

**AGENDA**  
**REGULAR MEETING OF THE SUCCESSOR AGENCY TO THE HOLTVILLE  
REDEVELOPMENT AGENCY**  
**121 WEST FIFTH STREET, HOLTVILLE, CALIFORNIA**

January 11, 2016

OPEN SESSION

6:00 PM

Jim Predmore, Chairperson  
Mike Goodsell, Vice-Chairperson  
David Bradshaw, Board Member  
Richard Layton, Board Member  
Ginger Ward, Board Member

Steve Walker, Agency Attorney  
Denise Garcia, City Clerk  
Nick Wells, Executive Officer  
George Morris, City Treasurer

**THIS IS A PUBLIC MEETING**

*If there is an item on the agenda on which you wish to be heard, please come forward to the microphone at the time the item is being addressed. State your name for the record. All other items can be addressed during the Public Comments portion of the agenda. The Chairman reserves the right to place a time limit on each person asking to be heard.*

**SUCCESSOR AGENCY:** Meeting called to order

**PUBLIC COMMENTS:** This is time for the public to address the Successor Agency on any item not appearing on the agenda that is within the subject matter jurisdiction of the Successor Agency. The Chairperson reserves the right to limit the speaker's time. The Chairperson will recognize you and when you come to the microphone, please state your name and address for the record. You are not allowed to make personal attacks on individuals or make comments which are slanderous or which may invade an individual's personal privacy.

**CONSENT AGENDA:**

*The items on the Consent Agenda are to be approved without comment. Should any Council Member or member of the public wish to discuss any item, they may request that the item be removed from the Consent Agenda and placed on the New Business Agenda.*

1. Approval of the Minutes from the Successor Agency Meeting of December 14, 2015.
2. Current Demands #1771 and #1772

**REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES & COMMUNIQUÉS**

**NEW BUSINESS:**

3. **Discussion/Related Action** to Adopt **RESOLUTION #16-01** Authorize Specified City Officials to Sign Checks, Drafts or Other Orders for the Payment of Money on Behalf of the Agency on all Rabobank Accounts – Hector Orozco, GL Analyst

**ADJOURNMENT:**

I, Denise Garcia, City Clerk of the City of Holtville, California, and Secretary of the Successor Agency, **DO HEREBY CERTIFY** that the foregoing agenda was duly posted at Holtville City Hall on January 8, 2016.

**NOTICE**

*In compliance with the American Disabilities Act (ADA), the City of Holtville will make reasonable efforts to accommodate persons with qualified disabilities. If you require special assistance, please contact the City Clerk's office at 760-356-3013 at least 48 hours in advance of the meeting.*

*Any writings or documents provided to a majority of the Holtville City Council regarding any item on this agenda will be made available for public inspection in the City Clerk's office located at City Hall, 121 W. 5<sup>th</sup> St, during normal business hours.*

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**THE MINUTES OF THE REGULAR MEETING OF THE SUCCESSOR AGENCY TO  
THE HOLTVILLE REDEVELOPMENT AGENCY  
December 14, 2015**

MEETING DATE:	01-11-16
APPROVED FOR AGENDA	
CITY MANAGER	
FINANCE MANAGER	
CITY ATTORNEY	

The regular meeting of the Successor Agency to the Holtville Redevelopment Agency was held on Monday, December 14, 2015 at 5:30 p.m. in the Civic Center. Board Members present Mike Goodsell, Ginger Ward, Richard Layton, David Bradshaw and Jim Predmore. Staff members present were Nick Wells, Denise Garcia and Alex Silva. City Attorney Steve Walker, City Treasurer George Morris and City Planner Justina Arce were also present. Jack Holt was absent.

**SUCCESSOR AGENCY TO THE HOLTVILLE REDEVELOPMENT AGENCY MEETING**

**CALLED TO ORDER:**

Mayor Predmore called the meeting to order at 7:03 p.m.

**PUBLIC COMMENTS:**

None

**CONSENT AGENDA:**

- 1. Approval of the Minutes from the Successor Agency Meeting of September 28, 2015.**
- 2. Current Demands #1769 and 1770.**

A motion was made by Mr. Bradshaw and seconded by Ms. Ward to approve Consent Agenda Items 1 and 2. All members present were in favor and the motion carried in the form of a roll call vote.

AYES: Ward, Predmore, Goodsell, Layton, Bradshaw

NOES: None

ABSENT: None

ABSTAIN: None

- 3. Discussion/Related Action to Accept the Long Range Management Plan as prepared by Staff for Submission to the Oversight Board – Nick Wells, Executive Director**

A motion was made by Mr. Bradshaw and seconded by Mr. Layton to accept the Long Range Property Management Plan as prepared by staff for submission to the Oversight Board. All members present were in favor and the motion carried in the form of a roll call vote.

AYES: Ward, Predmore, Goodsell, Layton, Bradshaw

NOES: None

ABSENT: None

ABSTAIN: None

**NEW BUSINESS:**

None

**ADJOURNMENT:**

There being no further business to come before the Board, Mr. Predmore adjourned the meeting at 7:11 p.m.

