

**THE MINUTES OF THE REGULAR MEETING OF THE HOLTVILLE
CITY COUNCIL
August 9, 2010**

The regular meeting of the Holtville City Council was held on Monday, August 9, 2010 at 5:30 p.m. in the Civic Center. Council Members present were Colleen Ludwig, David Bradshaw, Jerry Brittsan and Richard Layton. Bianca Padilla was absent. Staff members present were Laura Fischer, Rosa Ramirez, Alex Silva, Gordon Johnson and Glyn Snyder. Gerry Peacher was absent. City Planner Justina Arce, City Treasurer Pete Mellinger and City Attorney Steve Walker were also present.

CITY COUNCIL CLOSED SESSION MEETING CALLED TO ORDER:

Mayor Ludwig called the meeting to order at 5:35 p.m.

CITY COUNCIL OPEN SESSION MEETING CALLED TO ORDER:

Mayor Ludwig called the meeting to order at 6:01 p.m.

PLEDGE OF ALLEGIANCE:

Council Member Jerry Brittsan led the pledge of allegiance.

Mayor Ludwig requested a moment of silence for Fred Dhillon who recently passed away.

INVOCATION:

Pastor Doc Seuss of Cornerstone Community Church gave the invocation.

CITY CLERK RE: VERIFICATION OF POSTING OF AGENDA:

The City Clerk verified that the agenda was duly posted on August 6, 2010.

EXECUTIVE SESSION ANNOUNCEMENTS:

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:

(Government Code Section 54956.9(b))

Willowbend LLC vs. City of Holtville

No reportable action taken.

Aguayo vs. City of Holtville

No reportable action taken.

McGuire vs. City of Holtville

No reportable action taken.

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:

(Government Code Section 54956.9(b)(1))

1 Matter

No reportable action taken.

CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION:

(Government Code Section 54956.9(a))

Claim of Steve Mamer

A motion was made by Council Member Brittsan and seconded by Council Member Layton to accept the claim of Steve Mamer. All members present were in favor and the motion carried unanimously.

CONFERENCE WITH REAL PROPERTY NEGOTIATOR:

(Government Code Section 54956.8)

Property: 640 E. 3rd Street, Space 5

Property Negotiator: City Manager

A motion was made by Council Member Brittsan and seconded by Council Member Layton to authorize the City Manager to negotiate the sale of the property at 640 E. 3rd Street, Space 5. All members present were in favor and the motion carried unanimously.

PUBLIC EMPLOYEE PERFORMANCE EVALUATION:

(Government Code Section 54957.6)

Title: City Manager Evaluation

No reportable action taken.

PUBLIC COMMENTS:

None

PROCLAMATION:

A proclamation was presented to Margaret Strahm declaring September 5th – 11th Yellow Ribbon Suicide Prevention Week.

Marcos Cornejo was introduced by the Fire Chief.

David Frasier was introduced by the Chief of Police.

CONSENT AGENDA:

1. Approval Of Minutes Of The Regular Meeting Of July 26, 2010
2. Current Demands #27596 To #27689
3. Adopt **RESOLUTION 10-40** Authorizing Specified City Officials To Sign Checks, Drafts Or Other Orders For The Payment Of Money On Behalf Of The City On All Rabobank Accounts – Rosa Ramirez, Finance manager
4. Adopt **RESOLUTION 10-41** Authorizing Specified City Officials To Deposit And Withdraw Investment Monies In The Local Agency Investment Fund To The State Treasury – Rosa Ramirez, Finance Manager

A motion was made by Council Member Bradshaw and seconded by Council Member Layton to approve Consent Agenda items 1 through 4. The motion carried 4/0 in the form of a roll call vote. Council Member Padilla was absent for this motion.

REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES AND COMMUNIQUES:

City Manager

The City Manager reviewed the written report provided to Council. A letter of support requested by the Salton Sea Authority and IID for the Wetlands Grant has been signed by the City. The tree removal project in Holt Park will start tomorrow. Ms. Fischer congratulated Gordon Johnson for his promotion to Chief of Police of Holtville.

The City Planner reported the HOME Program has allocated \$1,500,000 to the City to assist families needing assistance that were affected by the earthquake.

Council Member Layton read aloud a letter the City received from James and Elizabeth Strain.

The Fire Chief reported a check from the State for \$1,175 was received for the Strike Team.

The Finance Manger reported the City has received \$324,000 from ICTC Local Transportation Funds for Ninth Street and Walnut Avenue Projects. No additional City funds are required.

