

**THE MINUTES OF THE REGULAR MEETING OF
THE HOLTVILLE PLANNING COMMISSION
January 19, 2010**

The meeting of the Holtville Planning Commission was held on Tuesday, January 19, 2010 at 6:30 p.m. in the Civic Center. Commissioners present were Vikki Dee Bradshaw, Javier Ramos, Martin Castanon and Jim Predmore. Jim Marquand was absent. Staff members present were Laura Fischer and Glyn Snyder. Ex Officio Member Richard Layton, City Attorney Steve Walker and City Planner Justina Arce were also present.

PLANNING COMMISSION CALLED TO ORDER:

Chairman Vikki Dee Bradshaw called the meeting to order at 6:38 p.m.

PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Javier Ramos.

VERIFICATION OF POSTING OF AGENDA:

Glyn Snyder, Secretary verified that the agenda was duly posted at City Hall on January 15, 2010.

APPROVAL OF MINUTES:

A motion was made by Commissioner Ramos and seconded by Commissioner Predmore to approve the minutes of the regular meeting of December 21, 2009. All members present were in favor and the motion carried unanimously.

PUBLIC COMMENTS:

None

REPORTS OF CITY OFFICERS:

Executive Officer

The Executive Officer reported the next scheduled meeting falls on President's Day and will be moved to Tuesday, February 16th. Mrs. Fischer has toured the water plant and the project is moving along well. All three ponds have been lined and will be online for the first time in eight years. The Walnut Avenue Project is also moving forward and the Holt Avenue Project will be starting this week.

City Planner

A written report of ongoing Planning Projects was provided and reviewed by the City Planner.

A Grant Report was provided and reviewed by the City Planner for the Commission. Ms. Arce reported all grant projects are moving forward satisfactorily.

The Executive Officer informed the Commission that the Chamber of Commerce has added a music festival to the Carrot Festival activities which is scheduled to be held at Hot Rods and Beer. Neither the Chamber of Commerce nor Hot Rods and Beer approached the City about this event; and therefore information over logistics was unavailable. There are several issues to be addressed before this event can take place. Some of the issues are time of event, visibility/required screening, security, minors and potential impacts to parking and from amplified entertainment outdoors. Mrs. Fischer will be meeting with members from the Chamber of Commerce and John Prock tomorrow morning.

The City Attorney advised the Council in order to take action on this issue it must be added to the agenda as an emergency item. A motion was made by Commissioner Ramos and seconded by Commissioner Castanon to add this as an emergency item. All members present were in favor of adding it as an emergency item and the motion carried unanimously.

Discussion ensued regarding the restrictions of the CUP in place and the ABC License and concerns over the potential violations. A motion was then made by Commissioner Ramos and seconded by Commissioner Castanon reinforcing Hot Rods and Beer follow the existing Conditional Use Permit and ABC Permit established requirements. All members present were in favor and the motion carried unanimously.

REPORTS FROM PLANNING COMMISSIONERS:

Commissioner Predmore attended the Business Showcase.

Chairman Bradshaw did a drive by site visit of Storage Depot.

NEW BUSINESS:

- a. Discussion/Related Action – Draft Reasonable Accommodations Ordinance 470 And Direction To Move Forward With Public Availability Of Draft And The Scheduling Of A Public Hearing Date – Justina Arce, City Planner**
City Planner reviewed the staff report and proposed Ordinance objectives. A motion was made by Commissioner Predmore and seconded by Commissioner Ramos to notice the draft as presented and schedule a Public Hearing for February 16, 2010. All members present were in favor and the motion carried unanimously.
- b. Discussion/Related Action – Draft Zoning Ordinance Amendments To Address Special Needs Housing And Direction To Move Forward With Public Availability Of Draft And The Scheduling Of A Public Hearing Date – Justina Arce, City Planner**
City Planner addressed special needs housing regulatory requirements and reviewed all proposed changes to the Zoning Ordinance for compliance with said regulatory requirements. In addition, two other non-housing modifications were introduced for discussion. A motion was made by Commissioner Predmore and seconded by Commissioner Castanon to notice the draft as presented and schedule a Public Hearing for February 16, 2010. All members present were in favor and the motion carried unanimously.
- c. Discussion/Related Action – Draft Nuisance Abatement Ordinance 471 And Direction To Move Forward With Public Availability Of Draft And The Scheduling Of A Public Hearing Date – Justina Arce, City Planner**
City Planner reviewed the staff report presented to the Commission. She presented the draft as a comprehensive Nuisance Abatement Ordinance that should be tailored to meet the needs of the Holtville community. A motion was made by Commissioner Predmore and seconded by Commissioner Castanon to table this item until the next meeting in order to provide the Commission and staff more time to review the draft Ordinance. All members present were in favor and the motion carried unanimously.

INFORMATION ONLY:

- a. Information Only Regarding Report On Outstanding Building Violations – Justina Arce, City Planner**

A written report was presented and reviewed. A meeting is going to be held with the City Manager, City Attorney, City Planner, Fire Chief and Chief of Police to discuss building violations and remedial action.

ADJOURNMENT: Chairman Bradshaw adjourned the meeting at 8:24 p.m.

Vikki Dee Bradshaw
Planning Commission Chairman

Glyn Snyder
Secretary