

**THE MINUTES OF THE REGULAR MEETING OF THE HOLTVILLE
CITY COUNCIL
July 9, 2012**

The regular meeting of the Holtville City Council was held on Monday, July 9, 2012 at 5:30 p.m. in the Civic Center. Council Members present were Jerry Brittsan, Mike Goodsell, Colleen Ludwig and Richard Layton. David Bradshaw was absent. Staff members present were Alex Meyerhoff, Nick Wells, Manuel DeLeon and Glyn Snyder. City Treasurer Pete Mellinger, City Engineer Jack Holt, City Planner Justina Arce and City Attorney Steve Walker were also present.

CITY COUNCIL CLOSED SESSION MEETING CALLED TO ORDER:

Mr. Brittsan called the meeting to order at 5:30 p.m.

CITY COUNCIL OPEN SESSION MEETING CALLED TO ORDER:

Mr. Brittsan called the meeting to order at 6:00 p.m.

INVOCATION:

The invocation was led by Mr. Goodsell.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Mr. Brittsan.

CITY CLERK RE: VERIFICATION OF POSTING OF AGENDA:

The City Clerk verified that the agenda was duly posted on July 5, 2012.

EXECUTIVE SESSION ANNOUNCEMENTS:

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:

(Government Code Section 54956.9(b))

Willowbend LLC vs. City Of Holtville

No reportable action taken.

PUBLIC EMPLOYMENT

(Government Code Section 54957.6)

No reportable action taken.

PUBLIC COMMENTS:

Don Wharton, representing REACH Air Medical Services came before Council to explain the services their company offers. This company provides emergency air transport and each clinical team member must successfully complete the REACH Training Academy, an in-house, hands-on four week curriculum designed to reinforce clinical knowledge, skills and safety protocol. He invited everyone to become a member at the rate of \$50 per year.

Eduardo Garcia, Mayor of Coachella and Field Representative of Senator Juan Vargas introduced himself and said that he and Mr. Vargas are at the service of the City. He extended an invitation to contact them with any concerns the City may have.

Georgina Camacho and Ginger Ward said the Girls Scouts have had an active troop in Holtville for the past six years and they will be celebrating their 100 year anniversary this year. They have also been involved with a reading program at the library for the past eight years. They will be planting flowers at the library in the near future.

CONSENT AGENDA:

1. Current Demands #30637 To #30728

A motion was made by Mr. Layton and seconded by Mr. Goodsell to approve Consent Agenda item #1. The motion carried 4/0.

REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES AND COMMUNIQUE:

The City Clerk reported she had received her Certified Municipal Clerk Diploma from the International Institute of Municipal Clerks. Although she met the requirements for the certification status in March 2011, IIMC requires a two year membership. She thanked the City Council for encouraging her to further her education and become a Certified Municipal Clerk. June also marks the fifth anniversary of Mrs. Snyder's employment with the City. She was a judge at the annual Ice Cream Social. She also attended Mr. Tom Brady's funeral. Mrs. Snyder mentioned that an Imperial Valley College student volunteered last Friday and helped put the packets together which was very helpful. She also reported that Linda Sanchez, representative of the Dippy Duck Program donated \$250 to the City for their swim program.

Mrs. Snyder said that candidate packets for the upcoming election will be available on July 16th.

Mr. Mellinger reported that he will not be running for City Treasurer again.

Mr. Wells reported he just celebrated his 23rd class reunion. He said the foreign exchange student from Australia that his family hosted was able to attend the reunion and is now living in Hong Kong.

UNFINISHED BUSINESS:

2. Discussion/Related Action To Approve A Request For Support From The Joint Strike Fighter (JSF) Coalition For Their Lobbying Efforts For The Home-Basing Of The F-35-C Lightning II Joint Strike Fighter Squadron – Alex Meyerhoff, City Manager

A motion was made by Mr. Goodsell and seconded by Mr. Layton to donate \$2000 for support of the Joint Striker Fighter (JSF) Coalition for their lobbying efforts for the home-basing of the F-35-C Lightning II Joint Strike Fighter Squadron. All members present were in favor and the motion carried unanimously. Mr. Brittsan stated that he would like to volunteer at the end of the summer to support their lobbying efforts.

NEW BUSINESS:

3. Discussion/Related Action To Adopt RESOLUTION 12-46 Authorizing The Transfer Of CMAQ Funding From CNG Vehicles To Cedar Avenue Sidewalk Improvements Project – Justina Arce, City Planner

A motion was made by Mrs. Ludwig and seconded by Mr. Goodsell to adopt Resolution 12-46

authorizing the transfer of CMAQ funding from CNG vehicles to Cedar Avenue Sidewalk Improvements Project. The motion carried 4/0 in the form of a roll call vote. Mr. Bradshaw was absent.

INFORMATION ONLY:

4. Information Only regarding The CR&R Solid Waste Rate Increase For The 2012-13 Fiscal Year – Alex Meyerhoff, City Manager

Information only; no action taken.

The City will be issuing a scholarship funded by CR & R. Details of the criteria will be brought back to Council.

5. Information Only Regarding Update Of Animal Control Subcommittee Meeting – Alex Meyerhoff, City Manager

Information only; no action taken. This item will be kept on the agenda per the request of Mrs. Ludwig.

6. Information Only Regarding Update From Facility Use Permit Subcommittee – Alex Meyerhoff, City Manager

Information only; no action taken. This item will be kept on the agenda.

7. Information Only Regarding The City of Holtville’s Building Plan Check, Permit And Inspection Process – Alex Meyerhoff, City Manager

Information only; no action taken. This item will be kept on the agenda.

Mrs. Ludwig said she would like to review the contract with the County and do a cost comparison. Mr. Brittsan said he would like to see the Planning Commission get more involved in plan checks.

8. City Manager Report – Alex Meyerhoff

- a. Finance Manager – Nick Wells**
- b. Public Works Supervisor – Alex Chavez**
- c. Water Works Supervisor – Frank Cornejo**
- d. Police Department – Manuel DeLeon**
- e. Quarterly Building Report – Justina Arce**
- f. Quarterly Planning Report – Justina Arce**
- g. Quarterly Grant Report – Justina Arce**

Staff Reports

Written reports were provided by the following: City Manager, Public Works Supervisor, Water Works Supervisor and Police Chief. Quarterly Building, Planning and Grant Reports were provided by Ms. Arce.

Mr. Wells gave a verbal report. He has been working on RDA issues and he has been involved with the Public Records Request from Holtville Unified School District. He has also been working with The Holt Group to secure financing for the sewer project.

Mr. Cornejo reported that construction of the water plant is on schedule.

Mr. DeLeon reported four out of five deputies assigned to Holtville have completed CPR training. He participated in the 4th of July celebration and pool party hosted by the City.

Ms. Arce reported Keithly Williams Seed Company is moving forward with their expansion plans. She also reported that the State & Local Partnership Program will be providing street monies and the Cedar Avenue Project will be funded with Transportation Enhancement Funds.

ADJOURNMENT:

There being no further business to come before Council, Mr. Brittsan adjourned the Regular Council meeting at 7:10 p.m.

Jerry M. Brittsan, Mayor

Glyn Snyder, City Clerk