THE MINUTES OF THE REGULAR MEETING OF THE HOLTVILLE CITY COUNCIL
JANUARY 8, 2007

The regular meeting of the Holtville City Council was held on Monday, January 8, 2007 at 6:00 p.m. in the Civic Center. Council Members present were Mayor Patrick Galliher, Colleen Ludwig, Richard Layton, and Bianca Padilla. Council Member Byram was absent. Staff members present were Laura Fischer, Pete Mellinger, Steve Walker, John Myers, David Lantzer, Adam Cassius, Gerry Peacher, and Denise Toth.

CITY COUNCIL OPEN SESSION MEETING CALLED TO ORDER:
The meeting was called to order at 6:00p.m.

PLEDGE OF ALLEGIANCE:
City Attorney Steve Walker led the Pledge of Allegiance.

CITY CLERK RE: VERIFICATION OF POSTING OF AGENDA:
The Interim City Clerk verified that the agenda was duly posted on January 4, 2007.

PUBLIC COMMENTS:
None

CONSENT AGENDA:

1. **Approval of Minutes of the regular meeting of December 11, 2006.**
2. **Current Demands #21049 to #21182**
3. **Approval of the Treasurer's Report, as presented.**
4. **Approval of RESOLUTION #07-01 regarding the Signature Cards for Rabobank.**
5. **Approval of RESOLUTION #07-02 regarding the LAIF Account.**
6. **Approval of RESOLUTION #07-05 authorizing the update of the salary schedule to reflect the recent Minimum Wage Increase**
7. **Approval of an application for a Fire Prevention and Safety Grant**

A motion was made by Council Member Layton and seconded by Council Member Padilla to approve the consent agenda items 1 thru 7. All members present were in favor and the motion carried 4/0 in the form of a roll call vote; with Council Member Byram being absent.

REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES AND COMMUNIQUES:

8. **City Manager Report**
A detailed written report was issued to Council by the City Manager. Items also reported on were the possibility of a City Booth for the Rib Cook Off and an update on the cancellation of the Joint School Board meeting being held on the 8th of January.

Council Member Ludwig requested that speed limit signs be posted in places where people are driving 55 mph. She directed staff to place this concern on the next agenda.

Public Works Manager Gerry Peacher informed Council that Public Works would be bringing on two new temporary employees as Maintenance Workers and that the historic lights were in the process of being refurbished. He also noted that the Christmas tree pick up had been scheduled.
Finance Manager Adam Cassius regretfully informed Council of his resignation.

Fire Chief David Lantzer reported that he had been nominated to serve as President for the Imperial Valley Fire Chiefs Association. He also announced that the 24 hour shift coverage would be effective January 21st as they were still training the newest hire, Darryl Fancher, Firefighter, in the everyday activities of the department.

Police Chief Myers mentioned that several spots of graffiti had been taken care of by Turning Point. He also noted that the department would have their Executive Staff Assistant on board within the next two weeks.

9. **Planning Commission Report – Justina Arce, City Planner**
A detailed written report was issued to Council by the City Planner.

POLICIES AND PROCEDURES:
None

CONTACTS BY DEVELOPERS/BUSINESS LOANS:

10. City Manager Report

a.) Wellington Corporation

James Pace gave an update on the Wellington Corporation Development and informed Council that they expect to submit their plans to the County for Review in the next couple of months with an EIR to follow that could be finished anywhere from nine months to a year. Council Member Layton inquired about the possibility of a lake being built however Mr. Pace stated that it would not be possible, as they had previously planned. He also stated that there would be approximately 2,350 units being built.

11. Information Only regarding the School Resource Officer – John Myers, Police Chief

12. Information Only regarding the Seat Belt Grant Application – John Myers, Police Chief

13. Information Only regarding the Engineer Assessment and related costs for the Rail Road Trestle crossing the Alamo River – Gerry Peacher, Public Works Manager

Items 11, 12, 13, were informational items only and not discussed.

14. Information/Update only regarding Water Loss – Gerry Peacher, Public Works Manager

Discussion only, no action taken. A request was made by Council Member Ludwig to ad this topic on the next agenda. Direction was given by Mayor Galliher to bring this item back in May for a full review of the water loss.

15. Information/Update only regarding the RV Dump – Gerry Peacher, Public Works Manager

16. Information Only regarding the Fire Engine Purchase – David Lantzer, Fire Chief

Items 15 and 16 were informational items only and not discussed.

17. Information Only Regarding the Desert Sky Development concerning the Street Project – City Manager Laura Fischer

Discussion only; no action taken on this item. Eddie Mejorado, representing Desert Sky Development, spoke regarding the feasibility of the continuance of the development and the finalization of the street repairs, completion of the curbs, and gutters, on 9th and 10th Streets, but could not give the Council a definite timeline.

Direction was given to staff to contact and meet with Mr. Mejorado in order straighten out this issue and come up with a date.

18. Information Only regarding the Land Use Plan and the Environmental Impact Report – Justina Arce, City Planner

Item 18 was an information item only and not discussed.

19. Information Only and Presentation regarding the 6 month Budget Review with information concerning PERMA – Adam Cassius, Finance Manager

This item was rescheduled and a special meeting date was set for January 17th to discuss this item.

UNFINISHED BUSINESS:

20. Discussion/Related Action approving the Street Improvement Project Bid Award to Bond Blacktop, Inc. – Gerry Peacher, Public Works Manager

A motion was made by Council Member Ludwig and seconded by Council Member Galliher to approve the Bid award to Bond Blacktop, Inc. for the Street Improvement Project. The motion carried unanimously.

