

AGENDA

REGULAR MEETING of THE HOLTVILLE CITY COUNCIL 121 WEST FIFTH STREET - HOLTVILLE, CALIFORNIA

Monday, March 13, 2023

- | | | |
|---|---|--|
| <input type="checkbox"/> Ginger Ward, Mayor | <input type="checkbox"/> Michael Pacheco, Council Member | <input type="checkbox"/> Steve Walker, City Attorney |
| <input type="checkbox"/> Murray Anderson, Mayor Pro Tem | <input type="checkbox"/> George Morris, City Treasurer | <input type="checkbox"/> Jack Holt, City Engineer |
| <input type="checkbox"/> Mike Goodsell, Council Member | <input type="checkbox"/> Nick Wells, City Manager | <input type="checkbox"/> George Galvan, City Planner |
| <input type="checkbox"/> John Munger, Council Member | <input type="checkbox"/> Adriana Anguis, Finance Supervisor | <input type="checkbox"/> Joe Conkey, Police Chief |

THIS IS A PUBLIC MEETING

The Holtville City Council values your input if there is an issue on which you wish to be heard, for both items listed on the agenda and for items of general concern. The Mayor reserves the right to place a limit on each person's comments. Any public comments must include the individual's name and address for the record. Personal attacks on individuals and/or comments which are slanderous or which may invade an individual's personal privacy are not permitted.

CITY COUNCIL

MEETING CONVENED 5:30 PM

CLOSED SESSION PUBLIC COMMENTS: This is the time for the public to address the City Council on any item appearing on the Closed Session agenda for this meeting.

ADJOURN TO CLOSED SESSION

CONFERENCE WITH REAL PROPERTY NEGOTIATORS:

(Government Code Section 54956.8)

Property: APN 045-281-004 formerly held by the former Holtville RDA *(S of Browning Trailer)*

Agency Negotiators: City Manager and City Attorney

Under Negotiation: Potential Sale

RECONVENE OPEN SESSION

PLEDGE of ALLEGIANCE:

INVOCATION:

CITY CLERK RE: Verification of Posting of the Agenda

EXECUTIVE SESSION ANNOUNCEMENTS:

GENERAL PUBLIC COMMENTS: The public may address the City Council on any item that DOES NOT appear on the agenda for this meeting within the purview of the City Council.

RECOGNITION

*Holtville High School Wrestling Team
Coach CJ Johnston*

1. CONSENT AGENDA:

The items on the Consent Agenda are to be approved without comment. Should any Council Member or member of the public wish to discuss any item, they may request that the item be removed from the Consent Agenda and placed on the NEW Business agenda.

- a. Approval of the Minutes from the Regular Meeting of Monday, February 27, 2023.
- b. Current Demands #45181 through #45226.

REPORTS of OFFICERS, COMMISSIONS, COMMITTEES and COMMUNIQUES:

2. UNFINISHED BUSINESS: *None*

3. NEW BUSINESS:

a. Discussion/Related Action to Adopt RESOLUTION #23-08 Awarding a Contract for Construction of the Holtville Wetlands Project

George Galvan, City Planner

b. Discussion Related Action to Designate the City of Holtville's Delegate and Alternate Representative to the 2023 SCAG Regional Conference & General Assembly, to be Held May 4-5, 2023, at the Desert Springs Resort & Spa in Palm Desert, California

Nick Wells, City Manager

c. Discussion/Related Action to Adopt RESOLUTION #23-09 Awarding an Architectural Services Contract to Rubio Medina, Architect, for Design of the Holtville Public Safety Buildings

Nick Wells, City Manager

4. INFORMATION ONLY: *None*

5. STAFF REPORTS

a. City Manager Report - *Nick Wells*

b. Finance Supervisor - *Adriana Anguis*

c. Police Chief - *Joe Conkey*

d. Water/Wastewater Supervisor - *Frank Cornejo*


e. Public Works Foreman - *Alex Chavez* *To be provided*

6. Items for future meetings

7. ADJOURNMENT:

**THE MINUTES OF THE REGULAR MEETING OF
THE HOLTVILLE CITY COUNCIL**

Monday, February 27, 2023

MEETING DATE:	<u>3/13/23</u>
ITEM NUMBER	<u>1 a</u>
Approvals	CITY MANAGER 
	FINANCE MANAGER _____
	CITY ATTORNEY _____

The Regular Meeting of the Holtville City Council was held on Monday, February 27, 2023, at 5:30 pm in the Civic Center. Mayor Ginger Ward was present, as were Council Members Murray Anderson, Mike Goodsell, and John Munger. Councilman Mike Pacheco was absent. City Attorney Steve Walker, City Treasurer George Morris, City Manager Nick Wells, and Fire Chief Alex Silva were also present.

CITY COUNCIL CLOSED SESSION MEETING CALLED TO ORDER:

The Closed Session meeting was called to order at 5:30 PM. by Mayor Ginger Ward.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS:

(Government Code Section 54956.8)

Property: APN 045-281-004 formerly held by the former Holtville RDA (*S of Browning Trailer*)

Agency Negotiators: City Manager and City Attorney

Under Negotiation: Potential Sale

No Reportable Action Taken

CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION:

(Government Code Section 54956.9(a))

Charles Simpson vs. City of Holtville

No Reportable Action Taken

CITY COUNCIL OPEN SESSION MEETING CALLED TO ORDER:

Mayor Ward called the Open Session meeting to order at 6:02 PM.

PLEDGE OF ALLEGIANCE: *Mr. Munger led the Pledge of Allegiance.*

INVOCATION: *The Invocation was given by Mr. Goodsell.*

CITY CLERK RE: VERIFICATION OF POSTING OF AGENDA:

City Manager Nick Wells verified that the agenda was duly posted on Friday, February 24, 2023.

EXECUTIVE SESSION ANNOUNCEMENTS:

Mr. Walker reported that there was no reportable action from the Closed Session.

GENERAL PUBLIC COMMENTS:

There were no comments from the public registered.

PRESENTATION:

AmeriCorps

Antonio Reyes and Josue Larios came to introduce the AmeriCorps program. They delineated the mission of the organization, that uses tutoring, mentoring and community development with volunteering opportunities for young adults. Locally, there are currently 44 individuals participating in their activities. Participants currently receive approximately \$10,000 upon completion of the program.

Mr. Silva and Mr. Wells reminded the Council that AmeriCorps has been extremely active in Holtville events, assisting with the Carrot Festival, Farmers Markets and the annual Trail Walk.

1. CITY COUNCIL CONSENT AGENDA:

- a. Approval of the Minutes from the Regular Meeting of Monday, February 13, 2023.**
- b. Current Demands #45181 through #45226**

A motion was made by Mr. Goodsell and seconded by Mr. Anderson to approve the Consent Agenda as presented. The motion passed in the form of a roll call vote.

AYES: *Anderson, Goodsell, Munger, Ward*

NOES: *None*

ABSENT: *Pacheco*

ABSTAIN: *None*

REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES, AND COMMUNIQUES:

Ms. Anguis reported that the audit of the Local Transportation Authority funds was recently completed and work continues on the general audit. She recently attended the Grand Opening of the Clinicas del Valle business in the remodeled building on Fifth and Maple.

Mr. Silva reported on the disaster drill that was held the previous Tuesday. It was a good practice for the staff and will help in continuing to streamline processes in order to be more prepared for an inevitable actual event. He also reported that Fire staff had recent driving training on the large fire engines and will be conducting Community Emergency Response Team (CERT) training for local groups soon, including AmeriCorps volunteers.

Mr. Morris let everyone know that he had Sgt. Conkey present a program at Holtville Rotary last Friday.

Mr. Anderson also attended the Clinicas del Valle Grand Opening. As the lone Council representative, he took a moment to speak, welcoming the organization to the City.

Mr. Goodsell feels like he has been slacking off, having been too sick to attend meetings lately, but he is looking forward to getting back into the swing of things and still plans on attending the California Coalition of Governments (CALCOG) meeting this month. Although he missed the most recent ICTC meeting, but spoke with another member in regard to their ongoing consideration of a request by the City of Calexico for assistance with traffic control on Friday afternoons, when cars are queued up all through town as they wait to cross the border.

Mr. Munger is grateful he has had the opportunity to participate remotely the past few meetings after work commitments took him out of town. He is looking forward to settling back in and participating in person for the foreseeable future.

Mr. Wells apologized for missing a few events recently, as he had been out sick, then out of town. That trip had several highlights, the most exciting of which was attending a concert to see his favorite all time band, the Eagles, perform for the first time live and in person.

Ms. Ward attended an Area Agency on Aging meeting.

2. UNFINISHED BUSINESS: None

3. NEW BUSINESS:

- a Discussion/Related Action to Adopt RESOLUTION #23-07** Approving the Final Parcel Map and Subdivision Agreement for a Minor Subdivision (the Sunset Rose Apartments) at 704 East Third Street (APN 045-330-033)

George Galvan, City Planner

Mr. Galvan explained that the eventual complex will be 64 units, but the first phase will be half that size. Potential alternate funding may require different ownerships, so the lot is being split into three to allow for the two buildings and the shared retention basin. The agreement also requires bonds that will insure completion of the project. A concern was raised regarding whether the City could expect any revenue from the project. Mr. Galvan explained that the HOME program will lead to repayment to the City at the end of the term - in this case 40 years.

A motion was made by Mr. Anderson and seconded by Mr. Goodsell to approve the action as presented. The motion passed in the form of a roll call vote.

AYES: *Anderson, Goodsell, Munger, Ward*

NOES: *None*

ABSENT: *Pacheco*

ABSTAIN: *None*

- b. Discussion/Related Action** to Approve a Proposal by the Imperial County Sheriff's Office to Install Remote LPR Security Cameras at the Intersection of Fifth Street & Holt Avenue

Nick Wells, City Manager

Mr. Wells introduced Sgt. Conkey, who explained the basics of the FLOCK camera system. The interconnected system will aid in apprehending criminals by searching automobile plate numbers or just by make/model/color of the vehicle. Sgt. Conkey addressed potential public concern that the cameras would employ facial recognition, reassuring the Council that they are only able to scan for cars. He mentioned that future cameras could possibly be placed at all main entry points to town.

A motion was made by Mr. Goodsell and seconded by Mr. Munger to allow the camera and any additional units installed within eighteen months. The motion passed in the form of a roll call vote.

AYES: *Anderson, Goodsell, Munger, Ward*

NOES: *None*

ABSENT: *Pacheco*

ABSTAIN: *None*

4. INFORMATION ONLY: *None*

5. STAFF REPORTS:

- a. City Manager Report - *Nick Wells***
- b. Finance Supervisor - *Adriana Anguis***
- c. Fire Chief - *Alex Silva***
- d. Water/Wastewater Supervisor - *Frank Cornejo***

6. Items for Future Meetings:

*Campesinos Unidos request
Awarding Wetlands construction contract
Mr. Wells to provide update on current projects*

7. ADJOURNMENT: *There being no further business to come before the Council,
Mayor Ward adjourned the meeting at 7:04 PM.*


