

CITY OF HOLTVILLE

JOB DESCRIPTION

TITLE:

MAINTENANCE WORKER II

APPROVED:

MAY 29, 1979

DEPARTMENT:

PUBLIC WORKS

REPORTING RELATIONSHIP: PUBLIC WORKS MANAGER/PUBLIC WORKS SUPERVISORS

MINIMUM QUALIFICATIONS:

The employee must have all of the minimum qualifications of a Maintenance Worker I; in addition to which the employee must be able to install water meters and check the operation of all valves. The employee must be able to operate portable air compressors, pavement cutters, forklift and boom truck, as well as brush chippers and light tractors. The employee must have a valid California Driver's License. The employee will be required to observe and carry out all safety regulations pertaining to their work. The employee will be required to instruct Maintenance Worker I employees in proper work procedures including operation of tools and equipment and how to perform certain types of assigned work. The employee will be required to respond to emergencies after normal working hours involving emergency repairs to the water, sewer or street systems. The employee will be required to perform such other duties as may be assigned by competent authority.

KNOWLEDGE:

The employee must have a high school diploma or its equivalent; in addition to which the employee must have a minimum of one year of experience in construction or maintenance work.

SUPERVISION:

The employee will be under the direct supervision of the Foreman, Public Works Department, or on occasion the assistant Foreman, Public Works Department. As semi-skilled worker the employee will receive reasonable degree of supervision and instruction from his supervisors and Maintenance Workers – Grade III.

DESIRABLE QUALIFICATIONS:

It would be desirable, if the employee had some previous experience in plumbing, pipefitting or the operation of construction machinery and equipment, particularly street construction and paving.