

**THE MINUTES OF THE REGULAR MEETING OF  
THE HOLTVILLE PLANNING COMMISSION  
June 21, 2010**

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The meeting of the Holtville Planning Commission was held on Monday, June 21, 2010 at 6:30 p.m. in the Civic Center. Commissioners present were Vikki Dee Bradshaw, Jim Marquand, Martin Castanon and Jim Predmore. Javier Ramos was absent. Staff members present were Laura Fischer and Glyn Snyder. Ex Officio Member Richard Layton, City Attorney Steve Walker and City Planner Justina Arce were also present.

**PLANNING COMMISSION CALLED TO ORDER:**

Chairman Vikki Dee Bradshaw called the meeting to order at 6:37 p.m.

**PLEDGE OF ALLEGIANCE**

The pledge of allegiance was led by Jim Marquand.

**VERIFICATION OF POSTING OF AGENDA:**

Glyn Snyder, Secretary verified that the agenda was duly posted at City Hall on June 18, 2010.

**APPROVAL OF MINUTES:**

A motion was made by Commissioner Predmore and seconded by Commissioner Marquand to approve the minutes of the regular meetings of April 19, 2010 and May 17, 2010. All members present were in favor and the motion carried unanimously.

**PUBLIC COMMENTS:**

None

**REPORTS OF CITY OFFICERS:**

**Executive Officer**

The Executive Officer reported the scope of work for the flag pole that was damaged during the earthquake has been turned into FEMA. Staff is working on the deconstruction project for the water tank. In regards to the Alamo River Trail Ms. Fischer reported the grant was awarded by the Department of Parks and Recreation. She said the SWPPP cleanup project will be starting next week. There have been several water breakages in the vicinity of Ninth Street and the Public Works Department has been busy making the necessary repairs.

**City Planner**

A written report of ongoing Planning Projects was provided and reviewed by the City Planner. A copy of the letter sent to Trinity Baptist Church regarding Site Plan dated 3/16/10 was distributed and discussed.

A Grant Report was also provided and reviewed by the City Planner for the Commission.

**REPORTS FROM PLANNING COMMISSIONERS:**

A resignation letter was turned in by Commissioner Jim Marquand.

**Unfinished Business:**

a. None

2. **New Business:**

a. **City Clerk To Administer The Oath Of Office To Vikki Dee Bradshaw and Javier Ramos, The Newly Appointed Planning Commission Members – Glyn Snyder, City Clerk**

The City Clerk administered the Oath of Office to the newly appointed Planning Commissioner, Vikki Dee Bradshaw. Mrs. Bradshaw wanted to thank City Council for her reappointment. Javier Ramos was absent and will be sworn in at the next meeting.

b. **Discussion/Related Action To Approve A Business Operation Permit For A Wine Wholesale Office With Conditions Via RESOLUTION 10-04 – Justina Arce, City Planner**

James Horn, 2321 Orange came before the Commission to speak in favor of the Planning Commission approving a Business Operation Permit for a wine wholesale office with conditions.

A motion was made by Commissioner Marquand and seconded by Commissioner Castanon to grant a Conditional Business Operation Permit to Magalies Wine and Spirits – Books and Recordkeeping Office upon staff's approval of the location selection. All members present were in favor and the motion carried unanimously. Direction was given to staff to bring Resolution 10-04 back to the Planning Commission for ratification.

c. **Discussion/Related Action To Schedule A Public Hearing For The Sanitary Outfall Pipeline Proposed Mitigated Negative Declaration – Justina Arce, City Planner**

A motion was made by Commissioner Marquand and seconded by Commissioner Predmore to schedule a Public Hearing for the next meeting. All members present were in favor and the motion carried unanimously.

**Information Only:**

a. **Information Only Regarding Potable Water Distribution Proposed Environmental Negative Declaration – Justina Arce, City Planner**

Direction was given to staff to schedule a Public Hearing for the next meeting.

**ADJOURNMENT:** Chairman Bradshaw adjourned the meeting at 7:34 p.m.

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Vikki Dee Bradshaw  
Planning Commission Chairman

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Glyn Snyder  
Secretary