

**THE MINUTES OF THE REGULAR MEETING OF
THE HOLTVILLE PLANNING COMMISSION
April 19, 2010**

The meeting of the Holtville Planning Commission was held on Monday, April 19, 2010 at 6:30 p.m. in the Civic Center. Commissioners present were Vikki Dee Bradshaw, Javier Ramos, Martin Castanon and Jim Predmore. Jim Marquand was absent. Staff members present were Laura Fischer and Glyn Snyder. Ex Officio Member Richard Layton and City Attorney Steve Walker were absent. Martin Gonzalez was present representing Mr. Walker. City Planner Justina Arce was also present.

PLANNING COMMISSION CALLED TO ORDER:

Chairman Vikki Dee Bradshaw called the meeting to order at 6:35 p.m.

PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Martin Castanon.

VERIFICATION OF POSTING OF AGENDA:

Glyn Snyder, Secretary verified that the agenda was duly posted at City Hall on April 15, 2010.

APPROVAL OF MINUTES:

A motion was made by Commissioner Predmore and seconded by Commissioner Castanon to approve the minutes of the regular meeting of February 16, 2010. All members present were in favor and the motion carried unanimously.

PUBLIC COMMENTS:

None

REPORTS OF CITY OFFICERS:

Executive Officer

The Executive Officer provided the Commission with information on the recent earthquake. There was severe structural damage to the old water tank and it appears to need to be replaced. The new tank was put into service on Thursday following the Sunday earthquake. FEMA and CEMA have visited Holtville to assess damages. Ms. Fischer said Imperial County has met the threshold for public assistance. The flag pole in Holt Park has been removed due to earthquake damage. She also reported the State Department of Parks and Recreation will be conducting a site visit at the Alamo River Trail next Wednesday, April 28th, and the lot line adjustment for the River's property has been approved pending tax clearance. The Holt Avenue sign has been completed. The ARRA II projects have been put on hold.

City Planner

A written report of ongoing Planning Projects was provided and reviewed by the City Planner.

A Grant Report was provided and reviewed by the City Planner for the Commission. In regards to the Alamo River Trail Ms. Arce reported a promising letter has been received from the State Resource Agency and a final decision will be made in September 2010. Also, construction may start before the end of the year at the Holtville Commercial Plaza if lease agreements are entered.

REPORTS FROM PLANNING COMMISSIONERS:

Commissioner Castanon complimented the recent improvements throughout the City.

Commissioner Predmore said he visited the County Emergency Operations Center after the earthquake.

Chairman Bradshaw complimented the City Staff for their diligence following the earthquake. She also informed the Commission that she drove by Desert Towing at 478 Pine Avenue and expressed concern with the reoccurring violations.

INFORMATION ONLY:

a. Information Only Regarding Façade Grant Program and Business Loan Program – Justina Arce, City Planner

The City Planner reported guidelines were reviewed by the State and have been adopted by City Council. Marketing is to begin before the end of the month and Commissioners were encouraged to promote the program. Information only; no action taken.

ADJOURNMENT: Chairman Bradshaw adjourned the meeting at 7:18 p.m.

Vikki Dee Bradshaw
Planning Commission Chairman

Glyn Snyder
Secretary