

**THE MINUTES OF THE REGULAR MEETING OF
THE HOLTVILLE PLANNING COMMISSION
June 15, 2009**

The meeting of the Holtville Planning Commission was held on Monday, June 15, 2009 at 6:30 p.m. in the Civic Center. Commissioners present were James Marquand, Javier Ramos, Martin Castanon and Jim Predmore. Staff members present were Laura Fischer, Justina Arce, Ex Officio Member Richard Layton and City Attorney Steve Walker. Planning Commission Member Vikki Dee Bradshaw was absent.

PLANNING COMMISSION CALLED TO ORDER:

Vice Chairman James Marquand called the meeting to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Jim Predmore.

VERIFICATION OF POSTING OF AGENDA:

Glyn Snyder, Secretary verified that the agenda was duly posted at City Hall on June 12, 2009.

APPROVAL OF MINUTES:

A motion was made by Commissioner Predmore and seconded by Commissioner Castanon to approve the minutes of May 18, 2009. All members present were in favor and the motion carried unanimously.

PUBLIC COMMENTS:

John Prock, 235 W. Fifth St. requested a date be set for a special meeting regarding proposed amendments to his Conditional Use Permit. A meeting was set for June 29, 2009 at 5:00 p.m.

REPORTS OF CITY OFFICERS:

Executive Officer

The Executive Officer reported the City received the SCAG Compass Blue Print Award which will be presented on June 24th in Pasadena. She also reported three out of four BECC grants applied for were awarded to the City. These grants are for the costs of planning, environmental and design and engineering of the Wastewater Treatment Outfall Main Project, a Residential Sewer Line Project north of 9th Street, and a Potable Water Distribution System north of 9th Street between Melon and Towland. A special meeting has also been set for June 29th to adopt Resolutions regarding the USDA funded Water Treatment Plant Project. The paving, curbs, gutters and sidewalks along with the fire hydrants and utilities have also been completed for Desert View Subdivision.

City Planner

A written report was provided and reviewed by the City Planner. She has contacted Mr. Goyal regarding a grant he may be eligible for. She reported the nursery operation of Keithly Williams is expanding outside of city limits. Ms. Arce also reported the signage left behind by The Book Stops Here will be taken care of by the property owner.

The City Planner provided the Commission with a Grant Report. She discussed the three BECC awards the City received. Ms. Arce said the CNG truck funded through Caltrans should also be arriving this week

REPORTS FROM PLANNING COMMISSIONERS:

None

UNFINISHED BUSINESS:

None

NEW BUSINESS:

- a. Discussion/Related Action To Adopt RESOLUTION 09-06 Regarding Chamber of Commerce Sign Permit – Justina Arce, City Planner**

A motion was made by Commissioner Ramos and seconded by Commissioner Predmore to adopt Resolution 09-06 approving proposed freestanding sign and architectural design for the Holtville Chamber of Commerce in accordance with adopted standards with the following change: Section D should state total square fee of electronic reader board area shall not exceed 20 square feet instead of 18. All members present were in favor and the motion carried 4/0 in the form of a roll call vote. Chairman Bradshaw was absent for this motion.

ADJOURNMENT: Vice Chairman Marquand adjourned the meeting at 7:32 p.m.

James Marquand
Planning Commission Vice Chairman

Glyn Snyder
Secretary