

**AGENDA**  
**REGULAR MEETING OF THE HOLTVILLE CITY COUNCIL  
AND THE HOLTVILLE REDEVELOPMENT AGENCY  
121 WEST FIFTH STREET, HOLTVILLE, CALIFORNIA**

**December 12, 2011**

**OPEN SESSION  
6:00 PM**

**David Bradshaw, Mayor  
Jerry Brittsan Mayor Pro Tem  
Colleen Ludwig, Council Member  
Richard Layton, Council Member  
Mike Goodsell, Council Member**

**Steve Walker, City Attorney  
Glyn Snyder, City Clerk  
Alex Meyerhoff, City Manager  
Pete Mellinger, City Treasurer**

**THIS IS A PUBLIC MEETING**

*If there is an item on the agenda on which you wish to be heard, please come forward to the microphone at the time the item is being addressed. State your name for the record. All other items can be addressed during the Public Comments portion of the agenda. The Mayor reserves the right to place a time limit on each person asking to be heard.*

**CITY COUNCIL**

**CLOSED SESSION 5:30 PM**

**CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**

*(Government Code Section 54956.9(b))*

Willowbend LLC vs. City Of Holtville

**CONFERENCE WITH REAL PROPERTY NEGOTIATORS:**

*(Government Code Section 54956.9)*

1 Matter

**PUBLIC EMPLOYMENT**

*(Government Code Section 54957.6)*

Title: City Manager Evaluation

**CITY COUNCIL:** Meeting Called To Order

**INVOCATION:**

**PLEDGE OF ALLEGIANCE:**

**CITY CLERK RE:** Verification Of Posting Of The Agenda

**EXECUTIVE SESSION ANNOUNCEMENTS:** Steve Walker, City Attorney

**PUBLIC COMMENTS:** This is time for the public to address the City Council **on any item not appearing on the agenda** that is within the subject matter jurisdiction of the City Council. The Mayor reserves the right to limit the speaker's time. The Mayor will recognize you and when you come to the microphone, please state your name and address for the record. You are not allowed to make personal attacks on individuals or make comments which are slanderous or which may invade an individual's personal privacy.

**INTRODUCTION OF HOLTVILLE HIGH SCHOOL FOOTBALL TEAM:**

**CONSENT AGENDA:**

*The items on the Consent Agenda are to be approved without comment. Should any Council Member or member of the public wish to discuss any item, they may request that the item be removed from the Consent Agenda and placed on the New Business Agenda.*

1. Current Demands #29860 To #29919

## **REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES AND COMMUNIQUES:**

### **CITY COUNCIL AND REDEVELOPMENT AGENCY REORGANIZATION**

2. Discussion/Related Action To Select A Mayor And Mayor Pro Tem Of City Council And Chairman And Vice Chairman Of The Redevelopment Agency To Serve During The Next Year – Alex Meyerhoff, City Manager

### **SWEARING IN OF NEW OFFICERS**

### **RECESS CALLED – RECEPTION HELD AT CIVIC CENTER**

### **UNFINISHED BUSINESS:**

3. Discussion/Related Action Regarding Animal Control Sub Committee – Alex Meyerhoff, City Manger

### **NEW BUSINESS:**

4. Discussion/Related Action To Adopt **RESOLUTION 11-47** Authorizing Specified City Officials To Sign Checks, Drafts Or Other Orders For The Payment Of Money On Behalf Of The City – Nick Wells, Finance Manager
5. Discussion/Related Action To Adopt **RESOLUTION 11-48** Reciting The Fact Of The General Election Held On November 8, 2011 Declaring The Result And Such Other Matters As Provided By Law – Alex Meyerhoff, City Manager
6. Discussion/Related Action Regarding Receipt Of Petition From Residents Of Barbara Worth Country Club To Reduce Water Rates – Alex Meyerhoff, City Manager
7. Discussion/Related Action Regarding Request From Imperial Valley Desert Aquatics To Use The Gene Layton Memorial Pool – Alex Meyerhoff, City Manager
8. Discussion/Related Action Regarding Water And Sewer Billing At 280 Fern Avenue – Alex Meyerhoff, City Manager
9. Discussion/Related Action To Approve The Job Description For The Position Of Wastewater Treatment Plant Operator I – Alex Meyerhoff, City Manager
10. Discussion/Related Action To Accept Resignation Of Planning Commission Chairman – Alex Meyerhoff, City Manager
11. Discussion/Related Action To Adopt **RESOLUTION 11-44** Approving The Allocation For Bicycle And/Or Pedestrian Facilities Funds Under The Transportation Development Act For The Proposed Bus Stop Bench And Shelter Installation Project – Justina Arce, City Planner
12. Discussion/Related Action To Adopt **RESOLUTION 11-45** Approving The Allocation For Bicycle And/Or Pedestrian Facilities Funds Under The Transportation And Development For The

Proposed SDA Compliant Curb Return And Sidewalk Replacement – Justina Arce, City Planner

13. **PUBLIC HEARING** – Discussion/Related Action To Adopt **RESOLUTION 11-46** To Authorize The Closeout And Disencumbrance Of Grant #08-EDEF-5785 For The CDBG Commercial Façade Improvement Grant Program – Justina Arce, City Planner
14. Discussion/Related Action To Authorize Bridge 58-007 Scope Of Work – Justina Arce, City Planner
15. Discussion/Related Action To Authorize A CUP Application Through Imperial County For The Wastewater Treatment Plant Project – Justina Arce, City Planner
16. Discussion/Related Action To Authorize 5<sup>th</sup> Street Sidewalk/Crosswalk Professional Design Services – Justina Arce, City Planner

**INFORMATION ONLY:**

17. Discussion Only Regarding Charter Cities – Steve Walker, City Attorney
18. Information Only Regarding Capital Improvement Project Status Report – Justina Arce, City Planner
19. Information Only Regarding Gene Layton Memorial Pool – Frank Cornejo, Water Works Supervisor
20. City Manager Report – Alex Meyerhoff
  - a. Finance Manager – Nick Wells
  - b. Public Works Supervisor – Matt Hughes
  - c. Water Works Supervisor – Frank Cornejo
  - d. Police Department – Gordon Johnson

**ADJOURNMENT:**

I, Glyn Snyder, City Clerk of the City of Holtville, California, **DO HEREBY CERTIFY** that the foregoing agenda was duly posted at Holtville City Hall on December 9, 2011.

**NOTICE**

*In compliance with the American Disabilities Act (ADA), the City of Holtville will make reasonable efforts to accommodate persons with qualified disabilities. If you require special assistance, please contact the City Clerk's office at 760-356-4170 at least 48 hours in advance of the meeting.*

*Any writings or documents provided to a majority of the Holtville City Council regarding any item on this agenda will be made available for public inspection in the City Clerk's office located at City Hall, 121 W. 5<sup>th</sup> St, during normal business hours.*