

**THE MINUTES OF THE REGULAR MEETING OF THE HOLTVILLE
CITY COUNCIL
July 26, 2010**

The regular meeting of the Holtville City Council was held on Monday, July 26, 2010 at 5:30 p.m. in the Civic Center. Council Members present were Colleen Ludwig, David Bradshaw, Jerry Brittsan, Bianca Padilla and Richard Layton. Staff members present were Laura Fischer, Rosa Ramirez, Alex Silva and Glyn Snyder. Gerry Peacher was absent. City Planner Justina Arce, City Engineer Jack Holt, City Treasurer Pete Mellinger and City Attorney Steve Walker were also present.

CITY COUNCIL CLOSED SESSION MEETING CALLED TO ORDER:

Mayor Ludwig called the meeting to order at 5:33 p.m.

CITY COUNCIL OPEN SESSION MEETING CALLED TO ORDER:

Mayor Ludwig called the meeting to order at 6:10 p.m.

PLEDGE OF ALLEGIANCE:

Council Member David Bradshaw led the pledge of allegiance.

Mayor Ludwig requested a moment of silence for Elizabeth Maynard and Richard Plummer who recently passed away.

CITY CLERK RE: VERIFICATION OF POSTING OF AGENDA:

The City Clerk verified that the agenda was duly posted on July 22, 2010.

EXECUTIVE SESSION ANNOUNCEMENTS:

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:

(Government Code Section 54956.9(b))

Willowbend LLC vs. City of Holtville

No reportable action taken.

Aguayo vs. City of Holtville

No reportable action taken.

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:

(Government Code Section 54956.9(b)(1))

6 Matters

No reportable action taken.

PUBLIC EMPLOYEE PERFORMANCE EVALUATION:

(Government Code Section 54957.6)

Title: City Manager Evaluation

No reportable action taken.

PUBLIC COMMENTS:

None

PRESENTATION: Sheriff Ray Loera announced Clint Erro has been reassigned to another position and he introduced Gordon Johnson who will be the new Police Chief. Mr. Johnson gave a brief

history of his law enforcement career and said he is looking forward to serving Holtville as the new Police Chief.

CONSENT AGENDA:

1. Approval Of Minutes Of The Regular Meeting of July 12, 2010
2. Current Demands #27539 To #27595
3. HOME Program Current Demands #2030 To #2031

A motion was made by Council Member Layton and seconded by Council Member Padilla to approve Consent Agenda items 1 through 3. All members present were in favor and the motion carried unanimously.

REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES AND COMMUNIQUES:

City Manager

The City Manager reviewed the written report provided to Council. She introduced the new Recreation Coordinator, Keriann Johnston. Ms. Johnston provided Council with a report and discussed the activities the City is providing for the summer program. Ms. Fischer said four candidate packages have been picked up for the upcoming election and one has been turned in. The deadline is August 6th. The Sheriff's will be hosting a Bicycle Safety Program at 1:00 p.m. on August 6th at the Hut.

Council Member Bradshaw attended an ICTC meeting.

Mayor Ludwig attended a LAFCO meeting and said there will be a special meeting on July 29th.

Council member Brittsan said he received a thank you letter from the Fire Department for the donation of a flag and he appreciated the acknowledgment.

The Finance Manger reported the City has received \$100,000 from the COPS Fund. She attended a seminar on Fraud Prevention. Copies of the budget were distributed at this meeting.

The City Planner reported Mr. Goyal will be moving forward with the Holtville Commercial Plaza as proposed. Three of the five claims filed against him were ruled in his favor. The other two will be ruled upon on August 31st.

The City Engineer reported the Ninth Street Project between Holt and Cedar Avenues will be completed by mid August.

The City Treasurer attending the Small Business Development Center meeting. He reported this organization teaches people how to run a small business and also helps them with financing.

UNFINISHED BUSINESS:

Discussion/Related Action To Adopt RESOLUTION 10-36 Accepting The Preliminary Engineering Report Prepared For The Sanitary Sewer Outfall Main Pipeline Project – Jack Holt, City Engineer

A motion was made by Council Member Bradshaw and seconded by Council Member Layton to adopt Resolution 10-36 accepting the Preliminary Engineering Report prepared for the Sanitary

Sewer Outfall Main Pipeline Project. The motion carried 4/1 in the form of a roll call vote with Council Member Brittsan opposing.

Discussion/Related Action To Adopt RESOLUTION 10-37 Certifying A Mitigated Negative Declaration Prepared For The Sanitary Sewer Outfall Main Pipeline Project – Justina Arce, City Planner

A motion was made by Council Member Layton and seconded by Mayor Ludwig to adopt Resolution 10-37 certifying a Mitigated Negative Declaration prepared for the Sanitary Sewer Outfall Main Pipeline Project. The motion carried 5/0 in the form of a roll call vote.

