

**THE MINUTES OF THE REGULAR MEETING OF THE HOLTVILLE
CITY COUNCIL June 22, 2009**

The regular meeting of the Holtville City Council was held on Monday, June 22, 2009 at 5:30 p.m. in the Civic Center. Council Members present were Bianca Padilla, Colleen Ludwig and Jerry Brittsan. Richard Layton and David Bradshaw were absent. Staff members present were Laura Fischer, Rosa Ramirez, Gerry Peacher, Alex Silva and Glyn Snyder. Rick Watson and Daniel Ibarra were absent. City Attorney Steve Walker, City Planner Justina Arce and City Treasurer Pete Mellinger were present.

CITY COUNCIL CLOSED SESSION MEETING CALLED TO ORDER:

Mayor Padilla called the meeting to order at 5:40 p.m.

CITY COUNCIL OPEN SESSION MEETING CALLED TO ORDER:

Mayor Padilla called the meeting to order at 6:20 p.m.

PLEDGE OF ALLEGIANCE:

Mayor Padilla led the pledge of allegiance.

INVOCATION: Pastor Megan Ryan gave the invocation.

CITY CLERK RE: VERIFICATION OF POSTING OF AGENDA:

The City Clerk verified that the agenda was duly posted on June 16, 2009.

EXECUTIVE SESSION ANNOUNCEMENTS:

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION: *(Government*

Code Section 54956.9(b)

Willowbend LLC vs. City of Holtville

Claim of Willowbend LLC

No reportable action taken.

PUBLIC EMPLOYEE EVALUATION: *(Government Code Section 54957.6)*

Title: City Manager

No reportable action taken. This item was not discussed.

PUBLIC EMPLOYEE LABOR NEGOTIATION:

(Government Code Section 54957.6)

Title: Finance Manager

No reportable action taken.

CONFERENCE WITH REAL PROPERTY NEGOTIATOR: *(Government Code Section*

54956.8)

Property: 664 Palm Avenue

Agency Negotiator: City Manager

No reportable action taken.

PUBLIC COMMENTS:

Stephanie Leimgruber, 646 Olive Avenue invited City Council members and staff to attend a Public Official's luncheon on July 14th sponsored by the Building Industry Association and Imperial Valley Economic Development Corporation.

CONSENT AGENDA:

- 1. Approval Of Minutes Of The Special Meeting Of June 8, 2009 And The Regular Meeting of May 26, 2009**
- 2. Current Demands #25518 to #25555**

A motion was made by Council Member Ludwig and seconded by Council Member Brittsan to approve Consent Agenda items 1 and 2. All members present were in favor and the motion carried unanimously.

REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES AND COMMUNIQUES:

City Manager

The City Manager reviewed the written report provided for Council. She reported on the IVAG meeting. Council Member Ludwig expressed concern regarding the City's share of 4% for the Population Distribution. Mrs. Fischer announced there will be a Special Meeting on June 29th. Resolutions for the USDA project will be presented for adoption. Also, a resolution approving the submittal of a grant application under the 2009/2010 General Allocation of the states Community Development Block Grant program will be presented as well as a resolution regarding continuation of budget appropriation. There will be a reception and presentation of the SCAG award after the special meeting.

Finance Department

The Finance Manager reported she is diligently working on the USDA project. Budget Workshops were set for July 7th and July 14th at 5:30 in the Civic Center.

Capital Improvement Report

Gerry Peacher reviewed the written report provided for Council. He said the BECC kickoff meeting was very successful. Council Member Ludwig requested the Jr. High retention basin issue be discussed at the next meeting.

Recreation Supervisor

The City Manager reviewed the written report and discussed the programs that are being offered at this time.

Fire Department

Fire Chief Silva reported Cool Centers have been activated for the County and The Hut has been designated as the Cool Center in Holtville. A crew has been requested to assist with the fourth of July celebration being held at Imperial Valley College. Mr. Silva will be submitting a press release to the newspaper regarding fireworks and the 4th of July.

City Planner

A written planning report was provided and reviewed by the City Planner. She reported Hot Rods and Beer has submitted an application for a Conditional Use Permit

amendment. Council Member Ludwig asked what had been decided by the Chamber of Commerce regarding the electronic sign. Ms. Arce informed the Council, the Chamber had accepted the recommendation provided by the Project Review Committee which was also approved by the Planning Commission. Ms. Arce said Klassy Karrot Kottages is moving forward with the abatement issues. She also reported some cars are being towed away from Pepe's Auto Shop. Jerry Brittsan said the Brock property is being cleaned up. He mentioned that a house in the 400 block of Fern Avenue has a mailbox placed in an illegal location. Ms. Arce said this issue originated from Post Office requirements and that a letter has been sent to the Klassy Karrot Kottages regarding the same. Gerry Peacher said he will forward all correspondence from the Post Office to the City Planner. Letters from the City Planner regarding this issue will be hand delivered to the homeowners since certified mail has not been picked up.

Pete Mellinger said residents of Calexico and Forrester Road are trying to move this project ahead of the realignment of Hwy 115. He would like for Holtville to have a representative present at all of the Cal Trans meetings.

