

AGENDA
REGULAR MEETING OF THE HOLTVILLE CITY COUNCIL
121 WEST FIFTH STREET, HOLTVILLE, CALIFORNIA

April 25, 2016
OPEN SESSION
6:00 PM

Jim Predmore, Mayor
Mike Goodsell, Mayor Pro Tem
Ginger Ward, Council Member
David Bradshaw, Council Member
Richard Layton, Council Member

Steve Walker, City Attorney
Denise Garcia, City Clerk
Nick Wells, City Manager
George Morris, City Treasurer

THIS IS A PUBLIC MEETING

If there is an item on the agenda on which you wish to be heard, please come forward to the microphone at the time the item is being addressed. State your name for the record. All other items can be addressed during the Public Comments portion of the agenda. The Mayor reserves the right to place a time limit on each person asking to be heard.

CITY COUNCIL
CLOSED SESSION 5:30 PM

CONFERENCE WITH LABOR NEGOTIATORS:

(Government Code Section 54957(b)1)

Agency Negotiator: City Manager/City Attorney
Classified Employees

PUBLIC EMPLOYMENT:

(Government Code Section 54957.6)

City Manager Evaluation
Evaluation Criteria

CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION:

(Government Code Section 54956.9(a))

City of Holtville vs. Black Dog Farms
City of Holtville vs. Willowbend Mobile Home Park
Charles Simpson vs. City of Holtville

CITY COUNCIL: Meeting Called To Order

PLEDGE OF ALLEGIANCE:

INVOCATION:

CITY CLERK RE: Verification of Posting of the Agenda

EXECUTIVE SESSION ANNOUNCEMENTS: Steve Walker, City Attorney

PUBLIC COMMENTS: This is time for the public to address the City Council **on any item not appearing on the agenda** that is within the subject matter jurisdiction of the City Council. The Mayor reserves the right to limit the speaker's time. The Mayor will recognize you and when you come to the microphone, please state your name and address for the record. You are not allowed to make personal attacks on individuals or make comments which are slanderous or which may invade an individual's personal privacy.

PROCLAMATIONS:

Presentation of National Public Works Week Proclamation to Alex Chavez, Public Works Supervisor
Presentation of Veterans Appreciation Month Proclamation to EDD, Veteran's Employment Representative

CONSENT AGENDA:

The items on the Consent Agenda are to be approved without comment. Should any Council Member or member of the public wish to discuss any item, they may request that the item be removed from the Consent Agenda and placed on the New Business Agenda.

1. Approval of the Minutes from the Meeting of April 11, 2016.
2. Current Demands #35914 thru #35983.

REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES AND COMMUNIQUES:

UNFINISHED BUSINESS:

None

NEW BUSINESS:

3. **Discussion/Related Action to Adopt RESOLUTION #16-16** Granting Exception to Offsite Improvements for the NW Corner of 9th Street and Cedar Avenue, APN 045-390-073 – Justina Arce, City Planner

INFORMATION ONLY:

4. **City Manager Report – Nick Wells**
 - a. Police Chief – Manuel De Leon
 - b. Water/Wastewater Supervisor – Frank Cornejo
 - c. Public Works Foreman – Alex Chavez
5. **Items for future meetings**

ADJOURNMENT:

I, Denise Garcia, City Clerk of the City of Holtville, California, **DO HEREBY CERTIFY** that the foregoing agenda was duly posted at Holtville City Hall on April 22, 2016.



MAYOR'S PROCLAMATION

WHEREAS, public works services provided in our community are an integral part of our citizens' everyday lives; and

WHEREAS, the support of an understanding and informed citizenry is vital to the efficient operation of public works systems and programs such as water, sewers, streets, parks, public buildings, and solid waste collection; and

WHEREAS, the health, safety and comfort of this community greatly depends on these facilities and services; and

WHEREAS, the quality and effectiveness of these facilities, as well as their planning, design, and construction, is vitally dependent upon the efforts and skill of public works officials; and

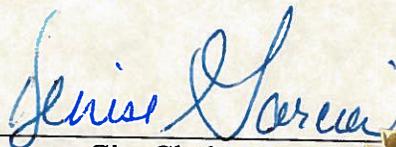
WHEREAS, the efficiency of the qualified and dedicated personnel who staff our public works department is materially influenced by the people's attitude and understanding of the importance of the work they perform; and

WHEREAS, on a national level, recognition of Public Works Week enhances public awareness of the essential services and the employees who provide them;

NOW, THEREFORE, I James Predmore, Mayor of the City of Holtville, do hereby proclaim, the week of May 15th – May 21st, 2016 as "**National Public Works Week**" in the City of Holtville, and call upon all citizens and civic organizations to acquaint themselves with the issues involved in providing our public works and to recognize the contributions which public works officials make every day to our health, safety, comfort, and quality of life.

In witness hereof, I hereunto set my hand this 25th day of April, 2016.

Attest:



City Clerk

Mayor





MAYOR'S PROCLAMATION

VETERANS APPRECIATION MONTH MAY 2016

WHEREAS, the people of Imperial Valley appreciate and admire the thousands of men and women who served in the armed forces to protect and preserve their country and the freedoms enjoyed by all Americans; and

WHEREAS, in war, international conflicts and peacekeeping missions, men and women have been wounded, taken as Prisoners, and died in the line of duty; and

WHEREAS, veterans possess a wide variety of valuable qualities, including experience, maturity, leadership and loyalty, that make them ideal candidates for employment; and

WHEREAS, the City of Holtville is committed to ensuring that veterans receive the services and programs to which they are entitled, and to promoting employer interest in hiring veterans; and

WHEREAS, during Veterans Appreciation Month, state and local agencies increase employer awareness about the benefits of hiring veterans;

NOW, THEREFORE, THE Holtville City Council does hereby proclaim May 2016, as "Veterans Appreciation Month in the City of Holtville".

In witness hereof, I hereunto set my hand this 25th day of April, 2016.

Attest:

Genise Garcia

City Clerk

Mayor



①

MEETING DATE:	4/25/16
APPROVED FOR AGENDA	
CITY MANAGER	_____
FINANCE MANAGER	_____
CITY ATTORNEY	_____

**THE MINUTES OF THE REGULAR MEETING OF
THE HOLTVILLE CITY COUNCIL**

April 11, 2016

The regular meeting of the Holtville City Council was held on Monday, April 11, 2016 at 6:00 p.m. in the Civic Center. Council Members present were Ginger Ward, Richard Layton, David Bradshaw, Jim Predmore, and Mike Goodsell. Staff members present were Nick Wells, Denise Garcia, Hector Orozco and Alex Silva. City Attorney Steve Walker, City Planner Justina Arce, City Engineer Jack Holt, and City Treasurer George Morris were also present.

CITY COUNCIL CLOSED SESSION MEETING CALLED TO ORDER:

Mayor Jim Predmore called the meeting to order at 5:31 p.m.

CITY COUNCIL OPEN SESSION MEETING CALLED TO ORDER:

Mayor Jim Predmore called the meeting to order at 6:08 p.m.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Council Member David Bradshaw.

INVOCATION:

Mayor Jim Predmore led the invocation.

CITY CLERK RE: VERIFICATION OF POSTING OF AGENDA:

City Clerk verified that the agenda was duly posted on Friday, April 8, 2016.

EXECUTIVE SESSION ANNOUNCEMENTS:

None

CONFERENCE WITH LABOR NEGOTIATORS:

(Government Code Section 54957(b 1))

AGENCY NEGOTIATOR: City Manager/City Attorney

Classified Employees

No Reportable Action Taken.

PUBLIC EMPLOYMENT:

(Government Code Section 54957.6)

City Manager Evaluation

Evaluation Criteria

No Reportable Action Taken.

CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION:

(Government Code Section 54956.9(a))

City of Holtville vs. Black Dog Farms

City of Holtville vs. Willowbend Mobile Home Park

Charles Simpson vs. City of Holtville

No Reportable Action Taken.

PUBLIC COMMENTS:

Nick Wells informed Council of the recent passing of former Council Member Doug Byram's wife, Wanda. He asked that everyone keep Doug and the family in their thoughts and prayers.

CONSENT AGENDA:

- 1. Approval of the Regular Minutes of the City Council Meeting of March 28, 2016.**
- 2. Current Demands #35864 thru #35913**

A motion was made by Mr. Bradshaw and seconded by Mr. Predmore to approve items 1 and 2 of the Consent Agenda. The motion carried in the form of a roll call vote.

AYES: Ward, Predmore, Layton, Bradshaw, Goodsell
NOES: None
ABSENT: None
ABSTAIN: None

REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES AND COMMUNIQUES:

Denise Garcia reminded Council and Staff of the upcoming League Dinner in Brawley on April 14th. She also reported that the Ethics Training Workshop planned for May 4th would be rescheduled.

Alex Silva introduced Imperial County Sheriff's Deputy Mike Calderon in Chief DeLeon's absence. He reported that the Fire Department received "Thank You" cards from the Holtville Boys & Girls Club, the Public Safety Open House went well, and that there would be training on the 800Mhz Radio for Public Works staff in the morning. He also informed Council that the next movie in the park would be during the Chamber Farmer's Market.

Richard Layton reported that he attended the Public Safety Open House and the Project Review Meetings for the Walnut Avenue Improvement Projects.

Ginger Ward reported that she attended the Public Safety Open House.

Jim Predmore reported that he attended the Public Safety Open House, a SCAG meeting, and would be attending the SCAG conference in May.

Mike Goodsell reported that he went to Maui.

David Bradshaw reported that he attended the Project Review Meetings for the Walnut Avenue Improvement Projects and would be attending the League Dinner in Brawley.

Nick Wells reported that he met with engineers on the Water Treatment Plant Project and also built a patio at his home.

Jack Holt reported that he attended the Kick Off meeting last Tuesday for the Water Treatment Plant Project.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

3. Discussion/Related Action to Adopt RESOLUTION #16-11 Awarding Contract for Design Engineering Services for the Cedar Avenue Sidewalk Improvements Project – Nick Wells, City Manager

A motion was made by Mr. Layton and seconded by Ms. Ward to adopt RESOLUTION #16-11 awarding contract for Design Engineering Services to Dynamic Consulting Engineers for the Cedar Avenue Sidewalk Improvements Project. The motion carried in the form of a roll call vote.

AYES: Ward, Predmore, Layton, Bradshaw, Goodsell

NOES: None

ABSENT: None

ABSTAIN: None

4. Discussion/Related Action to Adopt RESOLUTION #16-12 Awarding a Contract for Construction Management Services for the Walnut Avenue Improvements Project – Nick Wells, City Manager

A motion was made by Mr. Goodsell and seconded by Mr. Layton to adopt RESOLUTION #16-12 awarding a contract for Construction Management Services to Athalye Consulting Engineering Services for the Walnut Avenue Improvements Project. The motion carried in the form of a roll call vote.