Nicholas D. Wells, Acting City Clerk

Ginger Ward, Mayor

MEETING DATE: 03/13/23

ITEM NUMBER 1 b

Approvals

CITY MANAGER 

FINANCE MANAGER _____

CITY ATTORNEY _____

Report Criteria:
Detail report type printed
[Report].Check Number = 45227-45277

Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount			
45227								
ACE HARDWARE	D57199	CAUTION TAPE	02/23/2023	27.99	27.99	45227	03/01/2023	PUBLIC WORKS FIRE DEPT
	D56872	CABLE TIES	02/22/2023	2.36	2.36	45227	03/01/2023	
	D56615	BATTERIES	02/21/2023	36.61	36.61	45227	03/01/2023	
	D55233	GAUGE	02/14/2023	12.92	12.92	45227	03/01/2023	
	D55049	BOTTLE WATER	02/13/2023	21.51	21.51	45227	03/01/2023	
	D54538	PIPE PVC	02/10/2023	17.23	17.23	45227	03/01/2023	
	D54537	FD SUPPLIES	02/10/2023	62.19	62.19	45227	03/01/2023	
	D54850	BOTTLE WATER	02/12/2023	10.75	10.75	45227	03/01/2023	
	D54916	HOSE BARB	02/12/2023	8.18	8.18	45227	03/01/2023	
	D53719	UNDERCOATING	02/07/2023	37.02	37.02	45227	03/01/2023	
	D53891	SPRAY WAX	02/08/2023	10.33	10.33	45227	03/01/2023	
	D53737	BOLTS AND WASHERS	02/07/2023	.40	.40	45227	03/01/2023	
	D53637	VELCRO TAPE	02/07/2023	49.54	49.54	45227	03/01/2023	
	D53602	VELCRO TAPE	02/07/2023	24.77	24.77	45227	03/01/2023	
	D53603	TIDE PODS	02/07/2023	7.18	7.18	45227	03/01/2023	
	D48674	CLEANING SUPPLIES	01/13/2023	34.92	34.92	45227	03/01/2023	
	D48657	OIL AND FUEL	01/13/2023	79.70	79.70	45227	03/01/2023	
	D48874	BATTERIES	01/15/2023	20.46	20.46	45227	03/01/2023	
	D52344	PLUMBING SUPPLIES	02/01/2023	54.48	54.48	45227	03/01/2023	
	D54160	WTP SUPPLIES	02/09/2023	7.53	7.53	45227	03/01/2023	
	D54120	PLUMBING SUPPLIES	02/09/2023	45.21	45.21	45227	03/01/2023	
	D49212	WTP LUBRICANT	01/17/2023	6.45	6.45	45227	03/01/2023	
	D53971	COUPLINGS	02/08/2023	16.14	16.14	45227	03/01/2023	
	D53989	PLUMBING SUPPLIES	02/08/2023	6.45	6.45	45227	03/01/2023	
	F30911	WWTP SUPPLIES	02/14/2023	287.63	287.63	45227	03/01/2023	
	D45417	WTP SUPPLIES	12/28/2022	27.55	27.55	45227	03/01/2023	
	D48470	CEMENT	01/13/2023	29.26	29.26	45227	03/01/2023	
	D51163	CABLES	01/26/2023	68.94	68.94	45227	03/01/2023	
	D54342	STREET SUPPLIES FOR	02/10/2023	419.44	419.44	45227	03/01/2023	
	D52636	SUPPLIES FOR METERS	02/02/2023	24.02	24.02	45227	03/01/2023	
	D52311	FAUCET HOSE	02/01/2023	6.46	6.46	45227	03/01/2023	
	D52311	FAUCET HOSE	02/01/2023	6.46	6.46	45227	03/01/2023	
	D52311	FAUCET HOSE	02/01/2023	6.46	6.46	45227	03/01/2023	
	D57105	COUPLINGS	02/23/2023	21.53	21.53	45227	03/01/2023	
	D54357	SPRAY PAINT FOR STRE	02/10/2023	17.22	17.22	45227	03/01/2023	
	D54101	BATTERIES	02/09/2023	3.59	3.59	45227	03/01/2023	
	D54101	BATTERIES	02/09/2023	3.58	3.58	45227	03/01/2023	
	D54101	BATTERIES	02/09/2023	3.59	3.59	45227	03/01/2023	
	D53435	KEY SETS	02/14/2023	105.57	105.57	45227	03/01/2023	
	D52442	PAINT SUPPLIES	02/01/2023	49.44	49.44	45227	03/01/2023	
	D55258	PADLOCK	02/14/2023	15.06	15.06	45227	03/01/2023	
	D53979	SHOP SUPPLIES	02/08/2023	102.87	102.87	45227	03/01/2023	
	D53979	SHOP SUPPLIES	02/08/2023	102.87	102.87	45227	03/01/2023	
	D54236	FITTING BRUSH	02/09/2023	4.30	4.30	45227	03/01/2023	
	D54235	VACTOR SUPPLIES	02/09/2023	26.46	26.46	45227	03/01/2023	
45228								
ACME SAFETY & SUPPLY	154954-00	BARRICADES AND SUPP	02/07/2023	2,119.20	2,119.20	45228	03/01/2023	PUBLIC WORKS
	154951-00	STOP SIGN	02/07/2023	62.79	62.79	45228	03/01/2023	
	154892-00	STOP SIGNS	02/03/2023	871.41	871.41	45228	03/01/2023	
	154879-00	STOP SIGN VINYL	02/02/2023	25.00	25.00	45228	03/01/2023	
45229								
ADRIANA ANGUIS	JANUARY 20	JANUARY 2023 MILEAGE	02/21/2023	32.38	32.38	45229	03/01/2023	ADMIN

Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	
45230								
ADRIANA RUBIO	FINAL BILL	FINAL BILL - UTILITIES	02/28/2023	183.90	183.90	45230	03/01/2023	ADMIN
45231								
AFLAC	778767	INSURANCE PREMIUM	02/14/2023	147.57	147.57	45231	03/01/2023	ADMIN
	778767	INSURANCE PREMIUM	02/14/2023	8.08	8.08	45231	03/01/2023	
45232								
AIRWAVE COMMUNICATI	446255	HUGO TRUCK LIGHT REP	02/20/2023	309.48	309.48	45232	03/01/2023	PUBLIC WORKS
45233								
ALEJANDRO ESTRADA	1399	BUILDING PERMIT SYST	02/27/2023	140.00	140.00	45233	03/01/2023	ADMIN
	1399	IT SERVICES FOR FEBR	02/27/2023	90.00	90.00	45233	03/01/2023	
	1399	IT SERVICES FOR FEBR	02/27/2023	90.00	90.00	45233	03/01/2023	
	1399	IT SERVICES FOR FEBR	02/27/2023	90.00	90.00	45233	03/01/2023	
	1399	IT SERVICES FOR FEBR	02/27/2023	90.00	90.00	45233	03/01/2023	
	1399	IT SERVICES FOR FEBR	02/27/2023	90.00	90.00	45233	03/01/2023	
	1399	IT SERVICES FOR FEBR	02/27/2023	90.00	90.00	45233	03/01/2023	
	1399	IT SERVICES FOR FEBR	02/27/2023	90.00	90.00	45233	03/01/2023	
	1399	IT SERVICES FOR FEBR	02/27/2023	90.00	90.00	45233	03/01/2023	
	1399	IT SERVICES FOR FEBR	02/27/2023	90.00	90.00	45233	03/01/2023	
	1399	WTP SCADA	02/27/2023	560.00	560.00	45233	03/01/2023	
	1399	WTP SCADA MONITORIN	02/27/2023	140.00	140.00	45233	03/01/2023	
	1399	WWTP SCADA SERVICE	02/27/2023	560.00	560.00	45233	03/01/2023	
	1399	COMPUTER CONSULTIN	02/27/2023	84.00	84.00	45233	03/01/2023	
	1399	COMPUTER CONSULTIN	02/27/2023	84.00	84.00	45233	03/01/2023	
	1399	COMPUTER CONSULTIN	02/27/2023	84.00	84.00	45233	03/01/2023	
	1399	COMPUTER CONSULTIN	02/27/2023	84.00	84.00	45233	03/01/2023	
45234								
APPLIED INDUSTRIAL TE	7026176897	CONTINENTAL	01/31/2023	157.14	157.14	45234	03/01/2023	PUBLIC WORKS
45235								
BABCOCK & SONS, INC.	CB31387-22	OIL AND GREASE	02/20/2023	62.52	62.52	45235	03/01/2023	PUBLIC WORKS
	CB31388-22	TOTAL HARDNESS PACK	02/20/2023	37.75	37.75	45235	03/01/2023	
	CB31386-22	COPPER	02/20/2023	18.87	18.87	45235	03/01/2023	
	CB31382-22	AMMONIA LAB ANALYSIS	02/20/2023	18.87	18.87	45235	03/01/2023	
	CB31228-22	BIOCHEMICAL OXYGEN	02/16/2023	174.58	174.58	45235	03/01/2023	
	CB31519-22	AMMONIA LAB ANALYSIS	02/22/2023	18.87	18.87	45235	03/01/2023	
	CB31520-22	BIOCHEMICAL OXYGEN	02/22/2023	174.58	174.58	45235	03/01/2023	
	CB31521-22	ALUMINUM LAB ANALYSI	02/22/2023	18.87	18.87	45235	03/01/2023	
	LB30020-227	E.COLI LAB ANALYSIS	02/07/2023	31.85	31.85	45235	03/01/2023	
	CB30459-22	BIOCHEMICAL OXYGEN	02/07/2023	174.58	174.58	45235	03/01/2023	
	CB30520-22	ALUMINUM LAB ANALYSI	02/08/2023	18.87	18.87	45235	03/01/2023	
	CB30520-22	IRON LAB ANALYSIS	02/08/2023	18.87	18.87	45235	03/01/2023	
	CA31686-22	ASBESTOS	01/26/2023	294.00	294.00	45235	03/01/2023	
	CA31836-22	BIOCHEMICAL OXYGEN	01/28/2023	174.58	174.58	45235	03/01/2023	
	CA31837-22	AMMONIA LAB ANALYSIS	01/28/2023	18.87	18.87	45235	03/01/2023	
	CA31902-22	ALUMINUM LAB ANALYSI	01/29/2023	18.87	18.87	45235	03/01/2023	
45236								
BLUE SHIELD OF CALIFO	2304400130	INSURANCE PREMIUM	02/13/2023	1,498.24	1,498.24	45236	03/01/2023	ADMIN
	2304400130	INSURANCE PREMIUM	02/13/2023	880.72	880.72	45236	03/01/2023	
	2304400130	INSURANCE PREMIUM	02/13/2023	937.06	937.06	45236	03/01/2023	
	2304400130	INSURANCE PREMIUM	02/13/2023	362.16	362.16	45236	03/01/2023	
	2304400130	INSURANCE PREMIUM	02/13/2023	573.14	573.14	45236	03/01/2023	
	2304400130	INSURANCE PREMIUM	02/13/2023	217.65	217.65	45236	03/01/2023	
	2304400130	INSURANCE PREMIUM	02/13/2023	1,485.02	1,485.02	45236	03/01/2023	
	2304400130	INSURANCE PREMIUM	02/13/2023	568.27	568.27	45236	03/01/2023	
	2304400130	INSURANCE PREMIUM	02/13/2023	1,485.02	1,485.02	45236	03/01/2023	
45237								
BOOT BARN, INC.	INV00221111	RAYLENE BOOTS	01/12/2023	136.38	136.38	45237	03/01/2023	BUILDING

Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	
45238								
BRITTANY GARCIA	FINAL BILL	FINAL BILL - UTILITIES	02/28/2023	183.68	183.68	45238	03/01/2023	ADMIN
45239								
CALPERS	1000000161	LATE FEE	08/03/2020	.15	.15	45239	03/01/2023	ADMIN
45240								
CORE & MAIN LP	S309389	PIPES AND PLUGS	02/09/2023	381.14	381.14	45240	03/01/2023	PUBLIC WORKS
	S309389	PIPES AND PLUGS	02/09/2023	381.13	381.13	45240	03/01/2023	
45241								
COUNTY MOTOR PARTS	299112	FITTINGS	01/31/2023	76.31	76.31	45241	03/01/2023	PUBLIC WORKS
	299112	FITTINGS	01/31/2023	76.31	76.31	45241	03/01/2023	
	299764	CLEAN LIGHTS FOR HUG	02/21/2023	38.15	38.15	45241	03/01/2023	
	299588	BACKHOE SUPPLIES	02/15/2023	114.50	114.50	45241	03/01/2023	
	299588	BACKHOE REPAIRS	02/15/2023	114.49	114.49	45241	03/01/2023	
45242								
DANIEL JONGEWARD	FARMERS M	FARMERS MARKET ENTE	03/01/2023	400.00	400.00	45242	03/01/2023	FARMERS MARKET
45243								
DEPT OF TRANSPORTATI	SL230407	SIGNALS AND LIGHTING	01/26/2023	153.75	153.75	45243	03/01/2023	PUBLIC WORKS
45244								
DESERT VALLEY POWER	2137	WWTP OIL SERVICES	02/14/2023	840.00	840.00	45244	03/01/2023	PUBLIC WORKS
	2138	HOLTVILLE YARD OIL SE	02/14/2023	432.00	432.00	45244	03/01/2023	
	2154	WWTP TRANSFER SWIT	02/20/2023	108.00	108.00	45244	03/01/2023	
	2140	WTP UNIT INSPECTION	02/14/2023	216.00	216.00	45244	03/01/2023	
	2141	WTP UNIT INSPECTION	02/14/2023	216.00	216.00	45244	03/01/2023	
	2139	CITY HALL OIL SERVICE	02/14/2023	312.00	312.00	45244	03/01/2023	
45245								
ELMS EQUIPMENT RENT	W2798-2	FIRE DEPT REPAIRS	01/26/2023	222.34	222.34	45245	03/01/2023	FIRE DEPT
45246								
EMERGENCY MEDICAL P	2524821	MEDICAL SUPPLIES	02/06/2023	106.53	106.53	45246	03/01/2023	FIRE DEPT
45247								
EXQUISITE POOL CUSTO	4852	MURIATIC ACID	01/17/2023	457.22	457.22	45247	03/01/2023	PUBLIC WORKS
45248								
FASTENAL	CAEL110514	SHOP SUPPLIES	02/06/2023	28.75	28.75	45248	03/01/2023	PUBLIC WORKS
	CAEL110514	SHOP SUPPLIES	02/06/2023	28.74	28.74	45248	03/01/2023	
	CAEL110514	SHOP SUPPLIES	02/06/2023	28.74	28.74	45248	03/01/2023	
45249								
FERGUSON ENTERPRIS	2304407	WTP SUPPLIES	02/22/2023	124.94	124.94	45249	03/01/2023	PUBLIC WORKS
	2304911	WTP SUPPLIES	02/22/2023	83.76	83.76	45249	03/01/2023	
	2214582-1	GASKET CAPS	02/09/2023	7.55	7.55	45249	03/01/2023	
	2214582-1	GASKET CAPS	02/09/2023	7.55	7.55	45249	03/01/2023	
	2214582-1	GASKET CAPS	02/09/2023	7.54	7.54	45249	03/01/2023	
45250								
GILBERTO PINEDO	RPT2023000	RECORDERS OFFICE - 2	02/24/2023	50.50	50.50	45250	03/01/2023	ADMIN
45251								
HARRIS COMPUTER SYS	XT00172446	WATER BILLS	02/15/2023	595.69	595.69	45251	03/01/2023	ADMIN
	XT00172446	WATER BILLS	02/15/2023	595.68	595.68	45251	03/01/2023	
	XT00172446	WATER BILLS	02/15/2023	595.68	595.68	45251	03/01/2023	
45252								
HOLTVILLE TRIBUNE	101164	PUBLIC NOTICE FOR PR	02/09/2023	441.00	441.00	45252	03/01/2023	ADMIN
	101163	HOLTVILLE CARROT FES	02/24/2023	490.00	490.00	45252	03/01/2023	
45253								
HOME DEPOT/GEFC	2974212	WRENCH AND RATCHET	01/10/2023	107.71	107.71	45253	03/01/2023	PUBLIC WORKS
	2974212	WRENCH AND RATCHET	01/10/2023	107.71	107.71	45253	03/01/2023	
	2974212	TOOLS	01/10/2023	427.22	427.22	45253	03/01/2023	
	2974212	TOOLS	01/10/2023	427.22	427.22	45253	03/01/2023	
45254								
HUMANA	296346418	INSURANCE PREMIUM	02/19/2023	194.75	194.75	45254	03/01/2023	ADMIN
	296346418	INSURANCE PREMIUM	02/19/2023	101.51	101.51	45254	03/01/2023	

Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	
	296346418	INSURANCE PREMIUM	02/19/2023	123.58	123.58	45254	03/01/2023	
	296346418	INSURANCE PREMIUM	02/19/2023	71.17	71.17	45254	03/01/2023	
	296346418	INSURANCE PREMIUM	02/19/2023	34.26	34.26	45254	03/01/2023	
	296346418	INSURANCE PREMIUM	02/19/2023	26.65	26.65	45254	03/01/2023	
	296346418	INSURANCE PREMIUM	02/19/2023	172.23	172.23	45254	03/01/2023	
	296346418	INSURANCE PREMIUM	02/19/2023	76.13	76.13	45254	03/01/2023	
	296346418	INSURANCE PREMIUM	02/19/2023	164.62	164.62	45254	03/01/2023	
45255								
I.C. PUBLIC HEALTH DEP	22963	WATER ANALYSIS	01/10/2023	318.00	318.00	45255	03/01/2023	PUBLIC WORKS
45256								
K-C WELDING & RENTAL,	172786	BALL MOUNTS	01/17/2023	161.97	161.97	45256	03/01/2023	PUBLIC WORKS
	172786	BALL MOUNTS	01/17/2023	161.97	161.97	45256	03/01/2023	
	172786	BALL MOUNTS	01/17/2023	161.97	161.97	45256	03/01/2023	
45257								
LA BRUCHERIE IRRIGATI	256737C	PLUMBING SUPPLIES	01/27/2023	262.60	262.60	45257	03/01/2023	PUBLIC WORKS
	257288C	PLUMBING SUPPLIES	02/08/2023	255.57	255.57	45257	03/01/2023	
	258006C	PLUMBING SUPPLIES	02/22/2023	549.38	549.38	45257	03/01/2023	
	OM31243	LOCKS AND SWIVELS	02/22/2023	394.15	394.15	45257	03/01/2023	
45258								
LANDIA, INC.	14760	PUMP SUPPLIES	02/05/2023	785.99	785.99	45258	03/01/2023	PUBLIC WORKS
45259								
MALLORY SAFETY & SUP	5524368	SHOP SUPPLIES	01/09/2023	644.43	644.43	45259	03/01/2023	PUBLIC WORKS
	5528065	RUBBER BOOTS	01/12/2023	50.94	50.94	45259	03/01/2023	
	5528065	RUBBER BOOTS	01/12/2023	50.93	50.93	45259	03/01/2023	
45260								
MAYRA DE CARRILLO	FINAL BILL	FINAL BILL - UTILITIES	02/16/2023	79.75	79.75	45260	03/01/2023	ADMIN
45261								
METRON - FARNIER	36836	TOP LOAD MEASURER	01/13/2023	3,448.70	3,448.70	45261	03/01/2023	PUBLIC WORKS
45262								
MISSIONSQUARE	6669911	INSURANCE PREMIUM	02/22/2023	640.00	640.00	45262	03/01/2023	ADMIN
45263								
MISSIONSQUARE	6780129	PP#4 2023	02/22/2023	2,417.34	2,417.34	45263	03/01/2023	ADMIN
	6780129	PP#4 2023	02/22/2023	1,636.00	1,636.00	45263	03/01/2023	
	6780129	PP#4 2023	02/22/2023	643.76	643.76	45263	03/01/2023	
	6780129	PP#4 2023	02/22/2023	267.01	267.01	45263	03/01/2023	
	6780129	PP#4 2023	02/22/2023	342.15	342.15	45263	03/01/2023	
	6780129	PP#4 2023	02/22/2023	147.60	147.60	45263	03/01/2023	
	6780129	PP#4 2023	02/22/2023	154.84	154.84	45263	03/01/2023	
	6780129	PP#4 2023	02/22/2023	154.72	154.72	45263	03/01/2023	
	6780129	PP#4 2023	02/22/2023	57.28	57.28	45263	03/01/2023	
	6780129	PP#4 2023	02/22/2023	490.54	490.54	45263	03/01/2023	
	6780129	PP#4 2023	02/22/2023	562.28	562.28	45263	03/01/2023	
	6780129	PP#4 2023	02/22/2023	811.00	811.00	45263	03/01/2023	
	6780129	PP#4 2023	02/22/2023	508.57	508.57	45263	03/01/2023	
45264								
PEOPLEREADY,INC.	27906356	TEMP WORKER WWTP	01/24/2023	839.40	839.40	45264	03/01/2023	PUBLIC WORKS
	27906358	TEMP WORKER WTP	01/24/2023	1,120.80	1,120.80	45264	03/01/2023	
	27897187	TEMP WORKER WWTP	01/17/2023	839.40	839.40	45264	03/01/2023	
	27943351	TEMP WORKER WWTP	02/14/2023	839.40	839.40	45264	03/01/2023	
	27948028	TEMP WORKER WWTP	02/14/2023	167.88	167.88	45264	03/01/2023	
	27955409	TEMP WORKER WWTP	02/21/2023	839.40	839.40	45264	03/01/2023	
	27897188	TEMP WORKER PARKS	01/17/2023	769.45	769.45	45264	03/01/2023	
	27889510	TEMP WORKER PARKS	01/10/2023	154.11	154.11	45264	03/01/2023	
	27906357	TEMP WORKER PARKS	01/24/2023	769.45	769.45	45264	03/01/2023	
45265								
POLYDYNE, INC.	1717271	CLARIFLOC	02/17/2023	4,232.36	4,232.36	45265	03/01/2023	PUBLIC WORKS

Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	
45266								
PURCHASE POWER (PIT	#9843 2/17/2	POSTAGE	02/17/2023	19.86	19.86	45266	03/01/2023	ADMIN
	#9843 2/17/2	POSTAGE	02/17/2023	19.18	19.18	45266	03/01/2023	
	#9843 2/17/2	POSTAGE	02/17/2023	1.68	1.68	45266	03/01/2023	
	#9843 2/17/2	POSTAGE	02/17/2023	.24	.24	45266	03/01/2023	
	#9843 2/17/2	POSTAGE	02/17/2023	12.46	12.46	45266	03/01/2023	
	#9843 2/17/2	POSTAGE	02/17/2023	4.07	4.07	45266	03/01/2023	
	#9843 2/17/2	POSTAGE	02/17/2023	366.10	366.10	45266	03/01/2023	
45267								
QUILL CORPORATION	30768615	OFFICE SUPPLIES	02/10/2023	12.52	12.52	45267	03/01/2023	ADMIN
	30768615	OFFICE SUPPLIES	02/10/2023	4.24	4.24	45267	03/01/2023	
	30768615	OFFICE SUPPLIES	02/10/2023	4.23	4.23	45267	03/01/2023	
	30768476	STAPLER	02/10/2023	33.39	33.39	45267	03/01/2023	
	30747793	TAX FORMS	02/10/2023	23.26	23.26	45267	03/01/2023	
	30824116	CASH RECEIPTS	02/01/2023	158.99	158.99	45267	03/01/2023	
	30824116	CASH RECEIPTS	02/01/2023	158.98	158.98	45267	03/01/2023	
	30683064	OFFICE SUPPLIES	02/07/2023	30.52	30.52	45267	03/01/2023	
	30683064	OFFICE SUPPLIES	02/07/2023	30.52	30.52	45267	03/01/2023	
	30683064	OFFICE SUPPLIES	02/07/2023	30.52	30.52	45267	03/01/2023	
	30564593	OFFICE SUPPLIES	02/01/2023	1.94	1.94	45267	03/01/2023	
45268								
SIMNSA HEALTH PLAN	116274	INSURANCE MEDICAL P	02/20/2023	144.27	144.27	45268	03/01/2023	ADMIN
	116274	INSURANCE MEDICAL P	02/20/2023	39.60	39.60	45268	03/01/2023	
	116274	INSURANCE MEDICAL P	02/20/2023	92.87	92.87	45268	03/01/2023	
	116274	INSURANCE MEDICAL P	02/20/2023	497.14	497.14	45268	03/01/2023	
	116274	INSURANCE MEDICAL P	02/20/2023	487.01	487.01	45268	03/01/2023	
	116274	INSURANCE MEDICAL P	02/20/2023	924.13	924.13	45268	03/01/2023	
	116274	INSURANCE MEDICAL P	02/20/2023	1,162.72	1,162.72	45268	03/01/2023	
	116274	INSURANCE MEDICAL P	02/20/2023	366.15	366.15	45268	03/01/2023	
	116274	INSURANCE DENTAL PR	02/20/2023	18.93	18.93	45268	03/01/2023	
	116274	INSURANCE DENTAL PR	02/20/2023	10.10	10.10	45268	03/01/2023	
	116274	INSURANCE DENTAL PR	02/20/2023	51.23	51.23	45268	03/01/2023	
	116274	INSURANCE DENTAL PR	02/20/2023	44.62	44.62	45268	03/01/2023	
	116274	INSURANCE DENTAL PR	02/20/2023	56.80	56.80	45268	03/01/2023	
	116274	INSURANCE DENTAL PR	02/20/2023	99.13	99.13	45268	03/01/2023	
	116274	INSURANCE DENTAL PR	02/20/2023	34.37	34.37	45268	03/01/2023	
45269								
SPARLING INSTRUMENT	11050801	MODULE ASSEMBLY	02/15/2023	5,675.00	5,675.00	45269	03/01/2023	PUBLIC WORKS
	3034201	SERVICE LABOR	02/07/2023	2,782.80	2,782.80	45269	03/01/2023	
45270								
SUNBELT RENTALS	133256417-0	MANLIFT RENTAL	01/19/2023	251.87	251.87	45270	03/01/2023	PUBLIC WORKS
45271								
TARGETSOLUTIONS LEA	INV66358	TRAINING PLATFORM	02/28/2023	201.40	201.40	45271	03/01/2023	FIRE DEPT
45272								
VALLEY AUTO GLASS	I032406	GLASS FOR ALEX TRUCK	02/16/2023	146.99	146.99	45272	03/01/2023	PUBLIC WORKS
	I032406	GLASS FOR ALEX TRUCK	02/16/2023	146.98	146.98	45272	03/01/2023	
45273								
VISION SERVICE PLAN	817293082	INSURANCE PREMIUM	02/19/2023	40.45	40.45	45273	03/01/2023	ADMIN
	817293082	INSURANCE PREMIUM	02/19/2023	16.68	16.68	45273	03/01/2023	
	817293082	INSURANCE PREMIUM	02/19/2023	12.26	12.26	45273	03/01/2023	
	817293082	INSURANCE PREMIUM	02/19/2023	33.19	33.19	45273	03/01/2023	
	817293082	INSURANCE PREMIUM	02/19/2023	7.02	7.02	45273	03/01/2023	
	817293082	INSURANCE PREMIUM	02/19/2023	29.64	29.64	45273	03/01/2023	
	817293082	INSURANCE PREMIUM	02/19/2023	5.00	5.00	45273	03/01/2023	
	817293082	INSURANCE PREMIUM	02/19/2023	52.56	52.56	45273	03/01/2023	
	817293082	INSURANCE PREMIUM	02/19/2023	75.48	75.48	45273	03/01/2023	
	817293082	INSURANCE PREMIUM	02/19/2023	22.52	22.52	45273	03/01/2023	

Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date	
45274	817293082	INSURANCE PREMIUM	02/19/2023	50.06	50.06	45273	03/01/2023	
WALKER & DRISKILL	12486	ATTORNEY FEES	02/01/2023	2,130.00	2,130.00	45274	03/01/2023	ADMIN
45275	11575864	OXYGEN MEDICAL USP	01/26/2023	406.17	406.17	45275	03/01/2023	FIRE DEPT
WESTAIR GASES & EQUI								
45276	1227871	INSPECT	01/20/2023	97.50	97.50	45276	03/01/2023	PUBLIC WORKS
WYMORE, INC.								
45277	3786702	PRINTER LEASE	02/27/2023	22.62	22.62	45277	03/01/2023	ADMIN
XEROX FINANCIAL SERV	3786702	PRINTER LEASE	02/27/2023	22.62	22.62	45277	03/01/2023	
	3786702	PRINTER LEASE	02/27/2023	22.62	22.62	45277	03/01/2023	
	3786702	PRINTER LEASE	02/27/2023	22.62	22.62	45277	03/01/2023	
	3786702	PRINTER LEASE	02/27/2023	22.61	22.61	45277	03/01/2023	
Grand Totals:				<u>71,728.73</u>	<u>71,728.73</u>			

Report Criteria:

Detail report type printed
[Report].Check Number = 45227-45277



staff report

MEETING DATE: 03/13/23

ITEM NUMBER _____

Approvals

CITY MANAGER

FINANCE MANAGER

CITY ATTORNEY

To: City of Holtville City Council
Nicholas D. Wells, City Manager

From: George Galvan, City Planner

Prepared By: Francisco Barba, Associate Planner

Date: March 13, 2023

Subject: **AWARD CONTRACT TO D. J. MILLER, INC. FOR THE CONSTRUCTION OF THE HOLTVILLE ALAMO WETLANDS PROJECT IN THE AMOUNT OF \$4,240,000**

Summary

Subject of Report: Award contract for the construction of the Holtville Alamo Wetlands project

Project Location: Alamo River within APN 045-570-099 on property owned by the City of Holtville (**Exhibit A – Site Master Plan**)

Pending Action: Approve Resolution 23-08 authorizing the City Manager to execute a Contract with D. J. Miller, Inc. in the amount of \$4,240,000 for the construction of the Holtville Alamo Wetlands project

Environmental: A Mitigated Negative Declaration (MND) was prepared and adopted in 2006.

INTRODUCTION AND BACKGROUND

The Holtville Alamo River Wetlands Project has been a long-term collaboration project amongst the City of Holtville, the Imperial Irrigation District (IID), the County of Imperial, the Salton Sea Authority (SSA), the local wildlife conservation group Desert Wildlife Unlimited (501.(c).3 non-profit), and the Bureau of Reclamation (BOR). In the early 2000's, BOR deeded 15 acres to the City of Holtville, IID deeded 16 acres, and the City of Holtville added the remaining acres for the 57.71-acre project site along the western bank of the Alamo Road between Alamo River and Zenos Road west of the city limits.