Discussion/Related Action To Adopt RESOLUTION 10-38 Accepting The Preliminary Engineering Report Prepared For The Residential Wastewater Collection System And Water Distribution System Extension Project – Laura Fischer, City Manager

A motion was made by Council Member Padilla and seconded by Council Member Bradshaw to adopt Resolution 10-38 accepting the Preliminary Engineering Report prepared for the Residential Wastewater Collection System and Water Distribution System Extension Project. The motion carried 4/1 in the form of a roll call vote with Council Member Brittsan opposing.

Discussion/Related Action To Adopt RESOLUTION 10-39 Certifying A Negative Declaration Prepared For The Residential Wastewater Collection System and Water Distribution System Extension Project – Justina Arce, City Planner

A motion was made by Mayor Ludwig and seconded by Council Member Layton to adopt Resolution 10-39 certifying a Negative Declaration prepared for the Residential Wastewater Collection System and Water Distribution System Extension Project. The motion carried 5/0 in the form of a roll call vote.

NEW BUSINESS:

Discussion/Related Action Regarding Water Bill At 605 Pine Avenue – Laura Fischer, City Manager

A motion was made by Council Member Brittsan for the City to pay ½ of the total water bill. The motion died for the lack of a second. A motion was then made by Council Member Bradshaw and seconded by Council Member Layton not to reduce the water bill at 605 Pine Avenue, not to charge the customer for the newly installed water meter and not to assess any late fees. The motion carried 4/1 with Council Member Brittsan opposing.

Discussion/Related Action to Authorize Expenditures For The Preparation Of A Request For Proposal That Will Procure Services Associated With A Sewer Rate Study That Will Be Funded With CDBG – Justina Arce, City Planner

A motion was made by Council Member Padilla and seconded by Council Member Layton to authorize expenditures in the amount of \$1,700 for the preparation of a Request for Proposal that will procure services associated with a Sewer Rate Study that will be funded with CDBG. The motion carried 4/1 with Council Member Brittsan opposing.

PUBLIC HEARING – To Discuss And Solicit Public Comment On The City Of Holtville's CDBG Grantee Performance Reports On Program Income, Facade Grant 08-EDEF-5785 and Business Loans 09-EDEF-6361 – Blanca Magana, Program Manager

Mayor Ludwig opened the Public Hearing at 7:40 p.m. The City Planner reviewed the staff report. Questions were asked regarding the number of applicants that have applied for these programs and.

City Staff addressed the questions. Receiving no further public comments from the audience the Public Hearing was closed at 7:44 p.m.

INFORMATION ONLY:

Information Only Regarding Equipment Surplus - Laura Fischer, City Manager

Information only; no action taken.

Information Only Regarding Users Utility Tax – Laura Fischer, City Manager

Information only; no action taken.

Staff Reports

Written reports were provided by the following: Finance Manager, Water Works Supervisor, Fire Chief and City Planner.

ADJOURNMENT:

There being no further business to come before Council, Mayor Ludwig adjourned the Regular City Council Meeting at 8:03 p.m.

Colleen Ludwig, Mayor

Glyn Snyder, City Clerk

**THE MINUTES OF THE REGULAR MEETING OF THE HOLTVILLE
REDEVELOPMENT AGENCY
July 26, 2010**

The regular meeting of the Holtville Redevelopment Agency was on Monday, July 26, 2010 in the Civic Center. Board Members present were Colleen Ludwig, David Bradshaw, Jerry Brittsan, Bianca Padilla and Richard Layton. Staff members present were Laura Fischer, Rosa Ramirez, Alex Silva and Glyn Snyder. Gerry Peacher was absent. City Planner Justina Arce, City Engineer Jack Holt, City Treasurer Pete Mellinger and City Attorney Steve Walker were also present.

REDEVELOPMENT AGENCY CALLED TO ORDER:

Chairman Ludwig called the Redevelopment meeting to order at 8:03 p.m.

EXECUTIVE SESSION ANNOUNCEMENTS:

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:

(Government Code Section 54956.9(b)(1))

1 Matter

No reportable action taken.

PUBLIC COMMENTS:

None

CONSENT AGENDA:

1. Approval Of Minutes Of The Regular Meeting Of July 12, 2010
2. Current Demand #1600

A motion was made by Board Member Layton and seconded by Board Member Bradshaw to approve Consent Agenda items 1 and 2. All members present were in favor and the motion carried unanimously.

REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES, & COMMUNIQUES:

None

ADJOURNMENT:

There being no further business to come before the Board, Chairman Ludwig adjourned the Regular Redevelopment Agency Meeting at 8:05 p.m.

Colleen Ludwig, Chairman

Glyn Snyder, Secretary