

# **CITY OF HOLTVILLE REQUEST FOR PROPOSAL - GOLF CART AND NEIGHBORHOOD ELECTRIC VEHICLE CIRCULATION MASTER PLAN**

**Develop a concept plan and provide cost estimates for constructing a multi-purpose Bicycle, Golf Cart, and Neighborhood Electrical Vehicle Network throughout the City of Holtville and along the UPRR Corridor and, perhaps, extending to the County of Imperial bicycle route network**

The Consultant will prepare a planning level analysis, based on review of current conditions and previous studies, for constructing a Multi-Purpose Path throughout the City of Holtville focused primarily on the use of existing right-of-way. The plan will also include consideration of the UPRR corridor, connecting the City to the Barbara Worth Country Club, the University of California Holtville Extension and Imperial Valley College and connecting roadways. City staff will also assist with any GIS related support. The schedule:

Request for Proposal circulated	July 24, 2012
Deadline for receipt of Proposal	4 pm, August 8, 2012
City Council Review and Approval	August 13, 2012
Authorization for work to begin	August 20, 2012
Project duration:	To Be Specified by the Consultant

The budget for this study will not exceed \$10,000.00.

## **Tasks:**

### **1. Review the Holtville General Plan, Bicycle Master Plan and Draft NEV Plan**

The Consultant will review the City's General Plan and Bicycle Master Plan, as they relate to a proposed circulation system.

### **2. Incorporate Golf Car/NEV Considerations**

The Consultant will provide recommendations for how best to accommodate Golf Cars and/or Neighborhood Electric Vehicles (NEV) into a proposed citywide circulation network, including the manner in which golf cars and/or NEV's will travel across surface streets to access separated portions of the former UPRR Corridor. Provide an assessment of the qualitative and quantitative differences between permitting golf cars (<15mph), and NEVs (<25mph) on the proposed path. The Consultant will provide recommendations for accommodating pedestrians/joggers/equestrians along or near the same trail

### **3. Extension to Barbara Worth Country Club, University of California Holtville Extension and Imperial Valley College**

Develop a conceptual alignment to extend the City of Holtville Golf Cart/ Neighborhood Electric Vehicle Circulation Network to the Barbara Worth Country Club, University of California Holtville Extension and Imperial Valley College.

#### 4. Preliminary Cost Estimates

The Consultant will provide estimated construction costs, including: paving; striping; signage; sub-surface preparation and pavement: bridges and underpasses, arterial connections; and amenities including charging stations and safety rail. Note that detailed construction costs are well beyond the scope and budget of this request and some estimates based upon local experience and professional knowledge will serve as a starting point for more detailed analysis at a later stage. The Consultant will include, where appropriate, estimates for constructing Class I routes along the UPRR corridor west of the City of Holtville. While continuation of the Class 1 equivalent is the preferred method along Evan Hewes Highway, note that if Class 2 routes must be constructed, they must be done at the highest standard in order to facilitate connectivity (e.g. significant signage, potential barriers between travel lanes, potential right of way acquisition or modification of sidewalks, etc.). Note that total cost estimates for the proposed route must be presented in such a form to allow CVAG to determine the discrete costs of:

- creating a golf car and/or NEV route alone,
- augmenting the golf car/NEV route with Bicycle use
- augmenting the golf car/NEV/Bicycle Path(s) with Pedestrian use

While it is unlikely that the trail would be constructed in such a manner, disaggregating the cost for each travel mode may facilitate our ability to assign different funds to various “elements” of the path.

#### 5. Next Steps

The consultant will be encouraged to provide recommendations for immediate and short term next steps (design, environmental, financing, ROW, etc.) and estimated budgets for pursuing such activities.

Where alternative or new routes are recommended, the consultant will prepare exhibits depicting them.

### Submittal Requirements:

Proposal shall be no more than 5 pages, including cover letter, resumes, qualifications, supporting documentation, schedule and cost proposal.

**Proposals in excess of five pages will be deemed non-responsive to this solicitation and will be excluded from further consideration.**

One (1) original proposal and one (1) copy.

Identify project manager and any key staff or subcontractors and their qualifications.

Describe your relevant experience, and/or understanding of the project.

Provide your timeline for completing the tasks.

Provide a simple budget and hourly rates.

All proposals must be received via e-mail by 4 pm August 8, 2012. Proposals shall be clearly labeled **“Golf Cart and Neighborhood Electrical Vehicle Master Plan”**

Deliver to: City Clerk, City of Holtville 121 W. Fifth Street, Holtville, California, 92250. Questions shall be directed in writing to [gsnyder@holtville.ca.gov](mailto:gsnyder@holtville.ca.gov) and any responses, if any, would be provided to each recipient of this RFP.