21. Discussion/Related approving RESOLUTION #07-04 to re-enter the JPA for IVWMTF and authorizing the City Manager to sign the amended Joint Powers Formation Agreement, as presented in Exhibit B, on behalf of the City – Laura Fischer, City Manager

A motion was made by Council Member Padilla and seconded by Council Member Layton to approve RESOLUTION #07-04 authorizing the City to re-enter the JPA for IVWMTF and authorizing the City Manager to sign the amended Joint Powers Formation Agreement, as presented in Exhibit B, on behalf of the City. The motion was carried unanimously 4/0 in the form of a roll call vote; with Council Member Byram being absent.

NEW BUSINESS:

22. **Discussion/Related Action Regarding the 2007 Appointment List Update and acceptance of the resignation of Planning Commission Member Sherry Poore – Laura Fischer, City Manager and Denise Toth, Interim City Clerk**
Council regretfully accepted former Planning Commission Member Sherry Poore's resignation. Direction was given to move forward with the advertisement/request for applicants to fill the vacant seat.
The appointment list was updated with several changes, appointments, and nominations being made to fill various vacant spots. However, the entire list will be brought back again at the next Council Meeting to discuss the Project Review Committee appointments and approval of the draft.

23. **Open Public Hearing to hear testimony in connection with the Variance Appeal for the Goyal Commercial Plaza Project. Close Public Hearing and take action on appeal request – Justina Arce, Planner and Laura Fischer, City Manager**
A letter was submitted to Council by Mr. Jay Goyal requesting to rescind his original request for a zoning variance. Council continued the Public Hearing and directed the request to rescind the zoning variance back to the Planning Commission.

24. **Discussion/Related Action on the Vacation of the Alley request located between the 500 block of Grape and Figueroa – Justina Arce, City Planner**
A motion was made by Council Member Ludwig and seconded by Council Member Galliher to approve the Vacation of the Alley between the 500 Block of Grape and Figueroa. All members present were in favor and the motion carried.

25. **Discussion/Related Action regarding approval of RESOLUTION #07-06 concerning the adoption of the formal job description for the positions of the Deputy City Clerk and the City Clerk – Laura Fischer, City Manager**
A motion was made by Council Member Layton and seconded by Council Member Padilla to approve RESOLUTION #07-06 concerning the adoption of the formal job descriptions for the position of Deputy City Clerk and City Clerk. The motion carried 3/1 in the form of a roll call vote with Council Member Ludwig opposing and Council Member Byram absent.

26. **Introducing and Waiving the FIRST READING of ORDINANCE #452 concerning the Prohibition on the sale and/or use of fire works inside the City Limits – David Lantzer, Fire Chief**
A motion was made by Council Member Layton and seconded by Council Member Ludwig to approve the waiving of the FIRST READING of ORDINANCE #452 concerning the Prohibition on the sale and/or use of fire works inside the City Limits. The motion carried unanimously.

27. **Discussion/Related Action regarding the creation of an additional Sergeant position in the Police Department – Laura Fischer, City Manager**
A motion was made by Council Member Padilla and seconded by Council Member Layton to approve the creation of an additional Sergeant position in the Police Department. Council Member Layton stated that he wanted to make it clear that he values all officers and other employees in the City as well, and requested information on the percentage of money going to the Police Department. The motion carried unanimously.

28. **Discussion/Related Action regarding the request to reword the Public Comment Section on the Council Agenda – City Clerk**
A motion was made by Council Member Ludwig and seconded by Council Member Galliher to table this item. All members present were in favor and the motion carried.

29. **Discussion/Related Action regarding the approval of a State of the City Address by the Mayor – Laura Fischer, City Manager and Patrick Galliher, Mayor**
A motion was made by Council Member Ludwig and seconded by Council Member Layton to approve the State of the City Address by the Mayor, and to not set precedence for future Mayors, as stated by Council Member Ludwig. All members present were in favor and the motion carried.

ADJOURNMENT

There being no further business to come before the Redevelopment Agency Chairman Brittsan adjourned the meeting at 7:46 p.m.

Patrick A. Galliher, Mayor

Denise Toth, Interim City Clerk

THE REGULAR MEETING OF THE HOLTVILLE REDEVELOPMENT AGENCY
JANUARY 8, 2007

The regular meeting of the Holtville Redevelopment Agency was held on Monday, January 8, 2007 at 6:00 p.m. in the Civic Center. Board Members present were Patrick Galliher, Colleen Ludwig, Richard Layton and Bianca Padilla. Doug Byram was absent. Staff members present were Laura Fischer, Steve Walker, Gerry Peacher, Adam Cassius, John Myers, David Lantzer, Pete Mellinger, and Denise Toth.

REDEVELOPMENT AGENCY CALLED TO ORDER:
Chairman Patrick Galliher called the Redevelopment meeting to order at 7:46 p.m.

PUBLIC COMMENTS:
None

CONSENT AGENDA ITEMS #1 and #2:

1. **Approval of the Minutes of the regular meeting of December 11, 2006.**
2. **Ratify Current Demands #1253 to #1271**
3. **Discussion/Related Action Regarding the approval of RESOLUTION #-07-01 regarding the Signature Cards for Rabobank – Adam Cassius, Finance Manager**
4. **Discussion/Related Action regarding the approval of RESOLUTION #07-02 regarding the LAIF Account – Adam Cassius, Finance Manager**

A motion was made by Board Member Ludwig and seconded by Board Member Layton to approve consent agenda items one thru four. The motion carried unanimously 4/0 in the form of a roll call vote.

ADJOURNMENT:
There being no further business to come before the Redevelopment Agency Chairman Brittsan adjourned the meeting at 7:49 p.m.

Patrick A. Galliher, Chairman

Denise Toth, Interim Secretary