

**THE MINUTES OF THE REGULAR MEETING OF
THE HOLTVILLE PLANNING COMMISSION
March 16, 2009**

The meeting of the Holtville Planning Commission was held on Monday, March 16, 2009 at 6:30 p.m. in the Civic Center. Commissioners present were Vikki Dee Bradshaw, James Marquand, Martin Castanon and Jim Predmore. Javier Ramos was absent. Staff members present were Laura Fischer, Justina Arce, Glyn Snyder, Ex Officio Member Richard Layton and City Attorney Steve Walker.

PLANNING COMMISSION CALLED TO ORDER:

Chairman Vikki Dee Bradshaw called the meeting to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by James Marquand.

VERIFICATION OF POSTING OF AGENDA:

Glyn Snyder, Secretary verified that the agenda was duly posted at City Hall on March 11, 2009.

APPROVAL OF MINUTES:

A motion was made by Commissioner Marquand and seconded by Commissioner Castanon to approve the minutes of February 17, 2009. All members present were in favor and the motion carried unanimously.

PUBLIC COMMENTS:

None

SWEARING IN OF PLANNING COMMISSIONER JIM PREDMORE:

Mr. Predmore was sworn in by Glyn Snyder, Secretary.

REPORTS OF CITY OFFICERS:

Executive Officer

The Executive Officer attended the Economic Development Summit in Calexico and will be attending Public Works training at the end of the month. Jim Predmore and Martin Castanon will also be attending a conference for Planning Commissioners at the end of the month.

City Planner

A written report was provided and reviewed by the City Planner. She reported the Osborne Subdivision is possibly moving forward. The property is being sold to Alex Madriaga. The issue of the curb and gutter costs will be discussed with the City Manager and the City Engineer. She also reviewed the Grant Report. The City has met with the Economic Development Administration representative for possible stimulus funding for the Wastewater Treatment Plant design and engineering.

The City Attorney welcomed Jim Predmore to the Planning Commission.

Chairman Bradshaw thanked Council Member Layton for attending the meeting.

UNFINISHED BUSINESS:

- a. **PUBLIC HEARING**-Discussion/Related Action Regarding Draft Downtown Code –
Justina Arce, City Planner

Chairman Bradshaw opened the Public Hearing at 6:57 p.m.

Juan Carlos Padilla, 538 Palm, speaking on behalf of his father, asked whether homes that fall within the proposed area will need to make improvements. The City Planner explained there will be assistance available for façade improvements.

Mike Goodsell asked if the landowners have been contacted and the answer is yes.

Federico Garcia voiced his concerns regarding industrial businesses being mixed in the downtown area. He also questioned the commission about what steps are being taken to clean up the downtown area. He was assured that the City is in the process of cleaning up several areas.

Jerry Angulo, 692 Pine asked what the City’s plans are for the empty lot on 6th and Pine. Plans are already underway to build a Public Safety Building on that lot.

Bob Chell, 2580 Holt Road asked questions regarding the purpose and cost of this project. This project is grant funded. He stated the requirements for business owners are burdensome and suppress their chance to build. The City Manager explained the guidelines streamline the process and make it easier to develop in Holtville.

Harold Rolfe, 2097 E. Alamo Road discussed the target date and the long range plan of this project.

Receiving no further comments from the audience Chairman Bradshaw closed the Public Hearing at 7:35 p.m.

NEW BUSINESS:

- a. Special Planning Commission to Accommodate Second Public Hearing for Downtown Code - Justina Arce, City Planner

A motion was made by Commissioner Marquand and seconded by Commissioner Castanon to set a special meeting on April 6th, 2009 at 6:00 p.m. All members present were in favor and the motion carried unanimously.

ADJOURNMENT: Chairman Bradshaw adjourned the meeting at 7:45 p.m.

Vikki Dee Bradshaw
Planning Commission Chairman

Glyn Snyder
Secretary