

**THE MINUTES OF THE SPECIAL MEETING OF THE HOLTVILLE
CITY COUNCIL AND THE PUBLIC FINANCING AUTHORITY
August 26, 2013**

The special meeting of the Holtville City Council and the Public Financing Authority was held on Monday, August 26, 2013 at 5:30 p.m. in the Civic Center. Council Members present were Mike Goodsell, Richard Layton, David Bradshaw, Jim Predmore and Ginger Ward. Staff members present were Alex Meyerhoff, Nick Wells and Glyn Snyder. Alex Silva was absent. City Treasurer Pete Mellinger, City Planner Justina Arce and City Attorney Steve Walker were also present.

CITY COUNCIL CLOSED SESSION MEETING CALLED TO ORDER:

Mr. Goodsell called the meeting to order at 5:30 p.m.

CITY COUNCIL OPEN SESSION MEETING CALLED TO ORDER:

Mr. Goodsell called the meeting to order at 6:02 p.m.

INVOCATION:

The invocation was led by Mr. Goodsell.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Mr. Bradshaw.

CITY CLERK RE: VERIFICATION OF POSTING OF AGENDA:

The City Clerk verified that the agenda was duly posted on August 23, 2013.

EXECUTIVE SESSION ANNOUNCEMENTS:

PUBLIC EMPLOYMENT

(Government Code Section 54957.6)

City Manager Evaluation

No reportable action taken.

CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION:

(Government Code Section 54956.9(b))

Claim of Gilberto Magallon

This claim was rejected by PERMA.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS:

(Government Code Section 54956.9)

Property: APN 045-631-010-000 (SEC Fern Avenue and Fourth Street)

Agency Negotiators: City Manager and City Attorney

Under Negotiation: Terms and Lease of Operation

No reportable action taken.

Property: APN 045-330-034-000 (640 E. 3rd Street, Space 5)

Agency Negotiators: City Manager and City Attorney

Under Negotiation: Price and Terms of Payment

No reportable action taken.

Property: Mobile Home
Site Address: 1313 E. 7th Street Space 60, Spanish Trails Park
Under Negotiation: CDBG Loan Status/Property Abandonment
No reportable action taken.

PUBLIC COMMENTS:

Bobby Brock, the President and CEO of the Community Foundation introduced himself and explained the foundation's role. They are the facilitators of charitable giving and community needs. They work with communities to develop solutions to meet their critical needs. He said the foundation is developing an advisory committee and invited the Council to consider becoming members of this organization.

CONSENT AGENDA:

- 1. Approval Of Minutes Of The Regular Meeting Of August 12, 2013**
- 2. Current Demands #32226 To #32249**

A motion was made by Mr. Layton and seconded by Ms. Ward to approve Consent Agenda items 1 and 2. The motion carried 5/0.

REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES AND COMMUNIQUE:

Mr. Mellinger thanked Mr. Predmore for the article about him in the Holtville Tribune.

The Teacher's Luncheon was attended by Mr. Meyerhoff, Mr. Wells, Ms. Ward, Mr. Goodsell and Mr. Predmore.

Mr. Bradshaw was a tour guide for a delegation of Russian farmers hosted by USDA.

Mr. Walker met with Mr. Wells regarding CDBG loans. A report is forthcoming and this will be a closed session item at the next meeting.

Mr. Meyerhoff reported the Boys and Girls Club will be applying for a grant through the IID Local Identity Grant Program to open a site in Holtville.

Ms. Arce reminded Council that there is another potential partner for the financing gap in the Wastewater Treatment Plant Project aside from NAD Bank, that being the IRWMP application for \$1.9 million. She informed them that award notifications should be issued in October of this year.

TAKING ACTION AS CITY COUNCIL:

NEW BUSINESS:

- 3. Discussion/Related Action To Adopt RESOLUTION 13-39 Approving A Fiscal Impact Agreement With Imperial County For The Exchange Of Property Tax Revenues Upon Annexation Of Property With APN 045-340-025 To The City (Annexation HV 01-13) – Justina Arce, City Planner**

A motion was made by Mr. Bradshaw and seconded by Mr. Layton to adopt Resolution 13-39 approving a Fiscal Impact Agreement with Imperial County for the exchange of property tax revenues upon annexation of property with APN 045-340-025 to the City (Annexation HV 01-13). The motion carried 5/0 in the form of a roll call vote.

