

**THE MINUTES OF THE SPECIAL MEETING OF
THE HOLTVILLE PLANNING COMMISSION
April 29, 2013**

The special meeting of the Holtville Planning Commission was held on Monday, April 29, 2013 at 6:00 p.m. in the Civic Center. Commissioners present were John Paul Wells, Ross Daniels, Jerry Brittsan, John Britschgi and Georgina Camacho. Staff members present were Alex Meyerhoff and Glyn Snyder. Ex Officio Member Richard Layton and City Attorney Steve Walker were also present.

PLANNING COMMISSION OPEN SESSION MEETING CALLED TO ORDER:

Mr. Wells called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Ross Daniels.

VERIFICATION OF POSTING OF AGENDA:

Glyn Snyder, Secretary verified that the agenda was duly posted at City Hall on April 25, 2013

APPROVAL OF MINUTES:

A motion was made by Mr. Daniels and seconded by Mr. Brittsan to approve the minutes of the special meeting of April 1, 2013. The motion carried 5/0.

REPORTS OF CITY OFFICERS

Executive Officer

Mr. Meyerhoff reviewed the written report provided to the Planning Commission. He gave an update on the second Farmer's Market and Street Fair and said it was a huge success.

Ms. Arce provided a quarterly planning report and a quarterly grant report.

REPORTS OF PLANNING COMMISSIONERS

Mr. Brittsan talked about the community garden. He said Vincent Zazueta of the Neighborhood House built two more beds today. Mr. Brittsan reported that the manager of Lowe's has offered the lowest price on fencing. The gentlemen from Trinity Baptist Church's Men's Home will be digging a 120 ft. trench. Mr. Brittsan would like to plant three citrus trees in the parkway and Mrs. Camacho offered some mesquite trees that could also be planted. Mr. Zazueta will do a soil conservation demonstration on Thursday, May 16th from 5:30 to 6:30 p.m. Mr. Brittsan thanked Mr. Meyerhoff and Mr. Walker for their presentations at the Planning Commission Training last week.

NEW BUSINESS:

PUBLIC PRESENTATION – Holtville Wastewater Outfall Main Pipeline And Residential Wastewater Collection Pipeline Project (Power Point Handout Attached) – Justina Arce, City Planner

A power point presentation was given providing continued public awareness of the project, an update on final costs and the project schedule and the traffic control plans.

ADJOURNMENT: Chairman Wells adjourned the meeting at 7:15 p.m.

John Paul Wells
Chairman

Glyn Snyder
Secretary