

AGENDA
REGULAR MEETING of THE HOLTVILLE CITY COUNCIL
121 WEST FIFTH STREET - HOLTVILLE, CALIFORNIA

Monday, January 9, 2023

- | | | |
|---|---|--|
| <input type="checkbox"/> Ginger Ward, Mayor | <input type="checkbox"/> Michael Pacheco, Council Member | <input type="checkbox"/> Steve Walker, City Attorney |
| <input type="checkbox"/> Murray Anderson, Mayor Pro Tem | <input type="checkbox"/> George Morris, City Treasurer | <input type="checkbox"/> Jack Holt, City Engineer |
| <input type="checkbox"/> Mike Goodsell, Council Member | <input type="checkbox"/> Nick Wells, City Manager | <input type="checkbox"/> George Galvan, City Planner |
| <input type="checkbox"/> John Munger, Council Member | <input type="checkbox"/> Adriana Anguis, Finance Supervisor | <input type="checkbox"/> Joe Conkey, Police Chief |

THIS IS A PUBLIC MEETING

The Holtville City Council values your input if there is an issue on which you wish to be heard, for both items listed on the agenda and for items of general concern. The Mayor reserves the right to place a limit on each person's comments. Any public comments must include the individual's name and address for the record. Personal attacks on individuals and/or comments which are slanderous or which may invade an individual's personal privacy are not permitted.

CITY COUNCIL

MEETING CONVENED 5:30 PM

CLOSED SESSION PUBLIC COMMENTS: This is the time for the public to address the City Council on any item appearing on the Closed Session agenda for this meeting.

ADJOURN TO CLOSED SESSION

CONFERENCE WITH REAL PROPERTY NEGOTIATORS:

(Government Code Section 54956.8)

Property: APN 045-281-004 formerly held by the former Holtville RDA (*S of Browning Trailer*)

Agency Negotiators: City Manager and City Attorney

Under Negotiation: Potential Sale

CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION:

(Government Code Section 54956.9(b))

Potential Claim Against the City of Holtville

RECONVENE OPEN SESSION

PLEDGE of ALLEGIANCE:

INVOCATION:

***Pastor Richard Moore**
Trinity Baptist Church*

CITY CLERK RE: Verification of Posting of the Agenda

EXECUTIVE SESSION ANNOUNCEMENTS:

GENERAL PUBLIC COMMENTS: The public may address the City Council on any item that DOES NOT appear on the agenda for this meeting within the purview of the City Council.

1. CONSENT AGENDA:

The items on the Consent Agenda are to be approved without comment. Should any Council Member or member of the public wish to discuss any item, they may request that the item be removed from the Consent Agenda and placed on the NEW Business agenda.

- a. Approval of the Minutes from the Regular Meeting of Tuesday, December 12, 2023.
- b. Current Demands #45011 through #45086.

REPORTS of OFFICERS, COMMISSIONS, COMMITTEES and COMMUNIQUES:

2. UNFINISHED BUSINESS: *None*

3. NEW BUSINESS:

a. Discussion/Related Action to Adopt RESOLUTION #23-01 Requesting Appropriation of Fiscal Year 2022-23 Funds Allocated from the State of California’s Citizen Option for Public Safety (“COPS”) Program to Provide for Front Line Police Services

Nick Wells, City Manager

b. Discussion/Related Action to Adopt RESOLUTION #23-02 Adopting a Revised Salary Schedule for the 2022-23 Fiscal Year

Nick Wells, City Manager

c. Discussion/Related Action to Update County/Regional Appointment List

Nick Wells, City Manager

4. INFORMATION ONLY: *None*

5. STAFF REPORTS

a. City Manager Report - Nick Wells

b. Finance Supervisor - Adriana Anguis
(Midyear Budget review attached)

c. Police Chief - Joe Conkey

d. Water/Wastewater Supervisor - Frank Cornejo

e. Public Works Foreman - Alex Chavez


6. Items for future meetings

7. ADJOURNMENT:

I, Nicholas D. Wells, Acting City Clerk of the City of Holtville, California, **DO HEREBY CERTIFY** that the foregoing agenda was duly posted at Holtville City Hall and on the City of Holtville's website (www.Holtville.ca.gov) on Friday, January 6, 2023.

**THE MINUTES OF THE REGULAR MEETING OF
THE HOLTVILLE CITY COUNCIL**

Monday, December 12, 2022

MEETING DATE:	<u>1/9/23</u>
ITEM NUMBER	<u>1 a</u>
Approvals	CITY MANAGER 
	FINANCE MANAGER _____
	CITY ATTORNEY _____

The Regular Meeting of the Holtville City Council was held on Monday, December 12, 2022, at 5:30 pm in the Civic Center. Mayor Mike Pacheco was presiding, with Council members Murray Outgoing Mayor Mike Pacheco was present to open the meeting, as were Council Members Murray Anderson, Mike Goodsell, Richard Layton, and Ginger Ward. Newly-elected City Councilman John Munger began the meeting in the audience. City Treasurer George Morris, City Attorney Steve Walker, City Manager Nick Wells, Finance Supervisor Adriana Anguis, and Police Chief Joe Conkey were also present.

CITY COUNCIL CLOSED SESSION MEETING CALLED TO ORDER:

The Closed Session meeting was called to order at 5:31 PM. by Mayor Mike Pacheco.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS:

(Government Code Section 54956.8)

Property: APN 045-281-004 formerly held by the former Holtville RDA (*S of Browning Trailer*)

Agency Negotiators: City Manager and City Attorney

Under Negotiation: Potential Sale

No Reportable Action Taken

CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION:

(Government Code Section 54956.9(b))

No Reportable Action Taken

CONFERENCE WITH LABOR NEGOTIATORS:

(Government Code Section 54957.6)

Agency Negotiator: City Manager/City Attorney

No Reportable Action Taken

CITY COUNCIL OPEN SESSION MEETING CALLED TO ORDER:

Mayor Pacheco called the Open Session meeting to order at 6:05 PM.

PLEDGE OF ALLEGIANCE: *Mr. Layton led the Pledge of Allegiance.*

INVOCATION: *The Invocation was given by Mr. Goodsell.*

CITY CLERK RE: VERIFICATION OF POSTING OF AGENDA:

City Manager Nick Wells verified that the agenda was duly posted on Friday, December 9, 2022.

EXECUTIVE SESSION ANNOUNCEMENTS:

Mr. Walker reported that there was no reportable action from the Closed Session.

PRESENTATION:

Although it was on the agenda, Sheriff Loera was unable to attend the meeting

Sheriff Ray Loera

PROCLAMATION:

Mayor Michael A Pacheco

Mr. Wells read a Proclamation recognizing the service of outgoing Council member Richard Layton and Mayor Pacheco presented the document. Mr. Wells then presented Mr. Layton with a personalized replica of the Holtville Water Tower for his many years of service.

GENERAL PUBLIC COMMENTS:

Stacy Britschgi (854 Cedar Avenue) came to notify the community that members of the Verde 4-H Club would be Christmas caroling in town that evening

Veronica De Lira and Gil Torres of the Imperial County Tobacco Prevention Task Force came to request some time to interview City Council members

Linda Layton (562 Orange Avenue) thanked everyone at the dais for all they do, giving their hearts and souls to the City. She stated that Holtvillites have so much to be proud of!

1. CITY COUNCIL CONSENT AGENDA:

- a. Approval of the Minutes from the Regular Meeting of Monday, November 28, 2022.**
- b. Current Demands #44962 through #45010**
- c. RESOLUTION #22-40** Amending the City Manager's Contract

A motion was made by Mr. Goodsell and seconded by Ms. Ward to approve the Consent Agenda as presented. The motion passed in the form of a roll call vote.

AYES: Anderson, Goodsell, Layton, Ward, Pacheco

NOES: None

ABSENT: None

ABSTAIN: None

REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES, AND COMMUNIQES:

Ms. Anguis reported that she is hoping the auditors will be back in late January to complete their work. She thanked The Holt Group for donating a Christmas tree, which the office staff is decorating.

Mr. Conkey reviewed some recent crime statistics, then informed the Council that he oversees the Canine Unit at ICSO and is currently helping train the dogs to detect phentanol. He gave further information on that process pursuant to questions.

Mr. Morris attended the Walker/Driskill Christmas party and watched the Santa Caravan. He is now counting down the days until the next Walker/Driskill Christmas party.

Mr. Layton attended the Walker/Driskill Christmas party, which was "fantastic."

Mr. Anderson thanked Mr. Layton for his service to the City and has appreciated him as a "wealth of information" over the past few years.

Ms. Ward reported attending the Tree Lighting ceremony and thanked Mr. Layton for his service to the City.

Mr. Goodsell noted that he will now take over the mantle of longest serving Council member from Richard, but told him that, "We're keeping Linda!" hoping they will both continue to give their input. It appears that he will now match Mr. Layton to see sixteen years in office by the end of the term to which he was just elected. He was grateful for a typical Holtville day with a trip to Donut Avenue for a torta and George's for a pizza, but has a busy week ahead with both an ICTC meeting and the IVEDC yearend banquet to attend.

Mr. Pacheco reported that he performed his duties at the Tree Lighting ceremony and was excited that it worked this time! He echoed the kudos for Richard and noted that Linda had been the first person to congratulate him when he was elected to the City Council.

2. UNFINISHED BUSINESS: *None*

3. NEW BUSINESS:

- a. Discussion/Related Action to Adopt RESOLUTION #22-41** Authorizing and Designating the City Manager to Execute all Necessary Documents in Association with the SB2 Planning Grant Program

George Galvan, City Planner

In the absence of Mr. Galvan, Mr. Wells explained that HCD requested that an individual be designated to execute documents rather than the "City Council," as was previously identified in the original resolution.

A motion was made by Mr. Anderson and seconded by Mr. Layton to approve the action as presented. The motion passed in the form of a roll call vote.

AYES: *Anderson, Goodsell, Layton, Ward, Pacheco*

NOES: *None*

ABSENT: *None*

ABSTAIN: *None*

- b. Discussion/Related Action to Adopt RESOLUTION #22-42** Requesting the Appropriation of Additional Fiscal Year 2020-21 Funds Allocated from the State of California's Citizen Option for Public Safety ("COPS") Program to Provide for Front Line Police Services

Nick Wells, City Manager

Mr. Wells reviewed the COPS funding basics and reported that the County Executive Office had notified staff that an additional amount of "Growth" funding earmarked for Holtville for the previous fiscal year was now available to be claimed.

A motion was made by Mr. Goodsell and seconded by Ms. Ward to approve the action as presented. The motion passed in the form of a roll call vote.

AYES: *Anderson, Goodsell, Layton, Ward, Pacheco*

NOES: *None*

ABSENT: *None*

ABSTAIN: *None*

- c. Discussion/Related Action to Adopt RESOLUTION #22-43** Adopting a Memorandum of Understanding with Employees of the City of Holtville Fire Department.

Nick Wells, City Manager

Mr. Wells reviewed the actions that led to the completion of this document.

A motion was made by Ms. Ward and seconded by Mr. Layton to approve the action as presented. The motion passed in the form of a roll call vote.

AYES: *Anderson, Goodsell, Layton, Ward, Pacheco*

NOES: *None*

ABSENT: *None*

ABSTAIN: *None*

d. SWEARING IN OF NEW COUNCIL MEMBERS

Mr. Wells called up the newly-elected John Munger from the gallery and asked Mr. Goodsell to join them at the lectern, then administered the Oath of Office to both.

BRIEF BREAK FOR CONGRATULATIONS, FAREWELLS & SOCIAL INTERACTION

A brief intermission was taken.

- e. Discussion/Related Action** to Select a Mayor and Mayor Pro-Tem of the City Council to Serve During The Next Year

Nick Wells, City Manager

In accordance with established procedure, Mr. Wells oversaw nominations for Mayor.

A motion was made by Mr. Goodsell and seconded by Mr. Anderson to nominate Ginger Ward for Mayor. With no other nominations put forth, the motion passed in the form of a roll call vote.

AYES: *Anderson, Goodsell, Munger, Ward, Pacheco*

NOES: *None*

ABSENT: *None*

ABSTAIN: *None*

Ms. Ward assumed the gavel and took nominations for Mayor Pro Tem.

A motion was made by Mr. Pacheco and seconded by Mr. Goodsell to nominate Murray Anderson for Mayor. With no other nominations put forth, the motion passed in the form of a roll call vote.

AYES: *Anderson, Goodsell, Munger, Pacheco, Ward*

NOES: *None*

ABSENT: *None*

ABSTAIN: *None*

- f. Discussion Related Action** to Review and Accept Applications for Planning Commissioner Member to Fill Vacant Seats Left by the Relocation of Charlie Garcia and Election of John Munger to the City Council

Nick Wells, City Manager

A motion was made by Mr. Goodsell and seconded by Mr. Anderson to appoint Cindy Pacheco and Vanessa Ramirez to the Planning Commission. The motion passed in the form of a roll call vote.

AYES: *Anderson, Goodsell, Munger, Ward*

NOES: *None*

ABSENT: *None*

ABSTAIN: *Pacheco*

4. INFORMATION ONLY:

5. STAFF REPORTS:

- a. City Manager Report** *Nick Wells reported that the Tree Lighting was a great event once again and he enjoyed his recent weekend trip to Wichita, Kansas.*
- b. Finance Supervisor** - *Adriana Anguis*
- c. Police Chief** - *Joe Conkey*
- d. Water/Wastewater Supervisor** - *Frank Cornejo*
- e. Public Works Foreman** — *Alex Chavez* (No report provided)

6. Items for Future Meetings:

Mr. Wells reminded Council that our next meeting will feature annual committee appointments, which will need some changes due to turnover.

- 7. ADJOURNMENT:** *There being no further business to come before the Council, Mr. Pacheco adjourned the meeting at 6:56 PM.*

Nicholas D. Wells, Acting City Clerk

Ginger Ward, Mayor

MEETING DATE:	01/09/23
ITEM NUMBER	1 b
Approvals	CITY MANAGER
	FINANCE MANAGER
	CITY ATTORNEY

Report Criteria:
Detail report type printed

Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount			
45011								
ACE HARDWARE	D41050	LED RETURNS	12/06/2022	4.30-	4.30-	45011	12/21/2022	PUBLIC WORKS FIRE DEPT
	D41047	LED RETURNS	12/06/2022	107.70-	107.70-	45011	12/21/2022	
	D39787	PIPE SUPPLIES	12/01/2022	56.77	56.77	45011	12/21/2022	
	D39812	EXTENSION CORD	12/01/2022	17.23	17.23	45011	12/21/2022	
	D39923	LED SUPPLIES	12/01/2022	49.53	49.53	45011	12/21/2022	
	D40130	FD SUPPLIES	12/02/2022	18.51	18.51	45011	12/21/2022	
	D39977	EXTENSION CORD	12/01/2022	91.57	91.57	45011	12/21/2022	
	D39756	PROPANE	12/01/2022	21.50	21.50	45011	12/21/2022	
	D39833	STAKES	12/01/2022	9.25	9.25	45011	12/21/2022	
	D39835	LIGHTS AND STAKES	12/01/2022	20.46	20.46	45011	12/21/2022	
	D40620	BOTTLED WATER	12/05/2022	4.95	4.95	45011	12/21/2022	
	D40869	SCISSORS	12/06/2022	7.10	7.10	45011	12/21/2022	
	D37677	LED LIGHTS	12/06/2022	124.89	124.89	45011	12/21/2022	
	D39919	TIDE PODS	12/01/2022	8.18	8.18	45011	12/21/2022	
	D39936	EXTENSION CORD	12/01/2022	12.92	12.92	45011	12/21/2022	
	D41114	TIDE PODS	12/07/2022	16.36	16.36	45011	12/21/2022	
	D41501	FIRE DEPT SUPPLIES	12/08/2022	21.72	21.72	45011	12/21/2022	
	D41667	LED LIGHTS	12/09/2022	17.20	17.20	45011	12/21/2022	
	D41002	DUCT TAPE	12/06/2022	5.38	5.38	45011	12/21/2022	
	D41843	CLEANING SUPPLIES	12/10/2022	31.97	31.97	45011	12/21/2022	
	D41787	CLEANING SUPPLIES	12/09/2022	48.02	48.02	45011	12/21/2022	
	D39744	BLOWER	12/01/2022	117.99	117.99	45011	12/21/2022	
	D39744	BLOWER	12/01/2022	117.98	117.98	45011	12/21/2022	
	D39516	ADAPTERS	11/30/2022	29.48	29.48	45011	12/21/2022	
	D24288	HOOKS	12/13/2022	39.79	39.79	45011	12/21/2022	
	D41514	BATTERIES	12/08/2022	21.14	21.14	45011	12/21/2022	
	D41466	DOG FOOD	12/08/2022	61.40	61.40	45011	12/21/2022	
	D42602	PUBLIC WORKS	12/13/2022	25.83	25.83	45011	12/21/2022	
	D42726	PADLOCK	12/14/2022	16.15	16.15	45011	12/21/2022	
45012								
ACME SAFETY & SUPPLY	153941-00	SIGNS	12/02/2022	379.96	379.96	45012	12/21/2022	PUBLIC WORKS
45013								
AFLAC	64620	INSURANCE PREMIUM	12/20/2022	147.57	147.57	45013	12/21/2022	ADMIN
	64620	INSURANCE PREMIUM	12/20/2022	8.08	8.08	45013	12/21/2022	
	932175	INSURANCE PREMIUM	12/07/2022	147.57	147.57	45013	12/21/2022	
	932175	INSURANCE PREMIUM	12/07/2022	8.08	8.08	45013	12/21/2022	
45014								
AKESO OCCUPATIONAL	1918	PRE EMPLOYMENT PHY	11/30/2022	300.00	300.00	45014	12/21/2022	FIRE DEPT
45015								
AT&T	19183529	TELEPHONE CHARGES	12/01/2022	22.00	22.00	45015	12/21/2022	ADMIN
	19183529	TELEPHONE CHARGES	12/01/2022	132.10	132.10	45015	12/21/2022	
	19183529	TELEPHONE CHARGES	12/01/2022	453.79	453.79	45015	12/21/2022	
	19183529	TELEPHONE CHARGES	12/01/2022	32.50	32.50	45015	12/21/2022	
	19183529	TELEPHONE CHARGES	12/01/2022	45.71	45.71	45015	12/21/2022	
	19183529	TELEPHONE CHARGES	12/01/2022	82.50	82.50	45015	12/21/2022	
	19183529	TELEPHONE CHARGES	12/01/2022	55.69	55.69	45015	12/21/2022	
	19183529	TELEPHONE CHARGES	12/01/2022	2.93	2.93	45015	12/21/2022	
45016								
BAJA DESERT TIRE	S21-9306	REPAIRS	12/12/2022	641.17	641.17	45016	12/21/2022	PUBLIC WORKS
45017								
BLUE SHIELD OF CALIFO	2234800175	INSURANCE PREMIUM	12/14/2022	1,498.24	1,498.24	45017	12/21/2022	ADMIN
	2234800175	INSURANCE PREMIUM	12/14/2022	880.72	880.72	45017	12/21/2022	
	2234800175	INSURANCE PREMIUM	12/14/2022	382.10	382.10	45017	12/21/2022	

Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	
	2234800175	INSURANCE PREMIUM	12/14/2022	362.16	362.16	45017	12/21/2022	
	2234800175	INSURANCE PREMIUM	12/14/2022	573.14	573.14	45017	12/21/2022	
	2234800175	INSURANCE PREMIUM	12/14/2022	217.65	217.65	45017	12/21/2022	
	2234800175	INSURANCE PREMIUM	12/14/2022	1,485.02	1,485.02	45017	12/21/2022	
	2234800175	INSURANCE PREMIUM	12/14/2022	568.27	568.27	45017	12/21/2022	
	2234800175	INSURANCE PREMIUM	12/14/2022	1,485.02	1,485.02	45017	12/21/2022	
45018								
BRETT MOSTRONG	GLASSES 20	GLASSES REPLACEMEN	12/16/2022	98.49	98.49	45018	12/21/2022	PUBLIC WORKS
	GLASSES 20	GLASSES REPLACEMEN	12/16/2022	98.49	98.49	45018	12/21/2022	
45019								
CASELLE, INC.	121558	SUPPORT AND MAINTEN	12/01/2022	1,693.00	1,693.00	45019	12/21/2022	ADMIN
45020								
CODE PUBLISHING CO.	GC00115681	ANNUAL WEB FEES 2023	01/30/2022	480.00	480.00	45020	12/21/2022	ADMIN
45021								
COUNTY OF SAN DIEGO,	23HOLTFDN	800 MHZ RADIOS	12/01/2022	684.00	684.00	45021	12/21/2022	FIRE DEPT
	23HOLTFDN	800 MHZ RADIOS	12/01/2022	14.25	14.25	45021	12/21/2022	PUBLIC WORKS
	23HOLTFDN	800 MHZ RADIOS	12/01/2022	14.25	14.25	45021	12/21/2022	
45022								
DALMATION FIRE EQUIP	500043	AIRPAKS	11/23/2022	2,489.27	2,489.27	45022	12/21/2022	FIRE DEPT
45023								
DESERT VETERINARY G	269604	DOG SERVICE	12/06/2022	50.00	50.00	45023	12/21/2022	PUBLIC WORKS
45024								
DRAGON'S EXTERMINAT	89222271	MONTHLY PEST	12/13/2022	220.00	220.00	45024	12/21/2022	PUBLIC WORKS
45025								
EMERGENCY MEDICAL P	2507288	MEDICAL SUPPLIES	12/02/2022	43.99	43.99	45025	12/21/2022	FIRE DEPT
	2504906	MEDICAL KITS	11/22/2022	544.11	544.11	45025	12/21/2022	
	2507964	DUCT TAPE	12/06/2022	51.78	51.78	45025	12/21/2022	
45026								
HOME DEPOT/GEFCF	2024177	TOOLS	11/21/2022	305.59	305.59	45026	12/21/2022	PUBLIC WORKS
	2024177	TOOLS	11/21/2022	305.58	305.58	45026	12/21/2022	FIRE DEPT
	2024177	TOOLS	11/21/2022	305.58	305.58	45026	12/21/2022	
	7972934	TOOLS	10/27/2022	194.13	194.13	45026	12/21/2022	
	7972934	TOOLS	10/27/2022	194.13	194.13	45026	12/21/2022	
	7972934	TOOLS	10/27/2022	194.13	194.13	45026	12/21/2022	
	2040932	LIGHTS	11/21/2022	497.38	497.38	45026	12/21/2022	
	2971040	LED LIGHTS	12/01/2022	616.80	616.80	45026	12/21/2022	
	FCH-007654	LATE FEE	05/17/2022	2.78	2.78	45026	12/21/2022	
	FCH-007654	LATE FEE	05/17/2022	2.77	2.77	45026	12/21/2022	
	FCH-007714	LATE FEE	08/17/2022	10.00	10.00	45026	12/21/2022	
	FCH-007714	LATE FEE	08/17/2022	10.00	10.00	45026	12/21/2022	
	5028205	CHRISTMAS DECOR	10/19/2022	248.52	248.52	45026	12/21/2022	
	D34203	BAGS	11/04/2022	40.92	40.92	45026	12/21/2022	
45027								
HUMANA	296346408	INSURANCE PREMIUM	12/19/2022	194.75	194.75	45027	12/21/2022	ADMIN
	296346408	INSURANCE PREMIUM	12/19/2022	101.51	101.51	45027	12/21/2022	
	296346408	INSURANCE PREMIUM	12/19/2022	47.45	47.45	45027	12/21/2022	
	296346408	INSURANCE PREMIUM	12/19/2022	71.17	71.17	45027	12/21/2022	
	296346408	INSURANCE PREMIUM	12/19/2022	34.26	34.26	45027	12/21/2022	
	296346408	INSURANCE PREMIUM	12/19/2022	26.65	26.65	45027	12/21/2022	
	296346408	INSURANCE PREMIUM	12/19/2022	172.23	172.23	45027	12/21/2022	
	296346408	INSURANCE PREMIUM	12/19/2022	76.13	76.13	45027	12/21/2022	
	296346408	INSURANCE PREMIUM	12/19/2022	164.62	164.62	45027	12/21/2022	
45028								
I.C. AIR POLLUTION CON	PERMT1 #45	OPEN BURN PERMIT 202	12/14/2022	213.00	213.00	45028	12/21/2022	FIRE DEPT
45029								
IMAGE SOURCE	25AR154597	FIRE DEPT COPIER USA	12/05/2022	4.14	4.14	45029	12/21/2022	FIRE DEPT

Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	
45030								
IMPERIAL IRRIGATION DI	ELECTRICIT	ELECTRICITY NOVEMBE	11/01/2022	93.59	93.59	Multiple	Multiple	ADMIN
	ELECTRICIT	ELECTRICITY NOVEMBE	11/01/2022	93.60	93.60	Multiple	Multiple	
	ELECTRICIT	ELECTRICITY NOVEMBE	11/01/2022	95.20	95.20	Multiple	Multiple	
	ELECTRICIT	ELECTRICITY NOVEMBE	11/01/2022	5,418.50	5,418.50	Multiple	Multiple	
	ELECTRICIT	ELECTRICITY NOVEMBE	11/01/2022	12,959.70	12,959.70	Multiple	Multiple	
	ELECTRICIT	ELECTRICITY NOVEMBE	11/01/2022	3,078.45	3,078.45	Multiple	Multiple	
	ELECTRICIT	ELECTRICITY NOVEMBE	11/01/2022	2,954.44	2,954.44	Multiple	Multiple	
	PARKS ELE	ELECTRICITY FOR PARK	11/01/2022	2,320.98	2,320.98	Multiple	Multiple	
	PARKS ELE	ELECTRICITY	12/01/2022	2,768.98	2,768.98	45030	12/21/2022	
	ELECTRICIT	ELECTRICITY	12/01/2022	2,961.95	2,961.95	45030	12/21/2022	
	ELECTRICIT	ELECTRICITY	12/01/2022	2,589.70	2,589.70	45030	12/21/2022	
	ELECTRICIT	ELECTRICITY	12/01/2022	14,503.71	14,503.71	45030	12/21/2022	
	ELECTRICIT	ELECTRICITY	12/01/2022	6,401.45	6,401.45	45030	12/21/2022	
	ELECTRICIT	ELECTRICITY	12/01/2022	100.61	100.61	45030	12/21/2022	
	ELECTRICIT	ELECTRICITY	12/01/2022	89.84	89.84	45030	12/21/2022	
	ELECTRICIT	ELECTRICITY	12/01/2022	89.84	89.84	45030	12/21/2022	
45031								
J&S AG SUPPLIES	772780	JETTER	11/22/2022	55.60	55.60	45031	12/21/2022	PUBLIC WORKS
45032								
LEAF	14061920	FIRE DEPT COPIER	12/07/2022	118.53	118.53	45032	12/21/2022	FIRE DEPT
45033								
LOWES BUSINESS ACCO	#5228 DEC 2	WATER TOWER	11/28/2022	14.23	14.23	45033	12/21/2022	PUBLIC WORKS
45034								
MISSIONSQUARE	6365071	INSURANCE PREMIUM	12/09/2022	2,285.31	2,285.31	45034	12/21/2022	ADMIN
	6365071	INSURANCE PREMIUM	12/09/2022	1,636.00	1,636.00	45034	12/21/2022	
	6365071	INSURANCE PREMIUM	12/09/2022	643.76	643.76	45034	12/21/2022	
	6365071	INSURANCE PREMIUM	12/09/2022	267.01	267.01	45034	12/21/2022	
	6365071	INSURANCE PREMIUM	12/09/2022	169.95	169.95	45034	12/21/2022	
	6365071	INSURANCE PREMIUM	12/09/2022	147.60	147.60	45034	12/21/2022	
	6365071	INSURANCE PREMIUM	12/09/2022	153.24	153.24	45034	12/21/2022	
	6365071	INSURANCE PREMIUM	12/09/2022	140.32	140.32	45034	12/21/2022	
	6365071	INSURANCE PREMIUM	12/09/2022	57.28	57.28	45034	12/21/2022	
	6365071	INSURANCE PREMIUM	12/09/2022	478.42	478.42	45034	12/21/2022	
	6365071	INSURANCE PREMIUM	12/09/2022	562.28	562.28	45034	12/21/2022	
	6365071	INSURANCE PREMIUM	12/09/2022	811.00	811.00	45034	12/21/2022	
	6365071	INSURANCE PREMIUM	12/09/2022	496.45	496.45	45034	12/21/2022	
45035								
MOSS, LEVY & HARTZHE	13224	SCO STREET REPORT	11/30/2022	1,000.00	1,000.00	45035	12/21/2022	ADMIN
45036								
NATIONAL BAND & TAG C	190410	DOG TAGS ACO	11/01/2022	81.86	81.86	45036	12/21/2022	PUBLIC WORKS
45037								
NICHOLAS WELLS	MILEAGE 11/	MILEAGE 11/19/2022 - 12/	12/16/2022	95.94	95.94	45037	12/21/2022	ADMIN
45038								
PEOPLEREADY,INC.	27824674	TEMP WORKER PARKS	12/06/2022	770.55	770.55	45038	12/21/2022	PUBLIC WORKS
45039								
PURCHASE POWER (PIT	NOVEMBER	POSTAGE	11/17/2022	122.79	122.79	45039	12/21/2022	ADMIN
	NOVEMBER	INSURANCE PREMIUM	11/17/2022	19.83	19.83	45039	12/21/2022	
	NOVEMBER	INSURANCE PREMIUM	11/17/2022	1,409.68	1,409.68	45039	12/21/2022	
	NOVEMBER	INSURANCE PREMIUM	11/17/2022	13.17	13.17	45039	12/21/2022	
	NOVEMBER	INSURANCE PREMIUM	11/17/2022	2.06	2.06	45039	12/21/2022	
	NOVEMBER	INSURANCE PREMIUM	11/17/2022	18.88	18.88	45039	12/21/2022	
45040								
QUILL CORPORATION	1952639	PEN REFILLS	12/08/2022	3.72-	3.72-	45040	12/21/2022	ADMIN
	29487093	OFFICE SUPPLIES	12/08/2022	30.99	30.99	45040	12/21/2022	
	29487093	OFFICE SUPPLIES	12/08/2022	30.00	30.00	45040	12/21/2022	
	29323957	OFFICE SUPPLIES	12/01/2022	95.89	95.89	45040	12/21/2022	

Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	
45041	29323957	OFFICE SUPPLIES	12/01/2022	20.64	20.64	45040	12/21/2022	
RICK'S GROUP DIESEL, I	28656	VEIHICLE REPAIRS	11/16/2022	140.00	140.00	45041	12/21/2022	FIRE DEPT
45042	21508	PACK OF LOCKS	11/04/2022	537.18	537.18	45042	12/21/2022	PUBLIC WORKS
RICK'S ROADRUNNER L								
45043	CL27915	FIRE DEPT FUEL	11/30/2022	504.89	504.89	45043	12/21/2022	PUBLIC WORKS FIRE DEPT
SELLERS PETROLEUM	CL27916	PUBLIC WORKS FUEL	11/30/2022	66.34	66.34	45043	12/21/2022	
	CL27916	PUBLIC WORKS FUEL	11/30/2022	219.12	219.12	45043	12/21/2022	
	CL27916	PUBLIC WORKS FUEL	11/30/2022	249.82	249.82	45043	12/21/2022	
	CL27916	PUBLIC WORKS FUEL	11/30/2022	406.27	406.27	45043	12/21/2022	
	CL27916	PUBLIC WORKS FUEL	11/30/2022	421.89	421.89	45043	12/21/2022	
	CL27916	PUBLIC WORKS FUEL	11/30/2022	345.70	345.70	45043	12/21/2022	
	CL27916	PUBLIC WORKS FUEL	11/30/2022	570.88	570.88	45043	12/21/2022	
	CL27916	PUBLIC WORKS FUEL	11/30/2022	165.34	165.34	45043	12/21/2022	
45044	34621	JANITORIAL SERVICE	12/05/2022	1,947.80	1,947.80	45044	12/21/2022	ADMIN
SERVICE MASTER								
45045	9439337 120	FIRE DEPT WATER	12/01/2022	67.94	67.94	45045	12/21/2022	PUBLIC WORKS FIRE DEPT
SPARKLETTS	9431538 120	PUBLIC WORKS WATER	12/01/2022	143.72	143.72	45045	12/21/2022	
45046	18685	CITY HALL REPAIRS	11/30/2022	586.09	586.09	45046	12/21/2022	ADMIN
TOM WATSON, INC.								
45047	12334	PREPAIRE AND ATTEND	12/01/2022	645.00	645.00	45047	12/21/2022	ADMIN
WALKER & DRISKILL								
45048	81357855	TOILET PAPER, SUPPLIE	12/02/2022	324.28	324.28	45048	12/21/2022	PUBLIC WORKS
WAXIE SANITARY SUPPL								
45049	D40665	BOLT CUTTER	12/05/2022	48.48	48.48	45049	01/04/2023	PUBLIC WORKS FIRE DEPT
ACE HARDWARE	D40937	SQUARE PLUGS	12/06/2022	11.39	11.39	45049	01/04/2023	
	D43238	CLEANING SUPPLIES	12/16/2022	34.42	34.42	45049	01/04/2023	
	D44544	FIRE DEPT SUPPLIES	12/22/2022	6.45	6.45	45049	01/04/2023	
	D44448	FIRE DEPT SUPPLIES	12/22/2022	9.68	9.68	45049	01/04/2023	
	D45338	CONTRACTOR BAGS	12/27/2022	18.31	18.31	45049	01/04/2023	
	D44197	GLOVES	12/21/2022	30.15	30.15	45049	01/04/2023	
	D44209	KEYS AND TAGS	12/21/2022	9.87	9.87	45049	01/04/2023	
	D44216	FIRE DEPT SUPPLIES	12/21/2022	15.89	15.89	45049	01/04/2023	
	D44128	CLEANING SUPPLIES	12/20/2022	14.64	14.64	45049	01/04/2023	
	D44128	MARKERS	12/20/2022	1.92	1.92	45049	01/04/2023	
	D44151	FIRE DEPT SUPPLIES	12/20/2022	12.02	12.02	45049	01/04/2023	
	D43135	CLEANING SUPPLIES	12/15/2022	30.98	30.98	45049	01/04/2023	
	D43089	CAUTION TAPE	12/15/2022	14.00	14.00	45049	01/04/2023	
	D44010	LIGHT CONTROLS	12/20/2022	34.46	34.46	45049	01/04/2023	
	D40954	SHOP SUPPLIES	12/06/2022	56.08	56.08	45049	01/04/2023	
	D40954	SHOP SUPPLIES	12/06/2022	56.08	56.08	45049	01/04/2023	
	D40954	SHOP SUPPLIES	12/06/2022	56.08	56.08	45049	01/04/2023	
	D40954	SHOP SUPPLIES	12/06/2022	56.07	56.07	45049	01/04/2023	
	D43816	STARTER CORD	12/19/2022	7.10	7.10	45049	01/04/2023	
	D43743	OIL QUART	12/18/2022	8.61	8.61	45049	01/04/2023	
	D43743	OIL QUART	12/18/2022	8.61	8.61	45049	01/04/2023	
	D43965	CAUTION TAPE	12/20/2022	14.00	14.00	45049	01/04/2023	
	D39836	LIGHTS FOR TOWER	12/01/2022	47.74	47.74	45049	01/04/2023	
	D41373	PAINT FOR GRAFFITI	12/08/2022	25.83	25.83	45049	01/04/2023	
	D42933	CHAINSAW	12/15/2022	192.92	192.92	45049	01/04/2023	
	D42933	CHAINSAW	12/15/2022	192.92	192.92	45049	01/04/2023	
	D42933	LOOP	12/15/2022	26.85	26.85	45049	01/04/2023	
	D42933	LOOP	12/15/2022	26.85	26.85	45049	01/04/2023	
	D45573	KEY SUPPLIES	12/28/2022	16.76	16.76	45049	01/04/2023	

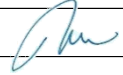
Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	
45050								
ADRIANA ANGUI	XMAS PART	XMAS LUNCH DESSERTS	12/21/2022	78.98	78.98	45050	01/04/2023	ADMIN
45051								
ALEJANDRO ESTRADA	1389	PC SUPPORT	12/26/2022	90.00	90.00	45051	01/04/2023	ADMIN
	1389	PC SUPPORT	12/26/2022	90.00	90.00	45051	01/04/2023	
	1389	PC SUPPORT	12/26/2022	90.00	90.00	45051	01/04/2023	
	1389	PC SUPPORT	12/26/2022	90.00	90.00	45051	01/04/2023	
	1389	PC SUPPORT	12/26/2022	90.00	90.00	45051	01/04/2023	
	1389	PC SUPPORT	12/26/2022	90.00	90.00	45051	01/04/2023	
	1389	PC SUPPORT	12/26/2022	90.00	90.00	45051	01/04/2023	
	1389	PC SUPPORT	12/26/2022	90.00	90.00	45051	01/04/2023	
	1389	BUILDING PERMIT SYST	12/26/2022	140.00	140.00	45051	01/04/2023	
	1389	IT SERVICES FOR JANUA	12/26/2022	210.00	210.00	45051	01/04/2023	
	1389	IT SERVICES FOR JANUA	12/26/2022	210.00	210.00	45051	01/04/2023	
	1389	IT SERVICES FOR JANUA	12/26/2022	210.00	210.00	45051	01/04/2023	
	1389	IT SERVICES FOR JANUA	12/26/2022	210.00	210.00	45051	01/04/2023	
	1389	IT SERVICES FOR JANUA	12/26/2022	210.00	210.00	45051	01/04/2023	
	1389	IT SERVICES FOR JANUA	12/26/2022	210.00	210.00	45051	01/04/2023	
	1389	IT SERVICES FOR JANUA	12/26/2022	210.00	210.00	45051	01/04/2023	
	1389	IT SERVICES FOR JANUA	12/26/2022	210.00	210.00	45051	01/04/2023	
45052								
APPLIED INDUSTRIAL TE	7025799844	GLOVES	12/07/2022	384.57	384.57	45052	01/04/2023	PUBLIC WORKS
45053								
AT&T MOBILITY	2873148816	FIRE DEPT PHONE	12/03/2022	44.13	44.13	45053	01/04/2023	FIRE DEPT
	2873148816	FIRE DEPT SERVICES	12/03/2022	120.72	120.72	45053	01/04/2023	
45054								
BABCOCK & SONS, INC.	CL20201-227	BIOCHEMICAL OXYGEN	12/03/2022	163.16	163.16	45054	01/04/2023	PUBLIC WORKS
	CL20202-227	E.COLI LAB ANALYSIS	12/03/2022	29.77	29.77	45054	01/04/2023	
	CL20213-227	TOTAL ORGANIC CARBO	12/03/2022	529.20	529.20	45054	01/04/2023	
	CL20232-227	ALUMINUM LAB ANALYSI	12/03/2022	17.64	17.64	45054	01/04/2023	
	CL20233-227	TOTAL ORGANIC CARBO	12/03/2022	264.60	264.60	45054	01/04/2023	
	CL20235-227	AMMONIA LAB ANALYSIS	12/03/2022	17.64	17.64	45054	01/04/2023	
	CL20236-227	BIOCHEMICAL OXYGEN	12/03/2022	163.16	163.16	45054	01/04/2023	
	CL20237-227	E.COLI LAB ANALYSIS	12/03/2022	29.77	29.77	45054	01/04/2023	
	CL20241-227	ASBESTOS, DIOXINS	12/03/2022	871.50	871.50	45054	01/04/2023	
	CL20916-227	SOLIDS	12/13/2022	163.16	163.16	45054	01/04/2023	
	CL20918-227	E.COLI LAB ANALYSIS	12/13/2022	29.77	29.77	45054	01/04/2023	
	CL20421-227	ACIDS	12/06/2022	678.06	678.06	45054	01/04/2023	
	CL21493-227	TOTAL HARDNESS PACK	12/21/2022	35.28	35.28	45054	01/04/2023	
	CL21551-227	BIOCHEMICAL OXYGEN	12/21/2022	163.16	163.16	45054	01/04/2023	
	CL21529-227	ALUMINUM LAB ANALYSI	12/21/2022	17.64	17.64	45054	01/04/2023	
	CL21500-227	E.COLI LAB ANALYSIS	12/21/2022	29.77	29.77	45054	01/04/2023	
	CL21495-227	AMMONIA LAB ANALYSIS	12/21/2022	17.64	17.64	45054	01/04/2023	
	CL21494-227	OIL AND GREASE	12/21/2022	58.43	58.43	45054	01/04/2023	
	CL21492-227	TOTAL ORGANIC CARBO	12/21/2022	158.76	158.76	45054	01/04/2023	
	CL21491-227	ALUMINUM LAB ANALYSI	12/21/2022	35.28	35.28	45054	01/04/2023	
	CL21560-227	AMMONIA LAB ANALYSIS	12/21/2022	17.64	17.64	45054	01/04/2023	
	CL21961-227	BIOCHEMICAL OXYGEN	12/28/2022	163.16	163.16	45054	01/04/2023	
	CL21241-227	BIOCHEMICAL OXYGEN	12/19/2022	163.16	163.16	45054	01/04/2023	
	CL21231-227	TOTAL ORGANIC CARBO	12/19/2022	264.60	264.60	45054	01/04/2023	
	CL21230-227	ALUMINUM LAB ANALYSI	12/19/2022	35.28	35.28	45054	01/04/2023	
	CL21242-227	E.COLI LAB ANALYSIS	12/19/2022	29.77	29.77	45054	01/04/2023	
45055								
BAJA DESERT TIRE	S21-9573	TIRES	12/28/2022	696.14	696.14	45055	01/04/2023	PUBLIC WORKS
	S21-9573	TIRES	12/28/2022	696.15	696.15	45055	01/04/2023	
45056								
BOOT BARN, INC.	INV0020998	HUGO BOOTS	11/18/2022	180.23	180.23	45056	01/04/2023	PUBLIC WORKS

Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	
45057								
CALPERS	16126913 LA	LATE FEE	12/19/2022	1.00	1.00	45057	01/04/2023	ADMIN
45058								
CODE EXXPERTS, LLC	2022-0049	WEBSERVICES 12/1/2022	11/30/2022	450.00	450.00	45058	01/04/2023	ADMIN
45059								
CONTROL SYSTEMS EN	2022-1222	REPLACE PRESSURE TR	12/22/2022	804.03	804.03	45059	01/04/2023	PUBLIC WORKS
45060								
CORE & MAIN LP	S018885	WTP SUPPLIES	12/01/2022	3,437.10	3,437.10	45060	01/04/2023	PUBLIC WORKS
	R691592	STOCK	10/04/2022	679.31	679.31	45060	01/04/2023	
	R691592	STOCK	10/04/2022	679.31	679.31	45060	01/04/2023	
	R691592	STOCK	10/04/2022	679.31	679.31	45060	01/04/2023	
	R691592	STOCK	10/04/2022	679.31	679.31	45060	01/04/2023	
45061								
COUNTY MOTOR PARTS	296833	WTP SUPPLIES	11/17/2022	700.39	700.39	45061	01/04/2023	PUBLIC WORKS
	297617	BELT	12/15/2022	71.10	71.10	45061	01/04/2023	
	296854	NAPA OIL	11/15/2022	29.06	29.06	45061	01/04/2023	
	296854	NAPA OIL	11/15/2022	29.06	29.06	45061	01/04/2023	
	296854	NAPA OIL	11/15/2022	29.06	29.06	45061	01/04/2023	
	296854	NAPA OIL	11/15/2022	29.06	29.06	45061	01/04/2023	
	297272	VAL TOOL	12/05/2022	4.68	4.68	45061	01/04/2023	
	297272	VAL TOOL	12/05/2022	4.68	4.68	45061	01/04/2023	
	297439	RAYLENE TRUCK REPAI	12/09/2022	219.56	219.56	45061	01/04/2023	
	297505	RETAINER, PAN, CLIP	12/12/2022	23.68	23.68	45061	01/04/2023	
45062								
COUNTY OF SAN DIEGO,	23HOLTFDN	PUBLIC WORKS RADIOS	10/01/2022	14.25	14.25	Multiple	Multiple	PUBLIC WORKS
	23HOLTFDN	PUBLIC WORKS RADIOS	10/01/2022	14.25	14.25	Multiple	Multiple	FIRE DEPT
	23HOLTFDN	FIRE RADIOS	10/01/2022	684.00	684.00	Multiple	Multiple	
	23HOLTFDN	PUBLIC WORKS RADIOS	08/01/2022	14.25	14.25	Multiple	Multiple	
	23HOLTFDN	PUBLIC WORKS RADIOS	08/01/2022	14.25	14.25	Multiple	Multiple	
	23HOLTFDN	FIRE RADIOS	08/01/2022	684.00	684.00	Multiple	Multiple	
45063								
DEL SOL MARKET	2331	CHRISTMAS LUNCHEON	12/22/2022	31.37	31.37	45063	01/04/2023	ADMIN
45064								
FERGUSON ENTERPRIS	1825877	METERING HDL	12/19/2022	232.82	232.82	45064	01/04/2023	PUBLIC WORKS
45065								
HIGHLINE COOLING, LLC	NOVEMBER	NOVEMBER 2022 RENT	11/01/2022	1,000.00	1,000.00	45065	01/04/2023	ADMIN
	NOVEMBER	NOVEMBER 2022 RENT	11/01/2022	1,000.00	1,000.00	45065	01/04/2023	
	DECEMBER	DECEMBER 2022 RENT	12/01/2022	1,000.00	1,000.00	45065	01/04/2023	
	DECEMBER	DECEMBER 2022 RENT	12/01/2022	1,000.00	1,000.00	45065	01/04/2023	
45066								
HINDERLITER deLLAMAS	SIN023725	SALES TAX CONTRACT S	12/22/2022	300.00	300.00	45066	01/04/2023	ADMIN
45067								
I.C. AIR POLLUTION CON	2959 PTO 20	COMBUSTION PERMIT	12/15/2022	1,022.00	1,022.00	45067	01/04/2023	PUBLIC WORKS
	2522 PTO 20	COMBUSTION PERMIT	12/15/2022	562.50	562.50	45067	01/04/2023	
	3556 PTO 20	COMBUSTION PERMIT	12/15/2022	515.00	515.00	45067	01/04/2023	
	4485 PTO 20	COMBUSTION PERMIT	12/15/2022	562.50	562.50	45067	01/04/2023	
	3410 PTO 20	COMBUSTION PERMIT	12/15/2022	213.00	213.00	45067	01/04/2023	
45068								
I.C. PUBLIC HEALTH DEP	22802	COLIFORM WATER ANAL	12/05/2022	266.00	266.00	45068	01/04/2023	PUBLIC WORKS
45069								
I.V. PAINTS	391981B	SUPPLIES	12/12/2022	135.15	135.15	45069	01/04/2023	PUBLIC WORKS
45070								
IMAGE SOURCE	25AR147188	FIRE DEPT COPIER USA	07/01/2022	6.57	6.57	45070	01/04/2023	ADMIN
	25AR150850	FIRE DEPT COPIER USA	09/20/2022	3.86	3.86	45070	01/04/2023	FIRE DEPT
	25AR148517	PRINTER	08/01/2022	23.90	23.90	45070	01/04/2023	
	25AR148517	PRINTER	08/01/2022	29.88	29.88	45070	01/04/2023	
	25AR148517	PRINTER	08/01/2022	37.67	37.67	45070	01/04/2023	

Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	
	25AR148517	PRINTER	08/01/2022	37.67	37.67	45070	01/04/2023	
	25AR148517	PRINTER	08/01/2022	37.68	37.68	45070	01/04/2023	
	25AR147188	PRINTER	07/01/2022	25.00	25.00	45070	01/04/2023	
	25AR147188	PRINTER	07/01/2022	31.26	31.26	45070	01/04/2023	
	25AR147188	PRINTER	07/01/2022	39.41	39.41	45070	01/04/2023	
	25AR147188	PRINTER	07/01/2022	39.41	39.41	45070	01/04/2023	
	25AR147188	PRINTER	07/01/2022	39.40	39.40	45070	01/04/2023	
45071								
IMPERIAL IRRIGATION DI	#0303 NOV	#0303 NOVEMBER WATE	12/06/2022	3,534.00	3,534.00	45071	01/04/2023	PUBLIC WORKS
45072								
JADE SECURITY SYSTE	0195740	MONITOR SECURITY SY	12/10/2022	59.99	59.99	45072	01/04/2023	PUBLIC WORKS
	0195740	MONITOR SECURITY SY	12/10/2022	59.98	59.98	45072	01/04/2023	
45073								
K-C WELDING & RENTAL,	171203	SHOP SUPPLIES	12/12/2022	108.68	108.68	45073	01/04/2023	
	171203	SHOP SUPPLIES	12/12/2022	108.69	108.69	45073	01/04/2023	PUBLIC WORKS
45074								
LA BRUCHERIE IRRIGATI	254492C	WWTP SUPPLIES	12/07/2022	478.57	478.57	45074	01/04/2023	
	255385C	VALVES AND ADAPTERS	12/27/2022	83.31	83.31	45074	01/04/2023	PUBLIC WORKS
	255386C	POOL SUPPLIES	12/27/2022	880.10	880.10	45074	01/04/2023	
45075								
LEAGUE OF CA CITIES - I	1871	DIVISION MEETING	10/31/2022	25.00	25.00	45075	01/04/2023	ADMIN
	1871	DIVISION MEETING	10/31/2022	75.00	75.00	45075	01/04/2023	
45076								
LINDA RAMOS	FINAL BILL	FINAL BILL CREDIT BALA	12/22/2022	58.18	58.18	45076	01/04/2023	ADMIN
45077								
MANUEL ZAMORA, JR.	BOOTS 2022	BOOTS	01/01/2023	200.00	200.00	45077	01/04/2023	PUBLIC WORKS
45078								
MISSIONSQUARE	6910781	INSURANCE PREMIUM	12/23/2022	2,350.29	2,350.29	45078	01/04/2023	ADMIN
	6910781	INSURANCE PREMIUM	12/23/2022	1,636.00	1,636.00	45078	01/04/2023	
	6910781	INSURANCE PREMIUM	12/23/2022	643.76	643.76	45078	01/04/2023	
	6910781	INSURANCE PREMIUM	12/23/2022	267.01	267.01	45078	01/04/2023	
	6910781	INSURANCE PREMIUM	12/23/2022	169.95	169.95	45078	01/04/2023	
	6910781	INSURANCE PREMIUM	12/23/2022	147.60	147.60	45078	01/04/2023	
	6910781	INSURANCE PREMIUM	12/23/2022	153.24	153.24	45078	01/04/2023	
	6910781	INSURANCE PREMIUM	12/23/2022	140.32	140.32	45078	01/04/2023	
	6910781	INSURANCE PREMIUM	12/23/2022	57.28	57.28	45078	01/04/2023	
	6910781	INSURANCE PREMIUM	12/23/2022	481.78	481.78	45078	01/04/2023	
	6910781	INSURANCE PREMIUM	12/23/2022	562.28	562.28	45078	01/04/2023	
	6910781	INSURANCE PREMIUM	12/23/2022	811.00	811.00	45078	01/04/2023	
	6910781	INSURANCE PREMIUM	12/23/2022	499.81	499.81	45078	01/04/2023	
45079								
NATIONAL FIRE FIGHTER	2095849	FIRE DEPT SUPPLIES	12/13/2022	271.34	271.34	45079	01/04/2023	FIRE DEPT
	2095849	FIRE DEPT SUPPLIES	12/13/2022	325.06	325.06	45079	01/04/2023	
45080								
PEOPLEREADY,INC.	27824675	TEMP WORKER WWTP	12/06/2022	840.60	840.60	45080	01/04/2023	PUBLIC WORKS
	27848039	TEMP WORKER WWTP	12/20/2022	840.60	840.60	45080	01/04/2023	
	27848038	TEMP WORKER WWTP	12/20/2022	168.12	168.12	45080	01/04/2023	
	27868842	TEMP WORKER WWTP	12/28/2022	840.60	840.60	45080	01/04/2023	
	27868841	TEMP WORKER PARKS	12/28/2022	770.55	770.55	45080	01/04/2023	
	27848037	TEMP WORKER PARKS	12/20/2022	770.55	770.55	45080	01/04/2023	
45081								
PURCHASE POWER (PIT	DECEMBER	POSTAGE	12/18/2022	77.41	77.41	45081	01/04/2023	ADMIN
	DECEMBER	POSTAGE	12/18/2022	11.91	11.91	45081	01/04/2023	
	DECEMBER	POSTAGE	12/18/2022	12.50	12.50	45081	01/04/2023	
	DECEMBER	POSTAGE	12/18/2022	887.79	887.79	45081	01/04/2023	
	DECEMBER	POSTAGE	12/18/2022	9.53	9.53	45081	01/04/2023	

Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	
45082								
SIMNSA HEALTH PLAN	114661	INSURANCE PREMIUM	12/19/2022	144.27	144.27	45082	01/04/2023	ADMIN
	114661	INSURANCE PREMIUM	12/19/2022	39.60	39.60	45082	01/04/2023	
	114661	INSURANCE PREMIUM	12/19/2022	92.87	92.87	45082	01/04/2023	
	114661	INSURANCE PREMIUM	12/19/2022	497.14	497.14	45082	01/04/2023	
	114661	INSURANCE PREMIUM	12/19/2022	487.01	487.01	45082	01/04/2023	
	114661	INSURANCE PREMIUM	12/19/2022	1,118.61	1,118.61	45082	01/04/2023	
	114661	INSURANCE PREMIUM	12/19/2022	1,357.20	1,357.20	45082	01/04/2023	
	114661	INSURANCE PREMIUM	12/19/2022	366.15	366.15	45082	01/04/2023	
	114661	INSURANCE PREMIUM	12/19/2022	18.93	18.93	45082	01/04/2023	
	114661	INSURANCE PREMIUM	12/19/2022	10.10	10.10	45082	01/04/2023	
	114661	INSURANCE PREMIUM	12/19/2022	51.23	51.23	45082	01/04/2023	
	114661	INSURANCE PREMIUM	12/19/2022	44.62	44.62	45082	01/04/2023	
	114661	INSURANCE PREMIUM	12/19/2022	56.80	56.80	45082	01/04/2023	
	114661	INSURANCE PREMIUM	12/19/2022	99.13	99.13	45082	01/04/2023	
	114661	INSURANCE PREMIUM	12/19/2022	34.37	34.37	45082	01/04/2023	
45083								
USA BLUEBOOK	189863	FLEXFLO PUMP	11/29/2022	1,185.20	1,185.20	45083	01/04/2023	PUBLIC WORKS
	194041	ELECTRIC TRASH PUMP	12/02/2022	1,174.42	1,174.42	45083	01/04/2023	
	208690	FLEXFLO PUMP RETURN	12/16/2022	1,185.20-	1,185.20-	45083	01/04/2023	
	142869	FLOAT SWITCH	10/13/2022	1,647.97	1,647.97	45083	01/04/2023	
45084								
VISION SERVICE PLAN	816790383	INSURANCE PREMIUM	12/19/2022	40.45	40.45	45084	01/04/2023	ADMIN
	816790383	INSURANCE PREMIUM	12/19/2022	16.68	16.68	45084	01/04/2023	
	816790383	INSURANCE PREMIUM	12/19/2022	20.68	20.68	45084	01/04/2023	
	816790383	INSURANCE PREMIUM	12/19/2022	12.26	12.26	45084	01/04/2023	
	816790383	INSURANCE PREMIUM	12/19/2022	7.02	7.02	45084	01/04/2023	
	816790383	INSURANCE PREMIUM	12/19/2022	29.64	29.64	45084	01/04/2023	
	816790383	INSURANCE PREMIUM	12/19/2022	5.00	5.00	45084	01/04/2023	
	816790383	INSURANCE PREMIUM	12/19/2022	52.56	52.56	45084	01/04/2023	
	816790383	INSURANCE PREMIUM	12/19/2022	75.48	75.48	45084	01/04/2023	
	816790383	INSURANCE PREMIUM	12/19/2022	22.52	22.52	45084	01/04/2023	
	816790383	INSURANCE PREMIUM	12/19/2022	50.06	50.06	45084	01/04/2023	
45085								
WEX BANK	85696566	FIRE DEPT FUEL	12/07/2022	149.13	149.13	45085	01/04/2023	FIRE DEPT
45086								
49er COMMUNICATIONS	63637 1	DESKTOP CHARGER	08/26/2022	139.96	139.96	45086	01/04/2023	FIRE DEPT
Grand Totals:				152,357.50	152,357.50			

City of Holtville
REPORT TO COUNCIL

MEETING DATE:		<u>01/09/23</u>
ITEM NUMBER		<u>3 a</u>
Approvals	CITY MANAGER	
	FINANCE MANAGER	_____
	CITY ATTORNEY	_____

DATE ISSUED: January 5, 2023
FROM: Nick Wells, City Manager
SUBJECT: *Resolution No. 23-01 Requesting the City's Initial \$100,000 Allocation of State COPS Funding for the 2022-23 Fiscal Year*

ISSUE:

Shall the City Council approve Resolution No. 23-01, authorizing the request of funding allocated to the City through the State of California's Citizen Option for Public Safety (“COPS”) Program to provide frontline police services?

DISCUSSION:

The City must resolve annually to appropriate funds from the State’s COPS program, which are allocated to Holtville to provide frontline police services. As in past years, it is recommended that the request be made to offset "law enforcement officer salaries.”

The funding must be requested via resolution and a letter sent to the Imperial County Executive Office to that effect after the start of the fiscal year specified. Partial funding is generally released to the City in quarterly portions as the County receives allocations from the state.

FISCAL IMPACT:

Receipt of \$100,000, to be used to offset frontline police service expenditures for 2022-23.

CITY MANAGER RECOMMENDED ACTION:

It is recommended that the resolution be adopted and the vital funding be requested.

ALTERNATIVE:

Not to adopt the Resolution and forego receipt of these funds.

**CITY OF HOLTVILLE
RESOLUTION NO. 23-01**

**A RESOLUTION OF THE HOLTVILLE CITY COUNCIL APPROVING A REQUEST
FOR THE APPROPRIATION OF FUNDS ALLOCATED TO THE CITY
FOR FISCAL YEAR 2022-23 BY THE STATE OF CALIFORNIA UNDER THE
CITIZEN OPTION FOR PUBLIC SAFETY ("COPS") PROGRAM
TO PROVIDE FOR FRONTLINE POLICE SERVICES**

WHEREAS, the program known as the Citizens Option for Public Safety ("COPS"), allocates funds to local agencies to be used for front line law enforcement services; and

WHEREAS, the City of Holtville has been allocated \$100,000 in State COPS Grant funding for the 2022-23 fiscal year; and

WHEREAS, the Imperial County Executive Office oversees the administration of that funding and is prepared to begin its distribution; and

WHEREAS, the Imperial County Executive Office requires Council action and a letter requesting the disbursement the funding; and

WHEREAS, the funding of law enforcement officer salaries to provide patrols in and around schools and the business districts promotes and maintains safety for children and the general public; and

**NOW, THEREFORE, THE HOLTVILLE CITY COUNCIL DOES HEREBY
RESOLVE, DETERMINE AND ORDAIN AS FOLLOWS:**

1. That the City of Holtville hereby requests disbursement of its Fiscal Year 2022-23 allocation under the State COPS Grant Program in the amount of \$100,000.00.
2. That the funds will be designated to be expended as allowable expenditures under AB 3229 of 1996 to fund law enforcement officer salaries.
3. That the foregoing is true, correct and adopted.

PASSED, APPROVED AND ADOPTED by Holtville City Council at a regular meeting held on this 9th day of January, 2023, by the following roll call vote:

AYES:

NOES:

ABSTAIN:

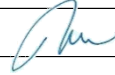
ABSENT:

Attest:

Nicholas D. Wells, City Manager
(Acting City Clerk)

Ginger Ward, Mayor

City of Holtville
REPORT TO COUNCIL

MEETING DATE:	<u>01/09/23</u>
ITEM NUMBER	<u>3 b</u>
Approvals	CITY MANAGER 
	FINANCE MANAGER _____
	CITY ATTORNEY _____

DATE ISSUED: January 6, 2023
FROM: Nick Wells, City Manager
SUBJECT: *Resolution No. 23-02 Adopting a Revised 2022-23 Salary Schedule*

ISSUE:
Shall the City Council approve Resolution No. 23-02 Adopting a Revised 2022-23 Salary Schedule?

DISCUSSION:
Although the City's Salary Schedule that was formally adopted per standard practice for the current fiscal year contained caveats for the January 1 change in the California Minimum Wage requirements, the request be made to offset "law enforcement officer salaries."

The salary schedule has not been changed significantly for this adoption, although listed below are some changes of which you should be aware:

1. The "Public Works Supervisor" position has been adjusted upward to force Step F to increase to reflect the change for Salaried Exempt employees with respect to the recent change to the California Minimum Wage Law that took effect on January 1, 2023.
2. In keeping with the Memoranda of Understanding negotiated recently with the Fire personnel, Steps A, B and F have been eliminated and progression along the Steps now constitute 2 1/2 (two and one half) percent increases.
3. All positions at the lower end of the Schedule (Range 16 and below) have been adjusted upward to reflect the minimum wage change, however, there are currently no employees under those classifications, other than Part-Time Firefighters.

FISCAL IMPACT:
The primary impact is in Fire, wherein basically all employee hours will include \$.50 additional compensation. This can vary greatly due to overtime, however, Regular Time hours should be approximately \$12,250 plus employer taxes.

CITY MANAGER RECOMMENDATION:
It is recommended that the City Council adopt the Salary Schedule as presented.

ALTERNATIVE:
Not to adopt, giving alternate direction.

City of Holtville
2022-23 (MidYear) Salary Schedule

MANAGEMENT/SUPERVISORY PERSONNEL								
POSITION	RANGE		STEP A	STEP B	STEP C	STEP D	STEP E	STEP F
FINANCE MANAGER	60	Hourly	30.97	32.52	34.14	35.85	37.64	39.53
		Per Pay	2,478	2,601	2,732	2,868	3,012	3,162
		Annual	64,418	67,638	71,020	74,571	78,300	82,215
WTP/WWTP SUPERVISOR	60	Hourly	30.97	32.52	34.14	35.85	37.64	39.53
		Per Pay	2,478	2,601	2,732	2,868	3,012	3,162
		Annual	64,418	67,638	71,020	74,571	78,300	82,215
FIRE CHIEF	58	Hourly	23.67	24.85	26.10	27.40	28.77	30.21
		Per Pay	1,894	1,988	2,088	2,192	2,302	2,417
		Annual	49,234	51,695	54,280	56,994	59,844	62,836
PUBLIC WORKS SUPERVISOR	56	Hourly	24.29	25.50	26.78	28.12	29.52	31.00
		Per Pay	1,943	2,040	2,142	2,249	2,362	2,480
		Annual	50,523	53,049	55,702	58,487	61,411	64,482
FINANCE SUPERVISOR	54	Hourly	23.33	24.50	25.72	27.01	28.36	29.78
		Per Pay	1,866	1,960	2,058	2,161	2,269	2,382
		Annual	48,526	50,953	53,500	56,175	58,984	61,933
PUBLIC WORKS FOREMAN	50	Hourly	22.31	23.43	24.60	25.83	27.12	28.47
		Per Pay	1,785	1,874	1,968	2,066	2,169	2,278
		Annual	46,405	48,725	51,161	53,719	56,405	59,226

PERMANENT FULL-TIME PERSONNEL (Classified)								
POSITION	RANGE		STEP A	STEP B	STEP C	STEP D	STEP E	STEP F
WTP/WWTP Foreman	45	Hourly	22.98	24.13	25.34	26.60	27.93	29.33
		Per Pay	1,838	1,930	2,027	2,128	2,235	2,346
		Annual	47,798	50,188	52,698	55,333	58,099	61,004
WTPO III	45	Hourly	22.98	24.13	25.34	26.60	27.93	29.33
		Per Pay	1,838	1,930	2,027	2,128	2,235	2,346
		Annual	47,798	50,188	52,698	55,333	58,099	61,004
WWTPO II	45	Hourly	22.98	24.13	25.34	26.60	27.93	29.33
		Per Pay	1,838	1,930	2,027	2,128	2,235	2,346
		Annual	47,798	50,188	52,698	55,333	58,099	61,004
Accountant/GL Analyst	44	Hourly	22.40	23.52	24.70	25.93	27.23	28.59
		Per Pay	1,792	1,882	1,976	2,074	2,178	2,287
		Annual	46,592	48,922	51,368	53,936	56,633	59,465
BUDGET ANALYST	42	Hourly	21.89	22.98	24.13	25.34	26.61	27.94
		Per Pay	1,751	1,839	1,931	2,027	2,129	2,235
		Annual	45,531	47,808	50,198	52,708	55,343	58,111
PERSONNEL TECH.	42	Hourly	21.89	22.98	24.13	25.34	26.61	27.94
		Per Pay	1,751	1,839	1,931	2,027	2,129	2,235
		Annual	45,531	47,808	50,198	52,708	55,343	58,111
SENIOR ACCOUNT CLERK	39	Hourly	20.80	21.84	22.93	24.08	25.28	26.55
		Per Pay	1,664	1,747	1,835	1,926	2,023	2,124
		Annual	43,264	45,427	47,699	50,083	52,588	55,217
Building Inspector	36	Hourly	17.57	18.45	19.37	20.34	21.36	22.43
		Per Pay	1,406	1,476	1,550	1,627	1,709	1,794
		Annual	36,546	38,373	40,292	42,306	44,421	46,642
WTPO II	33	Hourly	19.51	20.49	21.51	22.59	23.71	24.90
		Per Pay	1,561	1,639	1,721	1,807	1,897	1,992
		Annual	40,581	42,610	44,740	46,977	49,326	51,793