POLICIES AND PROCEDURES:

None

CONTACTS BY DEVELOPERS/BUSINESS LOANS:

None

UNFINISHED BUSINESS:

PUBLIC HEARING - Discussion/Related Action To Adopt RESOLUTION 09-28 Regarding The Façade Improvement Guidelines CDBG Economic Development Grant – Justina Arce, City Planner

Ms. Arce reviewed the Staff Report presented to Council. Mayor Padilla opened the public hearing at 7:13 p.m. Receiving no public comments from the audience the public hearing was closed at 7:13 p.m. A motion was made by Council Member Ludwig and seconded by Mayor Padilla to adopt Resolution 09-28 adopting the Economic Development Façade Improvement Program Guidelines. All members present were in favor and the motion carried unanimously 3/0 in the form of a roll call vote. Council Members Layton and Bradshaw were absent for this motion.

NEW BUSINESS:

Discussion/Related Action To Adopt RESOLUTION 09-27 To Authorize Signatures On A Special Water Treatment Plant Construction Account - Rosa Ramirez, Finance Manager

Council Member Ludwig asked about the \$100 transfer of funds to open this account. The Finance Manager stated the required deposit would come out of the General Fund which will be reimbursed as soon as construction monies become available. A motion was made by Council Member Brittsan and seconded by Council Member Ludwig to adopt Resolution 09-27 to authorize signatures on a Special Water Treatment Plant Construction Account. All members present were in favor and the motion carried

unanimously 3/0 in the form of a roll call vote. Council Members Layton and Bradshaw were absent for this motion.

INFORMATION ONLY:

Information Only Regarding City Support Of Colonia Designation Application With County – Laura Fischer, City Manager

The City Manager informed Council of the invitation received by the Imperial County Planning and Development Services department to participate in a Colonia Designation for the unincorporated areas abutting the City. Council Member Ludwig said the City needs to work toward bringing income into the City or Holtville will become the low income capital of Imperial County. She stated she is not against low income housing, but she is concerned with the imbalance.

Council Member Brittsan questioned how a Colonia would benefit Holtville.

The City Manager described a Colonia in El Centro and the result of blight being eliminated. She said future annexation into the City would bring in revenue from property taxes.

Pete Mellinger said establishing a Colonia is a way to get infrastructure such as water and sewer to that area without the City's expense.

Information Only Regarding Border 2012 Grant Application – Justina Arce, City Planner

Ms. Arce reviewed the Grant Application that was approved at the prior Council meeting as information only; no action taken.

Information Only Regarding Stop Order/Condemnation Report – Justina Arce, City Planner

Ms. Arce reviewed the Staff Report regarding outstanding building code violations as an information only; no action taken.

Information Only Regarding CDBG Housing Rehabilitation Program Guidelines, Owner Investor Criterion – Laura Fischer, City Manager

Ms. Fischer reviewed the Staff Report regarding deferment criterion; no action taken.

ADJOURNMENT:

There being no further business to come before council, Mayor Padilla adjourned the Regular City Council Meeting at 7:52 p.m.

Bianca Padilla, Mayor

Glyn Snyder, City Clerk

**THE MINUTES OF THE REGULAR MEETING OF THE HOLTVILLE
REDEVELOPMENT AGENCY**
June 22, 2009

The regular meeting of the Holtville Redevelopment Agency was on Monday, June 22, 2009 in the Civic Center. Board Members present were Bianca Padilla, Colleen Ludwig and Jerry Brittsan. Richard Layton and David Bradshaw were absent. Staff members present were Laura Fischer, Rosa Ramirez, Gerry Peacher, Alex Silva and Glyn Snyder. Rick Watson and Daniel Ibarra were absent. City Attorney Steve Walker, City Planner Justina Arce and City Treasurer Pete Mellinger were present.

REDEVELOPMENT AGENCY CALLED TO ORDER:

Chairman Padilla called the Redevelopment meeting to order at 7:52 p.m.

PUBLIC COMMENTS:

None

CONSENT AGENDA:

1. Approval Of Minutes Of The Regular Meeting Of June 8, 2009

A motion was made by Board Member Brittsan and seconded by Chairman Padilla to approve Consent Agenda item 1. All members present were in favor and the motion carried unanimously.

**REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES, &
COMMUNIQUES:**

None

UNFINISHED BUSINESS:

None

NEW BUSINESS:

**PUBLIC HEARING - Discussion/Related Action To Adopt An Amendment To The
RDA Façade Improvement Program Guidelines Via RESOLUTION 09-03 – Justina
Arce, City Planner**

Mayor Padilla opened the public hearing at 7:54 p.m. Receiving no public comments from the audience the public hearing was closed at 7:54 p.m. A motion was made by Board Member Ludwig and seconded by Board Member Brittsan to adopt Resolution 09-03 adopting an amendment to the RDA Façade Improvement Program Guidelines. All members present were in favor and the motion carried unanimously 3/0 in the form of a roll call vote. Council Members Layton and Bradshaw were absent for this motion.

INFORMATION ONLY:

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**Discussion Regarding Public Safety Building Mitigated Negative Declaration –
Gerry Peacher, Public Works Manager**

Board Member Ludwig asked if the bike path would interfere with the project. Mr. Peacher informed her that this issue has been discussed with the architect and it was determined it would have no effect on the project. The bike path will be installed along the north side of the road as planned.

Information only; no action taken.

ADJOURNMENT:

There being no further business to come before the Board, Chairman Padilla adjourned the meeting at 8:00 p.m.

Bianca Padilla, Chairman

Glyn Snyder, Secretary