

**THE MINUTES OF THE REGULAR MEETING OF THE HOLTVILLE  
CITY COUNCIL  
September 27, 2010**

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The regular meeting of the Holtville City Council was held on Monday, September 27, 2010 at 5:30 p.m. in the Civic Center. Council Members present were Colleen Ludwig, David Bradshaw, Jerry Brittsan and Richard Layton. Staff members present were Laura Fischer, Rosa Ramirez, Alex Silva and Glyn Snyder. City Treasurer Pete Mellinger, City Engineer Jack Holt and City Attorney Steve Walker were also present.

**CITY COUNCIL CLOSED SESSION MEETING CALLED TO ORDER:**

Mayor Ludwig called the meeting to order at 5:30 p.m.

**CITY COUNCIL OPEN SESSION MEETING CALLED TO ORDER:**

Mayor Ludwig called the meeting to order at 6:00 p.m.

**PLEDGE OF ALLEGIANCE:**

City Manager Laura Fischer led the pledge of allegiance.

**CITY CLERK RE: VERIFICATION OF POSTING OF AGENDA:**

The City Clerk verified that the agenda was duly posted on September 24, 2010.

**EXECUTIVE SESSION ANNOUNCEMENTS:**

**CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**

*(Government Code Section 54956.9(b))*

Willowbend LLC vs. City of Holtville

No reportable action taken.

Aguayo vs. City of Holtville

No reportable action taken.

**PUBLIC EMPLOYEE PERFORMANCE EVALUATION:**

*(Government Code Section 54957.6)*

Title: City Manager Evaluation

No reportable action taken.

**PUBLIC COMMENTS:**

None

**PROCLAMATION:**

A proclamation was presented to the Fire Chief declaring October 3-9 as National Fire Prevention Week.

**CONSENT AGENDA:**

1. Approval Of Minutes Of The Regular Meeting Of September 13, 2010
2. Current Demands #27796 To #27945
3. CDBG Program Demands #2191 And #2193

A motion was made by Council Member Layton and seconded by Council Member Bradshaw to approve Consent Agenda items 1 through 3. All members present were in favor and the motion carried unanimously.

## **REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES AND COMMUNIQUES:**

### **City Manager**

The City Manager reviewed the written report provided to Council. She reported Gerry Peacher, Public Works Manager had turned in his retirement notification effective October 4, 2010.

Council Member Bradshaw attended the League of Cities Annual Conference with the City Manager in San Diego. He reported on several sessions that he and Mrs. Fischer attended. He also reminded Council of the upcoming League of Cities Imperial County Division Dinner that will be held at the Town Pump in Westmorland on October 14, 2010.

Mayor Ludwig attended an Adhoc Trash Contract meeting. She also attended a Living History Presentation in Mount Laguna at the Visitors Center. Mrs. Ludwig reported Holtville and Imperial were represented by volunteers from Mount Laguna.

Council Member Brittsan also attended the Adhoc Trash Contract meeting.

The Finance Manger reported she has been working on and also coordinating with the auditors regarding financial reporting due to the state by October 1<sup>st</sup>.

The Fire Chief attended a meeting at the Cancer Resource Center of the Desert with Council Member Brittsan. He reported the Community Campout will be held at Imperial High School on October 16<sup>th</sup>.

The City Engineer reported that today he received USDA approval for the road improvements on Orchard Road which are part of the Water Plant Project and the work will be completed in one day.

## **UNFINISHED BUSINESS:**

### **Discussion/Related Action To Authorize Staff To Submit An RFP For A Sewer Rate Study – Frank Cornejo, Water Works Supervisor**

A motion was made by Council Member Bradshaw and seconded by Council Member Layton to authorize staff to submit and RFP for a Sewer Rate Study. All members present were in favor and the motion carried unanimously.

## **NEW BUSINESS:**

### **Discussion/Related Action To Adopt RESOLUTION 10-49 In Support Of The Imperial Valley College – Yes on Measure “J” – Laura Fischer, City Manager**

A power point presentation was provided by Jimmy Sanders from Imperial Valley College. John Lau discussed the services Measure “J” would provide for the college. A motion was made by Council Member Brittsan and seconded by Council Member Layton to adopt Resolution 10-49 in support of the Imperial Valley College – Yes on Measure “J”. The motion carried 4/0 in the form of a roll call vote.

### **Discussion/Related Action To Authorize City Manager to Sign Agreement With The Imperial Valley Disaster Recovery Team – Alex Silva, Fire Chief**

Council Minutes 09/27/10

A motion was made by Council Member Layton and seconded by Council Member Bradshaw to authorize the City Manager to sign an agreement with the Imperial Valley Disaster Recovery Team. All members present were in favor and the motion carried unanimously.

**Discussion/Related Action To Authorize The City Manager To Award The Bid To Dynamic Consulting Enterprises For The Completion Of A Total Dissolved Solids (TDS) Study As Required For The City Of Holtville's NPDES Permit – Frank Cornejo, Water Works Supervisor**

A motion was made by Council Member Brittsan and seconded by Council Member Layton to authorize the City Manager to award the bid to Dynamic Consulting Enterprises for the completion of a Total Dissolved Solids (TDS) Study as required for the City of Holtville's NPDES permit. All members present were in favor and the motion carried unanimously.

**INFORMATION ONLY:**

**Information Only Regarding The Vacant Planning Commission Position – Laura Fischer, City Manager**

Information only; no action taken.

**Information Only Regarding The USDA Project – Frank Cornejo, Water Works Supervisor**

Information only; no action taken.

**Staff Reports**

Written reports were provided by the following: Finance Manager, Public Works Supervisor, Water Works Supervisor, Fire Chief and City Planner.

Frank Cornejo also reported there are several Public Works employees that are in training at the Tri-State Seminar. The focus of this training is on water works operations.

**ADJOURNMENT:**

There being no further business to come before Council, Mayor Ludwig adjourned the Regular City Council Meeting at 7:35 p.m. following Closed Session.

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Colleen Ludwig, Mayor

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Glyn Snyder, City Clerk

**THE MINUTES OF THE REGULAR MEETING OF THE HOLTVILLE  
REDEVELOPMENT AGENCY  
September 27, 2010**

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The regular meeting of the Holtville Redevelopment Agency was on Monday, September 27, 2010 in the Civic Center. Board Members present were Colleen Ludwig, David Bradshaw, Jerry Brittsan and Richard Layton. Staff members present were Laura Fischer, Rosa Ramirez, Alex Silva and Glyn Snyder. City Treasurer Pete Mellinger, City Engineer Jack Holt and City Attorney Steve Walker were also present.

**REDEVELOPMENT AGENCY CALLED TO ORDER:**

Chairman Ludwig called the Redevelopment meeting to order at 6:55 p.m.

**EXECUTIVE SESSION ANNOUNCEMENTS:**

**CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**

*(Government Code Section 54956.9(b)(1))*

1 Matter

No reportable action taken.

**PUBLIC COMMENTS:**

None

**CONSENT AGENDA:**

1. Approval Of Minutes Of The Regular Meeting Of September 13, 2010
2. Current Demand #1605 To #1606

A motion was made by Board Member Layton and seconded by Board Member Bradshaw to approve Consent Agenda items 1 and 2. All members present were in favor and the motion carried unanimously.

**REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES, & COMMUNIQUES:**

None

**ADJOURNMENT:**

There being no further business to come before the Board, Chairman Ludwig adjourned the Regular Redevelopment Agency Meeting at 6:59 p.m. and reconvened to City Council Executive Session.

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Colleen Ludwig, Chairman

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Glyn Snyder, Secretary