City of Holtville
2022-23 (MidYear) Salary Schedule

PERMANENT FULL- TIME PERSONNEL (Classified) [Continued]								
POSITION	RANGE		STEP A	STEP B	STEP C	STEP D	STEP E	STEP F
WWTPO I	33	Hourly	19.51	20.49	21.51	22.59	23.71	24.90
		Per Pay	1,561	1,639	1,721	1,807	1,897	1,992
		Annual	40,581	42,610	44,740	46,977	49,326	51,793
Environmental Compliance Inspector	33	Hourly	19.51	20.49	21.51	22.59	23.71	24.90
		Per Pay	1,561	1,639	1,721	1,807	1,897	1,992
		Annual	40,581	42,610	44,740	46,977	49,326	51,793
ADMINISTRATIVE ASSIST	30	Hourly	17.32	18.19	19.10	20.05	21.05	22.11
		Per Pay	1,386	1,455	1,528	1,604	1,684	1,768
		Annual	36,026	37,827	39,718	41,704	43,789	45,979
PARK MAINT CREW LEADER	24	Hourly	16.74	17.58	18.46	19.38	20.35	21.36
		Per Pay	1,339	1,406	1,476	1,550	1,628	1,709
		Annual	34,819	36,560	38,388	40,308	42,323	44,439
WTPO I	24	Hourly	16.74	17.58	18.46	19.38	20.35	21.36
		Per Pay	1,339	1,406	1,476	1,550	1,628	1,709
		Annual	34,819	36,560	38,388	40,308	42,323	44,439
Dist. Collection OP./Oper. I	20	Hourly	16.03	16.83	17.67	18.56	19.48	20.46
		Per Pay	1,282	1,347	1,414	1,485	1,559	1,637
		Annual	33,342	35,010	36,760	38,598	40,528	42,554
MWIII	18	Hourly	15.75	16.54	17.36	18.23	19.14	20.10
		Per Pay	1,260	1,323	1,389	1,459	1,532	1,608
		Annual	32,760	34,398	36,118	37,924	39,820	41,811
PARKS MAINT WKR III	18	Hourly	15.75	16.54	17.36	18.23	19.14	20.10
		Per Pay	1,260	1,323	1,389	1,459	1,532	1,608
		Annual	32,760	34,398	36,118	37,924	39,820	41,811
Dist. Collection OP. OIT/Maint	16	Hourly		15.91	16.70	17.54	18.41	19.34
		Per Pay		1,273	1,336	1,403	1,473	1,547
		Annual		33,088	34,742	36,479	38,303	40,218
PARKS MAINT WKR II	16	Hourly		15.91	16.70	17.54	18.41	19.34
		Per Pay		1,273	1,336	1,403	1,473	1,547
		Annual		33,088	34,742	36,479	38,303	40,218
WWTPO IT	16	Hourly		15.91	16.70	17.54	18.41	19.34
		Per Pay		1,273	1,336	1,403	1,473	1,547
		Annual		33,088	34,742	36,479	38,303	40,218
MWII	16	Hourly		15.91	16.70	17.54	18.41	19.34
		Per Pay		1,273	1,336	1,403	1,473	1,547
		Annual		33,088	34,742	36,479	38,303	40,218
MWI	13	Hourly			15.50	16.15	16.96	17.81
		Per Pay			1,240	1,292	1,357	1,424
		Annual			32,240	33,592	35,272	37,035
PARKS MAINT WKR I	13	Hourly			15.50	16.15	16.96	17.81
		Per Pay			1,240	1,292	1,357	1,424
		Annual			32,240	33,592	35,272	37,035

City of Holtville
2022-23 (MidYear) Salary Schedule

PERMANENT FULL-TIME PERSONNEL (Fire)								
FIREFIGHTER - 53hr/wk	26	Hourly	15.00	15.38	15.76			
		Per Pay	1,680	1,722	1,765			
		Annual	43,680	44,772	45,891			

FIREFIGHTER - 53hr/wk (Effective 01/01/2023)	26	Hourly			15.50	15.89	16.28	
		Per Pay			1,713	1,779	1,824	
		Annual			44,532	46,264	47,421	

P/T HOURLY EMPLOYEES (NON-REPRESENTED)								
	RANGE		STEP A	STEP B	STEP C	STEP D	STEP E	STEP F
Swimming Instructor (Seasonal)	12	Hourly	15.50					
Firefighter (Part Time)	10	Hourly	15.50					
LIFEGUARD - Seasonal	10	Hourly	15.50					

	2017	2018	2019	2020	2021	2022	2023
Minimum Wage	10.50	11.00	12.00	13.00	14.00	15.00	15.50

**HOLTVILLE CITY COUNCIL
RESOLUTION NO. 23-02**

**A RESOLUTION OF THE HOLTVILLE CITY COUNCIL APPROVING MODIFICATION
TO THE 2022-23 SALARY SCHEDULE**

WHEREAS, the City of Holtville wishes to continue to provide convenient services to the residents of the City; and

WHEREAS, provision of these services requires continual updates to the staffing and compensation of City personnel; and

WHEREAS, the City desires to utilize multiple staffing profiles including full-time, part-time and seasonal positions; and

WHEREAS, Exhibit "A" contains the most current Salary Ranges and Steps for the City of Holtville's personnel; and

**NOW, THEREFORE, THE HOLTVILLE CITY COUNCIL DOES HEREBY
RESOLVE, DETERMINE AND AUTHORIZE AS FOLLOWS:**

1. Exhibit "A" is attached to this Resolution as the amended City of Holtville 2022-23 Salary Schedule.
2. The position of "Public Works Supervisor" is hereby modified to reflect the current California Minimum Wage level on the Salary Schedule at Range 56.
3. The position of "Firefighter" is hereby modified to reflect the current California Minimum Wage level on the Salary Schedule at Range 26.
4. The positions at Ranges 13 and 16 and below have been adjusted to reflect the current California Minimum Wage level on the Salary Schedule, in some cases eliminating Steps.
5. The modified Salary Schedule will take effect immediately upon execution of this Resolution and is recognized to be retroactive to January 1, 2023.
6. The foregoing is true, correct and adopted.

PASSED, APPROVED AND ADOPTED by Holtville City Council at a regular meeting held on this 9th day of January, 2023, by the following roll call vote:

AYES:

NOES:

ABSTAIN:

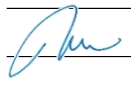
ABSENT:

Attest: _____

Nicholas D. Wells, City Manager
(Acting City Clerk)

Ginger Ward, Mayor

City of Holtville
REPORT TO COUNCIL

MEETING DATE:	<u>01/09/23</u>
ITEM NUMBER	<u>3 c</u>
Approvals	CITY MANAGER 
	FINANCE MANAGER _____
	CITY ATTORNEY _____

DATE ISSUED: January 6, 2023
FROM: Nick Wells, City Manager
SUBJECT: *County and Regional Appointment List - Appointments & Selections Needed*

INFORMATION ONLY - NO FORMAL ACTION REQUIRED BY THE COUNCIL

DISCUSSION:

Attached is the County and Regional Appointment List, as recently amended, for review, further amendment and consideration. It is requested that Council review the current/past appointments, make recommendations for any possible changes and give direction to staff to contact any community members requesting service if necessary.

CITY MANAGER RECOMMENDATION:

It is recommended that the City Council review, amend and give staff direction.

2023 CITY OF HOLTVILLE

Updated: 11/0821

County and Regional Appointment List

AIR POLLUTION ADVISORY COMMITTEE

No regularly scheduled meetings.

Primary: **Richard Layton, Council Member**
Alternate: **Ginger Ward, Mayor**

APCD Office • 150 S 9th Street (EC)
Contact: **Matt Dessert**
Office: (760) 482-4606
MattDessert@co.Imperial.ca.us

AIRPORT ADVISORY COMMITTEE

No regularly scheduled meetings.

Primary: **Richard Layton, Council Member**
Alternate: **Ginger Ward, Mayor**

1405 N Imperial Avenue, Ste 1 (EC)
Contact: **Sandy Carver-Gutierrez**
Office: (760) 482-4236

AIRPORT LAND USE COMMISSION

No regularly scheduled meetings.

Primary: **Mike Goodsell, Council Member**
Alternate: **Steve Walker, City Attorney**

801 Main Street (EC)
Contact: **Michael**
Office: (760) 482-4236

AREA AGENCY ON AGING (Appointed by League of CA Cities)

Meetings the 3rd Thursday of the month at 9 am

Primary: **Ginger Ward, Council Member**
District 5 Alternate: **(Vacant)**

778 W State Street (EC)
Contact: **(Vacant)**
Office: (442) 265-7033

CAMPESINOS UNIDOS

No regularly scheduled meetings.

Primary: **Manuel Rodriguez** (Appointed through April, 2024)
Alternate: **Mike Goodsell, Council Member**

1005 C Street (Brawley)
Executive Director: **Jose M. Lopez**
Office: (760) 344-6300
M Rodriguez (760) 234-6090

CENTINELA STATE PRISON ADVISORY COMMITTEE

Meetings are held at the prison on the 2nd Tuesday of each month at 9am

Primary: **Laura Goodsell**

PO Box 731 (Imperial)
Contact: **Ken Phillips**

IMPERIAL COUNTY DISASTER COUNCIL

Meetings are held as needed, at least once a quarter.
No set date, time or place.

Primary: **Alex Silva, Fire Chief**
Alternate: **Joe Conkey, Chief of Police**

1078 Dogwood Road, Suite 104 (Heber)
Contact: **Rosa Hernandez**
Office: (760) 482-2400
RosaHernandez@co.Imperial.ca.us

IMPERIAL COUNTY FILM COMMISSION

Primary: **Ginger Ward, Mayor**

1095 S 4th Street (EC)
Contact: **Charla Teeters**
Office: (760) 337-4155

2023 CITY OF HOLTVILLE

Updated: 11/0821

County and Regional Appointment List

IMPERIAL COUNTY TRANSPORTATION COMMISSION (ICTC)

940 W Main, 2nd Floor (EC)

Meetings are held monthly every 4th Wednesday at 6:00 pm in the
County Board of Supervisors Chambers (940 W Main Street, 2nd Floor - EC)

Primary: Mike Goodsell, Council Member
Alternate: Ginger Ward, Mayor

Executive Director: **David Aguirre**
Office: (760) 592-4494
DavidAguirre@ImperialCTC.org

ICTC MANAGEMENT COMMITTEE

Meetings are held every 2nd Wednesday of the month at alternating locations

Primary: Nick Wells, City Manager
Alternate: Adriana Anguis, Finance Officer

Contact: **Cristi Lerma**
Office: (760) 592-4494
Mobile: (760) 604-1100
CristiLerma@ImperialCTC.org

ICTC TECHNICAL ADVISORY COMMITTEE (Two votes)

Meetings are held every 4th Thursday of the month at the ICTC C

Primary: Adriana Anguis (Finance Officer)
Primary: Alex Chavez (Public Works Foreman)
Alternate: George Galvan (City Planner)

ICTC Offices • 1405 N Imperial (EC)
Contact: **Cristi Lerma**
Office: (760) 592-4494
Mobile: (760) 604-1100
CristiLerma@ImperialCTC.org

IMPERIAL/MEXICALI BI-NATIONAL ALLIANCE (Advisory Board)

Meetings are held every other month, 2nd Thursday of the month

Primary: Nick Wells, City Manager
Alternate: Ginger Ward, Mayor

ICTC Offices • 1405 N Imperial (EC)
Contact: **Virginia Mendoza**
Office: (760) 592-4494
Mobile: (760) 604-3605
VirginiaMendoza@ImperialCTC.org

IMPERIAL VALLEY ECONOMIC DEVELOPMENT CORPORATION (IVEDC)

Meetings are held on the 2nd Thursday of every other month at 3:30.
No set location.

Primary: Mike Goodsell, Council Member)
Alternate: Ginger Ward, Mayor

ICTC Offices • 1405 N Imperial (EC)
Contact: **Tim Kelley**
Office: (760) 353-8332
Tim@IVEDC.com

IMPERIAL VALLEY HOUSING AUTHORITY

Meetings are held on the 2nd Thursday of every month at 6:00 p.m.
Location alternates between the 1401 D Street, Brawley & the EC office

Delegate: Mike Pacheco, Councilman
Delegate: Vacant

1690 West Adams Ave (EC)
Executive Director: **Kirk Mann**
Office: (760) 337-7500

IMPERIAL VALLEY RESOURCE MANAGEMENT

Meetings are held as needed, at least once a quarter in conjunction with
the ICTC Board (ICTC Designees)

ICTC Offices • 1405 N Imperial (EC)
Contact: (Vacant)
Office: (760) 337-4586

2023 CITY OF HOLTVILLE
County and Regional Appointment List

Updated: 11/0821

IMPERIAL VALLEY TELECOMMUNICATIONS AUTHORITY (IVTA)

Meetings are held on the 1st Thursday of every month

Primary: Alex Estrada, IT Consultant
Alternate: Nick Wells, City Manager

1398 Sperber Road (EC)

Contact: **Luis Wong**
Office: **(760) 312-6128**
Luis.Wong@ICOE.org

LEAGUE OF CALIFORNIA CITIES

Quarterly meetings at alternating locations

Primary: Ginger Ward, Mayor
Alternate: Murray Anderson, Mayor Pro Tem

Contact: **Catherine Hill**
Office: **(619) 295-8282**
Mobile: **(619) 733-1751**
CHill@CaCities.org

LOCAL TRANSIT AUTHORITY (LTA)

Meetings are held as needed, at least once a quarter in conjunction with the ICTC Board
(ICTC Designees)

ICTC Offices • 1405 N Imperial (EC)
Contact: **David Aguirre**
Office: **(760) 592-4494**
DavidAguirre@ImperialCTC.org

OVERALL ECONOMIC DEVELOPMENT COMMISSION (OEDC)

Meetings are held on the 1st Wednesday of every month at 9 am

Primary: Nick Wells, City Manager
Alternate: Ginger Ward, Mayor

940 W Main Street, Suite 203 (EC)
Contact:
Office: **(442) 265-1101**

PUBLIC ENTITY RISK MANAGEMENT AUTHORITY (PERMA)

Meetings are held quarterly at rotating locations

Primary: Adriana Anguis, Finance Officer
Alternate: Haley Dowsey, Personnel Technician

36-951 Cook Street, Suite 101 (Palm Desert) (760) 360-4966
General Manager: **Beth Lyons**
BLyons@PERMA.dst.ca.us

SERVICE AUTHORITY FOR FREEWAY EMERGENCIES (SAFE)

Meetings are held as needed, at least once a quarter in conjunction with the ICTC Board
(ICTC Designees)

ICTC Offices • 1405 N Imperial (EC)
Contact: **David Aguirre**
Office: **(442) 265-1818**

SOUTHERN CA ASSOCIATION OF GOVERNMENT (SCAG)

Main Office: 818 West 7th Street, 12th Floor • LA, CA 90017 • (213) 236-1800

Primary: Ginger Ward, Mayor
Alternate:

ICTC Offices • 1405 N Imperial (EC)
Reg Affairs Officer: **David Salgado**
Office: **(760) 353-7800**
Salgado@SCAG.ca.gov

Informational Only:

LOCAL AREA FORMATION COMMISSION (LAFCO)

Representative rotates between cities
www.iclafco.com

1122 State Street, Suite D
Contact: **Jurg Heuberger**
Office: **(760) 353-4115**

2023 CITY OF HOLTVILLE

Updated: 11/0821

City of Holtville Appointment List

PLANNING COMMISSION

Re: City Code 2.08.010

Ross Daniels (Term expires 4/15/2022)
Cindy Pacheco (Term expires 4/15/2022)
Vanessa Ramirez (Term expires 4/15/2024)
John Britschgi (Term expires 4/15/2024)
Georgina Camacho (Term expires 4/15/2024)

BECC LOCAL STEERING COMMITTEE

Ginger Ward, Mayor
Nick Wells, City Manager
George Galvan , City Planner

Charlie Garcia, Planning Commissioner
Alex Chavez, Public Works Foreman

CHAMBER OF COMMERCE

Meetings are held as the second Wednesday of each month at 6:00 pm

Contact: Rosie Allegranza

Primary: Ginger Ward, Council Member

Alternate: Nick Wells, City Manager

PERSONNEL BOARD

Re: City Code 2.28.040

Matt Hester

~~John Paul Wells~~

Patricia Salcido

PERSONNEL OFFICER

Nick Wells, City Manager

Re: City Code 2.28.030

PROJECT REVIEW COMMITTEE

~~Richard Layton, Council Member~~
Murray Anderson, Council Member
Nick Wells, City Manager
George Galvan (City Planner)

Alex Silva (Fire Chief)
Joe Conkey (Chief of Police)
John Britschgi, Planning Commissioner
Ross Daniels, Planning Commissioner

