

**THE MINUTES OF THE REGULAR MEETING OF THE HOLTVILLE
CITY COUNCIL July 27, 2009**

The regular meeting of the Holtville City Council was held on Monday, July 27, 2009 at 6:00 p.m. in the Civic Center. Council Members present were Colleen Ludwig, David Bradshaw and Jerry Brittsan. Bianca Padilla and Richard Layton were absent. Staff members present were Laura Fischer, Rosa Ramirez, Gerry Peacher and Glyn Snyder. Rick Watson, Alex Silva and Daniel Ibarra were absent. City Planner Justina Arce and City Treasurer Pete Mellinger were present. Steve Walker was absent and Martin Gonzalez was present representing Mr. Walker.

CITY COUNCIL OPEN SESSION MEETING CALLED TO ORDER:

Mayor Pro Tem Ludwig called the meeting to order at 6:03 p.m.

PLEDGE OF ALLEGIANCE:

Council Member Bradshaw led the pledge of allegiance.

CITY CLERK RE: VERIFICATION OF POSTING OF AGENDA:

The City Clerk verified that the agenda was duly posted on July 23, 2009.

EXECUTIVE SESSION ANNOUNCEMENTS:

None

PUBLIC COMMENTS:

None

CONSENT AGENDA:

- 1. Approval Of Minutes Of The Regular Meeting of July 13, 2009 and the Special Meetings of July 7, 2009, July 14, 2009 and July 20, 2009**
- 2. Current Demands #25718 to #25822**

A motion was made by Council Member Brittsan and seconded by Council Member Bradshaw to approve Consent Agenda items 1 and 2. All members present were in favor and the motion carried unanimously.

REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES AND COMMUNIQUES:

City Manager

The City Manager attended a CCMA retreat in Palm Desert. The focus was on IVAG and she reported it was very informational. She met with County Board of Supervisor Wally Leimgruber regarding the contract with the Sheriff's Department. Council Member Brittsan asked if the contract with the Sheriff's would affect the budget. The budget will not be affected until the contract has been approved by Council. Council Member Bradshaw asked about the air conditioning situation for buses. Mrs. Fischer stated bus transportation is federally funded and no City funds are used.

Finance Department

Council Minutes 07/27/09

The Finance Manager updated Council on the \$671,000 belonging to Holtville. These funds are under LTA's control. LTA's Executive Director, Bill Brunet, has been contacted and the requested paperwork has been submitted. The City should be receiving these funds shortly. The Finance Manager also updated Council on the latest State budget updates and how the City's budget would be affected.

Capital Improvement Report

Gerry Peacher reviewed the written report provided for Council. Council Member Brittsan asked if the deadline of June 30th was met for the Economic Stimulus Program regarding the Holt Avenue Improvement Project between 9th and 10th Streets. The deadline was met. Council Member Ludwig asked if there would be berms placed at Walnut Ave. There will be no berms, but the sidewalk will be slightly raised to prevent traffic from driving through the property.

Recreation Supervisor

A written report was provided for Council.

Fire Department

A written report was provided for Council.

City Planner

A written planning report was provided and reviewed by the City Planner. Questions from Council members regarding the report were answered by the City Planner and the City Manager. Chief Silva is following up on the abatement issues.

Jim Brock visited Council Member Ludwig. She will review the papers he gave her with the City Manager before distributing copies to Council.

Council Member Brittsan said he was quoted in the Holtville Tribune on July 17, 2009 saying the City is currently working on changes to the city code to allow golf carts on public roads. Instead he said "the City is doing nothing".

Pete Mellinger attended a Bureau of Reclamation meeting and reported the City will be receiving \$65,000 shortly for reimbursement of the Wetlands Project. He said funding has been requested for the Wetlands Project for Fiscal Year 2010 from the Federal Budget.

