Administration & City Clerk

Public meetings of various boards and commissions to be postponed indefinitely

Alternative meeting formats to be used when necessary

Inquiries and responses redirected to phone and email

Meetings by appointment only

Finance / Utility Billing

Check & money order payments may use the Utility Department drop box on the north side of City Hall

PayPal, using the email address mail@Holtville.c may be used for electronic payment of utility charges. $5 service fee will be added.

Meetings by appointment only

Parks & Recreation

Park restrooms closed

Gene Layton Pool is closed

No park and basketball court lights

No facility reservations or rentals for non-essential purposes

No special events

No youth or adult recreational, league or club play or practices at City properties

Inquiries and responses redirected to phone and email

Development Services (Planning, Building, Code Enforcement)

Inquiries and responses redirected to phone and email

Meetings by appointment only, including for building permits & planning applications

Alternative meeting formats encouraged

Necessity to meet determined on a case-by-case basis

Fire

All annual business fire re-inspections postponed

All station tours and presentations cancelled/postponed

Special requests for service to be reviewed on case-by-case basis

Meeting attendance discontinued or via teleconference unless essential to operations

Non-employees prohibited from entry to station

Inquiries and responses redirected to phone and email

Changes in response mode/staffing for incidents for non-life threatening emergencies anticipated

EOC activation pending

Key City Contact Information

Administration, Billing & Finance (760) 356-2912

City Clerk / Records (760) 356-4685

Planning (760) 337-3883

Police: (760) 356-5960

If you have an emergency, please dial 9-1-1

Contact our office or a specific department to determine whether or not your business can be conducted by phone, email or through our website:

www.Holtville.ca.gov

Key Websites

Imperial County Department of Public Health   *https://www.icphd.org*

CA Department of Public Health   *https://covid19.ca.gov/*

Centers for Disease Control (CDC)   *https://www.cdc.gov/COVID19*

CITY OF HOLTVILLE

COVID-19 Emergency Action Plan

Prepared by Nick Wells, City Manager
Designated Director of Emergency Services

Effective: 03/20/2020