UNFINISHED BUSINESS:

Discussion/Related Action To Authorize Submitting A Request For Proposal For Installation Of Air Conditioner Funded By The Energy Efficiency And Conservation Block Grant And Authorization To Award The Contract To The Lowest Bidder For An Amount Not To Exceed The Grant Award – Laura Fischer, City Manager

A motion was made by Council Member Brittsan and seconded by Council Member Bradshaw to authorize submitting a Request for Proposal for installation of air conditioner funded by the Energy Efficiency and Conservation Block Grant and authorization to award the contract to the lowest bidder for an amount not to exceed the grant award. All members present were in favor and the motion carried unanimously.

Discussion/Related Action To Adopt RESOLUTION 10-42 Approving The Designation Of Applicant's Agent Resolution For Non-State Agencies As Required By California Emergency Management Agency (CalEMA) For Earthquake Related Damages - Laura Fischer, City Manager

A motion was made by Council Member Bradshaw and seconded by Council Member Layton to adopt Resolution 10-42 approving the designation of Applicant's Agent Resolution for Non-State Agencies as required by California Emergency Management Agency (CalEMA) for earthquake related damages. The motion carried 4/0 in the form of a roll call vote. Council Member Padilla was absent for this motion.

NEW BUSINESS:

Discussion/Related Action To Approve Renewal Of Fire Service Contract Between The City Of Holtville And Imperial County – Laura Fischer, City Manager

A motion was made by Council Member Bradshaw and seconded by Council Member Layton to authorize staff to modify and negotiate the Fire Service Contract between the City of Holtville and Imperial County. All members present were in favor and the motion carried unanimously.

Discussion/Related Action To Set A Date For A Workshop To Discuss The Utility Users Tax – Laura Fischer, City Manager

Direction was given to staff to prepare a report to be presented to Council in October as part of the quarterly budget report.

INFORMATION ONLY:

Information Only - Spectrum Advertising

Information only; no action taken.

Staff Reports

Written reports were provided by the following: Finance Manager, Public Works Supervisor, Water Works Supervisor, Police Chief and City Planner. A Grant Report was also provided.

Council Minutes 08/09/10

ADJOURNMENT:

There being no further business to come before Council, Mayor Ludwig adjourned the Regular City Council Meeting at 7:30 p.m. following Closed Session.

Colleen Ludwig, Mayor

Glyn Snyder, City Clerk

**THE MINUTES OF THE REGULAR MEETING OF THE HOLTVILLE
REDEVELOPMENT AGENCY
August 9, 2010**

The regular meeting of the Holtville Redevelopment Agency was on Monday, August 9, 2010 in the Civic Center. Board Members present were Colleen Ludwig, David Bradshaw, Jerry Brittsan and Richard Layton. Bianca Padilla was absent. Staff members present were Laura Fischer, Rosa Ramirez, Alex Silva, Gordon Johnson and Glyn Snyder. Gerry Peacher was absent. City Planner Justina Arce, City Treasurer Pete Mellinger and City Attorney Steve Walker were also present.

REDEVELOPMENT AGENCY CALLED TO ORDER:

Chairman Ludwig called the Redevelopment meeting to order at 6:48 p.m.

EXECUTIVE SESSION ANNOUNCEMENTS:

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:

(Government Code Section 54956.9(b)(1))

1 Matter

No reportable action taken.

PUBLIC COMMENTS:

None

CONSENT AGENDA:

1. Approval Of Minutes Of The Regular Meeting Of July 12, 2010
2. Current Demand #1601 To #1602
3. Adopt **RESOLUTION 10-03** Authorizing Specified City Officials To Sign Checks, Drafts Or Other Orders For The Payment Of Money On Behalf Of The City On All Rabobank Accounts – Rosa Ramirez, Finance manager
4. Adopt **RESOLUTION 10-04** Authorizing Specified City Officials To Deposit And Withdraw Investment Monies In The Local Agency Investment Fund To The State Treasury – Rosa Ramirez, Finance Manager

A motion was made by Board Member Bradshaw and seconded by Board Member Layton to approve Consent Agenda items 1 through 4. The motion carried 4/0 in the form of a roll call vote. Council Member Padilla was absent for this motion.

REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES, & COMMUNIQUES:

None

ADJOURNMENT:

There being no further business to come before the Board, Chairman Ludwig adjourned the Regular Redevelopment Agency Meeting at 6:50 p.m. and reconvened to City Council Executive Session.

Colleen Ludwig, Chairman

Glyn Snyder, Secretary