

**THE MINUTES OF THE REGULAR MEETING OF THE HOLTVILLE
CITY COUNCIL AND SPECIAL JOINT MEETING WITH THE HOLTVILLE
PLANNING COMMISSION**

October 10, 2011

The regular meeting of the Holtville City Council and the Special Joint Meeting with the Planning Commission was held on Monday, October 10, 2011 at 5:30 p.m. in the Civic Center. Council Members present were David Bradshaw, Jerry Brittsan, Colleen Ludwig, Richard Layton and Mike Goodsell. Planning Commissioners present were Vikki Dee Bradshaw, Jim Predmore and Ginger Ward. Javier Ramos and Federico Garcia were absent. Staff members present were Alex Meyerhoff, Nick Wells, Gordon Johnson, Matt Hughes and Glyn Snyder. City Treasurer Pete Mellinger, City Attorney Steve Walker, City Engineer Jack Holt and City Planner Justina Arce were also present.

CITY COUNCIL CLOSED SESSION MEETING CALLED TO ORDER:

Mr. Bradshaw called the meeting to order at 5:30 p.m.

CITY COUNCIL OPEN SESSION MEETING CALLED TO ORDER:

Mr. Bradshaw called the meeting to order at 6:00 p.m.

INVOCATION:

The invocation was led by Pastor Dudley Johnson of the United Methodist Church.

Mr. Brittsan asked everyone to remain standing for a moment of silence for Paula Gatlin, a former City employee.

PLEDGE OF ALLEGIANCE:

Mr. Bradshaw led the pledge of allegiance.

CITY CLERK RE: VERIFICATION OF POSTING OF AGENDA:

The City Clerk verified that the agenda was duly posted on October 7, 2011.

EXECUTIVE SESSION ANNOUNCEMENTS:

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:

(Government Code Section 54956.9(b))

Willowbend LLC vs. City of Holtville

No reportable action was taken.

CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION:

(Government Code Section 54956.9(a))

1 Matter

No reportable action taken.

PUBLIC EMPLOYMENT

(Government Code Section 54957.6)

Title: City Manager Evaluation

No reportable action taken.

PUBLIC COMMENTS:

Eduardo Garcia, Mayor of Coachella and Field Representative for State Senator Juan Vargas introduced himself to Council.

Pete Mellinger, 626 Maple said information regarding the possibility of the loss of the utility tax should be placed before the public. Everyone needs to be informed of the negative impact that this would have on the City.

Dudley Johnson, Pastor of United Methodist Church proposed providing free hotdogs for students in front of the church on Wednesday afternoons.

CONSENT AGENDA:

- 1. Approval Of Minutes Of The Regular Meeting Of September 26, 2011**
- 2. Current Demands #29601 To #29622**
- 3. CDBG Demand #2210**

A motion was made by Mr. Layton and seconded by Mr. Goodsell to approve Consent Agenda items 1 through 3. All members present were in favor and the motion carried 5/0.

REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES AND COMMUNIQUES:

Mike Goodsell attended the Strategic Plan meeting and he met with the City Manager. He also attended the Agriculture Business Leader's meeting.

Colleen Ludwig attended an Area Agency meeting.

David Bradshaw attended the Strategic Plan meeting and an ICTC meeting.

Richard Layton attended the Strategic Plan meeting and he met with the City Manager.

Jerry Brittsan attended the Strategic Plan Meeting and he met with the City Manager.

Glyn Snyder provided an update regarding business licenses.

Jack Holt reported the 4th Street Project should be completed in five more weeks.

Justina Arce reported the USDA application for the Outfall Main Project has been submitted.

Alex Meyerhoff informed Council that the Mack Park renovation will be placed on the next agenda.

UNFINISHED BUSINESS:

- 4. Discussion Only Regarding Animal Control – Alex Meyerhoff, City Manager**
Animal control issues were discussed. Mrs. Ludwig requested this item to continue to be on future agendas.

NEW BUSINESS:

- 5. Discussion/Related Action To Adopt RESOLUTION 11-38 Approving And Authorizing The Submission Of A Financial Assistance Application To The State Water Resources Control Board And Authorizing The City Manager To Sign And File For And On Behalf Of The City Of Holtville The Necessary Documents For Financing Agreement(s) From The State Water Resources Control Board – Justina Arce, City Planner**

A motion was made by Mr. Goodsell and seconded by Mr. Bradshaw to adopt Resolution 11-38 approving and authorizing the submission of a Financial Assistance Application to the State Water Resources Control Board and authorizing the City Manager to sign and file for and on behalf of the City Of Holtville the necessary documents for financing agreement(s) from the State Water Resources Control Board. The motion carried 5/0 in the form of a roll call vote.

- 6. Discussion/Related Action To Adopt RESOLUTION 11-39 Approving The Award Contract With Accelerated Land Services For The Negotiation Of The Easements And Right Of Ways For Both The Wastewater Outfall Pipeline And Residential Wastewater Pipeline – Jack Holt, City Engineer**

A motion was made by Mr. Brittsan and seconded by Mr. Layton to adopt Resolution 11-39 approving the award contract with Accelerated Land Service not to exceed \$29,000 for the negotiation of the easements and right of ways for both the Wastewater Outfall Pipeline and Residential Wastewater Pipeline. The motion carried 5/0 in the form of a roll call vote.

INFORMATION ONLY:

- 7. Staff Reports**

Written reports were provided by the following: City Manager, Finance Manager, Public Works Supervisor, Water Works Supervisor and Police Chief.

ADJOURNMENT:

There being no further business to come before Council, Mr. Bradshaw adjourned the Regular City Council Meeting at 6:55 p.m.

SPECIAL JOINT MEETING BETWEEN CITY COUNCIL AND PLANNING COMMISSION CALLED TO ORDER:

Mr. Bradshaw called the meeting to order at 6:55 p.m.

- 8. Information Only Regarding Strategic Plan Goal Setting – Alex Meyerhoff**

A handout was provided summarizing the information gathered from the previous Strategic Plan meetings.

Luke Phillips requested the skate park be added to the list of priorities.

Mr. Goodsell and Mr. Brittsan suggested the City have its own building inspector which they believe would be more productive and a cost savings for the City.

Mr. Predmore would like the community to be more welcoming to newcomers.

Elizabeth Enriquez-Phillips thinks the City should increase the costs of dog licenses and be more proactive in collecting the fees.

Another meeting will be held on October 24, 2011 to wrap up the strategic plan and goal setting.

Information only; no action taken.

ADJOURNMENT:

There being no further business to come before Council and the Planning Commission, Mr. Bradshaw adjourned the Special Joint meeting at 7:15 p.m.

David Bradshaw, Mayor

Glyn Snyder, City Clerk