

**THE MINUTES OF THE REGULAR MEETING OF THE HOLTVILLE
CITY COUNCIL
November 13, 2012**

The regular meeting of the Holtville City Council was held on Tuesday, November 13, 2012 at 5:30 p.m. in the Civic Center. Council Members present were Jerry Brittsan, Mike Goodsell, Colleen Ludwig and Richard Layton. David Bradshaw was absent. Staff members present were Alex Meyerhoff, Nick Wells, Manuel DeLeon and Glyn Snyder. City Treasurer Pete Mellinger, City Engineer Jack Holt and City Planner Justina Arce were also present. Martin Gonzalez represented Steve Walker in his absence.

CITY COUNCIL CLOSED SESSION MEETING CALLED TO ORDER:

Mr. Brittsan called the meeting to order at 5:32 p.m.

CITY COUNCIL OPEN SESSION MEETING CALLED TO ORDER:

Mr. Brittsan called the meeting to order at 6:03 p.m.

INVOCATION:

The invocation was led by Pastor Doc Seuss of Cornerstone Community Church.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Jerry Brittsan.

Mr. Brittsan requested a moment of silence for Vic Wellong.

PROCLAMATION: Ronald "Joe" Patzloff

A Proclamation was presented To Mr. Patzloff by Mr. Brittsan.

CITY CLERK RE: VERIFICATION OF POSTING OF AGENDA:

The City Clerk verified that the agenda was duly posted on November 9, 2012.

EXECUTIVE SESSION ANNOUNCEMENTS:

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:

(Government Code Section 54956.9(a))

Willowbend LLC vs. City Of Holtville

Imperial Palms Resort vs. City of Holtville

No reportable action taken.

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:

(Government Code Section 54956.9(c))

Claim of James Brock

No reportable action taken.

PUBLIC EMPLOYMENT

(Government Code Section 54957.6)

City Manager Evaluation

No reportable action taken.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS:

(Government Code Section 54956.9)

Property: 585 Fern Avenue
Property: 1313 E. 7th Street, Space 60
Property: 640 E. 3rd Street, Space 5
Property: APN 045-500-020
Property: APN 045-040-043
Agency Negotiators: City Manager and City Attorney
Under Negotiation: Price and Terms of Payment
Direction was give to City Attorney regarding APN 045-500-020.
No reportable action taken on other items.

PUBLIC COMMENTS:

Mrs. Ludwig said there is a newsletter floating around and she would like to clarify the dates she was elected or appointed to City Council and the number of years she has served. She was elected in 1980 and again in 1984. She chose not to run in 1988 due to the illness of her beloved Mother. In 1999 she was appointed for one year to fulfill a vacant position. Mrs. Ludwig was elected again in 2000 and 2004 and she was appointed in 2008. There were not enough candidates to hold an election that year. Mrs. Ludwig has served as a City Council member for a total of twenty-one years. She would like for the quality of life to be kept active in Holtville. She also stated that she would like to see all prejudices put away and for the community to work together. She feels a Public Safety Building should be high on the priority list.

CONSENT AGENDA:

- 1. Approval of Minutes Of The Regular Meeting Of October 22, 2012 And Special Meetings Of October 29, 2012 And November 5, 2012**
- 2. Current Demands #31119 To #31232**

A motion was made by Mr. Layton and seconded by Mr. Goodsell to approve Consent Agenda items 1 and 2. The motion carried 4/0.

REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES AND COMMUNIQUES:

Ms. Arce reported that a public hearing was held at the last Planning Commission meeting regarding the Family Dollar Store. All of the actions requested were approved except for the Zone Text Amendment which was recommended for approval and will be coming before Council at the next regular meeting.

Mr. Meyerhoff reported there will be a Beautification Committee meeting Thursday at 7:00 p.m. in the Civic Center. The public is invited to attend.

Mrs. Ludwig and Mr. Brittsan met with Mr. Meyerhoff, Mr. Wells and Mr. Clifford Douglas regarding the development of his property.

All of the Council members and staff that were in attendance thanked Mr. Brittsan for hosting the Employee Appreciation Dinner. Everyone enjoyed themselves and the food was delicious.

Mr. DeLeon introduced the new deputy, John Higgins. Mr. Higgins father was an employee of the Holtville Police Department.

NEW BUSINESS:

3. Discussion/Related Action To Authorize The Emergency Repair Of A Collapsed Manhole At Kamm Road – Alex Meyerhoff, City Manager

A motion was made by Mrs. Ludwig and seconded by Mr. Brittsan to authorize the emergency repair of a collapsed manhole at Kamm Road. Direction was given to staff to enter into a contract with Hoyt Engineering at a cost of \$4,600 for the repairs. All members present were in favor and the motion carried unanimously.

4. Discussion/Related Action To Authorize The Emergency Replacement Of Turbine Pump #1 At The Wastewater Treatment Plant – Frank Cornejo, Waterworks Supervisor

A motion was made by Mr. Goodsell and seconded by Mr. Brittsan to authorize the emergency replacement of Turbine Pump #1 at the Wastewater Treatment Plant. Direction was given to staff to enter into a contract with New Castle Farms, LLC at a cost between \$8,000 and \$10,000 for the repairs. All members present were in favor and the motion carried unanimously.