\_\_\_\_\_  
James Predmore, Chairperson

\_\_\_\_\_  
Denise Garcia, Secretary

**CITY OF HOLTVILLE**  
**Monthly Check Register**

MEETING DATE:	1-11-16
	Page: 1
<u>APPROVED FOR AGENDA</u>	
CITY MANAGER	_____
FINANCE MANAGER	_____
CITY ATTORNEY	_____

Date : 1/4/2016 1:49:36 PM  
 User Name : Lee Ann

Calendar Month/Year : <ALL> <ALL>

Fund	Transaction	Due Date	Invoice Number	Description	PO Number	Amount
Check Number : 1771		Check Date : 12/30/2015				
Vendor : 1335 CITY OF HOLTVILLE						
91	70829	12/30/2015	ROPS 7/15 - 12/	SUCCESSOR AGENCY STAFF COSTS/		116,000.00
Invoice Amount : 116,000.00		Discount Amount : 0.00		Check Amount :		116,000.00

Check Number : 1772		Check Date : 12/30/2015				
Vendor : 1152 UNION BANK						
91	70640	12/15/2015	954985	ADMIN. SERVICES FOR BOND		1,955.00
Invoice Amount : 1,955.00		Discount Amount : 0.00		Check Amount :		1,955.00

Total Number of Vendors	:	2	:	0.00
Total Number of Checks Printed	:	2		
Total Number of Voided Checks	:	0		
Largest Check Amount	:	116,000.00		
Total for all Checks Printed	:	117,955.00		
Total for Voided Checks	:	0.00		
Net Amount of Checks Printed	:	117,955.00		

Fund	Summary	Amount
91 RPTTF Fund - RDA Successor Agency		117,955.00

**Successor Agency to the Holtville  
Redevelopment Agency**

**REPORT TO BOARD of DIRECTORS**

Meeting Date	<u>01/11/16</u>
Item Number	<u>SA 3</u>
City Manager	<u></u>
Finance	_____
City Attorney	_____

**DATE ISSUED:** January 11, 2016  
**FROM:** Hector Orozco, Accountant  
**SUBJECT:** Resolution No. 16-01 *Changing Signers on Bank Accounts*

**ISSUE:**

Shall the Board of Directors approve a resolution authorizing the Executive Director, the Agency Treasurer and three (3) members of the Board of Directors to approve deposits, sign checks and orders for payment of money, and/or withdraw investment monies to and from the City's accounts with Rabobank?

**EXECUTIVE DIRECTOR RECOMMENDATION:**

It is recommended that the Board of Directors authorize the Executive Director, the Agency Treasurer, the Board Chairman and two other Board member perform these functions.

**FISCAL IMPACT:**

There is no fiscal impact.

**DISCUSSION:**

Typically, the Agency authorizes the Executive Director, the Agency Finance Manager, the Agency Treasurer and the Board Chairman as banking signors for Agency funds. In order to properly manage the Agency's bank accounts, it is necessary to keep the bank records updated. In light of the Board's reorganization and the current absence of a full-fledged Finance Manager, it is necessary to now update these records. It will be helpful to add two other Board members to the list of signers in case of the unavailability of others.

**CONCLUSION:**

This will allow Agency staff and officers to manage the accounts accordingly.

**ALTERNATIVES:**

Not to authorize.

**RESOLUTION NO. SA16-01**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SUCCESSOR AGENCY TO THE HOLTVILLE REDEVELOPMENT AGENCY AUTHORIZING SPECIFIED CITY OFFICIALS TO SIGN CHECKS, DRAFTS OR OTHER ORDERS FOR THE PAYMENT OF MONEY ON BEHALF OF THE AGENCY ON ALL RABOBANK ACCOUNTS**

**BE IT RESOLVED** that Rabobank N.A. as a designated depository of the Successor Agency to the Holtville Redevelopment Agency is hereby requested, authorized and directed to honor all checks, drafts, or other orders for the payment money drawn in the Agency's name on the following accounts:

Successor Agency to the Holtville Redevelopment Agency  
Redevelopment Agency 2007 Bonds

Including those drawn to the individual order of any two persons whose names appear thereon as signers thereof, when bearing the signature(s) of any of the following:

James Predmore, Board Chairman  
Mike Goodsell, Board Member  
Virginia L. Ward, Board Member  
Nicholas D. Wells, Executive Director  
George Morris, Agency Treasurer

**NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE SUCCESSOR AGENCY TO THE HOLTVILLE REDEVELOPMENT AGENCY DOES HEREBY RESOLVE, DETERMINE AND AUTHORIZE AS FOLLOWS:**

- 1) That Rabobank N.A. shall be entitled to honor and to charge the Successor Agency to the Holtville Redevelopment Agency for all such checks, drafts or other orders for the payment of money, regardless of by whom or by what means the actual signatures thereon may have been affixed thereto.
- 2) That all current authorizations for the signing and honoring of checks, drafts or other orders for the payment of money drawn on the said Rabobank N.A. by the Successor Agency to the Holtville Redevelopment Agency by currently authorized Agency officials are hereby continued in full force.
- 3) That the foregoing is true, correct and adopted.

**PASSED AND ADOPTED** by the Successor Agency to the Holtville Redevelopment Agency at a regular meeting held on the 11<sup>th</sup> of January, 2016, by the following roll call vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

ATTEST:

\_\_\_\_\_  
James Predmore, Board Chairman

\_\_\_\_\_  
Denise Garcia, Secretary