AYES: Ward, Predmore, Layton, Bradshaw, Goodsell

NOES: None

ABSENT: None

ABSTAIN: None

5. Discussion/Related Action to Adopt RESOLUTION #16-13 Awarding a Contract for Construction Services for the Walnut Avenue Improvements Project – Nick Wells, City Manager

A motion was made by Ms. Ward and seconded by Mr. Bradshaw to adopt RESOLUTION #16-13 awarding a contract for Construction Services to Hal Hays Construction, Inc. for the Walnut Avenue Improvements Project. The motion carried in the form of a roll call vote.

AYES: Ward, Predmore, Layton, Bradshaw, Goodsell

NOES: None

ABSENT: None

ABSTAIN: None

6. Discussion/Related Action to Adopt RESOLUTION #16-14 Declaring an Unreasonable Hardship will Result if any Order of Judgment is Not Paid in Installments in the Willowbend, LLC vs. City of Holtville, Imperial County Superior Court Case No. ECU04728– Nick Wells, City Manager

A motion was made by Ms. Ward and seconded by Mr. Goodsell to adopt Resolution #16-14 declaring an unreasonable hardship will result if any Order of Judgment is not paid in installments in the Willowbend, LLC vs. City of Holtville, Imperial County Superior Court Case No. ECU04728. The motion carried in the form of a roll call vote.

AYES: Ward, Predmore, Layton, Bradshaw, Goodsell

NOES: None

ABSENT: None

ABSTAIN: None

7. Discussion/Related Action to Adopt RESOLUTION #16-15 Approving Pet Grooming Services in the Downtown A Zone as a retail Commercial Use – Nick Wells, City Manager

A motion was made by Ms. Ward and seconded by Mr. Layton to adopt Resolution #16-15 approving Pet Grooming Services in the Downtown A Zone as a Retail Commercial Use. The motion carried in the form of a roll call vote.

AYES: Ward, Predmore, Layton, Bradshaw, Goodsell
NOES: None
ABSENT: None
ABSTAIN: None

8. Discussion/Related Action to Accept Audited Financial Statements for Fiscal Year 2014-15 as Prepared by Auditors from Moss, Levy, & Hartzheim – Hector Orozco, GL Analyst

A motion was made by Ms. Ward and seconded by Mr. Predmore to accept audited financial statements for Fiscal Year 2014-15 as prepared by auditors from Moss, Levy, & Hartzheim. The motion carried in the form of a roll call vote.

AYES: Ward, Predmore, Layton, Bradshaw, Goodsell
NOES: None
ABSENT: None
ABSTAIN: None

9. Discussion/Related Action to Schedule a Workshop Meeting to Discuss the 2016-17 Budget – Hector Orozco, GL Analyst

Council scheduled a date and time for the budget workshop to be May 3rd at 5:00 p.m.

10. Discussion/Related Action to Approve a Proposed Increase to the Lee & Ro, Inc., Engineering Contract for Consulting Services During the Construction of the City's Waste Water Treatment Plant Improvement Project – Nick Well, City Manager

A motion was made by Mr. Bradshaw and seconded by Mr. Goodsell to approve an increase in the amount of \$68,400.00 to the Lee & Ro, Inc Engineering Contract for consulting services during the construction of the City's Waste Water Treatment Plant Improvement Project. The motion carried in the form of a roll call vote.

AYES: Ward, Predmore, Bradshaw, Goodsell
NOES: Layton
ABSENT: None
ABSTAIN: None

INFORMATION ONLY:

11. STAFF REPORTS:

- a. **Fire Chief – Alex Silva**
- b. **Water/Wastewater Supervisor – Frank Cornejo**
- c. **Public Works Foreman – Alex Chavez**
- d. **Finance Department – Hector Orozco**
- e. **Planning Staff Report – Justina Arce**
- f. **Quarterly Grant Report – Carlos Flores**

Written reports were provided by the following: Fire Chief, Water/Wastewater Supervisor, Public Works Foreman, GL Analyst, and the City Planner.

12. Items for future meetings:

None

There being no further business to come before Council, Mayor Predmore adjourned the meeting at 7:32 p.m.

James Predmore, Mayor

Denise Garcia, City Clerk

CITY OF HOLTVILLE
Monthly Check Register

Date : 4/21/2016 11:09:58 AM
User Name : Lee Ann

Calendar Month/Year : <ALL> <ALL>

MEETING DATE:	04/25/16
ITEM NUMBER	2
Approvals	CITY MANAGER 
	FINANCE MANAGER
	CITY ATTORNEY

Fund	Transaction	Due Date	Invoice Number	Description		
Check Number : 35914		Check Date : 4/7/2016				
Vendor : 8041 AFLAC						
10	72289	4/5/2016	531462	INSURANCE PREMIUM	Admin	122.81
Invoice Amount : 122.81		Discount Amount : 0.00		Check Amount : 122.81		
Check Number : 35915		Check Date : 4/7/2016				
Vendor : 2030 BLUE SHIELD OF CALIFORNIA						
10	72282	4/5/2016	APRIL 2016	INSURANCE PREMIUM	Admin	3,490.66
11	72282	4/5/2016	APRIL 2016	INSURANCE PREMIUM		2,317.22
12	72282	4/5/2016	APRIL 2016	INSURANCE PREMIUM		2,087.76
Invoice Amount : 7,895.64		Discount Amount : 0.00		Check Amount : 7,895.64		
Check Number : 35916		Check Date : 4/7/2016				
Vendor : 1884 ESTRADA SYSTEMS GROUP, INC.						
10	72287	4/5/2016	6224	CONSULTING; BACKUP; WEBSITE; WTP	Admin	1,800.00
11	72287	4/5/2016	6224	CONSULTING; BACKUP; WEBSITE; WTP		450.00
12	72287	4/5/2016	6224	CONSULTING; BACKUP; WEBSITE; WTP		315.00
Invoice Amount : 2,565.00		Discount Amount : 0.00		Check Amount : 2,565.00		
Check Number : 35917		Check Date : 4/7/2016				
Vendor : 2399 HARTFORD						
10	72279	4/5/2016	APRIL 2016	INSURANCE PREMIUM	Admin	225.32
11	72279	4/5/2016	APRIL 2016	INSURANCE PREMIUM		35.96
12	72279	4/5/2016	APRIL 2016	INSURANCE PREMIUM		38.99
Invoice Amount : 300.27		Discount Amount : 0.00		Check Amount : 300.27		
Check Number : 35918		Check Date : 4/7/2016				
Vendor : 2403 HIGHLINE COOLING, LLC						
10	72280	4/5/2016	APRIL 2016	OFFICE RENT	PD/FD	2,000.00
Invoice Amount : 2,000.00		Discount Amount : 0.00		Check Amount : 2,000.00		
Check Number : 35919		Check Date : 4/7/2016				
Vendor : 1385 HINDERLITER deLLAMAS & ASSOCIATES						
10	72288	4/5/2016	0024919	CONTRACT SERVICES SALES TAX 1	Admin	301.14
Invoice Amount : 301.14		Discount Amount : 0.00		Check Amount : 301.14		
Check Number : 35920		Check Date : 4/7/2016				
Vendor : 1910 HUMANA						
10	72281	4/5/2016	APRIL 2016	INSURANCE PREMIUM	Admin	414.32
11	72281	4/5/2016	APRIL 2016	INSURANCE PREMIUM		323.18
12	72281	4/5/2016	APRIL 2016	INSURANCE PREMIUM		297.41
Invoice Amount : 1,034.91		Discount Amount : 0.00		Check Amount : 1,034.91		
Check Number : 35921		Check Date : 4/7/2016				
Vendor : 8106 JAMES PREDMORE						
10	72301	4/5/2016	4/7/16 MTG.	TRAVEL RIEMB. FOR MONTHLY SCAG	Council	238.89
Invoice Amount : 238.89		Discount Amount : 0.00		Check Amount : 238.89		
Check Number : 35922		Check Date : 4/7/2016				
Vendor : 1489 PERMA						
10	72286	4/5/2016	2015-16 QUARTER	WORKERS COMP. QUARTERLY PREMI	Admin	6,437.75
11	72286	4/5/2016	2015-16 QUARTER	WORKERS COMP. QUARTERLY PREMI		5,409.25
12	72286	4/5/2016	2015-16 QUARTER	WORKERS COMP. QUARTERLY PREMI		4,916.00
Invoice Amount : 16,763.00		Discount Amount : 0.00		Check Amount : 16,763.00		
Check Number : 35923		Check Date : 4/7/2016				
Vendor : 8339 SIMNSA HEALTH PLAN						
10	72284	4/5/2016	DENTAL APRIL 20	INSURANCE PREMIUM (DENTAL)	Admin	55.40
11	72284	4/5/2016	DENTAL APRIL 20	INSURANCE PREMIUM (DENTAL)		128.40
12	72284	4/5/2016	DENTAL APRIL 20	INSURANCE PREMIUM (DENTAL)		65.20

