (APN) 045-390-040 and approving the Certificate of Acceptance. The motion carried 5/0 in the form of a roll call vote.

13. Discussion/Related Action To Adopt RESOLUTION 12-39 Accepting Sanitary Sewer Facilities, Domestic Water Facilities, Roadway Improvements, Stormwater Facilities And Other Public Utilities For Assessor's Parcel Number (APN) 045-390-054 And Approving The Certificate Of Acceptance – Alex Meyerhoff, City Manager

A motion was made by Mr. Bradshaw and seconded by Mrs. Ludwig to adopt Resolution 12-39 accepting sanitary sewer facilities, domestic water facilities, roadway, improvements, stormwater facilities and other public utilities for Assessor's Parcel Number (APN) 045-390-054 and approving the Certificate of Acceptance. The motion carried 5/0 in the form of a roll call vote.

14. Discussion/Related Action To Adopt RESOLUTION 12-40 Accepting Sanitary Sewer Facilities, Domestic Water Facilities, Roadway Improvements, Stormwater Facilities And Other Public Utilities For Assessor's Parcel Number (APN) 045-390-033 And Approving The Certificate Of Acceptance – Alex Meyerhoff, City Manager

A motion was made by Mr. Bradshaw and seconded by Mrs. Ludwig to adopt Resolution 12-40 accepting sanitary sewer facilities, domestic water facilities, roadway, improvements, stormwater facilities and other public utilities for Assessor's Parcel Number (APN) 045-390-033 and approving the Certificate of Acceptance. The motion carried 5/0 in the form of a roll call vote.

15. Discussion/Related Action To Adopt RESOLUTION 12-41 Accepting Sanitary Sewer Facilities, Domestic Water Facilities, Roadway Improvements, Stormwater Facilities And Other Public Utilities For Assessor's Parcel Number (APN) 045-390-034 And Approving The Certificate Of Acceptance – Alex Meyerhoff, City Manager

A motion was made by Mr. Bradshaw and seconded by Mrs. Ludwig to adopt Resolution 12-41 accepting sanitary sewer facilities, domestic water facilities, roadway, improvements, stormwater facilities and other public utilities for Assessor's Parcel Number (APN) 045-390-034 and approving the Certificate of Acceptance. The motion carried 5/0 in the form of a roll call vote.

16. Discussion/Related Action To Adopt RESOLUTION 12-42 Accepting Sanitary Sewer Facilities, Domestic Water Facilities, Roadway Improvements, Stormwater Facilities And Other Public Utilities For Assessor's Parcel Number (APN) 045-390-041 And Approving The Certificate Of Acceptance – Alex Meyerhoff, City Manager

A motion was made by Mr. Bradshaw and seconded by Mrs. Ludwig to adopt Resolution 12-42 accepting sanitary sewer facilities, domestic water facilities, roadway, improvements, stormwater facilities and other public utilities for Assessor's Parcel Number (APN) 045-390-041 and approving the Certificate of Acceptance. The motion carried 5/0 in the form of a roll call vote.

17. Discussion/Related Action To Establish A Sub Committee To Review Facility Use Permit Process And Guidelines – Alex Meyerhoff, City Manager

A subcommittee was formed to review the Facility Use Permit process and guidelines. Mrs. Ludwig and Mr. Goodsell will serve on this committee. All members present were in favor and the motion carried unanimously.

INFORMATION ONLY:

18. Information Only Regarding California Regional Water Quality Control Board Compliance Completion Report – Frank Cornejo, Water Works Supervisor

Information only; no action taken.

19. Information Only Regarding Contract Between City And County For Building And Safety – Alex Meyerhoff

Mr. Meyerhoff will be meeting with Marlene Best, City Manager of Imperial to discuss establishing a partnership between Holtville and Imperials in regards to building and safety.

20. Information Only Regarding Gene Layton Memorial Pool Update – Alex Meyerhoff, City Manager

A schedule of the pool and Hut hours was provided. Information only; no action taken.

21. City Manager Report – Alex Meyerhoff

- a. **Finance Manager – Nick Wells**
- b. **Public Works Supervisor – Alex Chavez**
- c. **Water Works Supervisor – Frank Cornejo**
- d. **Police Department – Manuel DeLeon**

Staff Reports

Written reports were provided by the following: City Manager, Finance Manager, Public Works Supervisor, Water Works Supervisor and Police Chief.

Mr. Mellinger asked for verification of who owns the train trestle. He also wanted verification of the location for the Family Dollar Store. It was communicated the train trestle is owned by the

Redevelopment Agency and the Family Dollar Store will be located at the south west corner of Cedar Avenue and Fifth Street.

Mrs. Ludwig requested that animal control be placed on the next agenda as a discussion item.

ADJOURNMENT:

There being no further business to come before Council, Mr. Brittsan adjourned the Regular Council meeting at 7:55 p.m.

Jerry M. Brittsan, Mayor

Glyn Snyder, City Clerk