POLICIES AND PROCEDURES:

None

CONTACTS BY DEVELOPERS/BUSINESS LOANS:

None

UNFINISHED BUSINESS:

None

NEW BUSINESS:

Discussion/Related Action To Adopt RESOLUTION 09-40 Adopting A Budget For Fiscal Year 2009-10 And Rescinding All Prior Resolutions Related To The Appropriation Of Funds - Rosa Ramirez, Finance Manager

A motion was made by Council Member Brittsan and seconded by Council Member Bradshaw to adopt Resolution 09-40 adopting a budget for Fiscal Year 2009-10 with modifications to Resolution presented to add *and rescinding Resolution 08-33* related to the appropriation of funds. *Total budget appropriations are \$7,461,411.* All members present were in favor and the motion carried unanimously 3/0 in the form of a roll call vote. Mayor Padilla and Council Member Layton were absent for this motion.

Discussion/Related Action To Adopt RESOLUTION 09-41 Adopting An Appropriations Limit For Fiscal Year Ending June 30, 2010 – Rosa Ramirez, Finance Manager

A motion was made by Council Member Bradshaw and seconded by Council Member Brittsan to adopt Resolution 09-41 adopting an appropriations limit for Fiscal Year ending June 30, 2010. All members present were in favor and the motion carried unanimously 3/0 in the form of a roll call vote. Mayor Padilla and Council Member Layton were absent for this motion.

Discussion/Related Action To Adopt RESOLUTION 09-37 To Adopt And Certify The Draft Mitigated Negative Declaration Prepared For The Proposed City Of Holtville Public Safety Building – Laura Fischer, City Manager

A motion was made by Council Member Brittsan and seconded by Council Member Bradshaw to adopt Resolution 09-37 to adopt and certify the Draft Mitigated Negative Declaration prepared for the proposed City of Holtville Public Safety Building. All members present were in favor and the motion carried unanimously 3/0 in the form of a roll call vote. Mayor Padilla and Council Member Layton were absent for this motion.

Discussion/Related Action To Adopt RESOLUTION 09-38 To Adopt And Certify The Draft Negative Declaration Prepared For The Proposed Rehabilitation Of Ninth Street Between Holt Avenue And Cedar Avenue Within The Holtville City Limits – Laura Fischer, City Manager

A motion was made by Council Member Bradshaw and seconded by Council Member Brittsan to adopt Resolution 09-38 to adopt and certify the Draft Negative Declaration prepared for the proposed rehabilitation of Ninth Street between Holt Avenue and Cedar Avenue within the Holtville city limits. All members present were in favor and the motion carried unanimously 3/0 in the form of a roll call vote. Mayor Padilla and Council Member Layton were absent for this motion.

Discussion/Related Action To Adopt RESOLUTION 09-39 Accepting Easements For Street Infrastructure, Sidewalk, Curb And Gutter, Driveway, Landscaping And Irrigation Along Walnut Avenue Between Fourth And Fifth Streets – Laura Fischer, City Manager

A motion was made by Council Member Brittsan and seconded by Council Member Bradshaw to adopt Resolution 09-39 accepting easements for street infrastructure, sidewalk, curb and gutter, driveway, landscaping and irrigation along Walnut Avenue between Fourth and Fifth Streets. All members present were in favor and the motion

carried unanimously 3/0 in the form of a roll call vote. Mayor Padilla and Council Member Layton were absent for this motion.

**PUBLIC HEARING – CDBG 2008-2009 Annual Grantee Performance Report –
Laura Fischer, City Manager**

Mayor Pro Tem Ludwig opened the public hearing at 7:32 p.m. Receiving no comments from the audience the public hearing was closed at 7:33 p.m. The Housing Rehabilitation, the First Time Home Buyer and the Freeze Grant reports will be submitted to the State as required.

**Discussion/Related Action To Appoint A Voting Delegate For League Of Cities –
Laura Fischer, City Manager**

A motion was made by Council Member Bradshaw and seconded by Council Member Brittsan to appoint Mayor Padilla as the voting delegate for League of Cities. All members present were in favor and the motion carried unanimously.

**Discussion/Related Action To Approve Sponsorship For Chamber Of Commerce
Teacher’s Luncheon – Laura Fischer, City Manager**

A motion was made by Council Member Bradshaw and seconded by Council Member Brittsan to approve sponsorship for Chamber of Commerce Teacher’s Luncheon in the amount of \$300. All members present were in favor and the motion carried unanimously.