CITY OF HOLTVILLE

Monthly Check Register

Date : 4/21/2016 11:09:58 AM

User Name : Lee Ann

Calendar Month/Year : <ALL> <ALL>

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10	72285	4/5/2016	HEALTH APRIL 20	INSURANCE PREMIUM (HEALTH)		589.80
11	72285	4/5/2016	HEALTH APRIL 20	INSURANCE PREMIUM (HEALTH)		1,517.09
12	72285	4/5/2016	HEALTH APRIL 20	INSURANCE PREMIUM (HEALTH)		522.96
Invoice Amount : 2,878.85		Discount Amount : 0.00		Check Amount :		2,878.85
Check Number : 35924		Check Date : 4/7/2016				
Vendor : 2055 VISION SERVICE PLAN						
10	72283	4/5/2016	APRIL 2016	INSURANCE PREMIUM		150.90
11	72283	4/5/2016	APRIL 2016	INSURANCE PREMIUM	Admin	156.59
12	72283	4/5/2016	APRIL 2016	INSURANCE PREMIUM		87.16
Invoice Amount : 394.65		Discount Amount : 0.00		Check Amount :		394.65
Check Number : 35926*		Check Date : 4/12/2016				
Vendor : 8713 ROGERS & ROGERS						
12	72406	4/12/2016	2016 TOYOTA	2016 TOYOTA TACOMA	WWTP	24,992.59
Invoice Amount : 24,992.59		Discount Amount : 0.00		Check Amount :		24,992.59
Check Number : 35927		Check Date : 4/18/2016				
Vendor : 8161 A1 GOLF CARS						
10	72343	4/11/2016	1182	CHECK BATTERIES; REPLACE TERMIN	PW	154.32
Invoice Amount : 154.32		Discount Amount : 0.00		Check Amount :		154.32
Check Number : 35928		Check Date : 4/18/2016				
Vendor : 1065 ACME SAFETY & SUPPLY CO.						
10	72339	4/11/2016	102551	ROAD WORK AHEAD SIGNS		583.20
11	72380	4/11/2016	102434	CONCRETE STOPS		33.48
10	72413	4/12/2016	102350	(4) 24 X24 ENG GRADE ALUM SI	PW	352.08
11	72415	4/12/2016	101979	SAFETY VESTS; EARPLUGS		55.35
12	72415	4/12/2016	101979	SAFETY VESTS; EARPLUGS		55.35
Invoice Amount : 1,079.46		Discount Amount : 0.00		Check Amount :		1,079.46
Check Number : 35929		Check Date : 4/18/2016				
Vendor : 2149 ACME STAFFING						
10	72400	4/12/2016	18685	TEMP. EMPLOYEES	Admin	1,232.64
12	72400	4/12/2016	18685	TEMP. EMPLOYEES	PW	1,680.80
Invoice Amount : 2,913.44		Discount Amount : 0.00		Check Amount :		2,913.44
Check Number : 35930		Check Date : 4/18/2016				
Vendor : 1771 AIRWAVE COMMUNICATION						
10	72453	4/14/2016	604781	MONTHLY RADIO SERVICE	FD	226.00
Invoice Amount : 226.00		Discount Amount : 0.00		Check Amount :		226.00
Check Number : 35931		Check Date : 4/18/2016				
Vendor : 1693 ALL VALLEY FENCE & SUPPLY						
10	72378	4/11/2016	3505	MATERIALS FOR GENE LAYTON POOL	PW	231.12
Invoice Amount : 231.12		Discount Amount : 0.00		Check Amount :		231.12
Check Number : 35932		Check Date : 4/18/2016				
Vendor : 1796 ARAMARK SERVICES, INC.						
10	72447	4/14/2016	MARCH 2016	UNIFORMS (PW)		852.04
11	72447	4/14/2016	MARCH 2016	UNIFORMS (PW)	PW	630.62
12	72447	4/14/2016	MARCH 2016	UNIFORMS (PW)		879.05
Invoice Amount : 2,361.71		Discount Amount : 0.00		Check Amount :		2,361.71
Check Number : 35933		Check Date : 4/18/2016				
Vendor : 1923 ASTRA INDUSTRIAL						
11	72333	4/11/2016	148870	REPAIR PARTS FOR BACKFLOW TES		91.26
11	72334	4/11/2016	148954	SWIVEL COPULER-KNURLED	PW	25.59
Invoice Amount : 116.85		Discount Amount : 0.00		Check Amount :		116.85

CITY OF HOLTVILLE

Monthly Check Register

Date : 4/21/2016 11:09:58 AM

User Name : Lee Ann

Calendar Month/Year : <ALL> <ALL>

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Check Number : 35934 Check Date : 4/18/2016						
Vendor : 8016 AT&T MOBILITY						
10	72426	4/12/2016	APRIL 2016	CELL PHONE		Admin 98.41
Invoice Amount : 98.41		Discount Amount : 0.00		Check Amount :		98.41
Check Number : 35935 Check Date : 4/18/2016						
Vendor : 7800 AUTO ZONE COMMERCIAL						
10	72374	4/11/2016	5648129128	WIPER BLADES		PW 52.57
10	72375	4/11/2016	5648129106	MOTOR OIL; FUNNEL		28.39
Invoice Amount : 80.96		Discount Amount : 0.00		Check Amount :		80.96
Check Number : 35936 Check Date : 4/18/2016						
Vendor : 4617 BAJA DESERT TIRE						
10	72449	4/14/2016	33896	REPAIR FLAT TIRE		PW 18.00
Invoice Amount : 18.00		Discount Amount : 0.00		Check Amount :		18.00
Check Number : 35937 Check Date : 4/18/2016						
Vendor : 1105 CHEVRON						
10	72454	4/14/2016	FEB 2016	FUEL (FD)		FD 45.41
Invoice Amount : 45.41		Discount Amount : 0.00		Check Amount :		45.41
Check Number : 35938 Check Date : 4/18/2016						
Vendor : 8119 CITY OF IMPERIAL						
10	72405	4/12/2016	1808	PLAN CHECK FEES FOR FEB./ MARCH		Bldg. & Plannin 6,727.00
Invoice Amount : 6,727.00		Discount Amount : 0.00		Check Amount :		6,727.00
Check Number : 35939 Check Date : 4/18/2016						
Vendor : 8711 COOMBS-HOPKINS						
11	72382	4/11/2016	1759-CA	SERVICE ON TROJAN UV SYSTEM		PW 1,750.00
Invoice Amount : 1,750.00		Discount Amount : 0.00		Check Amount :		1,750.00
Check Number : 35940 Check Date : 4/18/2016						
Vendor : 2320 COUNTY MOTOR PARTS						
10	72338	4/11/2016	204693	WIRE BRUSH; HONEYBRKCYLNDER;		47.49
10	72350	4/11/2016	204771	CONNECTOR; GROMMET; 7WAY W/LE		44.44
10	72351	4/11/2016	204951	BATTERY FOR WATER TRUCK		PW 282.94
10	72352	4/11/2016	204778	BREAK AWAY		14.03
11	72376	4/11/2016	203906	PLUG TAP		8.96
12	72376	4/11/2016	203906	PLUG TAP		FD 8.96
11	72377	4/11/2016	203429	STARTER; BATTERY CABLE; ; BATTE		244.94
12	72377	4/11/2016	203429	STARTER; BATTERY CABLE; ; BATTE		244.94
12	72384	4/11/2016	205045	BATTERY; HIGH FREQ CHARGER		248.98
Invoice Amount : 1,145.68		Discount Amount : 0.00		Check Amount :		1,145.68
Check Number : 35941 Check Date : 4/18/2016						
Vendor : 7932 CR&R INCORPORATED						
10	72427	4/12/2016	MARCH 2016	TRASH SERVICE FOR MARCH 2016		Trash (3,251.38)
13	72427	4/12/2016	MARCH 2016	TRASH SERVICE FOR MARCH 2016		17,978.24
Invoice Amount : 14,726.86		Discount Amount : 0.00		Check Amount :		14,726.86
Check Number : 35942 Check Date : 4/18/2016						
Vendor : 8715 DAVID HERNANDEZ						
11	72412	4/12/2016	635 WALNUT	WATER DEPOSIT REFUND		Admin 111.74
Invoice Amount : 111.74		Discount Amount : 0.00		Check Amount :		111.74
Check Number : 35943 Check Date : 4/18/2016						
Vendor : 1435 DEL SOL MARKET						
10	72455	4/14/2016	3993	POWER AID; WATER		FD 17.64
Invoice Amount : 17.64		Discount Amount : 0.00		Check Amount :		17.64

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Fund	Transaction	Due Date	Invoice Number	Description	PO Number	Amount
Check Number : 35944 Check Date : 4/18/2016						
Vendor : 8689 DESERT TECHNOLOGIES						
10	72344	4/11/2016	9659	ON SITE SUPPORT; TAKE VODEO OUT		PW 120.00
Invoice Amount : 120.00		Discount Amount : 0.00		Check Amount :		120.00
Check Number : 35945 Check Date : 4/18/2016						
Vendor : 8337 DESERT VETERINARY GROUP						
10	72335	4/11/2016	138959	ANIMAL EXAM (STRAY HIT BY CAR		ACO 42.70
Invoice Amount : 42.70		Discount Amount : 0.00		Check Amount :		42.70
Check Number : 35946 Check Date : 4/18/2016						
Vendor : 1124 FEDERAL EXPRESS						
12	72422	4/12/2016	537793597	FED EX DOCUMENTS		WWTP 63.19
Invoice Amount : 63.19		Discount Amount : 0.00		Check Amount :		63.19
Check Number : 35947 Check Date : 4/18/2016						
Vendor : 4662 FERNANDO RUIZ, INC.						
10	72394	4/11/2016	128773	SAFETY CONSULTING		235.00
11	72394	4/11/2016	128773	SAFETY CONSULTING		PW 235.00
12	72394	4/11/2016	128773	SAFETY CONSULTING		235.00
Invoice Amount : 705.00		Discount Amount : 0.00		Check Amount :		705.00
Check Number : 35948 Check Date : 4/18/2016						
Vendor : 1488 GREG BENTLY ELECTRIC						
10	72329	4/11/2016	2016047	TROUBLESHOOT GENERATOR AT CIT		PW 135.00
10	72330	4/11/2016	2016046	INSTALL MOTION LIGTHS AND REWI		1,265.95
10	72331	4/11/2016	2016045	REPLANCE LIGHT AT POOL		168.75
Invoice Amount : 1,569.70		Discount Amount : 0.00		Check Amount :		1,569.70
Check Number : 35949 Check Date : 4/18/2016						
Vendor : 8685 HARBOR FREIGHT TOOLS						
11	72393	4/11/2016	WTP - 8790	HYDRAULIC EQUIPMENT KIT; SUMP P		PW 404.96
Invoice Amount : 404.96		Discount Amount : 0.00		Check Amount :		404.96
Check Number : 35950 Check Date : 4/18/2016						
Vendor : 1471 HD SUPPLY WATERWORKS, LTD						
11	72340	4/11/2016	F224637	BALLCURB; BENT LOW LEAD; PVC AD		2,028.11
10	72451	4/14/2016	F325198	SHUT OFF TOOL		PW 89.28
11	72451	4/14/2016	F325198	SHUT OFF TOOL		89.28
12	72451	4/14/2016	F325198	SHUT OFF TOOL		89.28
Invoice Amount : 2,295.95		Discount Amount : 0.00		Check Amount :		2,295.95
Check Number : 35951 Check Date : 4/18/2016						
Vendor : 8712 HIDDEN VALLEY PUMP SYSTEM, INC.						
11	72389	4/11/2016	308320000	OVERHAUL KIT SPLIT CASE		PW 9,959.61
Invoice Amount : 9,959.61		Discount Amount : 0.00		Check Amount :		9,959.61
Check Number : 35952 Check Date : 4/18/2016						
Vendor : 1638 HOME DEPOT/GECF						
10	72342	4/11/2016	4434	MATERIALS FOR SIDEWALK FORMS		PW 262.95
Invoice Amount : 262.95		Discount Amount : 0.00		Check Amount :		262.95
Check Number : 35953 Check Date : 4/18/2016						
Vendor : 1150 HUMANE SOCIETY OF IMPERIAL COUNTY						
10	72332	4/11/2016	JAN-MARCH 2016	ANIMAL CARE EXP. FOR JAN THRU M		ACO 1,716.00
Invoice Amount : 1,716.00		Discount Amount : 0.00		Check Amount :		1,716.00
Check Number : 35954 Check Date : 4/18/2016						
Vendor : 1093 I.C. TREASURER - AUDITOR/CONTROLLER						
10	72410	4/12/2016	2015	PROPERTY TAX COLLECTION AND DIS		Admin 2,809.73
Invoice Amount : 2,809.73		Discount Amount : 0.00		Check Amount :		2,809.73

