

**THE MINUTES OF THE REGULAR MEETING OF
THE HOLTVILLE PLANNING COMMISSION
January 18, 2011**

The meeting of the Holtville Planning Commission was held on Tuesday, January 18, 2011 at 6:30 p.m. in the Civic Center. Commissioners present were Javier Ramos, Jim Predmore and Federico Garcia. Vikki Dee Bradshaw was absent. Staff members present were Laura Fischer and Glyn Snyder. Ex Officio Member Richard Layton, City Attorney Steve Walker and City Planner Justina Arce were also present.

PLANNING COMMISSION CALLED TO ORDER:

Vice Chairman Javier Ramos called the meeting to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Federico Garcia.

VERIFICATION OF POSTING OF AGENDA:

Glyn Snyder, Secretary verified that the agenda was duly posted at City Hall on January 13, 2011.

APPROVAL OF MINUTES:

A motion was made by Commissioner Predmore and seconded by Commissioner Garcia to approve the minutes of the regular meetings of November 15, 2010. All members present were in favor and the motion carried unanimously.

PUBLIC COMMENTS:

None

REPORTS OF CITY OFFICERS:

Executive Officer

The Executive Officer welcomed Ginger Ward to the Planning Commission. Mrs. Fischer reviewed the written report provided to the Commission.

City Planner

A written report of ongoing Planning Projects was provided and reviewed by the City Planner. A Building Report was also provided.

A Grant Report was also provided and reviewed by the City Planner for the Commission. Ms. Arce reported clearance from the State on special conditions for the Alamo River Trail. The City will be moving forward with this project and request design proposals. It is also anticipated that the 4th Street/SR 115 Junction Project will be complete in 9 – 12 months

REPORTS FROM PLANNING COMMISSIONERS:

Vice Chairman Ramos thanked Council Member Layton for attending the meeting.

New Business:

- a. **Swearing In Of Newly Appointed Planning Commissioner Ginger Ward – Glyn Snyder, City Clerk**

Newly appointed Planning Commissioners Ginger Ward and Federico Garcia were sworn in by the City Clerk.

b. Discussion/Related Action To Appoint Two Planning Commission Members To The Project Review Committee – Glyn Snyder, City Clerk

Jim Predmore and Ginger Ward volunteered to serve on the Project Review Committee.

Information Only:

a. Information Only Regarding Barbara Worth Country Club Annexation – Laura Fisher, City Manager

A written report and a matrix listing the pros and cons of annexing the Barbara Worth Country Club were provided. Darryl Readshaw and Kevin Smith, representatives of the Country Club, were also at the last City Council meeting and informed the Commission they anticipate their escrow to close in February.

b. Information Only Regarding Hot Rods And Beer – Laura Fischer, City Manager

The City Manager reviewed the staff report provided to the Planning Commission regarding outstanding code violations and development standards at Hot Rods and Beer. Business owner, Mr. John Prock, spoke before the Commission regarding his position. Mr. Prock was provided with directive by staff on procedures for new fencing that he could bring to the Commission at some future date for action. Discussion ensued over the unpermitted and unauthorized screen sign. Vice Chairman Ramos informed Mr. Prock that the Commission was in no position to make recommendations that would be against State policies or local codes.

ADJOURNMENT: Vice Chairman Ramos adjourned the meeting at 8:03 p.m.

Javier Ramos
Vice Chairman

Glyn Snyder
Secretary