

**THE MINUTES OF THE REGULAR MEETING OF
THE HOLTVILLE PLANNING COMMISSION
July 20, 2009**

The meeting of the Holtville Planning Commission was held on Monday, July 20, 2009 at 6:30 p.m. in the Civic Center. Commissioners present were Vikki Dee Bradshaw, Martin Castanon and Jim Predmore. Jim Marquand and Javier Ramos were absent. Staff members present were Laura Fischer, Glyn Snyder, Ex Officio Member Richard Layton and City Attorney Steve Walker. City Planner Justina Arce was absent and Adriana Calderon was present representing Ms. Arce.

PLANNING COMMISSION CALLED TO ORDER:

Chairman Vikki Dee Bradshaw called the meeting to order at 6:32 p.m.

PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Jim Predmore.

VERIFICATION OF POSTING OF AGENDA:

Glyn Snyder, Secretary verified that the agenda was duly posted at City Hall on July 16, 2009.

APPROVAL OF MINUTES:

A motion was made by Commissioner Predmore and seconded by Commissioner Castanon to approve the minutes of the regular meeting of May 18, 2009 and the special meeting of June 29, 2009. All members present were in favor and the motion carried unanimously.

PUBLIC COMMENTS:

None

REPORTS OF CITY OFFICERS:

Executive Officer

The Executive Officer announced the Welcome Back Teacher's Luncheon will be held on August 24th at the Swiss Club. Also on that date City Council will be going dark. Mrs. Fischer reviewed the Code Enforcement Report provided by The Holt Group. There are eight stop order violations and one condemned property.

City Planner

A written report was provided and reviewed by the City Planner's assistant.

A Grant Report was provided for the Commission. Ms. Calderon reported the CDBG General Allocation application was submitted July 10, 2009.

REPORTS FROM PLANNING COMMISSIONERS:

Martin Castanon reported he has driven by Pepe's Auto Shop and it appears they are cleaning up the property.

Vikki Dee Bradshaw attended the Chamber Mixer at Hot Rods & Beer. She also did a site visit at Pepe's Auto Shop.

UNFINISHED BUSINESS:

- a. **Discussion/Related Action To Adopt RESOLUTION 09-07 Ratifying Action Taken By The Holtville Planning Commission At The June 29th Special Meeting For The Amendment Of CUP 08-01 – Laura Fischer, City Manager**

A motion was made by Commissioner Castanon and seconded by Commissioner Predmore to adopt Resolution 09-07 ratifying action taken by the Holtville Planning Commission at the June 29th special meeting for the amendment of CUP 08-01. All members present were in favor and the motion carried 3/0 in the form of a roll call vote. Commissioners Marquand and Ramos were absent for this motion.

NEW BUSINESS:

- a. **PUBLIC HEARING - Discussion/Related Action On Proposed Negative Declaration For 9th Street Project Via RESOLUTION 09-08 – Laura Fischer, City Manager**

Commissioner Bradshaw opened the public hearing at 6:57 p.m. Gilberto and Maricruz Nevarro, 1784 E. Alamo Rd. asked about the water rates for residents living outside of the city limits. They also wanted to know if they would have to move their fence. Adriana Calderon answered their questions and informed them that residents will be provided additional information as the process moves forward. The public hearing was closed at 7:05 p.m. A motion was made by Commissioner Predmore and seconded by Commissioner Castanon to adopt Resolution 09-08 adopting and certifying the Draft Negative Declaration prepared for the proposed rehabilitation of Ninth Street between Holt Avenue and Cedar

Avenue within the Holtville City limits. All members present were in favor and the motion carried 3/0 in the form of a roll call vote. Commissioners Marquand and Ramos were absent for this motion.

b. PUBLIC HEARING – Discussion/Related Action On Proposed Mitigated Negative Declaration For Public Safety Building Via RESOLUTION 09-09 – Laura Fischer, City Manager

Commissioner Bradshaw opened the public hearing at 7:10 p.m. Commissioner Predmore asked if there were any grants available for the Public Safety Building. The City Manager reported she has applied for a \$3,000,000 fire grant. The public hearing was closed at 7:13 p.m. A motion was made by Commissioner Castanon and seconded by Commissioner Predmore to adopt Resolution 09-09 recommending certification of the Draft Mitigated Negative Declaration prepared for the proposed City of Holtville Public Safety Building. All members present were in favor and the motion carried 3/0 in the form of a roll call vote. Commissioners Marquand and Ramos were absent for this motion.

c. Discussion/Related Action To Approve The Cancellation Of The August 17th Meeting – Laura Fischer, City Manager

A motion was made by Commissioner Castanon and seconded by Commissioner Predmore to approve the cancellation of the August 17th meeting. All members present were in favor and the motion carried unanimously.

ADJOURNMENT: Chairman Bradshaw adjourned the meeting at 7:17 p.m.

Vikki Dee Bradshaw
Planning Commission Chairman

Glyn Snyder
Secretary