SAFETY OFFICER

Alex Silva, Fire Chief

Re: City Code 2.30.030

VEHICLE ABATEMENT

Primary: Alex Silva, Fire Chief

Alternate: Joe Conkey, Chief of Police

VEHICLE SAFETY OFFICER

Joe Conkey, Chief of Police

Re: City Code 2.30.040

Advisory Committee Appointments

EMPLOYEE & PUBLIC SAFETY COMMITTEE

Re: City Code 2.30, Fire

Areas of Advisement: Illness & Injury Protection, Prevention, Health & Sanitation, Animal Control

Ginger Ward, Council Member

Alex Silva, Fire Chief

Nick Wells, City Manager

FINANCE COMMITTEE

Advises on Revenue & Expenditures, Bonds, Purchasing, Accounting, Budget Control

Ginger Ward, Mayor

George Morris, City Treasurer

Richard Layton, Council Member

Nick Wells, City Manager

PERSONNEL & PUBLIC RELATIONS

Areas of Advisement: Administration & Personnel, Public Relations, Parks & Recreation (Events), Public Policy, Community Volunteers (not related to fire and police), City Licenses & Community Beautification

Ginger Ward, Mayor

Nick Wells, City Manager

(Vacant) (City Clerk)

Mike Goodsell, Council Member

Haley Dowsey, Personnel Technician

PUBLIC WORKS COMMITTEE

Areas of Advisement: Water & Sewer, Construction, Streets & Sidewalks, Parks & Sports Fields (Maint & Construction)

Primary: **Richard Layton, Councilman**

Alternate: **Ginger Ward, Mayor**

TECHNICAL ADVISORY COMMITTEE

Nick Wells, City Manager

Jack Holt, City Engineer


George Galvan, City Planner

<u>Positions</u>			
Mayor	Ginger Ward	City Manager	Nick Wells
Mayor Pro Tem	Murray Anderson	Finance Officer	Adriana Anguis
Council1:	Mike Goodsell	Fire Chief	Alex Silva
Council2:	John Munger	Chief of Police	Joe Conkey
Council3:	Mike Pacheco	Personnel Technician	Haley Dowsey
		City Planner	George Galvan
City Treasurer	George Morris	City Clerk	(Vacant)

City of Holtville

REPORT TO COUNCIL

DATE ISSUED: January 6, 2023
FROM: Nick Wells, City Manager
SUBJECT: City Manager Update

	Meeting Date	01/09/23
	Item Number	5 a
Approvals	City Manager	
	Finance	
	City Attorney	

INFORMATION ONLY – NO ACTION REQUIRED AT THIS TIME

WATER ENTERPRISE

Water Treatment Plant Rehab – Upgrades to our Water Treatment Plant became necessary to deal with past TTHM issues in our finished water supply and to replace the outdated system controls. Corrosion had also developed inside the 2.4-million gallon water storage tank that needed to be addressed.

Financing to remediate these issues was secured through the Clean Water State Revolving Fund (SRF) in July 2019, with a fully executed agreement received in late September. The Holt Group worked along with Delta Systems on the project design and bidding process, then has subsequently functioned as the RE/CM. Additional funding was required and eventually granted by SRF.

Multiple delays by the funding agency significantly slowed the start of the project, but Canyon Springs Enterprises (dba RSH Construction) was engaged as the construction contractor for the project in late 2020 and began work in June, 2021. All major components were completed by Summer of 2022. The electrical contractor, Eric Blom, is still currently fine-tuning the electronic control systems, but has completed much of the major switchover.

As in past projects, the City is attempting to utilize all available grant funding, adding some additional items to the contractor’s scope of work as the project has developed. Final invoices are forthcoming, but it appears there may be a total of up to \$85k in expenditures over the Contingency fund (the actual amount is expected to be lower when final numbers come in). However, nearly \$125,000 was added to the project in discretionary changes to fully capture the available funding. Change orders will be coming to Council eventually, but action was taken in early November to make sure that Council is fully aware of potential expenditure of local funds.

Apart from those improvements, Public Works will now be assisting WTP staff in undergrounding the runoff line for the washout pond.

Rate Study – The profitability of the Water Enterprise has been problematic in recent years. Coupled with the issues listed above and the debt covenant to budget a net revenue of 120% of the annual debt service, a rate adjustment has been explored. A formal Water Rate Study must be completed, which will be brought back for discussion soon.

TRASH ENTERPRISE

Staff continues to work handling changing regulation regarding organic waste recovery/diversion mandated by the state. A new ordinance with regulations was adopted in March, 2022.

CR&R proposed another substantial waste hauling price increase for this fiscal year. This after experiencing multiple issues with regard to service quality during the Covid shutdown and subsequent recovery. After a

City protest, CR&R offered to forestall and mitigate the increase (by approximately 75%), in return for a contract extension. With CalRecycle basically mandating reopening our existing hauler contract anyway, we can handle that extension, while adding protections against future disproportionate increases. The mitigated rate adjustment took effect in October, 2022, with action in September to agree in principle to an extension. Contract language is still being finalized.

Subsequent to that, additional issues with service cropped up. CR&R says that their corporate office has promised new trucks that have yet to be delivered, which has hampered their ability to service accounts. Talk has begun to put concerted pressure on the hauler to upgrade service or face consequences. These difficulties with timely pickups seem to have waned somewhat in recent weeks, which may be a result of the return of the local supervisor from a longtime illness. In any case, staff will continue to monitor.

PUBLIC WORKS

TRANSPORTATION PROJECTS

Pear Canal Undergrounding/Ninth Street Improvements (Olive to Melon) – this project has been discussed for some time. Initial action to proceed was taken in early 2021. A deposit was forwarded to IID to begin design and multiple site visits with staff, the IID and City Engineer took place to discuss issues that need to be addressed in design. Undergrounding work was scheduled to take place in December 2021, however, delays were discussed in those meetings from the IID side which eventually led to construction work being pushed back. The City has been awarded funding through ICTC for the resulting necessary sidewalk and roadway improvements, however that funding will not be available until at least October, 2023, so this is not an issue from our standpoint

The current construction challenge for IID is that this project will make it difficult to continue to service several nearby County-area residences served by surface water. It was determined that incentivizing these properties to convert to City water would be in the best interest of the project. We are still working to persuade the outside properties to convert to City service. At present, 4 of the 8 or 9 property owners have applied for City service. Staff has been in recent talks with IID about another round of letters to the remaining residents to encourage them to switch. The need for a companion communication from IID was reiterated at a meeting at their headquarters earlier this year. Staff will continue to follow up on this issue.

Pine Avenue Sidewalks – Subsequent to the recent awards of funding for streets projects utilizing Federal Highways dollars through ICTC, another year of projects was quickly requested to be added. Holtville submitted a project to capture CMAQ dollars to add sidewalks to either side of Pine Avenue between Fourth and Fifth Streets. Action to approve was taken in October.

Orchard Road Improvements – although it is not a City project, improvements to Orchard Road from Interstate 8 to the City limits will be causing significant disruption to traffic in, out and around the City. A November startup was delayed when Caltrans permits were not finalized, *however, construction activities began in early December. The first lift of asphalt was installed in late December. Work on the second and final layer is expected next week.* Construction is expected to last through the end of January, 2023.

PARKS

Holtville Wetlands Project – In late 2016, approximately \$3 million was granted to the City through the US Bureau of Reclamation (BoR). THG was selected for Grant Administration tasks and George Cairo Engineering (GCE) for design services. GCE was significantly behind schedule from the outset, but finally produced a Record of Survey that was first filed with the County in 2018. The plan check process proved to be extremely slow with holdups by both the County and GCE. THG and staff applied pressure throughout the process, with an eventual approval in 2021.

Monthly status conferences with BoR began in March 2021 after representatives expressed concern over project progress. Due to difficulties with GCE and Covid, we were given an 18-month extension on the grant agreement that was set to expire on July 30, 2021. The extension was approved by BoR in April, 2021.

Authorization was given to release a construction RFP in August, 2021 and was advertised in early 2022. Only one bid was submitted, which was significantly over (+/- \$1.4 million) the construction budget. A status conference was held with BoR to strategize and discuss options, as staff began working on potential solutions, such as augmented grant funds from other sources and “value engineering” to trim the cost of the project. The contractor has committed to holding their bid for a few more months.

The BoR representative, Jeremy Brooks, has been extremely helpful in moving the project along. In September, he was able to secure funding to bridge the gap to pay for construction. A letter officially requesting the additional funding with a revised budget was forwarded to BoR in October. The City Manager has since had discussion with IID regarding the reinitialization of the project and their assistance in the construction phase. Staff is working to schedule an “all hands” meeting soon.

Railroad Trestle Repair – A grant was secured from the California Natural Resources Agency to repair the railroad trestle burned in a river bottom fire several years ago. This is necessary to connect the Trail to east side of the river and eventually the future Wetlands area. After over a decade and a half of being somewhat unsightly and unusable, the trestle will soon be fixed cosmetically and usable for pedestrian and non-motorized traffic. Documentation was finally signed for this grant in late October, 2021, The City Engineer completed the technical specification for the Scope of Work in June 2022 for the RFP. A decision was made to forestall the bid process a bit to allow construction costs to come down from current highs. An extension was secured in early October from the funding agency to allow this extra time. ***An RFP is expected this month on this project.***

At the SCAG event in May, the City Manager had multiple discussions about a Trail extension from the Trestle to the Country Club area, then to the UC Research station and eventually to Hwy 111 for easier access to IVC with active transportation options. The idea was well-received and staff will be meeting with other agencies about the concept in the future. Subsequently, the head of Public Works for the County was brought in and he was enthusiastically supportive. This will be explored in a future Active Transportation funding cycle.

Mellinger Alamo River Trail - A grant application through River Partners, a non-profit that deals in habitat restoration, for a project that would be a good complement to our Wetlands trail spur, was unsuccessful in 2022. ***RP has recently contacted staff to discuss another potential submission.***

Gene Layton Pool – Staff is now discussing several of the ancillary items discussed prior to the Pool rehabilitation project after receiving funding from IID and the completion of the summer swim season.

ADMINISTRATION

Planning Commission – with multiple openings created by the relocation of Charlie Garcia and Mr. Munger’s election to Council, ***two new members were appointed to the Commission, Cindy Pacheco and Vanessa Ramirez at the last Council meeting.***

Audits – Staff continues work with auditors examining the 2021-22 Fiscal Year. ***Auditors are expected onsite in early February to wrap up their process..***

Events – As usual, the Christmas season in Holtville was wonderful. ***Staff is now already coordinating with the Chamber of Commerce on the Carrot Festival parade. Monthly Farmers Markets will begin again in March.***

Public Safety Lot/New Construction – subsequent to Council approval to procure Architecture services to design Phases I (Fire Apparatus Bay) and Phase II (PS Administration & Fire Dormitories) the City Manager met with the City Engineer and City Planner to discuss parameters for a Request for Proposals. It is expected that the document will be ready for advertisement soon.

Website Redesign – Conveyor Group was engaged in March to oversee a redesign of the City's aged site. They recently presented their first mockup of the site and staff will be interfacing with them over the next few weeks to get the site implemented. A demo version has been provided. Work on editing that version will be a priority this week. Several changes were suggested and incorporated to the site. We are currently working on gathering pictures and other content to upload. Submissions are welcome! Some of this has been forwarded in recent weeks and we are working to keep the progress going.

BUILDING PERMITS - The City issued **85** building permits in 2022. A list of permits pulled by month is available on the City's website at <http://holtville.ca.gov/section.php?id=73>.

Melon, LLC Housing Project (± 50) – A project has been in the works for some time at the northeast corner of Ninth and Melon, just outside the City limits. After years of confusion regarding the process, the project's ownership group, led by John Hawk, engaged Development Design & Engineering in 2016 to assist in shepherding the project along. DD&E completed CEQA compliance and a Mitigated Negative Declaration was adopted by the Planning Commission and City Council in late 2020.

The project was presented at Planning Commission in October 2020 and drew a good deal of public opposition. PC action pushed the project forward with a designation of allowing R-1 or R-2 development, with Council accepting the PC recommendation in November, 2020. The more dense R-2 zoning designation would allow up to 8 units per acre or approximately 65 units. The annexation was approved by LAFCo in February, 2021. We await further submission from the project proponent.

Word has trickled back to staff that Mr. Hawk is once again actively entertaining the thought of selling off this project. The CM recently met with a developer that is highly interested in acquiring the project. A site visit and further discussion seemed promising.

AMG Sunset Rose Senior Apartments (± 33) – The City was asked to apply for HOME grant funding for a second apartment project by AMG & Associates, proposed in the area of Third and Grape. In July, the City received word that the HOME Program loan has been awarded for this project. This will create some long-term oversight by the City, but it does continue to add housing. A subdivision map has been submitted for the property, which is under review. A consultant to administer this grant was engaged in May. An application for additional subsidized financing was approved by the City in late November and a recent conference call with HCD, the project proponent and staff revealed that it seems to be seen favorably for funding.

A pre-submittal meeting was held in early November to discuss necessary aspects to the construction with the project proponent, including offsite improvements. Much of the discussion centered on handling stormwater. This will be ongoing. Plans were submitted in late November. ***The City Building Inspector (Raylene) completed the plan check and sent the first batch of comments to the developer earlier this week. The Holt Group expects to have their portion completed by the end of next week. Funding requires the developer to have building permits in hand by March 3, so it is assumed that they will be responding quickly to move the process forward.***

Other Potential Development – *there has been a good deal of interest expressed by multiple developers in Holtville projects lately to which staff has been responding. It is hoped that some additional housing comes to fruition soon as a result!*

MEETINGS & EVENTS RECENTLY ATTENDED:

- 12/12/22 Department Head Meeting *City Hall*
- 12/12/22 Holtville City Council Reorganization Meeting *City Hall*
- 12/13/22 Tour w/ Potential Developer *Holtville & Vicinity*
- 12/15/22 Holtville CofC Christmas in the Park *Holt Park*
- 12/19/22 Department Head Meeting *City Hall*
- 12/20/22 Ray Loera Retirement Luncheon *IC Sheriff's Office*
- 12/22/22 City of Holtville Christmas Party *HFD Fire Station*
- 12/23/22 Strategic Planning Workshop *Office of the City Treasurer*
- 12/26/22 Christmas Observed (*City Hall Closed*)
- 12/27/22 NW Partial Vacation Day (*Out of Office 1/2 day*)
- 12/30/22 New Year's Day Observed (*City Hall Closed*)
- 01/02/23 Department Head Meeting *City Hall*
- 01/03/23 Meeting w/ Potential Residential Developer *City Hall*
- 01/05/23 Swearing In Ceremony - Sheriff Miramontes *Old Eucalyptus (EC)*
- 01/06/23 Meeting w/ Gafcon Development Representatives *City Hall*
- 01/06/23 New Councilman Orientation *City Facilities*

UPCOMING EVENTS:

- 01/07/23 Swearing In Ceremony - District Attorney Marquez *Casa Blanca (Holtville)*
- 01/09/23 Department Head Meeting *City Hall*
- 01/09/23 Carrot Festival Planning Meeting *City Hall*
- 01/09/23 Holtville City Council Meeting *City Hall*
- 01/10/23 Holtville Property Tax Discussion w/ HdL *Zoom Meeting*
- 01/11/23 ICTC Management/CCMA Meetings *City of Holtville*
- 01/16/23 MLK Day Observed (*City Hall Closed*)
- 01/17/23 Department Head Meeting *City Hall*
- 01/17/23 Holtville Planning Commission Meeting *City Hall*
- 01/18/23 IV Foreign Trade Zone Meeting *Web Conference*
- 01/18/23 CLoC City Managers Executive Committee Meeting *Web Conference*
- 01/23/23 Holtville City Council Meeting *City Hall*
- 01/24/23 IVEDC BoD Meeting *IVEDC Offices (Imperial)*
- 02/01 - 02/03/23 CalCities New Mayors & Council Members Academy *Universal City, CA*
- 02/08 - 02/10/23 CalCities City Managers Conference *Carlsbad, CA*
- 02/11/23 Holtville Carrot Festival Parade *Fifth Street*
- 02/13/23 Holtville City Council Meeting *City Hall*
- 02/20/23 Presidents Day Observed (*City Hall Closed*)

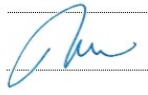
If you have any questions about any of the items presented, please feel free to contact me directly.

Respectfully submitted,



Nicholas D. Wells
(760) 356-2831

City of Holtville
Report to City Council

MEETING DATE:	<u>01/09/23</u>
ITEM NUMBER	<u>5 b</u>
Approvals	CITY MANAGER 
	FINANCE MANAGER _____
	CITY ATTORNEY _____

January 5, 2022

From: Adriana Anguis, Finance Supervisor

Subject: Bimonthly Report

THIS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.