The City was awarded \$2,966,000 from the BOR to construct the Holtville Alamo River Wetlands in September 2016. The proposed project is comprised of a 27.5-acre wetlands project to assist in improving water quality in the Alamo River. The total water surface area is proposed to be 8.8 acres which would hold 53 feet of water and would have a maximum design flow rate of 6 cubic feet per second. The wetlands project is proposed to be constructed on the southwest overbank of the Alamo

River. The 57.71-acre project site also includes the access route from Zenos Road, landscaping, and a walking trail for recreational use.

The City released an Invitation for Bids on January 22, 2022 with a bid opening date of March 1, 2022. A total of four prospective bidders attended the mandatory pre-bid meeting. Only one bid from D. J. Miller, Inc. was received with a bid amount totaling \$4,240,000 (refer to **Exhibit B**). The other contractors who attended the mandatory pre-bid meeting, stated that their estimates were significantly more than the City’s budget due to an increase in fuel prices and were not able to submit bids. The bid submitted by D. J. Miller, Inc. was reviewed and found to include all the required bid information and was deemed to be the lowest responsive and responsible bidder for the Holtville Alamo Wetlands Project.

As D. J. Miller’s bid was significantly more than the construction budget for this project, City Staff explored viable alternatives including a reduction in project scope and searched for other funding sources. A reduction in project scope would reduce the efficacy of the intended water pollution mitigation of the wetlands. The BOR was reluctant to approve such a reduction. City Staff continued to work with BOR to identify additional funding and was finally able to secure the gap in construction funding plus additional funds to also cover construction engineering costs. On February 9, 2023, BOR approved a Grant Amendment increasing the amount from \$2,966,000 to \$4,580,686. The Grant Amendment also extended the grant expiration from January 11, 2023, to January 24, 2024.

The Construction Contract specifies a construction period of 180 days from the date the Notice to Proceed is issued. Staff contacted D. J. Miller who affirmed their original bid amount and confirmed that they are able to keep on schedule with the 180-day timeline. The following is a proposed Schedule of Events.

Table 1 – Schedule of Events

No.	Item Description	Day	Date
1	Notice of Award approval By City Council. Held at City of Holtville Council Meeting at 6:00 PM.	Monday	March 13, 2023
2	Issue Notice of Award to Contractor and Process of Contract Documents.	Tuesday to Friday	March 14, 2023 to March 30, 2023
3	Pre-Construction Conference. Held at Holtville City Hall at 10:00 AM, followed by Project Site Walkthrough.	Friday	March 31, 2023
4	Issue Notice-To-Proceed.	Monday	April 3, 2023
5	Project Construction - 180 Calendar Days (30 days estimated to attain permits – 150 days for construction)	Wednesday to Monday	April 5, 2023 to October 2, 2023
6	Project Sign Submittal to Funding Agency for approval	Wednesday	April 19, 2023
7	Conduct the Final Project Inspection with City and Contractor.	Monday	September 18, 2023

8	File Notice of Completion at County Recorder's Office.	Tuesday to Thursday	October 3, 2023
9	Grand Opening of Holtville Wetlands.	Monday	October 9, 2023

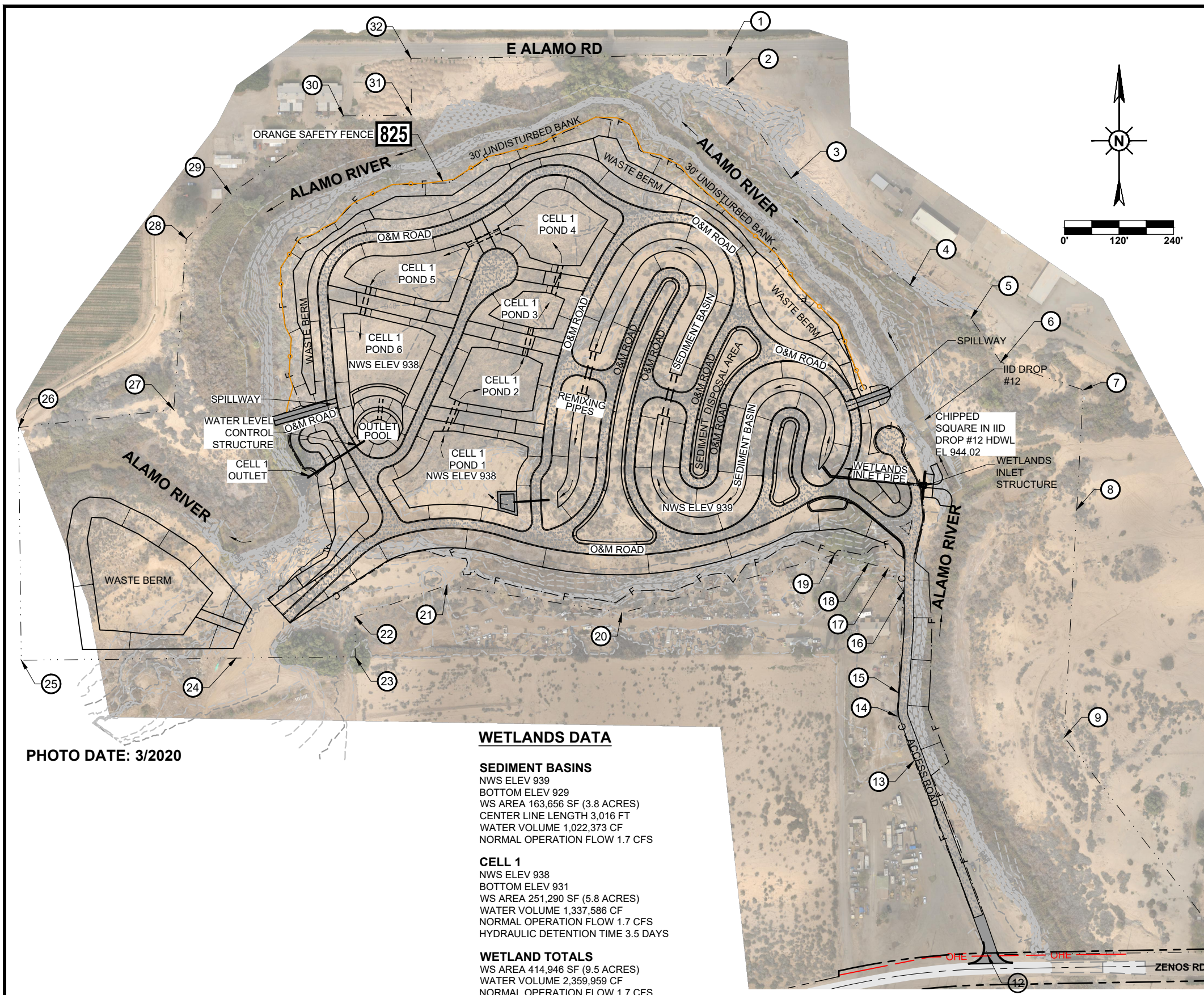
PENDING ACTION

If approved, Resolution 23-08 (**Exhibit C**) would award a contract to D. J. Miller, Inc. for the construction of the Holtville Alamo Wetlands project for \$4,240,000. The Resolution also authorizes the City Manager to execute the contract on behalf of the City and to approve minor change orders that are within the grant budget. It is recommended that the City Council consider the following action:

1. **Adopt Resolution 23-08** authorizing the City Manager to execute a contract with D. J. Miller, Inc. for the construction of the Holtville Alamo Wetlands project.

Attachments: Exhibit A – Site Master Plan
 Exhibit B – Bid Proposal
 Exhibit C – Resolution 23-08

Exhibit A – Site Master Plan



LEGEND

- CITY OF HOLTVILLE PROPERTY BOUNDARY
- SECTION/TRACT LINE
- ORIGINAL CONTOURS 1 FOOT INTERVAL
- NEW GRADE
- ==== 2 - 24" DIA REMIXING PIPES. INVERT 24" ABOVE SEDIMENT BASIN BOTTOM.
- ==== 2 - 18" DIA CELL CONVEYANCE PIPES.

COORDINATE TABLE		
POINT #	NORTHING	EASTING
1	1878588.07	6823352.53
2	1878522.77	6823353.22
3	1878316.64	6823494.71
4	1878081.40	6823757.02
5	1878008.07	6823891.41
6	1877911.48	6823956.97
7	1877850.27	6824138.78
8	1877586.71	6824124.29
9	1877085.53	6824096.74
10	1876677.97	6824411.79
11	1876611.69	6824412.64
12	1876605.93	6823927.54
13	1877032.96	6823765.55
14	1877131.18	6823728.30
15	1877183.21	6823730.93
16	1877406.31	6823742.25

COORDINATE TABLE		
POINT #	NORTHING	EASTING
17	1877456.88	6823708.64
18	1877468.05	6823664.93
19	1877487.13	6823590.28
20	1877358.79	6823121.52
21	1877419.91	6822736.28
22	1877350.72	6822533.64
23	1877262.06	6822534.19
24	1877259.45	6822271.46
25	1877254.73	6821798.06
26	1877767.61	6821792.29
27	1877806.70	6822134.17
28	1878183.39	6822161.95
29	1878282.66	6822259.94
30	1878454.32	6822508.22
31	1878455.93	6822658.31
32	1878580.73	6822656.94

NOTES:

- REFER TO THE RECORD OF SURVEY RECORDED AT THE IMPERIAL COUNTY RECORDER FOR LEGAL DESCRIPTION OF PROPERTY, ROS B23 P57 AND ROS B23 P58.

PHOTO DATE: 3/2020

WETLANDS DATA

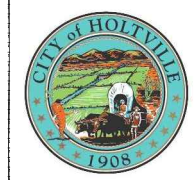
SEDIMENT BASINS
 NWS ELEV 939
 BOTTOM ELEV 929
 WS AREA 163,656 SF (3.8 ACRES)
 CENTER LINE LENGTH 3,016 FT
 WATER VOLUME 1,022,373 CF
 NORMAL OPERATION FLOW 1.7 CFS

CELL 1
 NWS ELEV 938
 BOTTOM ELEV 931
 WS AREA 251,290 SF (5.8 ACRES)
 WATER VOLUME 1,337,586 CF
 NORMAL OPERATION FLOW 1.7 CFS
 HYDRAULIC DETENTION TIME 3.5 DAYS

WETLAND TOTALS
 WS AREA 414,946 SF (9.5 ACRES)
 WATER VOLUME 2,359,959 CF
 NORMAL OPERATION FLOW 1.7 CFS

REV.	DATE	REVISION DESCRIPTION	BY	DESIGNED BY: M. HOUGH
				DRAWN BY: D. MORENO
				APPROVED BY: G. CAIRO
				DRAWING: COH-01
				PLOT DATE: NOV, 2021

CITY of HOLTVILLE
 121 W. 5TH ST
 HOLTVILLE, CALIFORNIA 92250



**HOLTVILLE
 CONSTRUCTED WETLANDS
 PROJECT PLANS
 HOLTVILLE, CALIFORNIA**

**HOLTVILLE WETLANDS
 SITE MASTER PLAN**

P - 1



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Exhibit B – Bid Proposal

4. BID FORM

Project Identification: **City of Holtville – Holtville Wetlands Project**

Contract Identification and Number: R16AP00046

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ARTICLE 1 - BID RECIPIENT

- 1.01 This Bid Is Submitted To: **City of Holtville, 121 West Fifth Street, Holtville, California 92250**
- 1.02 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with the Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in the Bid and in accordance with the other terms and conditions of the Bidding Documents.

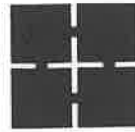
ARTICLE 2 - BIDDER'S ACKNOWLEDGMENTS

- 2.01 The Bidder accepts all of the terms and conditions of the Advertisement and Instructions to Bidders, including without limitations those dealing with the dispositions of Bid Security. The Bid will remain subject to acceptance for **ninety (90) days** after the Bid Opening, or for such longer period of time that the Bidder may agree to in writing upon a request from the Owner.

ARTICLE 3 - BIDDER'S REPRESENTATIONS

- 3.01 In submitting this Bid, the Bidder represents that:
 - A. The Bidder has examined and carefully studied the Bidding Documents, the other related data identified in the Bidding Documents, and the following Addenda, receipt of which is hereby acknowledged.

Addendum No.	Addendum Date
<u> 1 </u>	<u>02/04/2022</u> ✓
<u> 2 </u>	<u>02/17/2022</u> ✓
<u> 3 </u>	<u>02/24/2022</u> ✓
<u> </u>	<u> </u>



**CITY OF HOLTVILLE
HOLTVILLE WETLANDS PROJECT
FEBRUARY 04, 2022**

**CITY/BOR No. R16AP00046
CITY ENGINEER No. 116.455E**

ADDENDUM NO. 1

The bidders are advised that the Contract Documents, Specifications, and Plans for the above referenced project are hereby amended per the statements in this Addendum.

1. Clarification regarding Contract Document Section 00710 – Standard General Conditions, Article 5 – Bonds and Insurance:

The Bidder is to review Contract Document Section 00710 regarding insurance requirements, as well as Contract Document Section 0800 – Supplementary Conditions for insurance requirements.

2. Change in Contract Document Section 00200 – Instructions to Bidders, Article 5 – Pre-Bid Conference:

Revise the date of the Prebid Conference to **Friday, February 11, 2022**, and not “Friday, February 21, 2022”

3. Addition of Special Condition Section 00840-12 - Reports and Mitigation Measures Required for the Project per California Department of Fish and Wildlife.

The following shall be added as Section 00840-12:

Contractor is responsible to provide reports and implement mitigation measures as noted in attachment “**Addendum No. 1 – Attachment A**”.

