

**THE MINUTES OF THE REGULAR MEETING OF THE HOLTVILLE
CITY COUNCIL September 14, 2009**

The regular meeting of the Holtville City Council was held on Monday, September 14, 2009 at 5:30 p.m. in the Civic Center. Council Members present were Bianca Padilla, Colleen Ludwig, Richard Layton, David Bradshaw and Jerry Brittsan. Staff members present were Laura Fischer, Rosa Ramirez, Gerry Peacher, Alex Silva and Glyn Snyder. Daniel Ibarra was absent. Interim Chief of Police Clint Erro, City Attorney Steve Walker, City Engineer Jack Holt and City Planner Justina Arce were present. City Treasurer Pete Mellinger was absent.

CITY COUNCIL CLOSED SESSION MEETING CALLED TO ORDER:

Mayor Padilla called the meeting to order at 5:32 p.m.

CITY COUNCIL OPEN SESSION MEETING CALLED TO ORDER:

Mayor Padilla called the meeting to order at 6:22 p.m.

PLEDGE OF ALLEGIANCE:

Council Member Layton led the pledge of allegiance.

CITY CLERK RE: VERIFICATION OF POSTING OF AGENDA:

The City Clerk verified that the agenda was duly posted on September 9, 2009.

EXECUTIVE SESSION ANNOUNCEMENTS:

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION: *(Government*

Code Section 54956.9(b)

Willowbend LLC vs. City of Holtville

Claim of Willowbend LLC

No reportable action taken.

PUBLIC EMPLOYEE LABOR NEGOTIATION:

(Government Code Section 54957.6)

Title: Finance Manager

No reportable action taken.

CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION:

(Government Code Section 54956.9(a)

Claim of Medina

A motion was made by Council Member Brittsan and seconded by Mayor Padilla to deny this claim. All members present were in favor and the motion carried unanimously.

Workmen's Compensation Claim of Ralph Munoz

A motion was made by Mayor Padilla and seconded by Council Member Brittsan to authorize a compromise and release. All members present were in favor and the motion carried unanimously.

Claim of Ferguson Enterprises/CEI Loss Recovery

(Government Code Section 54956.9(c)

1 Matter

A motion was made by Council Member Brittsan and seconded by Council Member Bradshaw to approve claim. All members present were in favor and the motion carries unanimously.

PUBLIC COMMENTS:

Doris Crawford, 950 Holt Ave, Apt. 239 inquired about the status of the Police Department. She was informed the City is still negotiating with the Sheriff's Department.

Misty Houser, 1224 State St., Suite B, El Centro representing IVEDC announced they will be hosting a Water and Energy Conservation Seminar on September 17th and an Aviation Day on October 24th. She invited Council Members and City Staff to attend.

Vicente Palacios, 460 Holt Avenue is requesting additional information regarding his past due account. The City has provided all of the information that is available. As requested, a meeting with Mr. Palacios, Ms. Loera, representatives from Allied Waste and the City Manager was held following the last City Council meeting. The next step for Mr. Palacios is to file a claim against the City and this information was reiterated to him.

Chris Coyle, 2493 South View Parkway, Yuma, AZ, representing Allied Waste reiterated the conversation with Mr. Palacios following the meeting with the City Manager. Allied Waste offered Mr. Palacios a credit to the City to pay off his past due utility account without any conditions and he rejected the offer. Allied is now withdrawing their offer.

Clint Erro, the new Interim Chief of Police was introduced by the City Manager. He was welcomed by Council members and Council Member Layton thanked him for helping with the opening of school.

Fire Chief Silva presented the participants of the CERT Training with certificates and CERT bags with helmets and vests that were provided by Ryan Kelley. Another CERT Training will be offered in October. The City Manager thanked Steve Larson of the Holtville Tribune for coverage of the CERT Program and other recent cover as well.

CONSENT AGENDA:

- 1. Approval Of Minutes Of the Regular Meeting of August 10, 2009**
- 2. Current Demands # 25889 To #26004**
- 3. CDBG Current Demands # 2037**
- 4. Approve Sponsorship Of A Table At The Chamber of Commerce Board Of Directors Meeting And Approve Hosting A Chamber Of Commerce Mixer In October – Laura Fischer, City Manager**

A motion was made by Council Member Brittsan and seconded by Council Member Layton to approve Consent Agenda items 1 through 4. All members present were in favor and the motion carried unanimously.

REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES AND COMMUNIQUE:

Council Minutes 09/14/09

City Manager

The City Manager reviewed the written report provided for Council. She said Interim Chief of Police Erro will be stepping up the graffiti program. She and Management Staff attended the Chamber of Commerce Teacher's Luncheon. Mrs. Fischer has been contacted by a developer who is interested in the Desert View Subdivision. Also, an interested party has contacted her regarding the reopening of the Barbara Worth Country Club. She met with Mr. Brady, the General Manager of IID regarding lining of the 9th Street Pear Canal and requested the district complete their portion. She announced Rosanna Moore is the new representative for SCAG. The Wetlands property is moving forward and Performance Mechanical Contractors is requesting to expand their business.

POLICIES AND PROCEDURES:

None

CONTACTS BY DEVELOPERS/BUSINESS LOANS:

None

NEW BUSINESS:

Discussion/Related Action To Approve Fire Services Agreement – Laura Fischer, City Manager

Council Member Brittsan asked why there was an extension vs. negotiations. The City Manager said it is because of timing issues. A motion was made by Council Member Ludwig and seconded by Council Member Bradshaw to approve the Fire Services Agreement. All members present were in favor and the motion carried unanimously.