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Fund	Transaction	Due Date	Invoice Number	Description	PO Number	Amount
Check Number : 35955 Check Date : 4/18/2016						
Vendor : 2297 IMPERIAL COUNTY SHERIFF'S DEPT.						
10	72418	4/12/2016	1312016	SHERIFF SERVICES FOR MARCH 2016	Sheriff	86,285.46
Invoice Amount : 86,285.46		Discount Amount : 0.00		Check Amount :		86,285.46
Check Number : 35956 Check Date : 4/18/2016						
Vendor : 1026 IMPERIAL IRRIGATION DISTRICT						
10	72419	4/12/2016	APRIL 2016 PARK	ELECTRICITY (PARKS)		1,622.56
10	72420	4/12/2016	APRIL 2016	ELECTRICITY		4,023.44
11	72420	4/12/2016	APRIL 2016	ELECTRICITY	Admin	6,296.91
12	72420	4/12/2016	APRIL 2016	ELECTRICITY		3,205.34
Invoice Amount : 15,148.25		Discount Amount : 0.00		Check Amount :		15,148.25
Check Number : 35957 Check Date : 4/18/2016						
Vendor : 2137 IMPERIAL IRRIGATION DISTRICT (WATER)						
11	72421	4/12/2016	APRIL 2016	RAW WATER CHARGES	PW	3,274.00
Invoice Amount : 3,274.00		Discount Amount : 0.00		Check Amount :		3,274.00
Check Number : 35958 Check Date : 4/18/2016						
Vendor : 1199 IMPERIAL PRINTERS						
10	72416	4/12/2016	88916	NAMEPLATES FOR COUNCIL	Council	33.48
Invoice Amount : 33.48		Discount Amount : 0.00		Check Amount :		33.48
Check Number : 35959 Check Date : 4/18/2016						
Vendor : 1027 IMPERIAL STORES						
10	72346	4/11/2016	570853	GRASS SEED; SPRINKLER PARTS		76.13
11	72347	4/11/2016	571600	KEYS		6.64
11	72348	4/11/2016	571599	ENTRY LOCKSET		15.80
11	72349	4/11/2016	571632	KEYS FOR METER ROOM AT CITY YA		4.43
10	72353	4/11/2016	571271	CLEANING SUPPLIES		27.39
11	72354	4/11/2016	571405	BLACK SPRAY PAINT		3.23
12	72354	4/11/2016	571405	BLACK SPRAY PAINT		3.24
10	72355	4/11/2016	571351	GRIND POINT CYCLINDER		2.44
10	72356	4/11/2016	571290	WING NUTS; PAN; HEX NUTS		11.40
10	72357	4/11/2016	571309	METAL EXTENSION POLE; UTILILITY KN		13.26
10	72358	4/11/2016	571284	EPOXY		4.72
10	72359	4/11/2016	571272	CONCRETE FIXALL; BRUSH		20.31
10	72360	4/11/2016	571256	LIQUID ACID		237.36
10	72361	4/11/2016	571253	CONCRETE CRACK SEAL		12.05
10	72362	4/11/2016	570915	LEAF RAKE		27.21
10	72363	4/11/2016	570720	TRIM LINE; REPLACEMENT TRIMER HE		24.56
10	72364	4/11/2016	570694	CEMENT KIT; WET DRY CEMENT; PRIM		21.29
10	72365	4/11/2016	570857	SPRAY NOZZLE		10.62
11	72366	4/11/2016	570658	KEY RING; KEYS; CHIPKEY		36.19
12	72366	4/11/2016	570658	KEY RING; KEYS; CHIPKEY		36.19
10	72367	4/11/2016	570258	CHANNELOCK P LIER; VINYL LETTERI		10.86
11	72367	4/11/2016	570258	CHANNELOCK P LIER; VINYL LETTERI		10.89
12	72367	4/11/2016	570258	CHANNELOCK P LIER; VINYL LETTERI		5.43
10	72368	4/11/2016	570026	SCREWDRIVER SET; SOCKET SET; C		34.46
11	72368	4/11/2016	570026	SCREWDRIVER SET; SOCKET SET; C		34.46
12	72368	4/11/2016	570026	SCREWDRIVER SET; SOCKET SET; C		43.46
10	72369	4/11/2016	569978	GALV CAR BOLT; TENSION BAR		1.92
11	72369	4/11/2016	569978	GALV CAR BOLT; TENSION BAR		1.92
12	72369	4/11/2016	569978	GALV CAR BOLT; TENSION BAR		1.94
10	72370	4/11/2016	569970	KEYED HASP LOCK		3.43

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11	72370	4/11/2016	569970	KEYED HASP LOCK		3.43
12	72370	4/11/2016	569970	KEYED HASP LOCK		3.44
10	72371	4/11/2016	569880	METER SHUT OFF KEY; DRYWALL SCRE		28.08
11	72391	4/11/2016	570849	PIPE INSULATION; SAND SPRAY		36.03
11	72392	4/11/2016	570898	ALCO TOOL; YELLOW PAINT; SNAP K		25.75
10	72408	4/12/2016	571775	BATTERIES		25.90
10	72458	4/14/2016	571181	CLEANING SUPPLIES		24.43
10	72459	4/14/2016	570626	TARP STRAP		4.82
10	72460	4/14/2016	571496	INFLATING NEEDLE		1.87
10	72461	4/14/2016	570952	PROPANE GAS		9.26
10	72462	4/14/2016	571217	BLACK MARKERS		8.87
10	72463	4/14/2016	571369	PADLOCKS		14.61
10	72464	4/14/2016	571358	HOSE SAVER		15.42
10	72466	4/15/2016	571398	REPAIR PARTS FOR SPRINKLERS		5.76
10	72467	4/15/2016	571394	TRASH BAGS		29.46
10	72468	4/15/2016	571401	HOSE MENDER; SOAKER HOSE		17.16
10	72469	4/15/2016	571421	VEHICLE WASH; WAX		13.31
10	72470	4/15/2016	570541	CLEANING SUPPLIES		27.29
Invoice Amount		: 1,038.12	Discount Amount		: 0.00	Check Amount : 1,038.12
Check Number		: 35960	Check Date		: 4/18/2016	
Vendor		: 1757 IMPERIAL VALLEY ENVIRONMENTAL LAB				
12	72379	4/11/2016	8011	LAB ANALYSIS		PW 1,763.00
Invoice Amount		: 1,763.00	Discount Amount		: 0.00	Check Amount : 1,763.00
Check Number		: 35961	Check Date		: 4/18/2016	
Vendor		: 2303 J&S AG SUPPLIES				
10	72337	4/11/2016	306197	TOWING EQUIPMENT; SAFETY CHAIN		PW 160.27
Invoice Amount		: 160.27	Discount Amount		: 0.00	Check Amount : 160.27
Check Number		: 35962	Check Date		: 4/18/2016	
Vendor		: 1262 L.N. CURTIS & SONS				
10	72456	4/14/2016	1382287	GEMINI JACKETS AND PANTS		FD 5,097.60
Invoice Amount		: 5,097.60	Discount Amount		: 0.00	Check Amount : 5,097.60
Check Number		: 35963	Check Date		: 4/18/2016	
Vendor		: 8121 LARA GARAGE DOORS & GATES				
11	72328	4/11/2016	2136	REPAIRS TO FENCE AT WATER PLANT		PW 335.00
Invoice Amount		: 335.00	Discount Amount		: 0.00	Check Amount : 335.00
Check Number		: 35964	Check Date		: 4/18/2016	
Vendor		: 4619 LUIS M. ESTRADA				
11	72383	4/11/2016	1091	SERVICE VEHICLE WTP		PW 285.00
Invoice Amount		: 285.00	Discount Amount		: 0.00	Check Amount : 285.00
Check Number		: 35965	Check Date		: 4/18/2016	
Vendor		: 8714 MELISSA DOMINGUEZ				
11	72411	4/12/2016	861 FIG	WATER DEPOSIT REFUND		Admin 183.90
Invoice Amount		: 183.90	Discount Amount		: 0.00	Check Amount : 183.90
Check Number		: 35966	Check Date		: 4/18/2016	
Vendor		: 7821 PACIFIC HYDROTECH CORP.				
12	72471	4/15/2016	PMT #7	CONSTRUCTION PMT #7		Construction WWTP 270,237.14
Invoice Amount		: 270,237.14	Discount Amount		: 0.00	Check Amount : 270,237.14
Check Number		: 35967	Check Date		: 4/18/2016	
Vendor		: 1127 PREDMORE, ROBERT				
10	72448	4/14/2016	MARCH 2016	WORK BOOT REIMB.		PW 26.65
Invoice Amount		: 26.65	Discount Amount		: 0.00	Check Amount : 26.65

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Check Number : 35968 Check Date : 4/18/2016						
Vendor : 4575 PYRAMID CONSTRUCTION, INC.						
10	72450	4/14/2016	13400	CLASS 2 BASE		PW 840.10
Invoice Amount : 840.10		Discount Amount : 0.00		Check Amount :		840.10
Check Number : 35969 Check Date : 4/18/2016						
Vendor : 1176 QUILL CORPORATION						
11	72390	4/11/2016	4414758	OFFICE SUPPLIES		PW 74.50
10	72409	4/12/2016	4176820	OFFICE SUPPLIES		PW 78.07
11	72409	4/12/2016	4176820	OFFICE SUPPLIES		Admin 93.54
12	72409	4/12/2016	4176820	OFFICE SUPPLIES		78.07
Invoice Amount : 324.18		Discount Amount : 0.00		Check Amount :		324.18
Check Number : 35970 Check Date : 4/18/2016						
Vendor : 8155 R & K AIR CONDITIONING						
11	72387	4/11/2016	28800	PROVIDE AND INSTALL 4 TON A/C		PW 5,100.00
11	72388	4/11/2016	28799	CRANE PUMP INTO TRAILER		198.00
Invoice Amount : 5,298.00		Discount Amount : 0.00		Check Amount :		5,298.00
Check Number : 35971 Check Date : 4/18/2016						
Vendor : 8138 SERVICE MASTER						
10	72452	4/14/2016	31534	JANITORIAL SERVICES TO CITY BUIL		PW 1,374.00
Invoice Amount : 1,374.00		Discount Amount : 0.00		Check Amount :		1,374.00
Check Number : 35972 Check Date : 4/18/2016						
Vendor : 7841 SPARKLETTS						
10	72373	4/11/2016	9431538 040116	DRINKING WATER		PW 119.94
10	72472	4/15/2016	943937040116	DRINKING WATER		FD 38.19
Invoice Amount : 158.13		Discount Amount : 0.00		Check Amount :		158.13
Check Number : 35973 Check Date : 4/18/2016						
Vendor : 1109 SPRINT						
11	72381	4/11/2016	984297987-093	DATA LINE AT WTP		PW 34.70
Invoice Amount : 34.70		Discount Amount : 0.00		Check Amount :		34.70
Check Number : 35974 Check Date : 4/18/2016						
Vendor : 2217 SUPERIOR READY MIX CONCRETE						
10	72341	4/11/2016	774956	CEMENTS FOR SIDEWALK REPAIR 8		PW 412.59
10	72372	4/11/2016	777041	CEMENT; CAULK GUN		164.11
Invoice Amount : 576.70		Discount Amount : 0.00		Check Amount :		576.70
Check Number : 35975 Check Date : 4/18/2016						
Vendor : 1497 U.S. BANK						
11	72425	4/12/2016	4252443	BOND ADMINISTRATION		Admin 2,587.50
Invoice Amount : 2,587.50		Discount Amount : 0.00		Check Amount :		2,587.50
Check Number : 35976 Check Date : 4/18/2016						
Vendor : 1049 UNDERGROUND SERVICE ALERT						
10	72336	4/11/2016	320160321	DIG ALERT TICKETS		PW 34.50
Invoice Amount : 34.50		Discount Amount : 0.00		Check Amount :		34.50
Check Number : 35977 Check Date : 4/18/2016						
Vendor : 1260 USA BLUEBOOK						
12	72385	4/11/2016	909811	SAFETY LOCKOUT; THERMOMETER; PH		PW 658.57
12	72386	4/11/2016	909899	REPLACEMENT FLAP VALVE FOR PU		202.65
Invoice Amount : 861.22		Discount Amount : 0.00		Check Amount :		861.22
Check Number : 35978 Check Date : 4/18/2016						
Vendor : 1503 VALLEY AUTO GLASS						
10	72345	4/11/2016	1025403	GLASS FOR BEAD BLASTER		PW 15.12
Invoice Amount : 15.12		Discount Amount : 0.00		Check Amount :		15.12