The CDFW Streamline Alteration Agreement between the California Department of Fish and Wildlife and the City of Holtville dated 03/29/2018 is attached as “**Addendum No. 1 – Attachment B**”

4. Addition of Special Condition Section 00840-13 – Buy American Act Provisions.

The following shall be added as Special Condition Section 00840-13:

Buy American Provision: The Provision requires that a project use U.S.-produced iron, steel, and manufactured goods unless for one of three exceptions applies (non-availability, unreasonable cost, and inconsistent with the public interest).

See link: [eCFR :: Appendix II to Part 200, Title 2 -- Contract Provisions for Non-Federal Entity Contracts Under Federal Awards](#)

5. Addition of Special Condition Section 00840-14 – Record of Survey and Monument Preservation.

A copy of the Record of Survey (ROS) recorded with County of Imperial Recorders Office on 03/12/2021 is as noted in attachment "**Addendum No. 1 – Attachment C**".

The County of Imperial Department of Public Works' County Surveyor requires the preservation of monuments. The Contractor is responsible to provide the survey scope of work as required of the Monument Preservation Report - Pre-construction form (MBR-01) and the Monument Preservation Report - Post-construction form (MBR-02). The MBR-01 and MBR-02 are attached as "**Addendum No. 1 – Attachment D**".

The MBR-01 scope of work is to be conducted, submitted and approved by County Surveyor prior to the commencement of any construction activities at the project site.

6. Technical Specification Section 01510 – Temporary Utilities:

Section 1.3 Temporary Water A. shall be deleted and replaced with the following: Water to be used for construction purposes is to be provided by the City of Holtville at no charge to the contractor, with the exception of the deposit fee for a hydrant meter. The contractor is to contact City of Holtville – City Hall to attain the temporary water meter form and payment of deposit fee.

The location of the water hydrant is at the City of Holtville Water Treatment Plant, located at 180 Fourth Street, Holtville, CA 92250

7. Technical Specification Section 01721 Surveying:

Section 1.1 A, is to be deleted and replaced as follows:

A. Cost:

1. All Survey Scope of Work in this section and any Special Condition Section is to be provided by the Contractor.
2. All Survey Scope of Work shall be paid as a lump sum item as noted in the Bid Form.

Section 3.2 B, is to be deleted and replaced as follows:

Perform surveyors necessary for the ONWER to determine final quantities of work in place. Final payment of quantities are to be paid as a lump sum. In case of dispute in quantities, the original terrain data and submitted survey notes and computations will be used to determine changes in quantities.

Section 3.3 G: Limits of Construction Staking:

The contractor is to perform the delineation of the Project's property line. The delineation of the property line is to include the mark-out of the monuments via 3-ft off-set stakes, and mark-out of the property line on 50-foot intervals via 3-ft offset stakes. The off-set stakes are to be maintained throughout construction of the project.

Section 3.3 H: Original Terrain Data:

The contractor is to perform topography of the project site after clearing and grubbing. The topography is to include contours at 1-foot intervals and attaining high and low points of the existing terrain. The topography is to be provided to the Engineer for review and approval.

Section 3.3 I: Final Terrain Data:

The contractor is to perform topography of the project site at the conclusion of final grading. The topography is to include contours at 1-foot intervals and attaining high and low points of the existing terrain. The topography is to be provided to the Engineer for review and approval.

8. Regarding Plan Sheet G-4:


The Construction Quantities as noted in the Plan Sheet G-4 is Revised and Replaced with attached Attachment A - Construction Quantities List. See attached "Addendum No. 1 – Attachment E" for the revised and updated Construction Quantities.

9. Question: What is the Engineer's Cost Estimate for the construction.

Response: The Engineer's Cost Estimate for the construction is \$2,372,243.00

END OF ADDENDUM NO. 1

Prepared by:



Jesus "Juny" Marmolejo, P.E.
Project Engineer
The Hoyt Group, Inc.

Date: February 04, 2022

Addendum No. 01 Acknowledgement

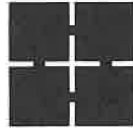
The Bidder is responsible for advising any and all subcontractor and suppliers of this addendum. Each bidder must acknowledge receipt of this addendum in the noted space below and were indicated in the Bid Form. This sheet of the addendum is to be signed by the Bidder and submitted with the Bid.

Print or Type Bidder's Name: D. J. Miller, Inc.

Print or Type Authorized Name: Dennis J. Miller

Authorized Signature of Bidder: 

Date Signed: 02/28/2022



**CITY OF HOLTVILLE
HOLTVILLE WETLANDS PROJECT
FEBRUARY 17, 2022**

CITY/BOR No. R16AP00046
CITY ENGINEER No. 116.455E

ADDENDUM NO. 2

The bidders are advised that the Contract Documents, Specifications, and Plans for the above referenced project are hereby amended per the statements in this Addendum.

1. Change in Contract Document Section 00100 - Advertisement for Bids:

The first paragraph of the Section is to be deleted and replaced as follows:

Separate sealed BIDS for the construction of the **City of Holtville – Holtville Wetlands Project** will be received by the **City of Holtville at 121 West Fifth Street, Holtville, California 92250** until **2:00 pm** (prevailing local time) on **Tuesday, March 1, 2022**, and then at said office will be publicly opened and read aloud.

2. Technical Specification Section 01573 Water Pollution Control:

Section 1.1 Measurement and Payment, is to be deleted and replaced as follows:

1.1 Cost:

- a. All costs related to the Water Pollution Control (Stormwater Pollution Prevention Plan) are the Contractor's responsibility and is to be included as lump sum as noted in the Bid Form.

3. Technical Specification Section 01575 Tree and Plant Protection:

Section 1.1 Measurement and Payment, is to be deleted and replaced as follows:

1.1 Cost:

- a. All tree and planting related work in this section and any other sections is to be provided by the Contractor.

- b. Costs for repair or treatment of injured vegetation and replacement of trees or shrubs are the Contractor's responsibility.
- c. The cost for protection of tree and plants shall be included in the plant and trees improvements cost which shall be paid as a lump sum item as noted in the Bid Form.

4. Technical Specification Section 05500 Metal Fabrication:

Section 1.1 Measurement and Payment, is to be deleted and replaced as follows:

1.1 Cost:

- a. Metalwork includes the cost of furnishing, hauling, storing, handling, and installation in the lump sum offered in the schedule for work for which the material is required.

5. Technical Specification Section 31033 Removal of Water from Excavation:

Section 1.1 Measurement and Payment, is to be deleted and replaced as follows:

1.1 Cost:

- a. All work related to removal of water (Dewatering) is to be included as lump sum as noted in the Bid Form.

6. Technical Specification Section 31230 Compacting Earth Materials:

Section 1.1 Measurement and Payment, is to be deleted and replaced as follows:

1.1 Cost:

- a. Compacting earth materials are the Contractor's responsibility and the cost is to be included in the lump sum offered in the schedule of work for which the compaction is required.
- b. Water used for construction is to be provided by City of Holtville as indicated in Addendum No. 01.

7. Technical Specification Section 31231 Earthwork for Structures:

Section 1.1 Measurement and Payment, is to be deleted and replaced as follows:

1.1 Cost:

- a. All costs related to the earthwork for structures including excavation, backfill and compaction are the Contractor's responsibility and is to be included in the lump sum offered in the schedule of work for which the earthwork is required.

8. Technical Specification Section 31232 Pipe Trench Earthwork:

Section 1.1 Measurement and Payment, is to be deleted and replaced as follows:

1.1 Cost:

- a. All costs related to the earthwork for pipe trench are the Contractor's responsibility and is to be included in the lump sum offered in the schedule of work for which the earthwork is required.

9. Technical Specification Section 31233 Disposal of Excavated Materials:

Section 1.1 Measurement and Payment, is to be deleted and replaced as follows:

1.1 Cost:

- a. All costs related to the disposal of excavated materials are the Contractor's responsibility and is to be included in the lump sum offered in the schedule of work for which the disposal of excavation is required.

10. Technical Specification Section 31323 Geotextile:

Section 1.1 Measurement and Payment, is to be deleted and replaced as follows:

1.1 Cost:

- a. All costs related to the geotextile including installation are the Contractor's responsibility and is to be included in the lump sum offered in the schedule of work for which the geotextile is required.

11. Technical Specification Section 31370 Riprap:

Section 1.1 Measurement and Payment, is to be deleted and replaced as follows:

1.1 Cost:

- a. All costs related to the riprap are the Contractor's responsibility and is to be included as lump sum as noted in the Bid Form.

12. Technical Specification Section 31151 Gravel Surfacing:

Section 1.1 Measurement and Payment, is to be deleted and replaced as follows:

1.1 Cost:

- a. All costs related to the gravel surfacing are the Contractor's responsibility and is to be included in the lump sum of the Entrance Roadway / Operation and Maintenance Roadway noted in the Bid Form.

13. Technical Specification Section 32322 Segmental Retaining Wall:

Section 1.1 Measurement and Payment, is to be deleted and replaced as follows:

1.1 Cost:

- a. All costs related to segmental retaining walls are the Contractor's responsibility and is to be included in the lump sum offered in the schedule of work for which the retaining wall is required.

14. Technical Specification Section 32400 Aggregate Surfacing and Base Courses:

Section 1.2 Measurement and Payment, is to be deleted and replaced as follows:

1.2 Cost:

- a. All costs related to aggregate are the Contractor's responsibility and is to be included in the lump sum offered in the schedule of work for which the aggregate surfacing and base courses are required.

15. Technical Specification Section 32500 Asphalt Concrete Pavement:

Section 1.2 Measurement and Payment, is to be deleted and replaced as follows:

1.2 Cost:

- a. All costs related to asphalt concrete pavement are the Contractor's responsibility and is to be included in the lump of the Entrance Roadway / Operation and Maintenance Roadway noted in the Bid Form.

16. Technical Specification Section 32711 Wetland Planting:

Section 1.1 Measurement and Payment, is to be deleted and replaced as follows:

1.1 Cost:

- a. All costs related to plants and trees are the Contractor's responsibility and is to be included in the lump of the Plants and Trees Improvements noted in the Bid Form.

17. Technical Specification Section 33115 Pipe Crossings at Existing Utility Pipelines:

Section 1.1 Measurement and Payment, is to be deleted and replaced as follows:

1.1 Cost:

- a. All costs related to furnishing and laying pipe including encasement and gaskets are the Contractor's responsibility and is to be included in the lump sum offered in the schedule of work for which the Pipe Crossings are required.

18. Technical Specification Section 33424 Polyethylene (PE) Pipes:

Section 1.1 Measurement and Payment, is to be deleted and replaced as follows:

1.1 Cost:

- a. All costs related to furnishing and laying pipe are the Contractor's responsibility and is to be included in the lump sum offered in the schedule of work for which the PE Pipes are required.

19. Technical Specification Section 35221 Slide Gates:

Section 1.1 Measurement and Payment, is to be deleted and replaced as follows:

1.1 Cost:

- a. All costs related to furnishing and installation of slide gates and appurtenances are the Contractor's responsibility and is to be included in the lump sum offered in the schedule of work for which the Slide Gates are required.

END OF ADDENDUM NO. 2

Prepared by:



Jesus "Juny" Marmolejo, P.E.
Project Engineer
The Holt Group, Inc.

Date: February 17, 2022

Addendum No. 02 Acknowledgement

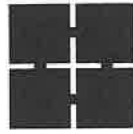
The Bidder is responsible for advising any and all subcontractor and suppliers of this addendum. Each bidder must acknowledge receipt of this addendum in the noted space below and were indicated in the Bid Form. This sheet of the addendum is to be signed by the Bidder and submitted with the Bid.

Print or Type Bidder's Name: D. J. Miller, Inc.

Print or Type Authorized Name: Dennis J. Miller

Authorized Signature of Bidder: 

Date Signed: 02/28/2022



**CITY OF HOLTVILLE
HOLTVILLE WETLANDS PROJECT
FEBRUARY 24, 2022**

CITY/BOR No. R16AP00046
CITY ENGINEER No. 116.455E

ADDENDUM NO. 3

The bidders are advised that the Contract Documents, Specifications, and Plans for the above referenced project are hereby amended per the statements in this Addendum.

1. Change in Contract Document Section 00300 – Wage Requirements, Subsection Davis Bacon and Related Acts, A:

The latest Davis-Bacon wage rates (10-days update) were checked on February 24, 2022. The updated Davis Bason wage rate determinations CA20220002 Mod 3 02/11/2022 are attached as “**Addendum No. 3 – Attachment A**”.

2. Addition of Special Condition Section 00840-15 – Traffic Control along Zenos Road and Access Road between Zenos Road and Wetlands Area.

The Contractor shall be responsible to implement traffic control for construction of the Zenos Road driveway. The contractor shall be required to attain a Traffic Control Plan that is stamped and signed by a Civil Engineer. The Traffic Control will need to be submitted to the County of Imperial Public Works Department for review and approval, prior to implementation. The Contractor shall install and maintain the traffic control plan throughout the duration of the construction of the Zenos Road driveway.

The Contractor shall be responsible to implement traffic control delineation along the access road between Zenos Road at the Wetlands construction stie area.

Payment for the traffic control scope of work is to be included as lump sum as noted in the Bid Form.

3. Regarding Plan Sheet C-1 – Site Grading and Section Designations:

The groundwater elevations for the six (6) existing piezometers were measured on February 23, 2022. The elevations are noted in the redline sketch attached as **“Addendum No. 3 – Attachment B”**.

4. Regarding Plan Sheet LP-1 – Landscape Plan:

If the Plants and/or Trees called out in Table 02925A are not available, an in-kind Plants and/or Trees can be proposed by the Contractor as an approved equal.

END OF ADDENDUM NO. 3

Prepared by:



Date: February 24, 2022

Jesus "Juny" Marmolejo, P.E.
Project Engineer
The Holt Group, Inc.

Addendum No. 03 Acknowledgement

The Bidder is responsible for advising any and all subcontractor and suppliers of this addendum. Each bidder must acknowledge receipt of this addendum in the noted space below and were indicated in the Bid Form. This sheet of the addendum is to be signed by the Bidder and submitted with the Bid.

