

**THE MINUTES OF THE REGULAR MEETING OF
THE HOLTVILLE PLANNING COMMISSION
May 18, 2009**

The meeting of the Holtville Planning Commission was held on Monday, May 18, 2009 at 6:30 p.m. in the Civic Center. Commissioners present were Vikki Dee Bradshaw, James Marquand, and Jim Predmore. Staff members present were Laura Fischer, Justina Arce, Ex Officio Member Richard Layton and City Attorney Steve Walker. Planning Commission Members Martin Castanon and Javier Ramos were absent along with Commission Secretary, Glyn Snyder.

PLANNING COMMISSION CALLED TO ORDER:

Chairman Vikki Dee Bradshaw called the meeting to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Jim Predmore.

VERIFICATION OF POSTING OF AGENDA:

Laura Fischer, City Manager verified that the agenda was duly posted at City Hall on May 14, 2009.

APPROVAL OF MINUTES:

A motion was made by Commissioner Marquand and seconded by Commissioner Predmore to approve the minutes of April 30, 2009. All members present were in favor and the motion carried unanimously.

PUBLIC COMMENTS:

None

REPORTS OF CITY OFFICERS:

Executive Officer

The Executive Officer reported on the action taken by Council at the last Council meeting. She also reviewed all planning activities from the Council agenda.

City Planner

A written report was provided and reviewed by the City Planner. She reported on the new CDBG general allocation grant opportunities. She informed the commission members of the Madriaga match of \$15,000 and the letter that was received regarding the match of funds. Ms. Arce also reviewed the current code enforcement projects.

The City Planner provided the Commission with a Grant Report informing them of the completion of the Housing Rehab project on Pine as well as the new project recently approved and awarded to rehab the house located at 7th Street and Walnut Avenue. The Grant Report also updated Commission members on the First Time Home Buyer program and the family from Mecca Trailer Park who has been qualified. She also reminded them of the upcoming PRC meeting in June.

REPORTS FROM PLANNING COMMISSIONERS:

Chairman Bradshaw thanked Council Member Richard Layton for his attendance at tonight's meeting.

Planning Commission Member Jim Predmore reported that he attended the SDGE Resource Center Grand Opening and Renewable Energy Banquet held at the Barbara Worth Country Club.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

a. Discussion/Related Action Regarding Holtville Master Plan as Prepared by TPUDC – Justina Arce, City Planner

A motion was made by Commissioner Marquand and seconded by Commissioner Predmore to adopt Resolution 09-05 regarding the adoption of the Plan of Holtville Economic Development & City Master Plan. All members present were in favor and the motion carried unanimously in the form of a roll call vote. Members Castanon and Ramos were absent.

b. Discussion/Related Action On Proposed Changes to Redevelopment Agency Façade Improvement Grant Program - Justina Arce, City Planner

A motion was made by Chairman Bradshaw and seconded by Commissioner Predmore to direct staff to continue to work on Façade Program Guidelines and bring back to City Council for approval. All members present were in favor and the motion carried unanimously.

c. Discussion/Related Action Regarding 45 Day Extension on Hot Rods & Beer Enclosure and View Obscuring Hedge – Justina Arce, City Planner

A motion was made by Commission Member Marquand and seconded by Commissioner Predmore to approve the amendment to the Conditional Use Permit to authorize a 45 day extension on completion of the trash enclosure and view obscuring hedge.

All members present were in favor and the motion carried unanimously.

ADJOURNMENT: Commissioner Marquand made a motion to adjourn, seconded by Commissioner Predmore, the meeting adjourned at 7:42 p.m.

Vikki Dee Bradshaw
Planning Commission Chairman

Laura Fischer,
City Manager