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Fund	Transaction	Due Date	Invoice Number	Description	PO Number	Amount
Check Number : 35979 Check Date : 4/18/2016						
Vendor : 1022 VANTAGE POINT TRANSFER - 457						
10	72396	4/12/2016	PP# 1-6	CM RETIREMENT CONTRIBUTION P# 1	Admin	521.91
Invoice Amount : 521.91		Discount Amount : 0.00		Check Amount :		521.91
Check Number : 35980 Check Date : 4/18/2016						
Vendor : 8116 VANTAGE POINT TRANSFER AGENTS - 108793						
10	72397	4/12/2016	PP# 7	PP# 7 RETIREMENT; PENSION REPAY		3,887.54
11	72397	4/12/2016	PP# 7	PP# 7 RETIREMENT; PENSION REPAY		1,025.28
12	72397	4/12/2016	PP# 7	PP# 7 RETIREMENT; PENSION REPAY		873.52
10	72398	4/12/2016	PP# 6	PP# 6 RETIREMENT; PENSION REPAY	Admin	3,880.85
11	72398	4/12/2016	PP# 6	PP# 6 RETIREMENT; PENSION REPAY		1,025.28
12	72398	4/12/2016	PP# 6	PP# 6 RETIREMENT; PENSION REPAY		873.52
10	72399	4/12/2016	PP# 5	PP# 5 RETIREMENT; PENSION REPAY		3,880.85
11	72399	4/12/2016	PP# 5	PP# 5 RETIREMENT; PENSION REPAY		1,025.28
12	72399	4/12/2016	PP# 5	PP# 5 RETIREMENT; PENSION REPAY		873.52
Invoice Amount : 17,345.64		Discount Amount : 0.00		Check Amount :		17,345.64
Check Number : 35981 Check Date : 4/18/2016						
Vendor : 1231 WALKER & DRISKILL						
10	72401	4/12/2016	7224	ATTORNEY FEES (BLACK DOG)		282.50
10	72402	4/12/2016	7246	ATTORNEY FEES	Admin	1,628.00
10	72403	4/12/2016	7255	ATTORNEY FEES (WORKERS COMP)		62.50
10	72404	4/12/2016	7228	ATTORNEY FEES (WILLOW BEND)		750.00
Invoice Amount : 2,723.00		Discount Amount : 0.00		Check Amount :		2,723.00
Check Number : 35982 Check Date : 4/18/2016						
Vendor : 1057 WYMORE, INC.						
11	72446	4/14/2016	1180528	HEX DIE; SECURITY BIT SET; NYLON	PW	110.54
Invoice Amount : 110.54		Discount Amount : 0.00		Check Amount :		110.54
Check Number : 35983 Check Date : 4/18/2016						
Vendor : 1058 XEROX CORPORATION						
10	72417	4/12/2016	84066473	COPIER LEASE AND USAGE	Admin	267.54
11	72417	4/12/2016	84066473	COPIER LEASE AND USAGE		92.54
12	72417	4/12/2016	84066473	COPIER LEASE AND USAGE		92.54
10	72457	4/14/2016	084066472	COPIER LEASE AND USAGE (FD)	FD	120.09
Invoice Amount : 572.71		Discount Amount : 0.00		Check Amount :		572.71
Total Number of Vendors : 69						
Total Number of Checks Printed : 69						
Total Number of Voided Checks : 0						
Largest Check Amount : 270,237.14						
Total for all Checks Printed : 528,487.96						
Total for Voided Checks : 0.00						
Net Amount of Checks Printed : 528,487.96						

Summary

Fund	Amount
10 GENERAL FUND	146,802.20
11 WATER	47,927.33
12 SEWER	315,780.19
13 TRASH	17,978.24



CC staff report

Report No. 1

MEETING DATE:	04/25/16
ITEM NUMBER	3
Approvals	CITY MANAGER 
	FINANCE MANAGER
	CITY ATTORNEY

To: Nicholas Wells, City Manager
City of Holtville City Council

From: Justina Arce, City Planner

Date: April 25, 2016

Project: Higgins Site Plan Review Cedar Avenue, (APN 045-390-073)
Exception Request to Offsite Improvements

Summary:

Applicant:	Earnest Higgins
Project Location:	NW Corner of 9th St and Cedar Avenue – APN 045-390-073 See Location/Vicinity Map-Exhibit A
Pending Action:	Consider Adoption of Resolution 16-16 Granting Exception to Offsite Improvements
General Plan:	City Current: Low Density Residential City Proposed: No Change
Zoning:	Current: R-1 Single Family Residential Proposed: No Change
Environmental:	Exempt per 15303 New Construction of Small Structures

INTRODUCTION & BACKGROUND

On October 8, 2015, Staff received an application for Annexation by Mr. Ernie Higgins and Teresa Higgins. LAFCo issued a Certificate of Filing on October 21, 2015 for property owned by Earnest Higgins Trust. Parcels were both located immediately outside of the City Limits in an unincorporated area of Imperial County. After review of the submittals provided by Earnest Higgins, and subsequent discussions with the Local Agency Formation Commission, the City moved forward with the processing of the pre-zone and annexation which was acted upon on November 2015, by the Planning Commission, and approved by City Council on January 2016. The Higgins are now proposing the construction of a single family residence without off-site improvements. The subject matter upon the City Council is whether to require the improvements

or grant an exception to off-site improvements pursuant to Holtville Municipal Code 12.04.020 determining the off-site conditions are adequate for the intended use.

SITE INFORMATION

Project Location & Existing Conditions – The project site is a square parcel measuring approximately 19,500 SF located at the northwest corner of 9th Street and Cedar Avenue within the R-1 Single Family Residential Zone. The subject parcel abuts the northern City limits along its northern property line and is accessed by Cedar Avenue, a partially improved public roadway. The parcel is vacant (Please refer to **Vicinity Map - Exhibit A**).

General Site Description & Existing Conditions- The subject site is undeveloped, but utilities and services run along the subject site's public right-of-ways accessed from a partially improved roadway. Cedar Avenue is designated as a local street in the General Plan with an 80 foot wide right-of-way. The 9th Street roadway segment abutting the subject property to the south was recently improved by the City and is in excellent condition (no existing or proposed driveways along 9th Street).

Existing Utilities - Public services are available to the site. The following is a summary of the conditions of the existing utilities:

Water- The subject parcel is not connected to any water services, however, potable water is readily available along 9th Street.

Sewer –There are no sewer lines currently connected to the subject property. The nearest sewer main also runs along 9th Street. Additionally, there is a private line that runs along the west end of the Higgins property that extends north and serves other private properties. The private sanitary sewer collection pipeline is not a City owned or maintained facility.

Power- Power would be supplied by the Imperial Irrigation District which has above ground power lines also along 9th Street.

Stormwater & Drainage- Natural flow is north towards 10th Street. The City Engineer has addressed the applicant's proposed drainage plan and will impose conditions consistent with the City's adopted City Standards.

Circulation and Traffic- Access to the project site is only proposed along Cedar Avenue. Cedar Avenue is in fair condition but lacks curb, gutter and sidewalks and not paved to full right-of-way width.

ISSUES FOR DISCUSSION

Site Plan – A Site Plan review was filed with the City on April 07, 2016 and is attached as **Exhibit B – Site Plan**. The site plan does not comply with Chapter 12.04 of the Holtville Municipal code regarding the construction of streets and sidewalks. Section 12.04.010 specifically states that the existence of unimproved curbs, gutter, and sidewalks and streets adjoining dwellings and buildings within the City is found and declared to be prejudicial to the public health, safety and welfare of the inhabitants of the City.

Conditions of Approval- The Site Plan has been reviewed for conformance with City Standards. The City adopted minimum Standards Details and Specifications on June 2005. Staff has determined that the improvements as proposed by the applicant do not meet the adopted standards for off-site improvements and as such has drafted conditions of approval attached as **Exhibit C** to bring the project into conformance. Specifically, curb, gutter and sidewalk along Cedar Avenue is not currently proposed.

Exception –Consistent with Section 12.04.020 of the Holtville Municipal Code, the City Council may determine whether or not adequate curbs, gutters, sidewalks and streets exist at the subject

site for the intended use. The building official is unable to grant a building permit until either 1) City Council deems the existing improvements acceptable, 2) the required improvements are constructed concurrently, or 3) security satisfactory the City Council and City Attorney is in place for the installation of the necessary improvements at a future date.

Environmental & Public Review - The proposed project was reviewed for consistency with the California Environmental Quality Act (CEQA) and it was determined that the project was exempt from CEQA during the annexation process per Class 19 – Annexations of Existing Facilities and Lots for Exempt Facilities (15303 New Construction of Small Structures). Duly noticed public hearings were held during the annexation process and no other public review of this exempt action is required.

PENDING ACTION

Upon reviewing the information presented by staff and the applicant, City Council may consider any of the following actions:

1. **Adopt Resolution 16-16** (Exhibit D), **GRANTING** an exception to off-site improvements and determining existing conditions at 045-390-073 are adequate for the proposed single-family residential use; or
2. **Not Adopt Resolution 16-16** due to inadequacy of off-site improvements to serve APN 045-390-073; or
3. Provide Alternative Directive to Staff.