**Discussion/Related Action To Approve Going Dark For The August 24th Meeting –
Laura Fischer, City Manager**

A motion was made by Mayor Pro Tem Ludwig and seconded by Council Member Brittsan to approve going dark for the August 24th meeting. All members present were in favor and the motion carried unanimously.

INFORMATION ONLY:

**Information Only Regarding New Medical Insurance Rates – Laura Fischer, City
Manager**

Information only; no action taken.

ADJOURNMENT:

There being no further business to come before council, Mayor Pro Tem Ludwig adjourned the Regular City Council Meeting at 7:55 p.m.

Colleen Ludwig, Mayor Pro Tem

Glyn Snyder, City Clerk

**THE MINUTES OF THE REGULAR MEETING OF THE HOLTVILLE
REDEVELOPMENT AGENCY**
July 27, 2009

The regular meeting of the Holtville Redevelopment Agency was on Monday, July 27, 2009 in the Civic Center. Board Members present were Colleen Ludwig, David Bradshaw and Jerry Brittsan. Bianca Padilla and Richard Layton were absent. Staff members present were Laura Fischer, Rosa Ramirez, Gerry Peacher and Glyn Snyder. Rick Watson, Alex Silva and Daniel Ibarra were absent. City Planner Justina Arce and City Treasurer Pete Mellinger were present. Steve Walker was absent and Martin Gonzalez was present representing Mr. Walker.

REDEVELOPMENT AGENCY CALLED TO ORDER:

Vice Chairman Ludwig called the Redevelopment meeting to order at 7:55 p.m.

PUBLIC COMMENTS:

None

CONSENT AGENDA:

- 1. Approval Of Minutes Of The Regular Meeting Of July 13, 2009**
- 2. Current Demands # 1523 To #1525**

A motion was made by Board Member Bradshaw and seconded by Board Member Brittsan to approve Consent Agenda items 1 and 2. All members present were in favor and the motion carried unanimously.

**REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES, &
COMMUNIQUE:**

None

UNFINISHED BUSINESS:

None

NEW BUSINESS:

Discussion/Related Action To Adopt RESOLUTION 09-08 Adopting A Budget For Fiscal Year 2009-10 And Rescinding All Prior Resolutions Related To The Appropriation Of Funds - Rosa Ramirez, Finance Manager

A motion was made by Board Member Brittsan and seconded by Board Member Bradshaw to adopt Resolution 09-08 adopting a budget for Fiscal Year 2009-10 with modifications to Resolution presented to add *and rescinding Resolution 08-04* related to the appropriation of funds. All members present were in favor and the motion carried

unanimously 3/0 in the form of a roll call vote. Mayor Padilla and Council Member Layton were absent for this motion.

Discussion/Related Action To Adopt RESOLUTION 09-07 Granting An Easement For Street Infrastructure, Sidewalk, Curb and Gutter, Driveway, Landscaping And Irrigation Along Walnut Avenue Between Fourth And Fifth Streets – Laura Fischer, City Manager

A motion was made by Board Member Bradshaw and seconded by Board Member Brittsan to adopt Resolution 09-07 granting an easement for street infrastructure, sidewalk, curb and gutter, driveway, landscaping and irrigation along Walnut Avenue between Fourth and Fifth Streets. All members present were in favor and the motion carried unanimously 3/0 in the form of a roll call vote. Mayor Padilla and Council Member Layton were absent for this motion.

INFORMATION ONLY:

Information Only Regarding Jr. High Retention Basin – Gerry Peacher, Public Works Manager

Council Member Brittsan expressed concern of contaminates in the water might kill the grass making the City responsible. Board Member Ludwig asked if the plan for the water retention is a temporary solution and the answer is no. The Public Works Manager explained the other two options. This item will be brought back for further discussion.

ADJOURNMENT:

There being no further business to come before the Board, Chairman Padilla adjourned the meeting at 8:02 p.m.

Colleen Ludwig, Vice Chairman

Glyn Snyder, Secretary