Discussion/Related Action To Adopt RESOLUTION 09-46 Approving And Adopting The Quality Assurance Program (QAP) Dated August 14, 2009 – Laura Fischer, City Manager

A motion was made by Council Member Bradshaw and seconded by Council Member Brittsan to adopt Resolution 09-46 approving and adopting the Quality Assurance Program (QAP) dated August 14, 2009. The motion carried 5/0 in the form of a roll call vote.

PUBLIC HEARING On Draft CDBG PTA Application – Discussion/Related Action To Approve Proposed PTA Application To The Department Of Housing And Community Development Via Adoption Of RESOLUTION 09-45 - Justina Arce, City Planner

Mayor Padilla opened the public hearing at 7:18 p.m. Receiving no public comments from the audience the public hearing was closed at 7:18 p.m. A motion was made by Council Member Layton and seconded by Council Member Brittsan to adopt Resolution 09-45 approving the 2009-2010 Planning and Technical Assistance General Allocation Application under the State CDBG Program and designating an authorized agent for the execution of a grant agreement and any amendments thereto. The motion carried 5/0 in the form of a roll call vote.

Discussion/Related Action To Award Contract For Street Repairs on Seventh Street – Gerry Peacher, Public Works Manager

A motion was made by Council Member Bradshaw and seconded by Council Member Layton to award contract for street repairs on Seventh Street to Pyramid Construction in the amount of \$38,000. All members present were in favor and the motion carried unanimously.

INFORMATION ONLY:

Information Only Regarding 911 Reverse System – Laura Fischer, City Manager

Ryan Kelley, EMS Manager gave a presentation of the 911 Reverse System.

Information only; no action taken.

Information Only Regarding Building Code Violations – Justina Arce, City Planner

The written report was reviewed and questions were answered by Ms. Arce.

Information only; no action taken.

Verbal reports were provided by the Finance Manager and the Public Works Supervisor.

The Finance Manager reported the auditors have begun the field work for 2008-09 and will be returning in mid November. LTA transportation funds in the amount of \$671,000 have been received and deposited in the bank. The train trestle insurance claim is moving forward. The interest rate of the bonds for the USDA Project has decreased by $\frac{1}{8}$ % and the bond documents will be amended. The Finance Manager, City Manager and City Attorney met with San Marcos City Officials regarding the Mobile Home Finance Authority and requested additional records. Hot Rods and Beer received \$5000 in eligible project costs from the RDA Façade Program. Ms. Ramirez also reported the website is up and running.

The Public Works Supervisor reported everything is going well with animal control. He said the cactus garden around the marquee will be replanted at the Chamber of Commerce once the marquee is completed and tree trimming will be starting up soon. Public Works is working with the Police Department regarding graffiti issues. Council Members mentioned a few areas that need attention and Mr. Hughes will be addressing those. Council Member Brittsan said as a whole the City looks great.

Staff Reports

Written reports regarding the USDA Water Project, the Vertical Turbine Pump Installation and the Cease and Desist Order were provided to Council.

Written reports were also provided by the following: Capital Improvements Projects Manager, Recreation Supervisor, Fire Chief, Interim Chief of Police and City Planner. A Grant Report was also provided by the City Planner.

ADJOURNMENT:

There being no further business to come before council, Mayor Padilla adjourned the Regular City Council Meeting at 7:53 p.m.

Bianca Padilla, Mayor

Glyn Snyder, City Clerk

**THE MINUTES OF THE REGULAR MEETING OF THE HOLTVILLE
REDEVELOPMENT AGENCY**
September 14, 2009

The regular meeting of the Holtville Redevelopment Agency was on Monday, September 14, 2009 in the Civic Center. Board Members present were Bianca Padilla, Colleen Ludwig, Richard Layton, David Bradshaw and Jerry Brittsan. Staff members present were Laura Fischer, Rosa Ramirez, Gerry Peacher, Alex Silva and Glyn Snyder. Daniel Ibarra was absent. Interim Chief of Police Clint Erro, City Attorney Steve Walker, City Engineer Jack Holt and City Planner Justina Arce were present. City Treasurer Pete Mellinger was absent

REDEVELOPMENT AGENCY CALLED TO ORDER:

Chairman Padilla called the Redevelopment meeting to order at 7:54 p.m.

PUBLIC COMMENTS:

None

CONSENT AGENDA:

- 1. Approval Of Minutes Of The Regular Meeting Of August 10, 2009**
- 2. Current Demands #1527 to #1533**

A motion was made by Board Member Brittsan and seconded by Board Member Bradshaw to approve Consent Agenda item 1 and 2. All members present were in favor and the motion carried unanimously.

**REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES, &
COMMUNIQUES:**

None

UNFINISHED BUSINESS:

None

NEW BUSINESS:

None

INFORMATION ONLY:

Staff Report

Public Works Department

The written report regarding the Public Safety Building was reviewed by the Public Works Manager.

Information only; no action taken.

ADJOURNMENT:

There being no further business to come before the Board, Chairman Padilla adjourned the meeting at 7:58 p.m.

Bianca Padilla, Chairman

Glyn Snyder, Secretary