

**THE MINUTES OF THE REGULAR MEETING OF  
THE HOLTVILLE PLANNING COMMISSION  
July 19, 2010**

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The meeting of the Holtville Planning Commission was held on Monday, July 19, 2010 at 6:30 p.m. in the Civic Center. Commissioners present were Vikki Dee Bradshaw, Martin Castanon and Jim Predmore. Javier Ramos was absent. Staff members present were Laura Fischer and Glyn Snyder. Ex Officio Member Richard Layton was absent. City Attorney Steve Walker was absent and Martin Gonzalez was present representing Mr. Walker. City Planner Justina Arce was also present.

**PLANNING COMMISSION CALLED TO ORDER:**

Chairman Vikki Dee Bradshaw called the meeting to order at 6:30 p.m.

**PLEDGE OF ALLEGIANCE**

The pledge of allegiance was led by Jim Predmore.

**VERIFICATION OF POSTING OF AGENDA:**

Glyn Snyder, Secretary verified that the agenda was duly posted at City Hall on July 16, 2010.

**APPROVAL OF MINUTES:**

A motion was made by Commissioner Predmore and seconded by Commissioner Castanon to approve the minutes of the regular meeting of June 21,, 2010. All members present were in favor and the motion carried unanimously.

**PUBLIC COMMENTS:**

None

**REPORTS OF CITY OFFICERS:**

**Executive Officer**

The Executive Officer reported she attended a Water Resource Management meeting. The City is still working on document submittals regarding the water tank for FEMA and CalEMA. The Ninth Street Project is underway and all of the water breaks have been repaired. The Recreation Program is up and running. Movies will be shown on Thursday nights. Chairwoman Bradshaw visited The Hut and said she appreciates the City for keeping the Recreation Program going. Mrs. Fischer also informed the Commission of the passing of Manuel Juarez, the owner of Pepe's Auto.

**City Planner**

A written report of ongoing Planning Projects was provided and reviewed by the City Planner. Jay Goyal was in court today regarding the Holtville Commercial Plaza. There should be a ruling on the case tomorrow. PMC is back to the drawing board for a redesign due to some technical issues at building review. City Manager met with Jim Marquand to review the last conceptual submitted for Trinity Baptist Church. The Church has been asked to submit a full site plan for review. Ms. Arce reported the Donut Shop will be demolishing their trash enclosure tomorrow.

A Grant Report was also provided and reviewed by the City Planner for the Commission.

Mrs. Arce asked Martin Gonzalez the status of the pending City Attorney review of the Nuisance Abatement Ordinance and he said he would talk to Mr. Walker about it.

## **REPORTS FROM PLANNING COMMISSIONERS:**

Chairman Bradshaw said APG Candle Shop had a Grand Opening today, but she was unable to attend.

### **Unfinished Business:**

**a. PUBLIC HEARING – Discussion/Related Action To Certify A Mitigated Negative Declaration For The Proposed Sanitary Sewer Outfall Main Replacement Line Project – Justina Arce, City Planner**

Chairwoman Bradshaw opened the Public Hearing at 6:50 p.m. The City Planner reviewed the staff report. Harry Dillon, 1608 Thiesen Road inquired about the funding and time constraints of the project. His questions were addressed by City Staff. Receiving no further public comments from the audience the Public Hearing was closed at 6:55 p.m. A motion was made by Commissioner Castanon and seconded by Commissioner Predmore to adopt Resolution 10-05 recommending certification of the Draft Mitigated Negative Declaration prepared for the Sanitary Sewer Outfall Main Pipeline Project. The motion carried 3/0 in the form of a roll call vote. Commissioner Ramos was absent for this motion.

**b. PUBLIC HEARING – Discussion/Related Action To Certify A Negative Declaration For The Proposed Residential Wastewater Collection And Water Distribution System Expansion To Under-Served Areas – Justina Arce, City Planner**

Chairwoman Bradshaw opened the Public Hearing at 7:00 p.m. The City Planner reviewed the staff report. Receiving no public comments from the audience the Public Hearing was closed at 7:05 p.m. A motion was made by Commissioner Predmore and seconded by Commissioner Castanon to adopt Resolution 10-06 recommending certification of the Draft Negative Declaration prepared for the Residential Wastewater Collection and Water Distribution Expansion Project. The motion carried 3/0 in the form of a roll call vote. Commissioner Ramos was absent for this motion.

### **2. New Business:**

**a. City To Administer Oath Of Office To Javier Ramos, Newly Appointed Planning Commission Member – Glyn Snyder, City Clerk**

Item was tabled. Mr. Ramos was absent and will be sworn in at the next Planning Commission meeting.

**b. Discussion/Related Action To Appoint A Vice Chairman – Laura Fischer, City Manager**

A motion was made by Commissioner Castanon and seconded by Commissioner Predmore to nominate Javier Ramos for the position of Vice Chairman. All members present were in favor and the motion carried unanimously.

**c. Discussion/Related Action To Go Dark In August – Laura Fischer, City Manager**

A motion was made by Commissioner Predmore and seconded by Commissioner Castanon to go dark in August. All members present were in favor and the motion carried unanimously.

### **Information Only:**

**a. None**

**ADJOURNMENT:** Chairman Bradshaw adjourned the meeting at 7:10 p.m.

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Vikki Dee Bradshaw  
Planning Commission Chairman

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Glyn Snyder  
Secretary