5. Discussion/Related Action To Adopt RESOLUTION 12-64 Awarding The Geotechnical Acceptance Testing (AT) Services For The 9th Street North ½ Width Improvements Between Slayton Road And Beale Avenue – Jack Holt, City Engineer

A motion was made by Mrs. Ludwig and seconded by Mr. Layton to adopt Resolution 12-64 awarding the Geotechnical Acceptance Testing (AT) services for the 9th Street North ½ width improvements between Slayton Road and Beale Avenue to Sierra Material And Testing Inspection, Inc. in an amount not to exceed \$10,103. The motion carried 4/0 in the form of a roll call vote. Mr. Bradshaw was absent.

6. Discussion/Related Action To Adopt RESOLUTION 12-65 Awarding The Geotechnical Independent Assurance Program (IAP) Services For The 9th Street North ½ Width Improvements Between Slayton Road And Beale Avenue – Jack Holt, City Engineer

A motion was made by Mr. Layton and seconded by Mr. Goodsell to adopt Resolution 12-65 awarding the Geotechnical Independent Assurance Program (IAP) services for the 9th Street North ½ width improvements between Slayton Road and Beale Avenue to Landmark Consultants, Inc. in an amount not to exceed \$8,853. The motion carried 4/0 in the form of a roll call vote. Mr. Bradshaw was absent.

7. Discussion/Related Action To Adopt RESOLUTION 12-66 Awarding The Geotechnical Acceptance Testing (AT) Services For The State Route 115/5th Street And Grape Avenue Improvements – Jack Holt, City Engineer

A motion was made by Mr. Goodsell and seconded by Mr. Layton to adopt Resolution 12-66 awarding the Geotechnical Acceptance Testing (AT) services for the State Route 115/5th Street and Grape Avenue improvements to Landmark Consultants, Inc. in an amount not to exceed \$20,664. The motion carried 4/0 in the form of a roll call vote. Mr. Bradshaw was absent.

8. Discussion/Related Action To Adopt RESOLUTION 12-67 Awarding The Geotechnical Independent Assurance Program (IAP) Services For The State Route 115/5th Street And Grape Avenue Improvements – Jack Holt, City Engineer

A motion was made by Mrs. Ludwig and seconded by Mr. Brittsan to adopt Resolution 12-67 awarding the Geotechnical Independent Assurance Program (IAP) services for the State Route 115/5th Street and Grape Avenue improvements to Sierra Material Testing and Inspection, Inc. in an amount not to exceed \$12,365. The motion carried 4/0 in the form of a roll call vote. Mr. Bradshaw was absent.

9. Discussion/Related Action To Adopt RESOLUTION 12-68 Accepting The Grant Of Easement From Camacho And Cervantes For APN 050-215-010 For 9th Street Project And Authorizing City Clerk To Execute A Certificate Of Acceptance For The Same – Justina Arce, City Planner

A motion was made by Mr. Layton and seconded by Mr. Goodsell to adopt Resolution 12-68 accepting the Grant of Easement from Camacho and Cervantes for APN 050-215-010 for 9th Street Project and authorizing City Clerk to execute a Certificate of Acceptance for the same. The motion carried 4/0 in the form of a roll call vote. Mr. Bradshaw was absent.

10. Discussion/Related Action Providing Directive To Staff Regarding Potential Class II Bicycle Lane Striping Project – Justina Arce, City Planner

The majority of the Council members and the City Treasurer were not in favor of this project. No action was taken.

11. Discussion/Related Action Authorizing Staff To Move Forward With Prop 218 Procedures Associated With A Proposed Sewer Rate Increase – Justina Arce, City Planner

A motion was made by Mr. Goodsell and seconded by Mr. Layton authorizing staff to move forward with Prop 218 procedures associated with a proposed sewer rate increase. All members present were in favor and the motion carried unanimously.

INFORMATION ONLY:

12. City Manager Report – Alex Meyerhoff

- a. Finance Manager – Nick Wells
- b. Public Works Supervisor – Alex Chavez
- c. Water Works Supervisor – Frank Cornejo
- d. Police Chief – Manuel DeLeon

Staff Reports

Written reports were provided by the following: City Manager, Finance Manager, Public Works Supervisor, Water Works Supervisor and Police Chief.

Mr. Meyerhoff reported there was a large water break at 7th and Maple Avenue today. He was in court yesterday regarding condemnation proceedings. Mr. Meyerhoff will be meeting with the classified employees this week. He is also scheduled to meet with a new volunteer for the City this week. Mr. Meyerhoff received a Thanksgiving dinner invitation from the local Girl Scouts.

ADJOURNMENT:

There being no further business to come before Council, Mr. Brittsan adjourned the meeting at 7:27 p.m.

Jerry M. Brittsan, Mayor

Glyn Snyder, City Clerk