Print or Type Bidder's Name: D. J. Miller, Inc.

Print or Type Authorized Name: Dennis J. Miller

Authorized Signature of Bidder: 

Date Signed: 02/28/2022

- B. The Bidder has visited the Site and become familiar with and is satisfied as to the General, Local, and Site conditions that may affect cost, progress, and performance of the Work.
- C. The Bidder is familiar with and is satisfied as to all Federal, State, and Local Laws and Regulations that may affect cost, progress, and performance of the Work.
- D. The Bidder has obtained and carefully studied (or accepts the consequences for not doing so) all additional or supplementary examinations, investigations, explorations, tests, studies, and data concerning conditions (surface, subsurface and Underground Facilities) at or contiguous to the Site which may affect cost, progress, or performance of the Work or which relate to any aspect of the means, methods, techniques, sequences, and procedures of construction to be employed by the Bidder, including applying the specific means, methods, techniques, sequences, and procedures of construction expressly required by the Bidding Documents to be employed by the Bidder, and safety precautions and programs incident thereto.
- E. The Bidder does not consider that any further examinations, investigations, explorations, tests, studies, or data are necessary for the determination of this Bid for performance of the Work at the price(s) bid and within the times and in accordance with the other terms and conditions of the Bidding Documents.
- F. The Bidder is aware of the general nature of the Work to be performed by the Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.
- G. The Bidder has correlated the information known to the Bidder, information and observations obtained from visits to the Site, reports and drawings identified in the Bidding Documents, and all additional examinations, investigations, explorations, tests, studies, and data with the Bidding Documents.
- H. The Bidder has given the Owner written notice of all conflicts, errors, ambiguities, or discrepancies that the Bidder has discovered in the Bidding Documents, and the written resolution thereof by the Owner is acceptable to the Bidder.
- I. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance of the Work for which this Bid is submitted.
- J. The Bidder will submit written evidence of its authority to do business in the State where the Project is located not later than the date of its execution of the Agreement.

ARTICLE 4 - FURTHER REPRESENTATIONS

4.01 The Bidder further represents that:

- A. This Bid is genuine and not made in the interest of or on the behalf of any undisclosed individual or entity and is not submitted in conformity with any agreement or rules of any group, association, organization, or corporation;
- B. The Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid;
- C. The Bidder has not solicited or induced any individual or entity to refrain from bidding; and
- D. The Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or over the Owner.

ARTICLE 5 – BASIS OF BID

5.01 The Bidder will complete the Work in accordance with the Contract Documents for the following price(s):

<u>Item No.</u>	<u>Item Description</u>	<u>Units of Measure</u>	<u>Price Per Unit (In Figures)</u>	<u>Quantity</u>	<u>Unit Cost</u>
1.	Mobilization, Submittals, Project Meetings, Protection of Existing Facilities, Temporary Facilities, Safety Requirements, Insurance, Payment Bond, Performance Bond, Taxes, Permits, Project Signs, Business License, Facilities Startup, As-Builts, Project Closeout, Demobilization and Similar Expenses.	Lump Sum	_____	1	Sum Of \$ <u>270,000</u> -
2.	Complete all Clearing and Grubbing; and Demolition improvements in its entirety in strict conformance with the Plan Sheets, Special Conditions, Technical Specifications and any addenda(um).	Lump Sum	_____	1	Sum Of \$ <u>200,000</u> -
3.	Complete all Earthwork improvements in its entirety in strict conformance with the Plan Sheets, Special Conditions, Technical Specifications and any addenda(um).	Lump Sum	_____	1	Sum Of \$ <u>1,600,000</u>
4.	Complete all Dewatering Improvements in its entirety in strict conformance with the Plan Sheets, Special Conditions, Technical Specifications and any addenda(um).	Lump Sum	_____	1	Sum Of \$ <u>325,000</u>
5.	Complete all Piping Improvements including Water Level Control Structures in its entirety in strict conformance with the Plan Sheets, Special Conditions, Technical Specifications and any addenda(um).	Lump Sum	_____	1	Sum Of \$ <u>280,000</u>
6.	Complete all Concrete Structures Improvements in its entirety in strict conformance with the Plan Sheets, Special Conditions, Technical Specifications and any addenda(um).	Lump Sum	_____	1	Sum Of \$ <u>200,000</u>
7.	Complete all Alamo River Inlet / Outlet Improvements in its entirety in strict conformance with the Plan Sheets, Special Conditions, Technical Specifications and any addenda(um).	Lump Sum	_____	1	Sum Of \$ <u>50,000</u>
8.	Complete all Rip Rap Improvements in its entirety in strict conformance with the Plan Sheets, Special Conditions, Technical Specifications and any addenda(um).	Lump Sum	_____	1	Sum Of \$ <u>300,000</u>

<u>Item No.</u>	<u>Item Description</u>	<u>Units of Measure</u>	<u>Price Per Unit (In Figures)</u>	<u>Quantity</u>	<u>Unit Cost</u>
9.	Complete all Entrance Roadway / Operation and Maintenance Roadway Improvements in its entirety in strict conformance with the Plan Sheets, Special Conditions, Technical Specifications and any addenda(um).	Lump Sum	_____	1	Sum Of \$ <u>490,000</u> -
10.	Complete all Plants and Trees Improvements including maintenance in its entirety in strict conformance with the Plan Sheets, Special Conditions, Technical Specifications and any addenda(um).	Lump Sum	_____	1	Sum Of \$ <u>175,000</u> -
11.	Complete all Stormwater Pollution Prevention Plan Implementation including the Best Management Practices Improvements in its entirety in strict conformance with the Plan Sheets, Special Conditions, Technical Specifications and any addenda(um).	Lump Sum	_____	1	Sum Of \$ <u>80,000</u>
12.	Complete all Survey to include limits of construction staking, Monument Preservation with County Surveyor, Earthwork Staking, in its entirety in strict conformance with the Plan Sheets, Special Conditions, Technical Specifications and any addenda(um).	Lump Sum	_____	1	Sum Of \$ <u>100,000</u> -
13.	Complete Geotechnical Testing Improvements in its entirety in strict conformance with the Plan Sheets, Special Conditions, Technical Specifications and any addenda(um).	Lump Sum	_____	1	Sum Of \$ <u>110,000</u>
14.	Complete Traffic Control along Zenos Road and Access Road between Zenos Road and Wetlands Area in its entirety in strict conformance with the Plan Sheets, Special Conditions, Technical Specifications and any addenda(um).	Lump Sum	_____	1	Sum Of \$ <u>40,000</u>
15.	Attain a County of Imperial Public Works Encroachment Permit for the Entrance Scope of Work.	Lump Sum	_____	1	Sum Of \$ <u>20,000</u>

TOTAL BID (Items 1 through 15) in Figures \$ 4,240,000.00

TOTAL BID (Items 1 through 15) in Words \$ Four million two hundred forty thousand and 00/100

(only).

A. Unit Prices, if any, have been computed in accordance with **Paragraph 11.03.A** of the General Conditions.

ARTICLE 6 - TIME OF COMPLETION

- 6.01 The Bidder agrees that the Work will be substantially complete and will be completed and ready for final payment in accordance with Paragraph 14.07.B of the General Conditions on or before the dates or within the number of calendar days indicated in the Agreement.
- 6.02 The Bidder accepts the provisions of the Agreement as to liquidated damages in the event of failure to complete the work within the Contract Times.

ARTICLE 7 - ATTACHMENTS TO BID

- 7.01 The following documents are attached to and made a condition of the Bid:
 - A. Non-Collusion Affidavit (Section 420);
 - B. Required Bid Security of ten percent (10%) in the form of a Bid Bond (Section 430) or Certified Check (circle type of security provided);
 - C. If Bid amount exceeds \$10,000, signed Compliance Statement/Certifications of Nonsegregated Facilities (Section 440). Refer to specific equal opportunity requirements set forth in paragraph 18.10 of the General Conditions;
 - D. If Bid amount exceeds \$25,000, signed Certification Regarding Debarment (Section 450);
 - E. If Bid amount exceeds \$100,000, signed Certification for Contracts, Grant, and Loans (Section 460). Refer to paragraph 18.11 of the General Conditions;
 - F. Contractor’s Certification Regarding Worker’s Compensation Insurance (Section 470); and
 - G. A Tabulation of Subcontractors (Section 480);
 - H. Required Bidder Qualifications Statement with supporting data (Section 490);
 - I. Tabulation of Major Material Suppliers (Section 500); and

ARTICLE 8 - DEFINED TERMS

- 8.01 The terms used in this Bid with initial capital letters have the meanings stated in the Instructions to Bidders, the General Conditions, and the Supplementary Conditions.

ARTICLE 9 - BID SUBMITTAL

9.01 This Bid submitted by:

If Bidder is:

An Individual

Name (typed or printed): _____

By: _____

(Individual's signature)

SEAL,
if required
by State

Doing business as: _____

A Partnership

Partnership Name: _____

By: _____

(Signature of general partner -- attach evidence of authority to sign)

SEAL,
if required
by State

Name (typed or printed): _____

A Corporation

Corporation Name: D. J. Miller, Inc.

State of Incorporation: California

Type (General Business, Profession, Service, Limited Liability): General Engineering

By: *Dennis J. Miller*

(Signature -- attach evidence of authority to sign)

Name (typed or printed): Dennis J. Miller

Title: President

Attest *[Signature]*
(Signature of Corporate Secretary)

CORPORATE
SEAL,
if required by State

Date of Qualification to do business in all of California is 04/18/1985

A Joint Venture

Name of Joint Venture: _____

First Joint Venture Name: _____

SEAL,
if required
by State

By: _____
(Signature of joint venture partner -- attach evidence of authority to sign)

Name (typed or printed): _____

Title: _____

Second Joint Venture Name: _____

SEAL,
if required
by State

By: _____
(Signature of joint venture partner -- attach evidence of authority to sign)

Name (typed or printed): _____

Title: _____

(Each joint venturer must sign. The manner of signing for each individual, partnership, and corporation that is party to the venture should be in the manner indicated above.)

Bidder's Business Address:

608 Terrace Circle

Brawley, CA 92227

Business Phone No. (760) 587-0541

Business Fax No. (_____) _____

Business E-Mail Address djmillerinc1@gmail.com

State Contractor License No. 496451

Employer's Tax ID No. 33-0176804

Phone and Fax Numbers, and Address for receipt of official communications, if different from Business Contact Information:

9.02 Bid submitted on March 1, 2022.

5. NON COLLUSION AFFIDAVIT
(Public Contract Code Section 7106)

State of California

County of Imperial

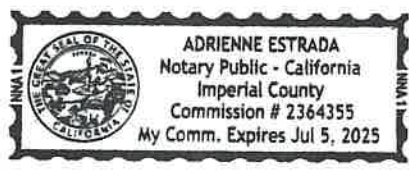
Dennis J. Miller, being first duly sworn, deposes and says that he or she is President of D. J. Miller, Inc., the party making the foregoing bid, that the bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and further that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

By: Dennis J. Miller

Subscribed and sworn to before me on March 1st, 2022
(Date)

Adrienne Estrada
(Notary Public)

(SEAL)



6. BID BOND

Any singular reference to Bidder, Surety, Owner, or other party shall be considered plural where applicable.

BIDDER (Name and Address): D.J. Miller, Inc.
608 Terrace Circle, Brawley, CA 92227-3017

SURETY (Name and Address of Principal Place of Business): SureTec Insurance Company
2103 CityWest Blvd., Suite 1300, Houston, TX 77042

OWNER (Name and Address):
City of Holtville
121 West Fifth Street
Holtville, California 92250

BID
Bid Due Date: February 22, 2022
Project: **City of Holtville – Holtville Wetlands Project**
BOND
Bond Number: n/a

Date (Not later than Bid due date): February 17, 2022

Penal sum Ten percent of the total amount bid by the Principal 10%
(Words) (Figures)

Surety and Bidder, intending to be legally bound hereby, subject to the terms printed on the reverse side hereof, do each cause this Bid Bond to be duly executed on its behalf by its authorized officer, agent, or representative.

BIDDER

SURETY

D.J. Miller, Inc. (Seal)
Bidder's Name and Corporate Seal

SureTec Insurance Company (Seal)
Surety's Name and Corporate Seal

By: *Dennis J. Miller*
Signature and Title

By: *Samantha Orf*
Signature and Title
(Attach Power of Attorney) Samantha Orf, Attorney-in-Fact

Attest: *[Signature]*
Signature and Title Secretary/Treasurer

Attest: See attached Notary Acknowledgment
Signature and Title

Note: Above addresses are to be used for giving required notice.

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

CALIFORNIA ALL PURPOSE ACKNOWLEDGMENT

State of California

County of San Bernardino

On February 17, 2022 before me Dylan Parker, Notary Public,

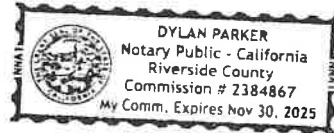
personally appeared Samantha Orf,

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature *Dylan Parker* (Seal)



JOINT LIMITED POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That SureTec Insurance Company, a Corporation duly organized and existing under the laws of the State of Texas and having its principal office in the County of Harris, Texas and Markel Insurance Company (the "Company"), a corporation duly organized and existing under the laws of the state of Illinois, and having its principal administrative office in Glen Allen, Virginia, does by these presents make, constitute and appoint:

George A. DeCristo, Shannon Lopez, Beth Kolpien, Epi Carter, Samantha Orf

Their true and lawful agent(s) and attorney(s)-in-fact, each in their separate capacity if more than one is named above, to make, execute, seal and deliver for and on their own behalf, individually as a surety or jointly, as co-sureties, and as their act and deed any and all bonds and other undertaking in suretyship provided; however, that the penal sum of any one such instrument executed hereunder shall not exceed the sum of:

Fifty Million and 00/100 Dollars (\$50,000,000.00)

This Power of Attorney is granted and is signed and sealed under and by the authority of the following Resolutions adopted by the Board of Directors of SureTec Insurance Company and Markel Insurance Company:

"RESOLVED, That the President, Senior Vice President, Vice President, Assistant Vice President, Secretary, Treasurer and each of them hereby is authorized to execute powers of attorney, and such authority can be executed by use of facsimile signature, which may be attested or acknowledged by any officer or attorney, of the company, qualifying the attorney or attorneys named in the given power of attorney, to execute in behalf of, and acknowledge as the act and deed of the SureTec Insurance Company and Markel Insurance Company, as the case may be, all bond undertakings and contracts of suretyship, and to affix the corporate seal thereto."


