

**CITY OF HOLTVILLE
FACILITY USE PERMIT
FOR THE USE OF CITY-OWNED PARKS AND RECREATION
FACILITIES**

ACTIVITY DATE(S): _____

NAME OF APPLICANT: _____

ADDRESS: _____ **HOME PHONE #** _____

DRIVERS LICENSE # _____
(COPY WILL BE REQUIRED FOR ATTACHMENT TO APPLICATION)

WORK PHONE # _____ **CELL #** _____

ORGANIZATION (IF APPLICABLE): _____

TIME _____ **AM/PM** **TO** _____ **AM/PM**

PURPOSE OF FACILITY USE(S): _____

NUMBER OF PARTICIPANTS: _____

REQUESTED FACILITY:

- CIVIC CENTER** **HOLT PARK – SHADE/TABLE/BBQ**
 GAZEBO **MACK PARK – SHADE/TABLE/BBQ**
 RALPH SAMAHA FIELD **TENNIS COURTS**
 SWIMMING POOL

Facility	Rental Fee	Deposit	Electricity
Civic Center*	\$ 25.00	\$ 50.00	N/C
Gazebo	N/C	\$ 50.00	\$ 50.00
Mack Park Picnic/BBQ	\$ 35.00	\$ 25.00	\$ 50.00
Holt Park Picnic/BBQ	\$ 35.00	\$ 25.00	\$ 50.00
Ralph Samaha Field	N/C	\$ 50.00	\$ 40.00
Tennis Courts	N/C	N/C	N/C
Swimming Pool*	\$ 25.00	\$ 100.00	N/C

**Hourly Rate*
N/C - No Charge
\$50 electrical fee only applicable when requested

Official Use Only	
Fees Collected	\$ _____
Deposit Collected	\$ _____
Date Paid	_____
Date Inspected	_____
Inspected By	_____
Refund Approval	_____
Date of Refund	_____

- * **RENTEE'S FULL RESPONSIBILITY:** *The renter assumes full responsibility for the character, acts, and conducts of all persons admitted to the premises or to any portion of said building.*
- * *Continuous rental of any of the city's facilities by any one individual, group or organization is not allowed. If a recurring rental is requested, such rental shall only be allowed if no other non-recurring request to rent is received by the city at any time prior to the dates requested. Exceptions: Public, non-profit agencies administering, supporting, distributing public services. (Example: Health Clinic, Baby Clinic, Blood Drive, etc.)*
- * **REQUIRED: COPY OF DRIVERS LICENSE.**
- * *Events with 25 or less individuals are not required to obtain liability insurance, but are required to sign a waiver releasing the City from any and all liability. Please note, insurance is not required for events held at the Holt and Mack Park picnic/BBQ areas.*

RIGHT TO CHANGE RULES

THE CITY OF HOLTVILLE RESERVES THE RIGHT AT ANY TIME TO MAKE REASONABLE CHANGES IN OR RESCIND ANYONE OR MORE OF THESE RULES AND REGULATIONS OR MAKE SUCH OTHER AND FURTHER RULES AND REGULATIONS AS IN THE CITY'S DISCRETION MAY FROM TIME TO TIME, BE NECESSARY FOR THE SAFETY, CARE AND CLEANLINESS OF THE PREMISES.

AGREEMENT

I hereby certify that I _____ will be responsible for any damage or unnecessary abuse of building or equipment on rental site premises. I agree to hold the City of Holtville harmless and free from liability of any nature arising from the use of City rental facilities including reimbursement of any legal fees incurred in the defense of such claims. I certify that I have read the Rules and Regulations of this form, and hereby agree to abide by all rules and enforce the same.

Signature

Date

INSURANCE REQUIREMENTS

Renter must provide evidence of general liability insurance coverage in the amount of \$1,000,000 per occurrence and property damage insurance in the amount of \$50,000. The City shall be named as additional insured on the general liability policy and the policy shall evidence the use of City facilities.

Insurance is provided by the following local agencies:

Coopers Insurance
564 Holt Avenue
Holtville, CA 92250
760-356-2986

Diana C. Romero, Insurance Company
534 Holt Avenue
Holtville, CA 92250
760-356-4851

** Prices vary by event and type of homeowner's insurance.*