The purpose of this report is to inform Council of City of Holtville Finance activities and updates since the last council meeting.

- Balancing all funds, sent trial balance to the auditors for FY21-22.
- Scheduled the Audit for February 6, 2023.
- Completed reporting for the LIHWAP payments received.
- Christmas party planning, decorating and prices.
- Will be attending the CSMFO conference in the Sacramento the end of the month.

Respectfully Submitted,

Adriana Anguis

Adriana Anguis

Finance Supervisor

City of Holtville

City of Holtville
Report to City Council

January 5, 2023

From: Adriana Anguis, Finance Supervisor

Subject: Fiscal Year 22-23 Mid-Year Budget Review

THIS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.

CITY OF HOLTVILLE
Consolidated Fund Income Statement
For Month Ending: Friday, December 31, 2022

	Total Budget	YTD This Year	% of Budget	Prior Year YTD	Current Month This Year	Current Month Last Year
REVENUE						
PROPERTY TAXES	825,200	511,391	62	537,604	115,178	267,009
OTHER TAXES	512,000	226,830	44	256,253	13,701	43,739
LICENSE/PERMITS FINES, FORFEITS & PENALTIES	1,600	615	38	655	15	95
REVENUE FROM USE OF MONEY	1,150	218	19	257,603	60	257,511
GASOLINE TAXES	48,750	9,207	19	-826	1,330	-10,056
REVENUE FROM OTHER AG	714,818	218,849	31	246,220	59,206	86,564
REVENUE FOR CURRENT S	790,941	790,941	100	790,941	0	0
OTHER REVENUE	1,013,238	1,879,279	185	928,342	118,580	397,020
	1,930,975	807,326	42	954,353	21,766	174,372
	2,216,600	695,640	31	1,122,882	228	236,471
TOTAL REVENUE	8,055,272	5,140,295	64	5,094,027	330,064	1,452,725
EXPENDITURES						
SALARIES	1,401,963	840,489	60	891,647	141,756	149,233
FRINGE BENEFITS	489,382	202,119	41	218,997	26,471	54,052
PERSONAL EXPENSES MATERIALS, SUPPLIES, & SERV	239,355	248,305	104	211,231	3,487	3,412
TOTAL COMPUTER SERVICES	2,333,962	1,841,298	79	3,358,911	210,294	344,705
CAPITAL OUTLAY	87,920	41,665	47	31,344	3,230	7,300
WATER METER EXPENSE	160,000	4,949	3	47,948	0	3,061
DEBT SERVICE O&M RESERVE FUND EXPENSE	80,000	31,053	39	55,982	1,153	0
REPLACEMENT RESERVE FUND	906,780	595,088	66	967,015	0	190,000
CAPITAL IMPROVEMENTS	14,066	0	0	0	0	0
TRANSFER OUT	71,679	0	0	0	0	0
LAWSUIT EXPENSE	85,333	0	0	0	0	0
	125,000	100,000	80	300,000	0	100,000
	61,552	53,052	86	53,052	0	0
TOTAL EXPENDITURES	5,931,992.00	3,958,018.23	66.72	6,136,126.11	386,391.03	851,763.40
Net Income (Loss)	97,771.00	1,182,277.11	1,209.23	(1,042,098.91)	(56,327.47)	600,961.90

For the fiscal year 2022-23 mid-year budget review ending in December 31, 2022, we have a surplus of \$1,182,277 compared to last year's deficit of \$1,042,098. The revenue has increased, our current revenue is \$5,140,295 compared to last years of \$5,094,027. We are experiencing an increase in operational costs due to inflation, but with the new fee revisions done last year, we are seeing an increase in revenue on impact fees.

Last years deficit was due to water plant improvements paid with water funds and were awaiting reimbursement from grants which were received.

Respectfully Submitted,

Adriana Anguis

Adriana Anguis
Finance Supervisor

City of Holtville Report to Council



MEETING DATE:	01/09/23
ITEM NUMBER	5 c
Approvals	CITY MANAGER <i>[Signature]</i>
	FINANCE MANAGER
	CITY ATTORNEY

Date Issued: January 04, 2023
From: Sergeant Joseph Conkey, Chief of Police
Subject: Holtville Sheriff's Monthly Report – December 2022

THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.

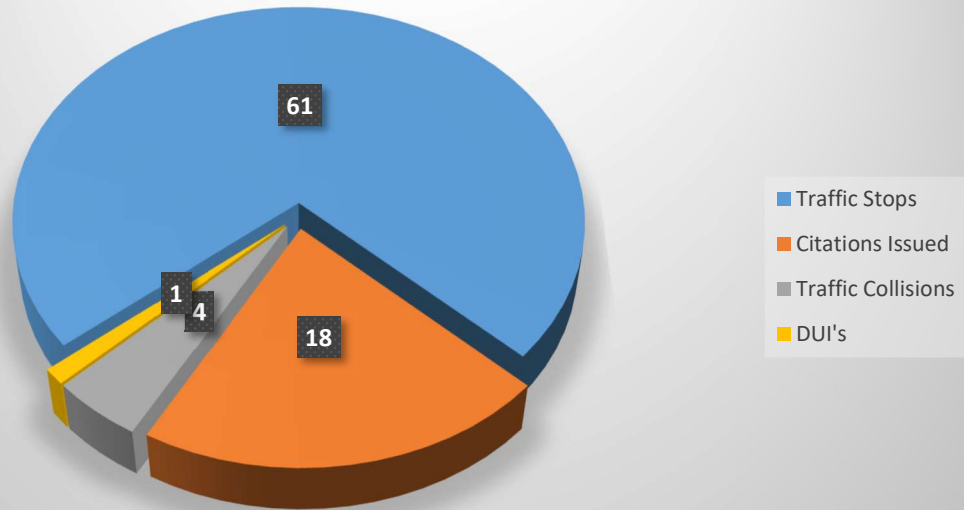
The following is a summary of statistics for the Holtville Sheriff's Deputies for the month of **December 2022.**

Calls for Service:

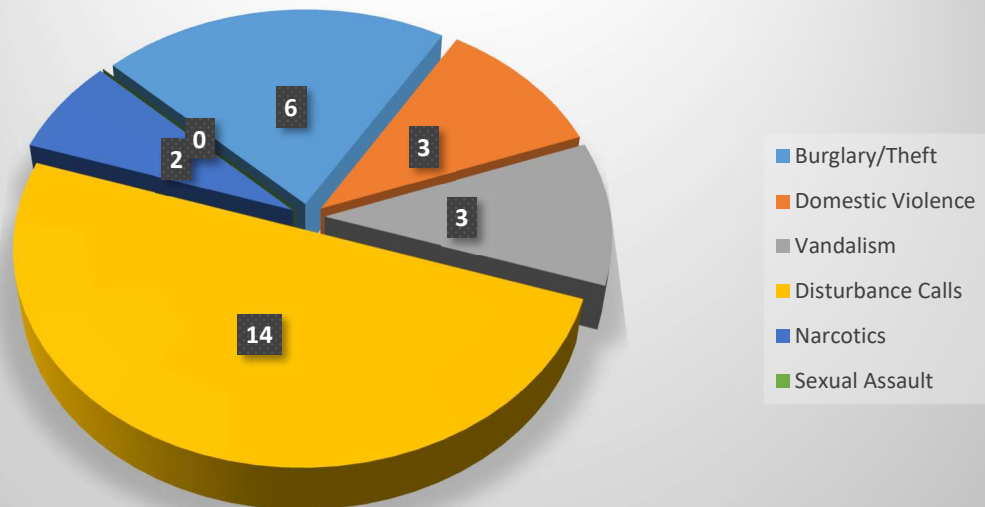
- **309** total incident reports, which were entered into Spillman Computer Database by the Imperial County Sheriff's Dispatch Center. These calls consisted of requests for Sheriff's services.
- The highest volume of calls for service occurred on **Thursday's** with **62 total calls for service**. The lowest volume of calls for service occurred on **Saturday's** with **29 total calls for service**. The highest volume of calls occurred from **7:00 pm to 8:00 pm**.



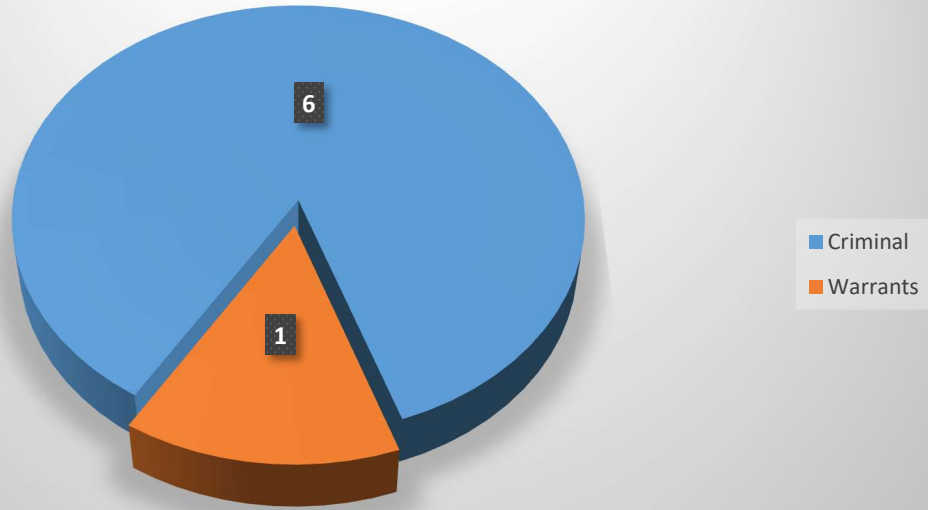
Traffic



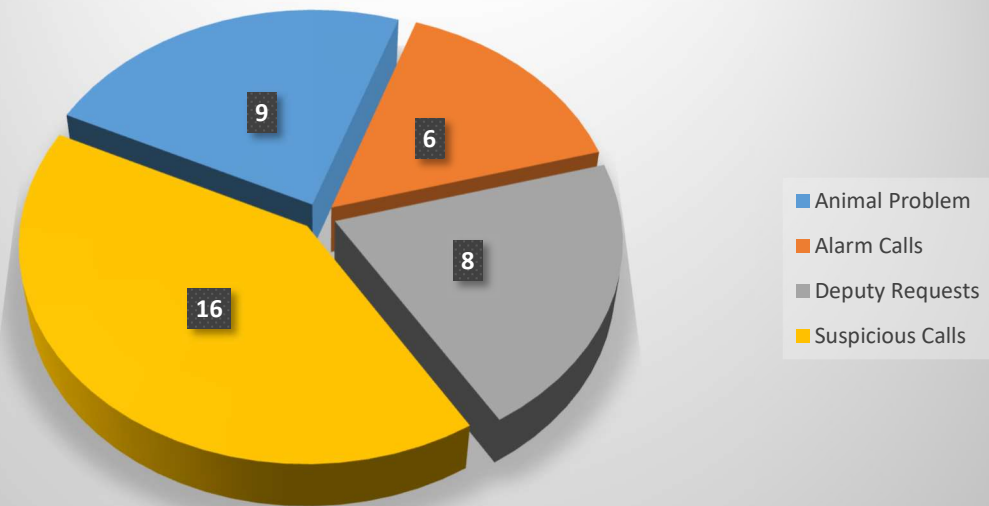
Criminal Activity



Arrests



Miscellaneous



The following is a brief summary of incidents and events that the Holtville Police Department has been involved in during the month of October 2022.

2212H-005 – Threats at Pine School

School staff advised of a student who threatened students by saying, “I’m Jeffrey Dahmer and your next on my list”. Investigation was conducted as well as a home visit. Student was suspended from school, residence was searched with negative weapons located. County Mental Health Response Team assisted as student was a patient of mental health and has mental health issues. Student was put on a mental health treatment plan and will be monitored by Mental Health. No sustained threats were identified at the time throughout the investigation.

2212H-018: Traffic Stop- Maple and 7th Street

Traffic stop conducted for a lighting issue. Upon further investigations Deputies located an open container of alcohol inside the vehicle. Deputies conducted a VIN check on the vehicle and found the vehicle was expired over six months. The vehicle towed by Desert Sun Towing for expired registration, no insurance and open container.

2212H-020 – Suspicious in the 800 Block of Holt

Reporting person called to report he was trying to leave but was scared. Deputies contacted subject who stated he was afraid of his roommate and he wanted to gather his belongings to leave. Negative crime reported, he just wished for a Deputy to stand by while he left.

2212H-070 – Battery at Holtville High School

School staff advised of an assault that occurred on school grounds. Deputies spoke to all parties involved as well as parents of the students involved. Parents did not wish to pursue criminal charges and school staff handled. Students were suspended.

2212H-082 – DUI in the area of 5th and Olive

Traffic stop on a subject riding a bicycle with no light during the hours of darkness. Subject was found to be under the influence of methamphetamine and was arrested and booked into county jail.

2212H-105: Disturbance - Holt Avenue and 9th Street

Multiple individuals called to report a physical fight between 4 subjects. Two of the subjects were seen fleeing the scene in a white Buick. Deputies contacted two in the white Buick at Holt Avenue and 7th Street. All parties interviewed stated that there was no physical contact and no injuries were observed. All individuals were interviewed and later released. Report was taken to document the incident.

2212H-133 – Fire in the area of 260 Fern Ave

Reporting person called to report a fire in the area and stated a male subject was burning items. Subject was located burning items in an open lot. Subject was contacted and arrested for Arson, Trespassing and Threatening and Officer. Subject was booked into county jail.

2212H-147 – Theft at Donut Ave

Reporting person called to report that an unknown male subject took a case of beer without paying and left on foot. Area was searched but subject was not located. Report was taken

2212H-177 – Domestic Violence at 1225 E 7th Street

Reporting person called to report her husband hit and shoved her to the ground. Subject was located trying to leave the residence and arrested. Investigation sustained the victim's statements and subject was booked into county jail.

2212H-181 – Domestic Violence in the area of 300 Maple Ave

Reporting person called to report her ex was at the location and choked her. Investigation revealed subject was in violation of an active restraining order and that the subject broke into the residence, assaulted the female and stole items. Subject was arrested and booked into county jail.

2212H-190 – Attempt to contact in the 500 Block of Holt

Attempted to contact a subject in reference to multiple calls of suspicious behavior. Subject was contacted and he threw a pipe wrench at a Deputy. Subject was arrested for assaulting an officer and criminal threats. Subject was booked into county jail.

2212H-190 – Vandalism in the area of 500 Holt

Reporting person reported a vandalized water faucet, which caused extensive damage to the property. Report was taken and filed to the DA's office.

2212H-218 – Vandalism in the 600 Block of Fern Ave

Reporting person called to report their mailbox was vandalized. Unknown who vandalized the mail box and negative suspects. Report was taken.

2212H-240 – Theft in the 200 Block of Walnut Ave

Reporting person called to report a theft of a vehicle from their yard. R/p had video surveillance of an unknown subject entering the yard and stealing the vehicle. Video surveillance footage was unclear and useful in identifying any subjects. Report was taken.

2212H-245 – Domestic Violence in the area of 300 6th Street

Reporting person called to report her husband had hit her and assaulted her. Victim had redness in the face and appeared to have been punched. Suspect was on scene and arrested. Subject was booked into county jail.