IN WITNESS WHEREOF, Markel Insurance Company and SureTec Insurance Company have caused their official seal to be hereunto affixed and these presents to be signed by their duly authorized officers on the 17th day of March, 2020.

SureTec Insurance Company

By: 
Michael C. Keimig, President



Markel Insurance Company


By: 
Robin Russo, Senior Vice President

Commonwealth of Virginia
County of Henrico SS:

On this 17th day of March, 2020 A. D., before me, a Notary Public of the Commonwealth of Virginia, in and for the County of Henrico, duly commissioned and qualified, came THE ABOVE OFFICERS OF THE COMPANIES, to me personally known to be the individuals and officers described in, who executed the preceding instrument, and they acknowledged the execution of same, and being by me duly sworn, disposed and said that they are the officers of the said companies aforesaid, and that the seals affixed to the preceding instrument are the Corporate Seals of said Companies, and the said Corporate Seals and their signatures as officers were duly affixed and subscribed to the said instrument by the authority and direction of the said companies, and that Resolutions adopted by the Board of Directors of said Companies referred to in the preceding instrument is now in force.

IN TESTIMONY WHEREOF, I have hereunto set my hand, and affixed my Official Seal at the County of Henrico, the day and year first above written.



By: 
Donna Donavant, Notary Public
My commission expires 1/31/2023

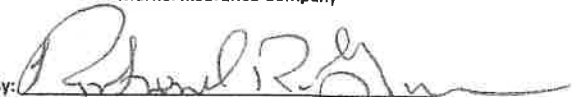
We, the undersigned Officers of SureTec Insurance Company and Markel Insurance Company do hereby certify that the original POWER OF ATTORNEY of which the foregoing is a full, true and correct copy is still in full force and effect and has not been revoked.

IN WITNESS WHEREOF, we have hereunto set our hands, and affixed the Seals of said Companies, on the 17th day of February, 2022.

SureTec Insurance Company

By: 
M. Brent Beaty, Assistant Secretary

Markel Insurance Company

By: 
Richard R. Grinnan, Vice President and Secretary

1. The Bidder and the Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors and assigns to pay to the Owner upon default of the Bidder the penal sum set forth on the face of this Bond. Payment of the penal sum is the extent of the Surety's liability.
2. Default of the Bidder shall occur upon the failure of the Bidder to deliver within the time required by the Bidding Documents (or any extension thereof agreed to in writing by the Owner) the executed Agreement required by the Bidding Documents and the Performance and Payment Bonds required by the Bidding Documents.
3. This obligation shall be null and void if:
 - 3.1 The Owner accepts the Bidder's Bid and the Bidder delivers within the time required by the Bidding Documents (or any extension thereof agreed to in writing by the Owner) the executed Agreement required by the Bidding Documents and the Performance and Payment Bonds required by the Bidding Documents, or
 - 3.2 All Bids are rejected by the Owner, or
 - 3.3 The Owner fails to issue a Notice of Award to the Bidder within the time specified in the Bidding Documents (or any extension thereof agreed to in writing by the Bidder and, if applicable, consented to by the Surety when required by Paragraph 5 hereof).
4. Payment under this Bond will be due and payable upon default by the Bidder and within **thirty (30) calendar days** after receipt by the Bidder and the Surety of written notice of default from Owner, which notice will be given with reasonable promptness, identifying this Bond and the Project and including a statement of the amount due.
5. The Surety waives notice of any and all defenses based upon or arising out of any time extension to issue the Notice of Award agreed to in writing by the Owner and the Bidder, provided that the total time for issuing the Notice of Award including extensions shall not in the aggregate exceed **one hundred and twenty (120) days** from Bid due date without the Surety's written consent.
6. No suit or action shall be commenced under this Bond prior to **thirty (30) calendar days** after the notice of default required in Paragraph 4 above is received by the Bidder and the Surety and in no case later than **one (1) year** after the Bid due date.
7. Any suit or action under this Bond shall be commenced only in a court of competent jurisdiction located in the State of California.
8. Notices required hereunder shall be in writing and sent to the Bidder and the Surety at their respective addresses shown on the face of this Bond. Such notices may be sent by personal delivery, commercial courier, or by United States Registered or Certified Mail, return receipt requested, postage pre-paid, and shall be deemed to be effective upon receipt by the party concerned.
9. The Surety shall cause to be attached to this Bond a current and effective Power of Attorney evidencing the authority of the officer, agent, or representative who executed this Bond on behalf of the Surety to execute, seal, and deliver such Bond and bind the Surety thereby.
10. This Bond is intended to conform to all applicable statutory requirements. Any applicable requirement of any applicable statute that has been omitted from this Bond shall be deemed to be included herein as if set forth at length. If any provision of this Bond conflicts with any applicable statute, then the provision of said statute shall govern and the remainder of this Bond that is not in conflict therewith shall continue in full force and effect.
11. The term "Bid" as used herein includes a Bid, offer, or proposal as applicable.

7. COMPLIANCE STATEMENT

This statement relates to a proposed contract with City of Holtville
(Name of borrower or grantee)

Who expects to finance the contract with assistance from other State of California agencies or their successor agencies (whether by a loan, grant, loan insurance, guarantee, or other form of financial assistance). I am the Undersigned Bidder or Prospective Contractor. I represent that:

1. I have, have not, participated in a previous contract or subcontract subject to Executive Order 11246 (regarding equal employment opportunity) or a preceding similar Executive Order.
2. If I have participated in such a contract or subcontract, I have, have not, filed all Compliance Reports that I have been required to file in connection with the contract or subcontract.

If the proposed contract is for \$50,000 or more and I have 50 or more employees, I also represent that:

3. I have, have not, previously had contracts subject to the written Affirmative Action Program Requirements of the Secretary of Labor.
4. If I have participated in such a contract or subcontract, I have, have not, developed and placed on file at each establishment Affirmative Action Programs as required by the rules and regulations of the Secretary of Labor.

I understand that if I have failed to file any compliance reports that have been required by me, I am not eligible and will not be eligible to have my bid considered or to enter into the proposed contract unless and until I make an arrangement regarding such reports that is satisfactory to either the DWSRF, or Federally Funded Resources, or to the office where the reports are required to be filed.


I also certify that I do not maintain or provide for my employees any segregated facilities at any of my establishments, and that I do not permit my employees to perform their services at any location, under my control, where segregated facilities are maintained. I certify further that I will not maintain or provide for my employees any segregated facilities at any of my establishments, and that I will not permit my employees to perform their services at any location, under my control, where segregated facilities are maintained. I agree that a breach of this certification is a violation of the Equal Opportunity Clause in my contract. As used in this certification, the term "segregated facilities" means any waiting rooms, work areas, rest rooms and wash rooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation and housing facilities provided for employees which are segregated by explicit directive or are in fact segregated on the basis of race, creed, color, or national origin, because of habit, local custom, or otherwise. I further agree that (except where I have obtained identical certifications from proposed subcontractors prior to the award of subcontracts exceeding \$10,000 which are not exempt from the provisions of the Equal Opportunity Clause; that I will retain such certifications in my files; and that I will forward the following notice to such proposed subcontractors (except where the proposed subcontractors have submitted identical certifications for specific time periods).

**NOTICE TO PROSPECTIVE SUBCONTRACTORS OF REQUIREMENTS
FOR
CERTIFICATIONS OF NON-SEGREGATED FACILITIES**

A certification of Nonsegregated Facilities, as required by the May 9, 1967, Order (32F.R. 7439, May 19, 1967) on Elimination of Segregated Facilities, by the Secretary of Labor, must be submitted prior to the award of a subcontract exceeding \$10,000 which is not exempt from the provisions of the Equal Opportunity Clause. The certification may be submitted either for each subcontract or for all subcontracts during a period (i.e., quarterly, semiannually, or annually)

NOTE: The penalty for making false statements in offers is prescribed in 18 U.S.C. 1001.

Date: March 1, 2022


(Signature of Bidder or Prospective Contractor)

608 Terrace Circle, Brawley, CA 92227
Address (including Zip Code)

INSTRUCTIONS FOR CERTIFICATION

1. By signing and submitting this form, the prospective lower tier participant is providing the certification set out on the reverse side in accordance with these instructions.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms “covered transaction,” “debarred,” “suspended,” “ineligible,” “lower tier covered transaction,” “participant,” “person,” “primary covered transaction,” “principal,” “proposal,” and “voluntarily excluded,” as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this form that it will include this clause titled “Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions,” without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principles. Each participant may, but is not required to, check the Nonprocurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly entered into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

9. CERTIFICATION FOR CONTRACTS, GRANTS AND LOANS

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant or Federal loan, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant or loan.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant or loan, the undersigned shall complete and submit Standard Form – LLL, “Disclosure of Lobbying Activities,” in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including contracts, subcontracts, and subgrants under grants and loans) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1354, Title 34, US Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Dennis J. Miller
(Name)

March 1, 2022
(Date)

President
(Title)

**10. CONTRACTOR'S CERTIFICATION REGARDING WORKER'S
COMPENSATION INSURANCE**

State of California

County of Imperial

I am aware of the requirements that every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that applicable codes, and I will comply with such provisions before commencing the performance of the work of this Contract.

D. J. Miller, Inc.
(Name of Contractor)

By: Dennis J. Miller


(Signature of Contractor)

Date: March 1, 2022

11. TABULATION OF SUBCONTRACTORS

No.	Subcontractor	Work To Be Performed
1.	Name: A & R Construction Address: 1631 River Drive Brawley, CA 92227 DIR Registration Number: 1000007503 CA Contractor's License Number: 787760 Percent of Total Contract: 6.25%	Underground utilities and water level control
2.	Name: Barrett Biological Enterprise, Inc. Address: P. O. Box 636 Imperial, CA 92251 DIR Registration Number: N/A CA Contractor's License Number: DBE 50710 Percent of Total Contract: .3%	Biological monitoring
3.	Name: Griffin Dewatering, LLC Address: 7000 Jurupa Ave. Riverside, CA 92504 DIR Registration Number: 1000033023 CA Contractor's License Number: 1008718 Percent of Total Contract: 7%	Dewatering activities
4.	Name: Precision Engineering Address: P. O. Box 2216 Brawley, CA 92227 DIR Registration Number: 1000007160 CA Contractor's License Number: PLS #9436 Percent of Total Contract: 2.5%	Surveying & staking
5.	Name: Universal Concrete Construction Address: 81857 Villa Reale Drive Indio, CA 92203 DIR Registration Number: 1000534892 CA Contractor's License Number: 1019619 Percent of Total Contract: 6.25%	Concrete inlet structure

No.	Subcontractor	Work To Be Performed
6.	Name:	
	Address:	
	DIR Registration Number:	
	CA Contractor's License Number:	
7.	Name:	
	Address:	
	DIR Registration Number:	
	CA Contractor's License Number:	
8.	Name:	
	Address:	
	DIR Registration Number:	
	CA Contractor's License Number:	
9.	Name:	
	Address:	
	DIR Registration Number:	
	CA Contractor's License Number:	
10.	Name:	
	Address:	
	DIR Registration Number:	
	CA Contractor's License Number:	

(ATTACH ADDITIONAL NUMBERED PAGES IF NEEDED)

12A. BIDDER QUALIFICATIONS STATEMENT

The bidder shall submit, as part of its proposal, the following statements as to its experience qualifications. The bidder certifies that all statements and information set forth are true and accurate.

- a. The bidder has been engaged in the contracting business under its present business name for 36 years.
- b. Experience in work of nature similar in type and magnitude to that set forth in the specification extends over a period of 65 years.
- c. The bidder has satisfactorily completed all contracts awarded to it, except as follows: (Name any and all exceptions and reasons therefore. Bidder should attach additional pages if necessary).
 - 1. N/A
 - 2. _____
- d. The following contracts cover work similar in type and magnitude to that set forth in the specification have been satisfactorily completed within the last **five (5) years** for the following owners (person, firms or authorities):

No.	Owner	Telephone No.	Contract Amount	Type of Work	Year Complete
1.	Site Constructors Inc.	(530) 342-8545	\$6,991,000	Excavation, grading and	2021
	P. O. Box 6254			construction of windmill	
	Chico, CA 95927			foundations.	
2.	Love's Travel Stops & Country Store	(405) 761-6419	\$1,369,500	Grading, paving, onsite	2020
	10601 N. Pennsylvania Ave.			and offsite for new parking	
	Oklahoma, City, OK 73120			lot expansion.	
3.	Herling Construction, Inc.	(909) 553-9542	\$1,100,000	Demo concrete foundations	2020
	33562 Yucaipa Blvd., #4-442			crush and haul offsite.	
	Yucaipa, CA 92399			Backfill site with native material.	
4.	Buffalo Construction	(502) 327-4686	\$7,900,000	All civil work including on-site, off-	2019
	12700 Otto Knop Drive			site and utilities for new construction	
	Louisville, KY 40299			of Love's Travel Stop, Westmorland	
5.	Osterkamp Farms, Inc.	(760) 344-3361	\$2,500,000	Earth moving, grading and install of	2016
	805 E. Keystone Road			HDPE liner, concrete and rip rap	
	Brawley, CA 92227			for construction of storage reservoir.	
6.					
7.					

13. TABULATION OF MAJOR MATERIAL SUPPLIERS

The contractor shall indicate opposite each item of equipment or material listed below the name of the manufacturer and supplier of the equipment or material proposed to be furnished under the bid.

