



**CITY OF HOLTVILLE
REQUEST FOR PROPOSALS for**

**Resident Engineering and Construction Management Services
for the Walnut Avenue Improvements Project**

FEDERAL AID PROJECT NUMBER STPL-5174 (026)

NOTICE IS HEREBY GIVEN that the City of Holtville (hereinafter referred to as the "City"), acting by and through its City Council, is requesting PROPOSALS from qualified construction management and field inspection professionals to provide **Resident Engineering and Construction Management Services** for the following project in the City:

Walnut Avenue Improvements & Pavement Rehabilitation Project

Also referred to as the

"City of Holtville – Walnut Avenue Improvement Project"

Funding for this project is provided by local sales tax and through the federally-funded Surface Transportation Program (STPL). Consultants shall follow the Caltrans Local Assistance Procedures Manual (LAPM) Guidelines and procedures for Federal Highway Projects. Full time inspection services shall be provided for the duration of the construction work.

SUMISSION DEADLINE: Receipt up to, but no later than 4:00 p.m., **Monday, April 04, 2016**

To be considered for negotiation and award of a contract, five (5) paper copies and one (1) electronic copy (CD or USB Flash Drive) of proposals must be received by the date and time specified above in a sealed package by the Project Administrator at the address listed below. Any agreement entered into pursuant to this notice will incorporate the provisions of Federal Davis-Bacon law and State Labor Code of the State of California. Compliance with the higher of Federal or State prevailing rates of wages established by Davis Bacon and the State Director of Industrial Relations will be required. This includes compliance with prevailing wage rates and their payment in accordance with California Labor Code, Section 1720 and 1775. Affirmative action to ensure against discrimination in employment practices on the basis of race, color, national origin, ancestry, sex, or religion will also be required.

Questions can be directed to the City of Holtville Project Administrator listed below. Copies of the Request for Proposals can be obtained on the **Holtville.ca.gov** website or at the address listed below:

Mr. Nicholas D. Wells
City Manager/Project Administrator
121 West Fifth Street
Holtville, California 92250
Phone: (760) 356-4574

The Schedule of Events for the RE/CM Services Procurement Phase is as follows:

Issue Request for Proposals	March 4, 2016
Proposal Due	April 4, 2016
Bid Evaluation	April 6, 2016
City Approves Agreement	April 11, 2016
Notice to Proceed	April 14, 2016

Proposals will be evaluated by a committee. It is the City's intention to select the Consultant whose fee, qualifications and understanding of the project are deemed most advantageous to the City in accordance

with this Request for Proposals. The Selection Committee's recommendation will be forwarded to the Holtville City Council for final determination.

The City reserves the right to reject any or all Proposals, or to waive any irregularities or informalities in any proposals or in the proposal and selection process.

Agreements shall not be entered into with a consultant without an adequate financial management and accounting system(s) as required by 48 CFR Part 16.301-3, 49 CFR Part 18, and 48 CFR Part 31.

The **Disadvantaged Business Enterprises (DBE) Goal** for Resident Engineering & Construction Management services is 9.10% .