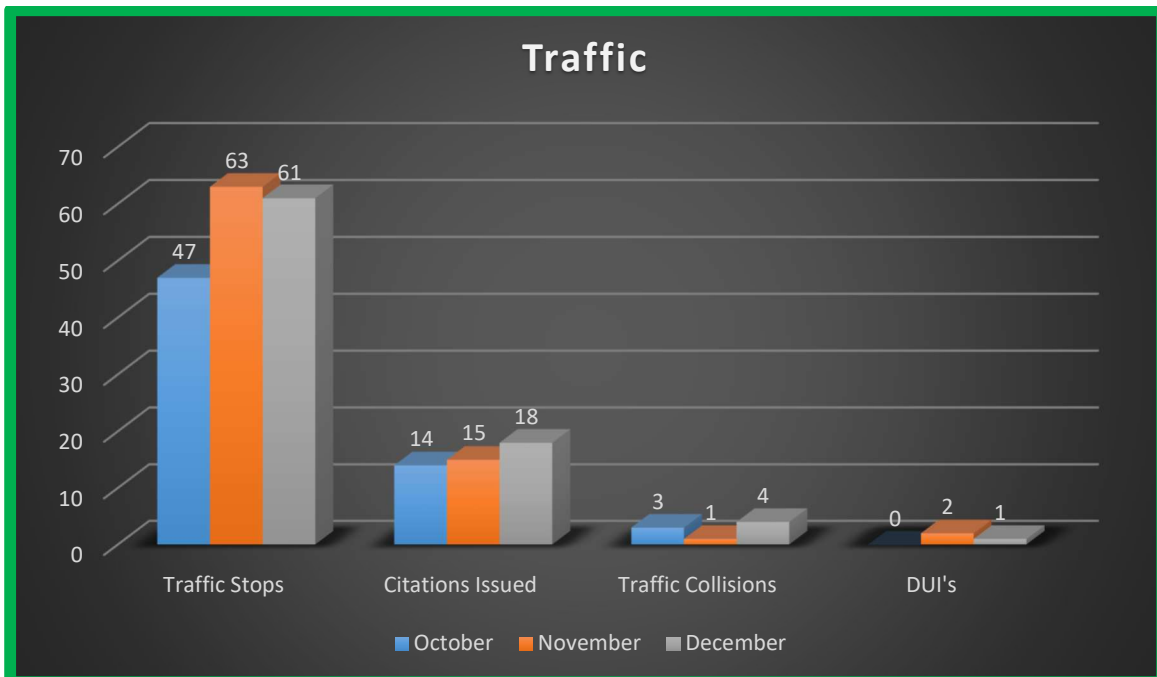
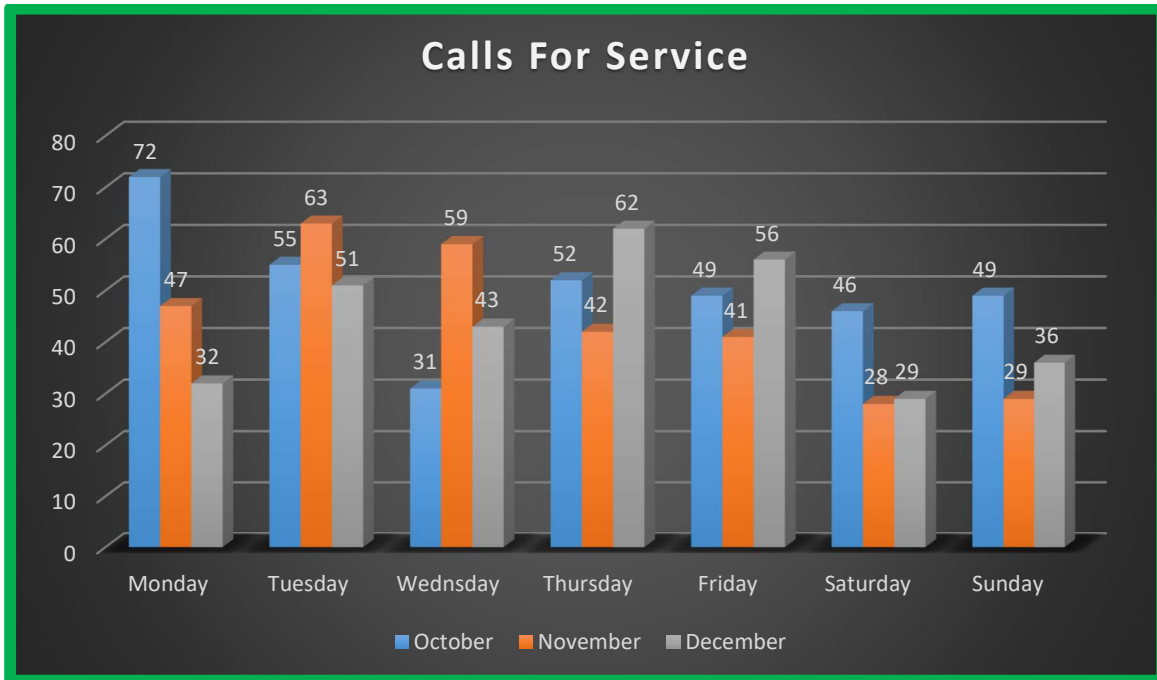
2212H-251 – Disturbance in the area of 500 Walnut Ave

Reporting person called to report a large physical fight between 4 individuals. Subjects were separated upon arrival and deputies contacted two subjects who denied all allegations. Subjects all signed no prosecution forms and were later released.

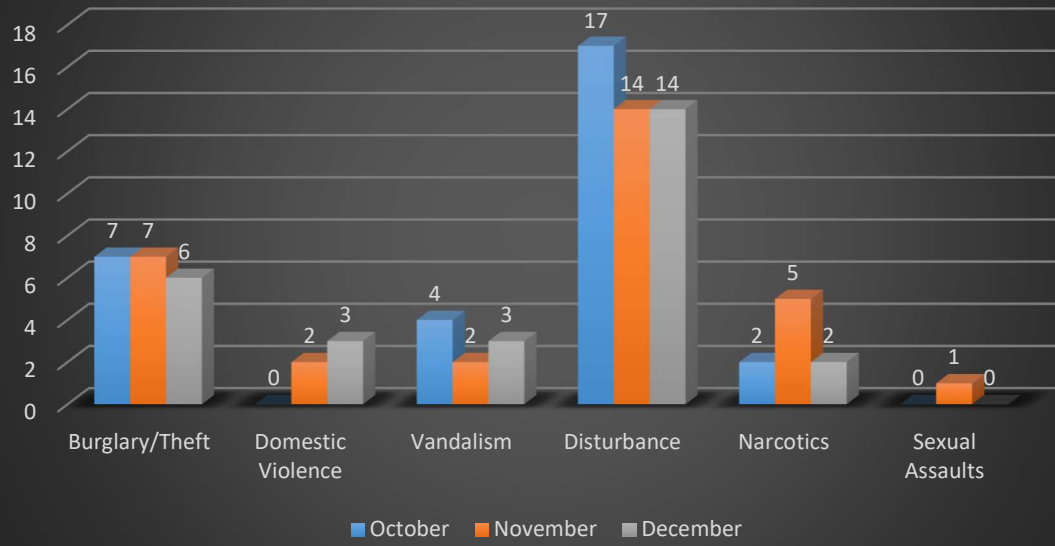
2212H-254 – Animal Problem 2300 Block of Olive Ave

Reporting person called to report she was bitten by her K-9 and bleeding badly. Deputies arrived and tried to secure the K-9 but after two emptied canisters of OC spray were unable to. Female was barricaded inside a trailer inside the fenced property. A male and female were able to exit the property while deputies distracted the K-9 but the K-9 was still aggressive and trying to attack. Deputies shot the K-9 in the head with a less lethal round and were able to capture the dog. K-9 was turned over to the ACO. While on scene a stolen motorcycle was located on the property and the male subject was arrested for possession of stolen property.

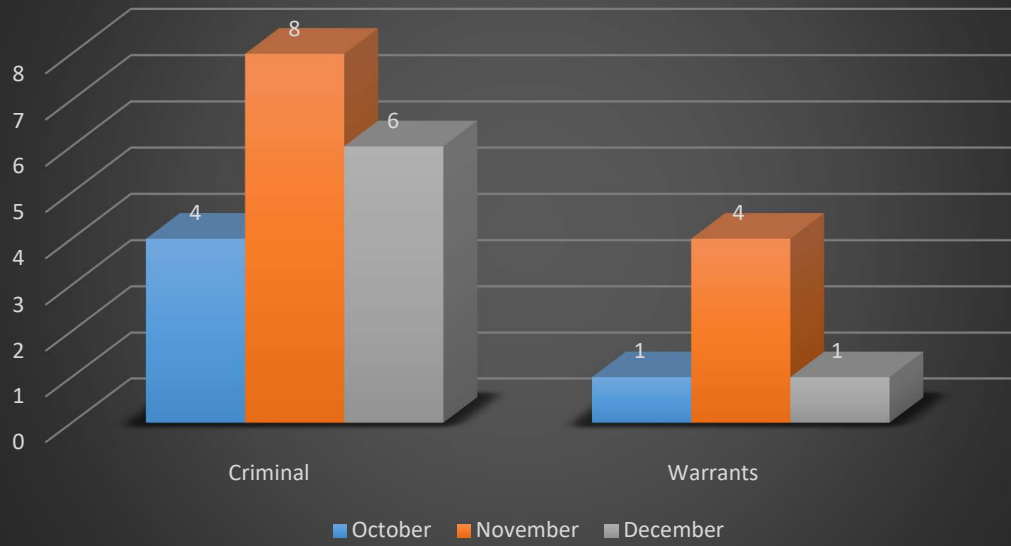
Monthly Comparisons:

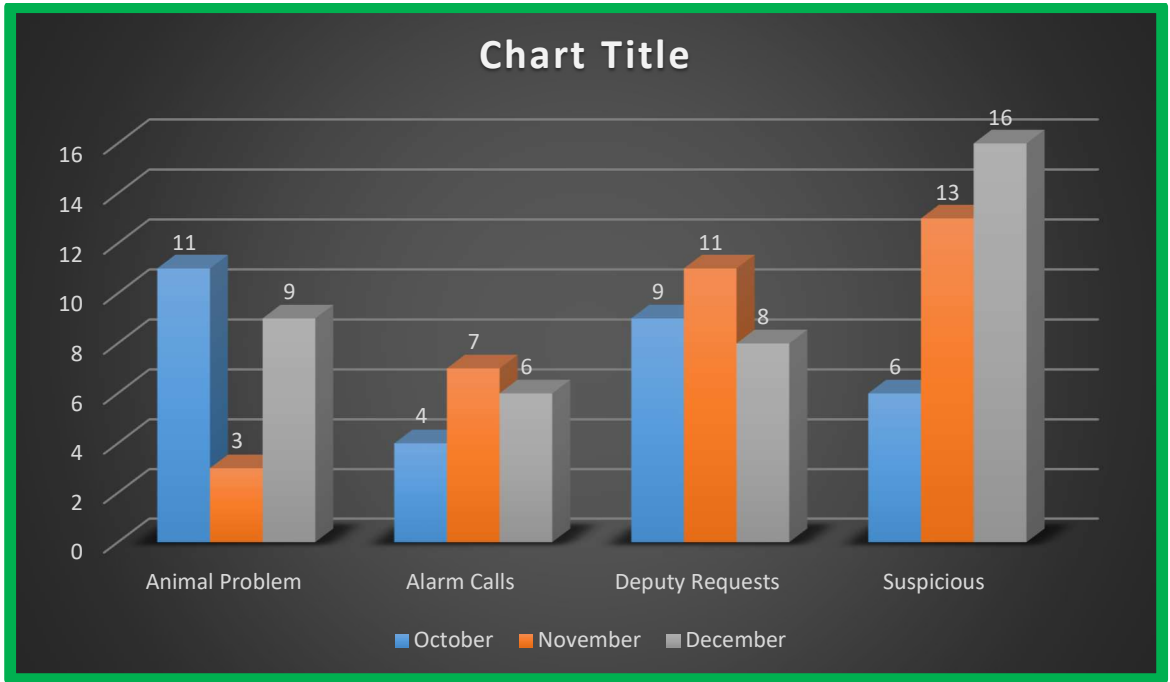


Criminal Activity



Arrests






Community Events:

- 12/01/2022 – Christmas tree lighting
- 12/10/2022 – Christmas Parade
- 12/15/2022 – Christmas in the Park
- 12/16/2022 – Santa came to School

Respectfully submitted,

Sergeant Joseph Conkey

City of Holtville
REPORT TO CITY COUNCIL

MEETING DATE:	<u>01/09/23</u>
ITEM NUMBER	<u>5 d</u>
Approvals	CITY MANAGER 
	FINANCE MANAGER _____
	CITY ATTORNEY _____

DATE ISSUED: January 4th, 2023

FROM: Frank Cornejo
Water/Wastewater Operations Supervisor

SUBJECT: Water / Wastewater Plant Operations & Maintenance Summary

THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.

The purpose of this report is to inform council of all operations and maintenance activities carried out at the Water & Wastewater treatment facilities during the period between 12/21/22 to 01/04/2023.

Water Plant:

- Water plant staff completed the 5-week Aluminum Reduction Pilot Study, and submitted the final report to CA Division of Drinking Water for review and approval. Results are summarized below.
- Water plant staff took Finished Water Transfer Pump #2 out-of-service for mechanical repair work, and made arrangements with BRAX Inc. for pick-up and transport to service facility.

Wastewater Plant:

- Wastewater plant staff completed annual service and bulb replacement work on Trojan UV 3000 disinfection system.

Respectfully Submitted,



Frank Cornejo.
Water/Wastewater Operations Supervisor
City of Holtville

After a 5-week period of sampling and monitoring, the pilot study was concluded on November 27th, 2022. We are very pleased to inform DDW that based upon all the monitoring data and lab results, it is evident that our trial application of polymer as a direct replacement for Alum was a clear success.

Summarized is the tabulated/graphed data for finished water Aluminum:

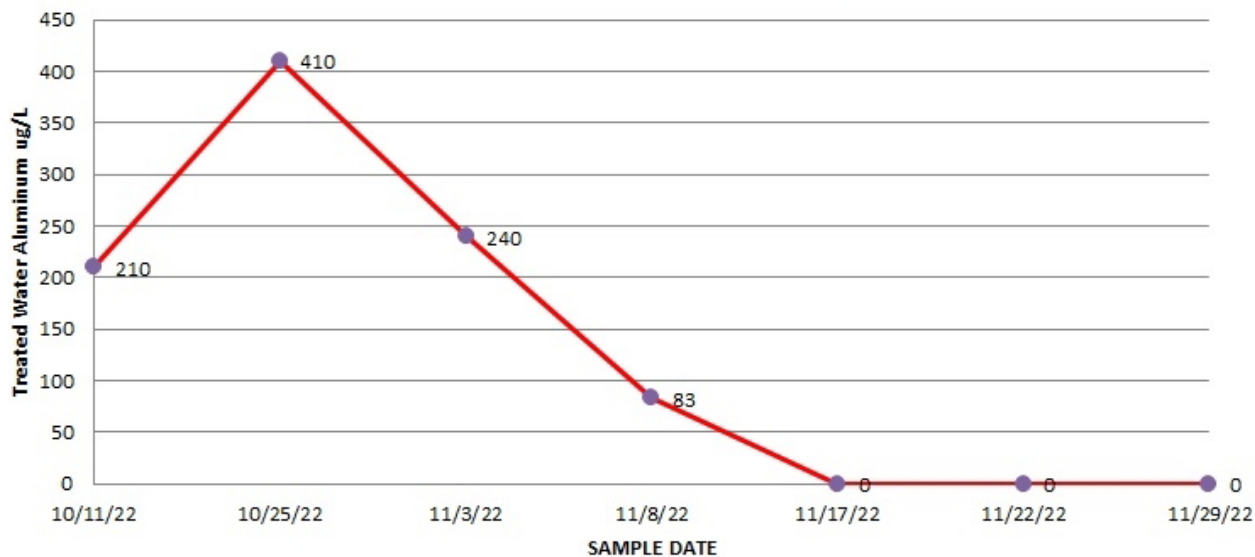


City of Holtville

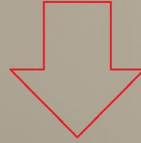
Aluminum Reduction Pilot Study Performance Data

	<i>Pre-Study</i> 10/11/22	<i>Pre-Study</i> 10/25/22	Week 1 11/3/22	Week 2 11/8/22	Week 3 11/17/22	Week 4 11/22/22	Week 5 11/29/22
Finished Water Aluminum (ppm)	210	410	240	83	0	0	0

Aluminum Reduction Pilot Study Results




Finished Water Transfer Pump #2 taken out of service and sent to BRAX for mechanical repair work



**City of Holtville
REPORT TO COUNCIL**

DATE ISSUED January 6, 2023
FROM: Public Works Foreman
SUBJECT: Bimonthly Report.

MEETING DATE:	<u>01/09/23</u>
ITEM NUMBER	<u>5 e</u>
Approvals	CITY MANAGER 
	FINANCE MANAGER _____
	CITY ATTORNEY _____

THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.

The purpose of this report is to inform Council of Public Works activities since the last council meeting. Public Works has been actively working on or completed the following:

- Cleared sewer plugs at various locations in town.
- Repaired water service line leaks.
- Worked with the Sheriff’s Department to clean up graffiti at park and around town.
- Took down Christmas lights at City Hall and Public Works yard.
- Installed water service at 940 Cedar Ave.
- Installed 5 one-inch meters
- Repaired 8-inch sewer main in the 500 Blk between Walnut Ave. and Maple Ave.
- Installed 5 3/4-inch meters.
- Tested 15 backflow assemblies.
- Caught 6 dogs.
- Trimmed trees around Holt Park and Samaha Park.

Respectfully Submitted,

Alejandro Chavez
Public Works Foreman
City of Holtville