4. Discussion/Related Action To Adopt RESOLUTION 13-40 Authorizing The City Clerk To Execute A Certificate Of Acceptance Of A Public Easement From The Property With APN 045-282-010 – Justina Arce, City Planner

A motion was made by Mr. Layton and seconded by Ms. Ward to adopt Resolution 13-40 authorizing the City Clerk to execute a Certificate of Acceptance of a public easement from the property with APN 045-282-010. The motion carried 5/0 in the form of a roll call vote.

5. Discussion/Related Action To Adopt RESOLUTION 13-41 Approving As To Form And Authorizing The Execution And Delivery Of An Amendment To The Installment Sale Agreement Relating To The Holtville Public Financing Authority Subordinate Sewer Revenue Bonds, Issue Of 2011 - Nick Wells, Finance Manager

A motion was made by Ms. Ward and seconded by Mr. Bradshaw to adopt Resolution 13-41 approving as to form and authorizing the execution and delivery of an amendment to the Installment Sale Agreement relating to the Holtville Public Financing Authority Subordinate Sewer Revenue Bonds, Issue of 2011. The motion carried 5/0 in the form of a roll call vote.

Items 7 and 8 were moved up on the agenda.

TAKING ACTION AS PUBLIC FINANCING AUTHORITY:

7. Discussion/Related Action To Adopt RESOLUTION 13-01 Approving As To Form And Authorizing The Execution And Delivery Of A First Supplemental Trust Agreement Relating To The Authority's Sewer Revenue Bonds, Series 2003 – Nick Wells, Finance Manager

A motion was made by Mr. Layton and seconded by Ms. Ward to adopt Resolution 13-01 approving as to form and authorizing the execution and delivery of a First Supplemental Trust Agreement relating to the Authority's Sewer Revenue Bonds, Series 2003. The motion carried 5/0 in the form of a roll call vote.

8. Discussion/Related Action To Adopt RESOLUTION 13-02 Approving As To Form And Authorizing The Execution And Delivery Of An Amendment To The Installment Sale Agreement Relating To The Authority's Subordinate Sewer Revenue Bonds, Issue Of 2011 – Nick Wells, Finance Manager

A motion was made by Mr. Predmore and seconded by Ms. Ward to adopt Resolution 13-02 approving as to form and authorizing the execution and delivery of an amendment to the Installment Sale Agreement relating to the Authority's Subordinate Sewer Revenue Bonds, Issue of 2011. The motion carried 5/0 in the form of a roll call vote.

6. City Manager Report – Alex Meyerhoff

- a. Finance Manager – Nick Wells**
- b. Public Works Supervisor – Alex Chavez**
- c. Water Works Supervisor – Frank Cornejo**
- d. Fire Chief – Alex Silva**

Staff Reports

Written reports were provided by the following: City Manager, Finance Manager, Public Works Supervisor, Water Works Supervisor and Fire Chief.

Mr. Meyerhoff reported that Mr. Caswell, leader of the Food Pantry distribution has passed away and they will be having a meeting to determine who will be organizing the distribution of food in Holtville.

Mr. Wells complimented Sandra Mandujano and Lee Ann Chimits for their performance related to the duties of the newly established Building Department.

Mr. Cornejo provided a written report and reviewed the items listed in the Final UV Disinfection System/Permit Amendment Report. He said he is confident the "Full-Permit" status will be granted for the new UV Disinfection System. Mr. Meyerhoff said a tour of the water plant will be scheduled in October. Mr. Goodsell thanked Mr. Cornejo for the good job he does for the City.

ADJOURNMENT:

There being no further business to come before Council, Mr. Goodsell adjourned the regular Council meeting at 7:38 p.m. following closed session.

Mike Goodsell, Mayor

Glyn Snyder, City Clerk