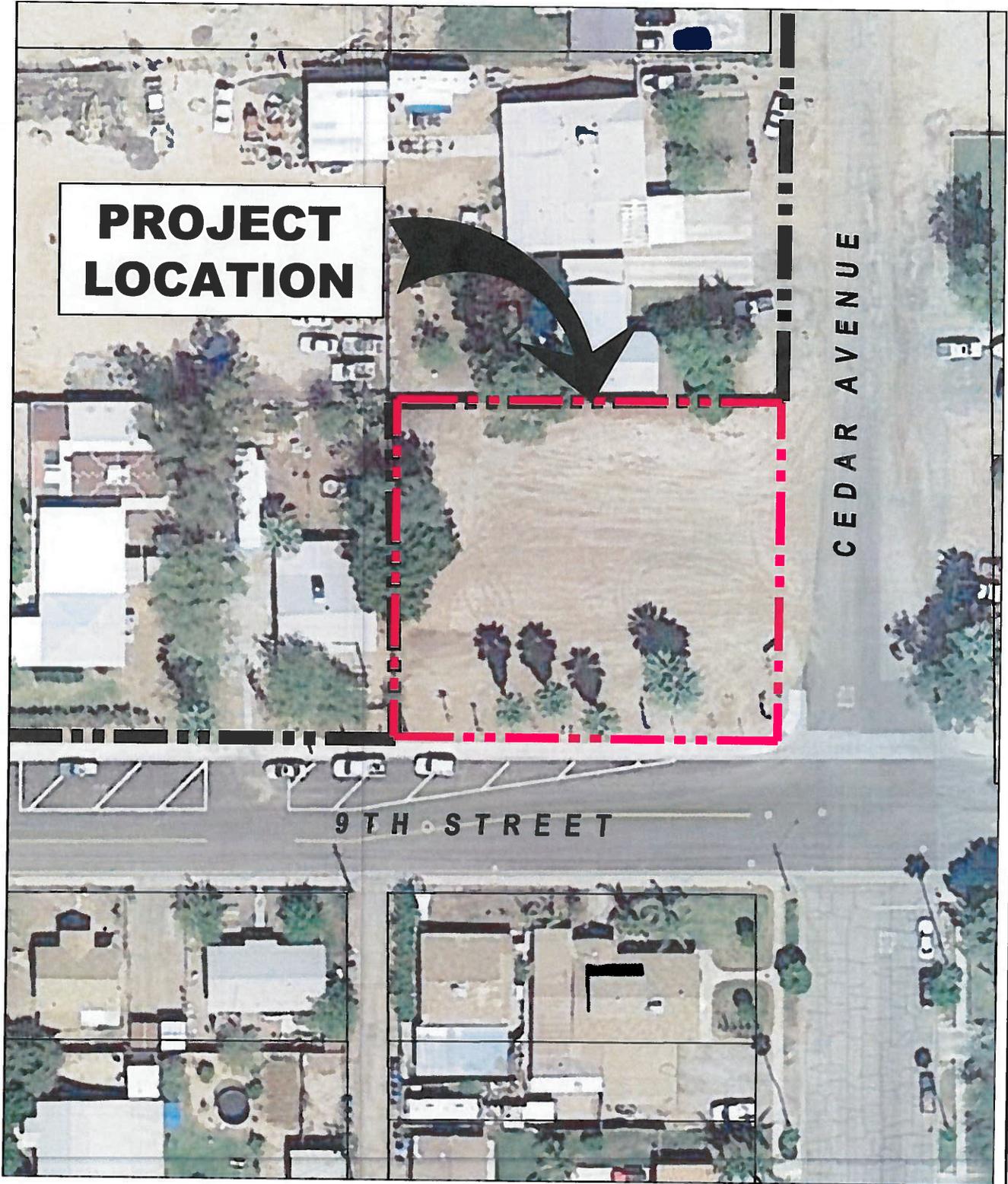
Attachments

Exhibit A – Location/Vicinity Map
Exhibit B – Site Plan
Exhibit C – Conditions of Approval
Exhibit D – Resolution 16-16

cc: Earnest Higgins, Applicant
File 116.449P

**Exhibit A – Location/Vicinity
Map**

PROJECT LOCATION



LEGEND:

--- City Limits — Property Line

The Holt Group, Inc.
ENGINEERING · PLANNING · SURVEYING



NOT TO SCALE

APN: 045-390-073
HOLTVILLE, CA 92250

Exhibit A - Vicinity Map

THG Project No. 116.449

Date: April 2016

1601 N. Imperial Ave. El Centro, California 92243

(760)337-3883

Exhibit B – Site Plan

Exhibit C – Conditions of Approval

Exhibit C – Draft Conditions of Approval

1. The improvement plan shall comply with the City of Holtville Standard Details and Specifications. Including but not limited to the Improvement plan requirements, sanitary sewer infrastructure design guidelines, domestic water infrastructure design guidelines, storm water infrastructure design guidelines, general conditions, Street, Water, sanitary sewer and stormwater technical specifications etc...
2. It shall be required for the installation of curb gutter and sidewalk to be installed along Cedar Avenue within the project site. It shall be required for the curb and gutter and sidewalk be constructed per The City of Holtville Standard detail S117 and S122.
3. The flowline slope of the curb and gutter shall be a 0.17% slope. All water stormwater shall be directed north along Cedar Avenue.
4. It shall be required for developer to use the attached under walk drain.
5. Driveways shall be constructed per city of Holtville Standard Detail S126.
6. It shall be required a minimum 50-foot taper be designed from the termination point of the curb and gutter to a point 50 feet north along Cedar Avenue.
7. There is an existing 8-inch private sanitary sewer pipeline servicing private properties north of the project site. It shall be required to illustrate the approximate location of the sanitary sewer main pipeline crossing the property line. The City of Holtville has no operation and maintenance responsibilities for this private sanitary sewer collection pipeline. See Redlined plans.
8. The installation of water meters and backflow preventers shall be installed per The City of Holtville standard details W108 and W112.
9. Per the City of Holtville Standard Details and Specifications. Page 10, Item 5 of the Improvement Plan Requirements, all elevations shall be based on the City of Holtville Benchmark System. The Proposed Benchmark shall be forwarded to the City Engineer for review and approval prior to the preparation of the Improvement plans.
10. Per the City of Holtville Standard Details and Specifications. Page 14, Item 13 of the Improvement Plan Requirements, A benchmark list of temporary benchmarks within or immediately surrounding the project site shall be placed on the improvement plans. The location of the temporary benchmarks shall be illustrated on the site plan.
11. All details city details shall be required to be illustrated on the improvement plans.

12. A minimum 1-foot saw cut line and a two foot header shall be required from the existing edge of pavement to the termination point along the project site. See standard detail S129. A minimum of 1% minimum and maximum 5% shall be allowed between the existing edge of pavement and designed curb and gutter. No jagged edges shall be allowed.
13. It shall be required that the residential lot grading plan meet the minimum slopes illustrated in the City of Holtville standard detail S142.
14. Per the City of Holtville Standard Details and Specifications. Page 34, Item "H" of the stormwater infrastructure design guidelines state that the finish floor elevation for buildings shall be a minimum of 1'-6" above the highest top of P.C.C. curb elevation along the adjoining street.
15. Erosion control measures (sand bags) shall be required to prevent migration of fines migrating downstream west along Ninth Street during construction activities.
16. It shall be required for a traffic control plan to be submitted for review for the construction of the off-sites.

Exhibit D – Resolution 16-16

EXHIBIT D

CITY COUNCIL RESOLUTION NO. 16-16

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HOLTVILLE APPROVING SITE PLAN AND GRANTING AN EXCEPTION TO OFF-SITE IMPROVEMENTS FOR APN 045-390-073

WHEREAS, the subject property was legally annexed into the City of Holtville in January of 2016 upon review and recommendation of approval by the Planning Commission and the subsequent approval by the Holtville City Council, after considering all evidence presented at the duly noticed public hearings of November 16, 2014 and December 28, 2015; and

WHEREAS, the project was exempt from the California Environmental Quality Act (CEQA) **per Class 19 - Annexations of Existing Facilities and Lots for Exempt Facilities** and thus a Notice of Exemption was filed at the Imperial County Clerk Recorder's Office on October 26, 2015; and

WHEREAS, subsequent to the annexation, Earnest Higgins (Applicant and Property Owner) submitted an application for a Site Plan Review on April 07, 2016 and has requested an exception for off-site improvements along APN 045-390-073 within the City of Holtville; and

WHEREAS, the City Council reviewed the Site Plan and conditions of approval recommended by staff and has agreed to grant an exception for the off-site improvements consistent with other exceptions granted for this Cedar Avenue Street segment between 9th and 10th Street; and

WHEREAS, the Site Plan shall be required to comply with all other development standards adopted by the City excepting only curb, gutter, and sidewalk along Cedar Avenue; and

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Holtville as follows:

- A) That the foregoing citations are true and correct; and
- B) The project has been reviewed in accordance with the requirements set forth by the City of Holtville for implementation of the California Environmental Quality Act and deemed Exempt; and
- C) The City Council hereby **GRANTS** the exception of curb, gutter and sidewalk for APN 045-390-073 pursuant to Municipal Code 12.04.020 finding that the current offsite conditions at the current corner lot are adequate.

PASSED, ADOPTED AND APPROVED by the City Council of the City of Holtville, on this 25th day of April 2016.

Jim Predmore, Mayor

I, Denise Garcia, City Clerk of the City of Holtville, DO HEREBY CERTIFY that the foregoing resolution was duly passed, approved, and adopted by the City Council of said City of Holtville at a meeting thereof held on the 25th day of April 2016, and that the same was adopted by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

ATTEST:

Denise Garcia, City Clerk

City of Holtville

REPORT TO COUNCIL

DATE ISSUED: April 25, 2016
FROM: Nick Wells, City Manager
SUBJECT: City Manager Update

Meeting Date	<u>04/25/16</u>
Item Number	<u>4</u>
Approvals	City Manager 
	Finance _____
	City Attorney _____

INFORMATION ONLY – NO ACTION REQUIRED AT THIS TIME

WATER ENTERPRISE

Tank Rehab – Corrosion has developed inside the 2.4 million gallon water storage tank that was completed in 2010. Staff obtained multiple bids for repairs and ongoing maintenance, as well as potential solutions to our TTHM issue and potential funding sources. A general estimate was given to rehab the tank at \$225k-275k for the resurfacing and \$350k-400k for the aeration (TTHM solution) portion. The City recently applied for funding from BECC for the tank coating, but was notified that we will need to wait until the completion of the WWTP Rehab Project to be eligible. A more in-depth application was prepared and submitted to SRF last month. The Holt Group was engaged to produce Design/Build specifications so that the project can be considered “designed” for grant purposes.

System Controls – Frank Cornejo obtained an updated estimate from TESCO last year of about \$450k to replace the aged system. Frank had hoped that this project might be put off and the controls might “limp along” for another 18 months while we attack other water issues and staff was able to investigate alternatives and potential funding sources. A recent failure in these controls caused a water break, which has brought this issue back to the “top of the stack” in problems to address. This issue is also addressed on the SRF application. Staff recently met with electrical engineering subconsultants to go over needs in that area.

Rate Study – As previously reported to City Council, the profitability of the Water Enterprise is becoming problematic. Coupled with the issues listed above and the debt covenant to budget a net revenue of 120% of the annual debt service, we must explore the possibility of a rate adjustment. Through Sean Sterchi of the State Water Resources Control Board - Division of Drinking Water, Rural Community Assistance Corporation has contacted the City to begin the process of performing a no-cost Water Rate Study.

Floating Solar – A contract was signed with Infratech Industries for the installation of a floating solar array on the City Water Ponds for the purpose of producing power for the Water Treatment facility in 2014. Several plan iterations were submitted to the Building Department and forwarded to the City Engineer for review with continued “issues,” primarily with the electrical drawings. After the seventh round of checks, the remaining issues were sufficiently addressed and the plans passed the review. We opened discussions with Infratech regarding contract changes necessitated by the scaled-back size of the project at that time. The pushback from Infratech has put the project in danger of cancellation at this point. Although the design of the project has been scaled down considerably, Infratech has been unwilling to sign an addendum for a lower minimum power purchase amount. We will keep Council up to date as the situation develops.

SEWER ENTERPRISE

WWTP Project – The \$15 million project to rehab the City’s Wastewater Treatment Plant, financed by the State Clean Water Revolving Fund along with BECC and the EPA through NADBank, is under

construction by Pacific Hydrotech. Last November, the City's WWTP Cease & Desist Order (and corresponding deadline for completing this project) were extended to 12/31/16, which should give ample time for completion. Most of the excavation and base concrete pouring has been completed and electrical wiring has begun. Most of the issues *with engineering submittals for questions that arise on the job now seem to have been addressed. Last week, City staff had to meet with County Planning officials regarding building permits, but that issue also seems to be resolved. At present, we are trending for an October/November completion.*

TRANSPORTATION PROJECTS

Fifth Street & Grape Avenue Pedestrian Roadway Improvement Project – This project essentially adds or improves curb, gutter and sidewalk on the north side of Fifth Street at Grape Avenue, using CMAQ funding coming through ICTC. Development Design & Engineering, Inc. was selected as the RE/CM and Pyramid Construction as the construction contractor. *Work has been halted for some time as the construction contractor is at odds with Caltrans over materials submittals. The City issued a letter last week demanding action soon to avoid contracted repercussions on the contractor.*

Cedar Avenue Sidewalk Improvements Project – Improvements to curb, gutter and sidewalk along the east side of Cedar Avenue between Fourth and Fifth Streets were approved through the CMAQ program. *A design engineering contract has been forwarded to Dynamic Consulting for review.*

Walnut Avenue South Improvements Project – Proposed improvements consist of installation of AC pavement overlay and widening to 50' in width along the length of Walnut Avenue from Fourth to First Street. The ICTC scoring process resulted in the project being awarded 82% of the funds requested through RSTP in the total amount of \$498,000. Procurement of a construction contractor and CM/RE were authorized by the City Council last month and both have been advertised. *The contract for Resident Engineer/Construction Manager has been forwarded to Athalye Consulting Engineers for review.*

PUBLIC WORKS

PARKS

Pete Mellinger Alamo River Trail - The 4th phase of this project, which included trail improvements and bridge installations between the Holtville Skate Park and Earl Walker Park, is basically complete. The City received notice through the State Parks Department that additional funding had become available for, among other things, pedestrian trails. The City submitted an application and although there was not enough additional funding awarded to fund the amenities that were cut from the last phase of the project, the City was awarded a sizeable sum to offset some past project overruns (i.e. the bridge installation).

A revision to the planned trail head sign to reflect the name change to the "Pete Mellinger Alamo River Trail" was prepared and will be produced, which will complete this phase of the project. There had been some difficulty finding a vendor to do the etching of the metal sign, but a vendor was finally procured and it is expected that the sign will be complete around the end of April, allowing for a dedication ceremony at that time.

Mac Park - City staff has been working with Holtville Little League to construct a second baseball diamond to the east of the current field. We recently met with Jimmy Abatti, the recognized baseball field "guru" in the Imperial Valley, about what needs to be done. Funding is being sought both through grants

and donations. It is hoped that we can move this project forward soon. A new “point person” – Ben Williams – has been appointed by Little League, so that should help the process as well.

ADMINISTRATION

BUILDING PERMITS - The City has issued **36** building permits during 2016.

Holtville Estates - Fourteen homes have been sold and occupied in the first three phases of the development. With 6 lots on hold in Phase IV, they currently plan to stay in construction through the completion of the subdivision. Construction on the next 7 homes recently began and ***permits for the remaining 6 homes in the projects were started last week.***

Holtville Luxury Apartments – A project has been in the works for some time at the corner of Ninth and Melon, just outside the City limits. I recently met once again with John Hawk, who represents the landowners, about the project. As the Service Area Plan has now been adopted, work will once again begin with the City and LAFCO to propose annexation and development. At present, we are awaiting formal submission of project plans by the Melon, LLC group.

OTHER

Sustainable Communities General Planning Grant – The consultant selected to complete the Plan, Michael Baker International, has been working on gathering data and are currently scheduling some onsite visits to continue their work. The consultants were onsite for a workshop for the Housing Element portion of the plan. A draft of that section has been submitted and comments have been provided by staff. We will continue to provide information to keep the process moving.

Black Dog Trestle Fire Matter – The lawsuit trial over the fire started by Black Dog that damaged the old railroad trestle recently concluded. Although the \$665,588 was less than we sought, it is considerably more than was offered to settle. A subsequent settlement offer for a lesser amount in lieu of a potential appeal by Black Dog was rejected by Council and Black Dog’s attorneys recently filed their Notice of Appeal, so we are awaiting a hearing date in the future. We were notified that the attached funds from Black Dog were collected and are now in hand. A few clerical issues need to be completed, but it seems a full resolution of the matter is imminent.

Blossom Valley Inn – ***A Conditional Use Permit Application proposed to Planning Commission last week to put the facility into full compliance failed to move forward due to a lack of quorum. The issue will be brought back to PC next month.***

MEETINGS & EVENTS RECENTLY ATTENDED:

- 04/11/16 Management Staff Meeting *City Hall*
- 04/11/16 Conference with Bargaining Unit Reps *City Hall*
- 04/12/16 Lunch with Trash Company Rep *Imperial Palms Resort*
- 04/13/16 San Diego Chargers Presentation *Holtville High School*
- 04/14/16 Americas Competitiveness Exchange (ACE) Workshop *Imperial Reg Center*
- 04/14/16 League of Cities Division Dinner *Inferno (Brawley)*
- 04/18/16 Meeting for WWTP Project Building Permits *IC Planning*
- 04/18/16 Holtville Planning Commission Meeting (*Cancelled*) *City Hall*
- 04/19/16 Meeting with USG Reps *re: WTP Project* *City Hall*
- 04/22/16 Board of Directors Meeting *Imperial Regional Detention Facility*
- 04/22/16 Meeting with Luan Albin - State Parks *Mellinger Trail*
- 04/22/16 Employee Luncheon *City Hall*

UPCOMING EVENTS:

- 04/25/16 Management Staff Meeting *City Hall*
- 04/28/16 Caltrans External Coordination Workshop *TBD*
- 04/28/16 IVECA Board Meeting *EC ED Offices*
- 05/04/16 Bike to School Day *Town to Pine School*
- 05/05/16 Holtville CofC BoD *Casa Blanca (Born Home-Holtville)*
- 5/5 - 5/6 SCAG Regional Conference and General Assembly *La Quinta Resort & Club*
- 05/09/16 Holtville City Council Meeting *City Hall*
- 05/09/16 AZ State Graduation Ceremonies *Tempe, AZ*
- 05/11/16 ICTC Management Committee Meeting *City of Brawley*
- 05/11/16 CCMA Meeting *City of Brawley*
- 05/12/16 City of El Centro State of the City Address *Site TBD*
- 05/12/16 Quarterly Economic Development Roundtable *Site TBD*
- 05/16/16 Holtville Planning Commission Meeting *City Hall*
- 05/19/16 Imperial-Mexicali Binational Alliance Meeting *IVC (Imperial)*
- 05/26/16 League of Cities Division Dinner *Imperial Palms Resort*
- 05/26/16 IVECA Board Meeting *EC ED Offices*
- 05/30/16 Memorial Day Ceremonies *Holt Park*
- TBD Briefing on ACO / Emergency Comm Survey *IC Admin Offices*

If you have any questions about any of the information presented, please feel free to contact me directly.

Respectfully submitted,



Nicholas D. Wells
(760) 356-4574

City of Holtville

Report to Council

MEETING DATE:	04/25/16
ITEM NUMBER	4a
Approvals	CITY MANAGER <i>[Signature]</i>
	FINANCE MANAGER _____
	CITY ATTORNEY _____

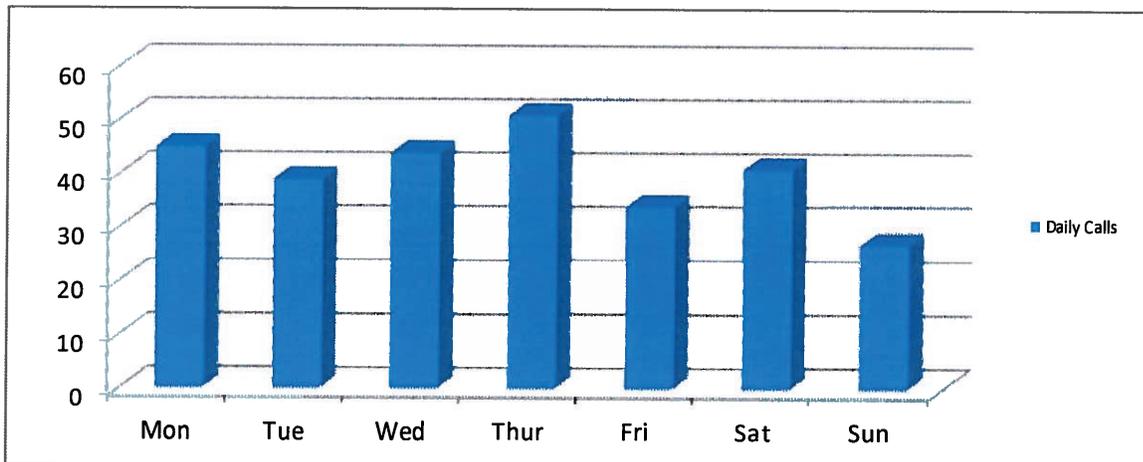
Date Issued: April 20, 2016
From: Sergeant Manuel De Leon, Chief of Police
Subject: Holtville Sheriff's Monthly Report – March 2016

THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.

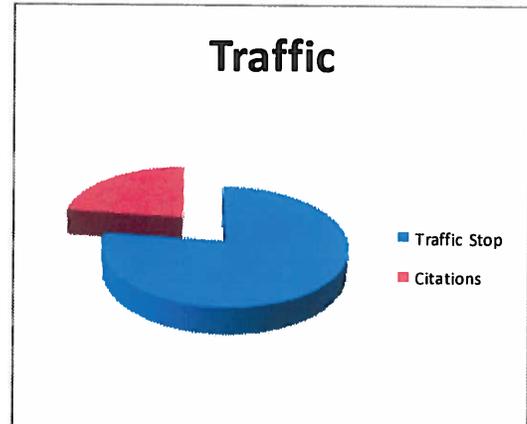
The following is a summary of statistics for the Holtville Sheriff's Deputies for the month of March 2016.

Calls For Service:

- **259** total incident reports, which were entered into Spillman Computer Database by the Imperial County Sheriff's Dispatch Center. These calls consisted of requests for Sheriff's services.
- The highest volume of calls for service occurred on **Thursday** with **51 calls**. The highest volume of calls occurred from **11:00 p.m. to 12:00 a.m.**

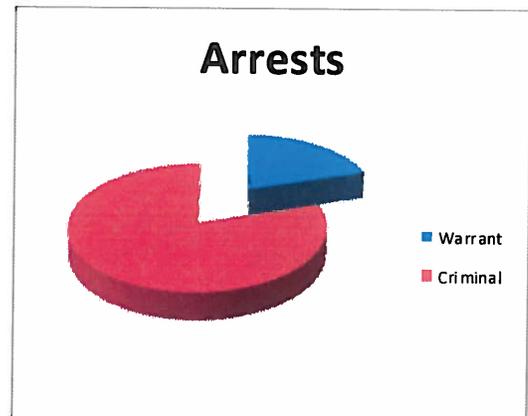


<i>Traffic</i>	<i>Total</i>
Traffic Stops	101
Citations Issued	30
Traffic Collisions	1
DUI's	0



<i>Crimes</i>	<i>Total</i>
Burglary	5
911 Calls - Hangups	4
Vandalism	3
Disturbing the Peace	13
Narcotic Offenses	4

<i>Arrests</i>	<i>Total</i>
Warrants	3
Criminal	12
Total	15



<i>Miscellaneous</i>	<i>Total</i>
Animal Problem	4
Alarm Calls	9
Deputy Request	10

The following is a brief summary of incidents and events that the Holtville Police Department has been involved in during the month of March 2016.

- On March 3, 2016, Deputy E. Contreras took a report for a stolen vehicle and tools from the city yard. The vehicle was recovered in the east rural section of El Centro without any of its tools.
- On March 9, 2016, I attended a S.A.R.B. (School Attendance Review Board) meeting.
- On March 10, 2016, Deputies and I participated with children at Finley Elementary School. Students had a basketball tournament.
- On March 9, 2016, Deputy A. Contreras conducted a presentation on Bullying at Pine School.
- On March 11, 2016, Deputies assisted Imperial County Probation on conducting compliance checks. One male subject was placed in custody for having almost an ounce of heroin in his possession. Five residences within city limits were searched without any further incidents.
- On March 15, 2016, The Sheriff's Office arrested over 10 subjects for attempting to lure minors over the internet. Only 2 subjects did not reside within Imperial County. None of the suspects were from Holtville.
- On March 22, 2016, Deputies and Fire officers had a show and tell at the Fire Department for a kindergarten class. All children were also fed hot dogs at the park.
- On March 24, 2016, Deputy A. Contreras attended local training on Interviewing and Interrogations.
- On March 24, 2016, Deputy Ayala and Sr. Deputy Calderon provided a presentation to Holtville High Students for their annual Career Day.

Respectfully submitted,

Sergeant Manuel De Leon

City of Holtville
REPORT TO CITY COUNCIL

MEETING DATE:	04/25/16
ITEM NUMBER	4b
Approvals	CITY MANAGER 
	FINANCE MANAGER
	CITY ATTORNEY

DATE ISSUED: April 20, 2016
FROM: Frank Cornejo
Water/Wastewater Operations Supervisor
SUBJECT: Water / Wastewater Plant Operations & Maintenance Summary

THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.

The purpose of this report is to inform council of all operations, maintenance, and construction activities completed at the City's water & wastewater treatment facilities during the period between 04/07/16 to 04/20/16

Also attached to this report are photos of the current wastewater treatment plant improvements construction work.

Water Treatment Plant:

- WTP staff completed installation of rebuilt distribution booster pump. (#2 see photo)
- R&K Air completed installation of new central main AC unit for MCC/VFD room.
- Staff took all routine samples, completed all regulatory reports, and maintained operational records as required.

Waste Water Treatment Plant:

- WWTP staff picked up new 2016 Toyota Tacoma service truck to replace 1992 F-150 pickup truck to be surplus. (see attached photos)
- Staff took all routine samples, completed all regulatory reports, and maintained operational records as required.

Waste Water Treatment Construction:

- **Pacific Hydro work crews completed installation of concrete footings and ductbanks for the MCC building. (see attached photo)**
- **Pacific Hydro work crews continued soil removal and excavation work for Biolac aeration basin. (see attached photo)**
- **Pacific Hydro work crews completed trench excavation for 10" RAS /WAS pipelines to plant headworks. (see attached photo)**

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read 'Frank Cornejo', with a stylized flourish at the end.

Frank Cornejo.
Water/Wastewater Operations Supervisor
City of Holtville

WWTP Construction



WWTP Construction



New 2016 Toyota Pickup



(Replaces old F350)



City of Holtville
REPORT TO CITY COUNCIL

MEETING DATE:	04/25/16
ITEM NUMBER	4c
Approvals	CITY MANAGER 
	FINANCE MANAGER
	CITY ATTORNEY

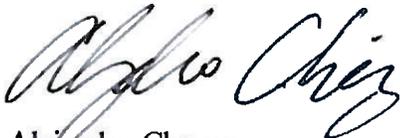
DATE ISSUED: April 21, 2016
FROM: Alex Chavez, Public Works Foreman
SUBJECT: Bi Monthly Report - Public Works

THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.

The purpose of this report is to inform Council of Public Works activities since the last council meeting. Public Works has been actively working on or completed the following:

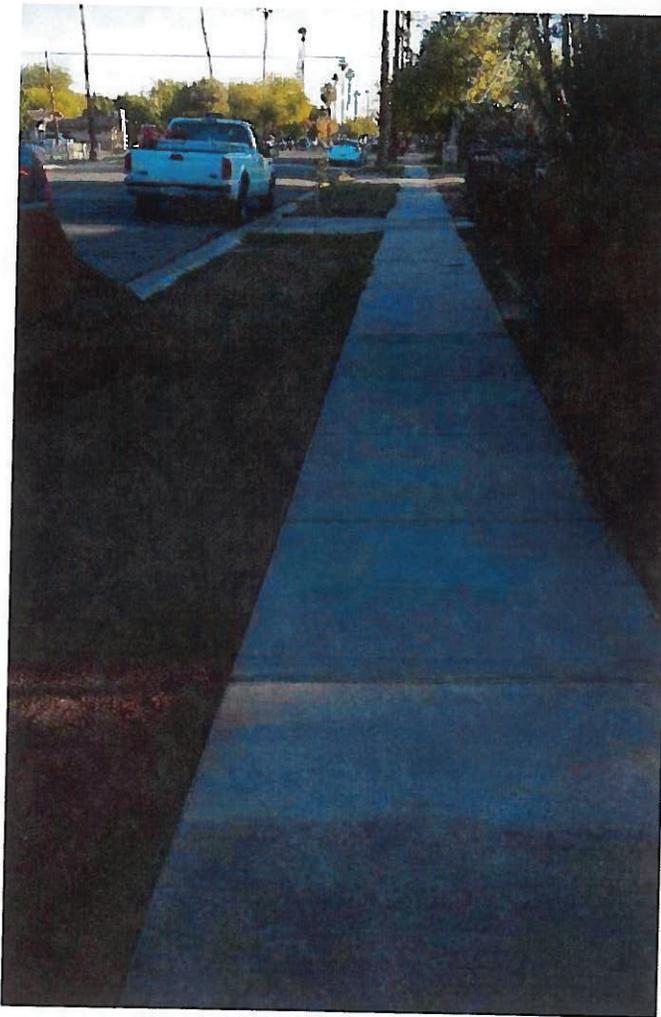
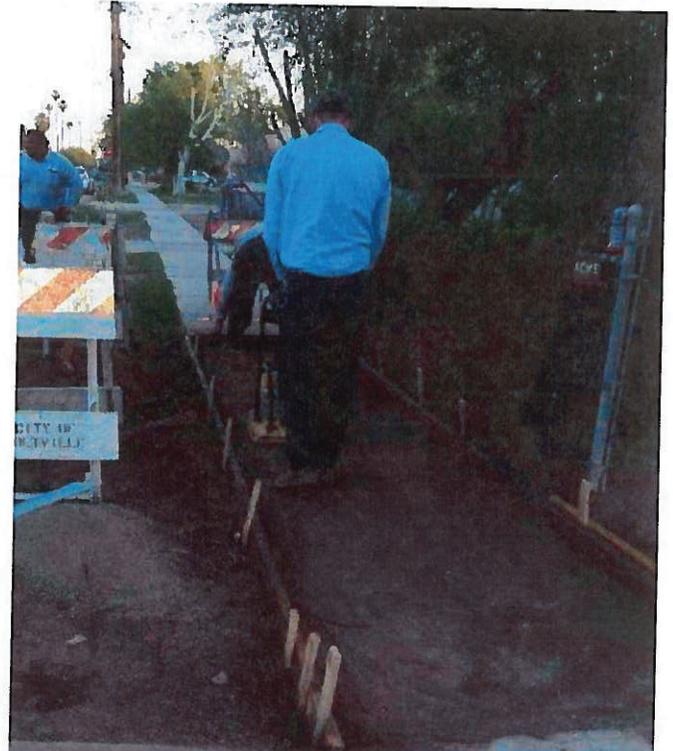
- Cleared sewer plugs at different locations in town.
- Repaired water service line leaks.
- Worked with the Sheriffs Department to clean up graffiti at park and around town.
- Patched potholes in different locations in town.
- Installed 5 lockable meter valves
- Installed 3- one inch meters.
- Ran main sewer lines in different locations in town.
- Installed new Gene Layton Memorial Pool sign.
- Removed and replaced 75 feet of sidewalk on the 600 Blk. and 800 Blk. of Walnut Ave.
- Assisted Fire Dept. with graffiti removal and painting of the skate park.
- Removed rotten tree on 500 Blk. of Cedar.
- Caught 1 dog and 1 caught.

Respectfully Submitted,



Alejandro Chavez
Public Works

***New Sidewalk Poured:
600 Block of Walnut***



New Sidewalk Poured: 800 Block of Walnut



(Before)



***New Sidewalk Poured:
800 Block of Walnut
(Construction)***