No.	Item	Manufacturer	Supplier
1.	N12 Storm Drain Pipe	ADS	Core + Main
2.	Aggregate	IV Aggregates	IV Aggregates
3.	Concrete	Gibson + Schaeffer	Gibson + Schaeffer
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			

No.	Item	Manufacturer	Supplier
13.			
14			
15			
16			
17			
18			
19			
20			
21.			
22.			
23.			
24.			
25.			

(ATTACH ADDITIONAL NUMBERED PAGES IF NEEDED)

Exhibit C – Resolution 23-08

RESOLUTION NO. 23-08

A RESOLUTION OF THE CITY OF HOLTVILLE APPROVING AN AGREEMENT WITH D. J. MILLER, INC. FOR THE CONSTRUCTION OF THE HOLTVILLE ALAMO WETLANDS PROJECT

WHEREAS, in 2016 the City of Holtville received grant funding in the amount of \$2,966,000 from the Bureau of Reclamation (BOR) for the purpose of developing wetland sedimentation basins for the purpose of improving water quality and habitat value along the Alamo River, hereinafter referred to as "Project"; and

WHEREAS, in 2023 the City received an additional \$1,614,686 from the BOR for the construction of the Project for a total of \$4,580,686; and

WHEREAS, the City of Holtville distributed an Invitation for Bids for the construction of the Project in conformance with the requirements set forth by the BOR and other stakeholders, and with standard professional practices; and

WHEREAS, the City of Holtville only received one proposal from D. J. Miller, Inc. in the amount of \$4,240,000 and determined that the bid proposal includes all required bid information and was deemed to be the lowest responsive and responsible bidder to carry out the Project; and

WHEREAS, the proposed cost and fee schedule was reviewed and determined to be reasonable.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Holtville does hereby approve a Professional Services Agreement with D. J. Miller, Inc. for the construction of the Project.

BE IT FURTHER RESOLVED, that the City Council of the City of Holtville does hereby authorize the City Manager to execute the Professional Services Agreement.

BE IT FURTHER RESOLVED, that the City Council of the City of Holtville does hereby authorize the City Manager to approve minor change orders that are consistent with and does not exceed the approved BOR grant amount.

PASSED, APPROVED, AND ADOPTED at a regular meeting of the City Council of the City of Holtville held on the 13th day of March 2023.

AYES:

NOES:


ABSTAIN:

ABSENT:

Ginger Ward, Mayor

Attest: _____
Nicholas D. Wells, City Manager
(Acting City Clerk)

City of Holtville
REPORT TO COUNCIL

MEETING DATE:	<u>03/13/23</u>
ITEM NUMBER	<u>3 b</u>
Approvals	CITY MANAGER 
	FINANCE MANAGER _____
	CITY ATTORNEY _____

DATE ISSUED: March 9, 2023
FROM: Nick Wells, City Manager
SUBJECT: *Appointment of a Delegate & Alternate to Attend the Southern California Association of Governments 2023 Regional Conference & General Assembly Authorizing Either to Act on the City's Behalf*

ISSUE:

Shall the City Council approve the appointment of a Delegate and Alternate, authorizing either to act on the City's behalf in matters to be legislated at the 2023 Regional Conference & General Assembly, to be held May 4-5, 2023, at the JW Marriott in Palm Desert, California?

DISCUSSION:

Each year member cities of Southern California Association of Government's (SCAG) gather to share ideas, discuss regional issues and decide on a platform to represent the region. Each City is required to appoint a member of their Council to serve as a delegate to participate in the gathering, as well as an alternate. Some of the topics being discussed this year are likely to include multiple issues currently affecting our City, and others in California, with regard to development, transportation and land-use, and a rapidly increasing regional population.

In recent years, the City Manager has accompanied at least one Council member. Although voting is only open to one individual representative, the Conference is informative, the networking opportunities are plentiful and the property is top notch, should another Council member consider attending.

FISCAL IMPACT:

Minimal, but already budgeted. Registration is free for Elected Officials and City Managers, however there is a cost associated with travel, lodging, and food. Rooms should be approximately \$280 per night if reserved prior to the end of March at the convention site in Palm Desert. The City Council budget for Travel has been \$6,000 for the past few Fiscal Years, with only a fraction expended.


CITY MANAGER RECOMMENDATION:

Approve the appointments and authorize both to vote on the City's behalf.

ALTERNATIVES:

Choose not to act or give staff alternate direction.

City of Holtville
REPORT TO COUNCIL

MEETING DATE:	<u>03/12/23</u>
ITEM NUMBER	<u>3 c</u>
Approvals	CITY MANAGER 
	FINANCE MANAGER _____
	CITY ATTORNEY _____

DATE ISSUED: March 10, 2023
FROM: Nick Wells, City Manager
SUBJECT: **Resolution No. 23-09** *Authorizing a Contract for Architectural Design Services for the Holtville Public Safety Building*

ISSUE:

Shall the City Council approve Resolution No. 23-09, authorizing execution of a contract for architecture design for the Holtville Public Safety Building?

DISCUSSION:

For over twenty years, the City has examined various concepts for constructing a facility and/or multiple City facilities on the vacant lot owned by the City of Holtville north of Holt Park, known as the “Public Safety Building Lot.” The lot was donated to the City by the Meek family for that purpose. Although full architectural plans were developed in 2009, the project was put out to bid at that time and all bids received were significantly higher than the cost estimate, which stalled the project.

An alternative plan for “segmenting” the project to attempt to construct the building in phases in order to break the project into financially manageable segments was developed in the past few years. Again, multiple alternatives and footprints have been explored. A final footprint was selected by the Council in early January and a Request for Proposals was issued in February.

Two firms responded with very different proposals. The selection committee was forwarded the proposals and met early this week. After deciding that both firms seemed to show the requisite acumen for the task, some discussion ensued regarding the smaller of the two firms, which presented a significantly lower fee. After discussion of their potential for greater responsiveness and the importance of budgetary concerns to this project, the smaller firm, Rubio Medina, Architect, emerged as the preferred choice of the committee. To exercise due diligence, several past clients of the firm were contacted. Technical personnel were contacted by the City Engineer, and the Fire Chief and the City Manager contacted their contemporaries within these organizations. All reviews were positive, some were extremely complimentary. None were negative in any way.

A web interview was scheduled and the committee reconvened a few days later to meet with the proposer. Several questions were developed prior to the meeting to both clarify some issues and to allay some concerns. Mr. Medina was quite responsive and put to rest most any doubt that he could and would perform the work described for the fee proposed. After the meeting the committee unanimously decided to recommend Rubio Medina, Architect, to the City Council for design the long-awaited Holtville Public Safety Building.

The proposed fees of both responding firms are listed on the next page.

Phase	SILLMAN		Rubio Medina
Kick Off Meeting	\$15,000		\$6,800
Schematic Design	145,000		81,900
City Council Presentations	20,000		3,400
Preparation of Design Development Plans	242,000		83,841
Preparation of Construction Documents Plans	270,000		129,403
Preparation of Final Bid & Construction Documents	45,000		23,289
Bidding Support Services	48,000		6,800
Construction Support Services	185,000		79,005
Reimbursables	16,000		9,500
Total Proposed Fee	\$986,000		\$423,938
Proposed Final Delivery Date	02/11/24		12/04/23

FISCAL IMPACT:

At present, it is planned to compensate the consultant with 2007 RDA Bond Funds.

SELECTION COMMITTEE RECOMMENDED ACTION:

It is the recommendation of the Committee that the City engage Rubio Medina, Architect, for this project.


ALTERNATIVES:

- 1) Engage Rubio Medina, Architect.
- 2) Engage Sillman for the project.
- 3) Give staff alternate direction.

City of Holtville

REPORT TO COUNCIL

DATE ISSUED: March 10, 2023
FROM: Nick Wells, City Manager
SUBJECT: City Manager Update

Meeting Date	<u>03/13/23</u>
Item Number	<u>5 a</u>
City Manager	<u></u>
Finance	_____
City Attorney	_____

INFORMATION ONLY – NO ACTION REQUIRED AT THIS TIME

WATER ENTERPRISE

Water Treatment Plant Rehab – The final element being handled at this point is the replacement of a finished water distribution pump and its integration in the electronics controls system. With all other work substantially complete, staff is working to coordinate an onsite inspection by the State Division of Financial Assistance in March or early April to officially sign off the project as complete.

Rate Study – The profitability of the Water Enterprise has been problematic in recent years. Coupled with the issues listed above and the debt covenant to budget a net revenue of 120% of the annual debt service, a rate adjustment has been explored. A formal Water Rate Study must be completed, which will be brought back for discussion soon.

TRASH ENTERPRISE

Staff continues to work handling changing regulation regarding organic waste recovery/diversion mandated by the state. A new ordinance with regulations was adopted in March, 2022.

CR&R proposed another substantial waste hauling price increase for this fiscal year. This after experiencing multiple issues about service quality during the Covid shutdown and subsequent recovery. After a City protest, CR&R offered to forestall and mitigate the increase (by approximately 75%), in return for a contract extension. With CalRecycle basically mandating reopening our existing hauler contract anyway, we can handle that extension, while adding protections against future disproportionate increases. The mitigated rate adjustment took effect in October, 2022, with action in September to agree in principle to an extension. Contract language is still being finalized, however CR&R has requested that it be executed soon, so expect action before the end of March.

Subsequent to that, additional issues with service cropped up. CR&R says that their corporate office has promised new trucks that have yet to be delivered, which has hampered their ability to service accounts. Talk has begun to put concerted pressure on the hauler to upgrade service or face consequences. These difficulties with timely pickups seem to have waned somewhat in recent weeks, which may be a result of the return of the local supervisor from a longtime illness. In any case, staff will continue to monitor.

PUBLIC WORKS

TRANSPORTATION PROJECTS

Pear Canal Undergrounding/Ninth Street Improvements (Olive to Melon) – this project has been discussed for some time. Initial action to proceed was taken in early 2021. A deposit was forwarded to IID to begin design and multiple site visits with staff, the IID and City Engineer took place to discuss issues that need

to be addressed in design. Undergrounding work was scheduled to take place in December 2021, however, delays were discussed in those meetings from the IID side which eventually led to construction work being pushed back. The City has been awarded funding through ICTC for the resulting necessary sidewalk and roadway improvements, however that funding will not be available until at least October, 2023, so this is not an issue from our standpoint. A recent conversation with Mr. Hawk revealed that he is waiting for this project to take place to begin working in earnest to begin construction.

The current construction challenge for IID is that this project will make it difficult to continue to service several nearby County-area residences served by surface water. It was determined that incentivizing these properties to convert to City water would be in the best interest of the project. We are still working to persuade the outside properties to convert to City service. At the outset of the outreach, 4 of the 8 or 9 property owners have applied for City service. Staff has been in recent talks with IID about another round of letters to the remaining residents to encourage them to switch. The need for a companion communication from IID was reiterated at a meeting at their headquarters a few months ago. Staff met with IID representatives in February to finalize a strategy for converting existing users of surface water to City water, which is the only stumbling block to finalizing design. ***IID has identified that only three properties remain that need conversion. Staff will be coordinating with IID for face-to-face discussions with these customers in coming weeks. We will continue to follow up on this issue.***

Pine Avenue Sidewalks – Subsequent to the recent awards of funding for streets projects utilizing Federal Highways dollars through ICTC, another year of projects was quickly requested to be added. Holtville submitted a project to capture CMAQ dollars to add sidewalks to either side of Pine Avenue between Fourth and Fifth Streets. Action to approve was taken in October.

PARKS

Holtville Wetlands Project – In late 2016, approximately \$3 million was granted to the City through the US Bureau of Reclamation (BoR). THG was selected for Grant Administration tasks and George Cairo Engineering (GCE) for design services. GCE was significantly behind schedule from the outset, but finally produced a Record of Survey that was first filed with the County in 2018. The plan check process proved to be extremely slow with holdups by both the County and GCE. THG and staff applied pressure throughout the process, with an eventual approval in 2021.

Monthly status conferences with BoR began in March 2021 after representatives expressed concern over project progress. Due to difficulties with GCE and Covid, we were given an 18-month extension on the grant agreement that was set to expire on July 30, 2021. The extension was approved by BoR in April, 2021.

Authorization was given to release a construction RFP in August, 2021 and was advertised in early 2022. Only one bid was submitted, which was significantly over (+/- \$1.4 million) the construction budget. A status conference was held with BoR to strategize and discuss options, as staff began working on potential solutions, such as augmented grant funds from other sources and “value engineering” to trim the cost of the project. The contractor has committed to holding their bid for a few more months.

The BoR representative, Jeremy Brooks, has been extremely helpful in moving the project along. In September, he was able to secure funding to bridge the gap to pay for construction. A letter officially requesting the additional funding with a revised budget was forwarded to BoR in October. That funding was officially awarded in early February, so we expect the project to start up soon. Staff has had discussion with IID regarding the reinitialization of the project and their assistance in the construction phase. Staff is working to schedule an “all hands” meeting soon. ***Action to officially award the construction contract is on tonight's agenda.***

Railroad Trestle Repair – A grant was secured from the California Natural Resources Agency to repair the railroad trestle burned in a river bottom fire several years ago. This is necessary to connect the Trail to

east side of the river and eventually the future Wetlands area. After over a decade and a half of being somewhat unsightly and unusable, the trestle will soon be fixed cosmetically and usable for pedestrian and non-motorized traffic. Documentation was finally signed for this grant in late October, 2021, The City Engineer completed the technical specification for the Scope of Work in June 2022 for the RFP. A decision was made to forestall the bid process a bit to allow construction costs to come down from current highs. An extension was secured in early October from the funding agency to allow this extra time. ***An RFP for Design services was advertised this month on this project.***

At the SCAG event in May, 2022, the City Manager had multiple discussions about a Trail extension from the Trestle to the Country Club area, then to the UC Research station and eventually to Hwy 111 for easier access to IVC with active transportation options. The idea was well-received and staff will be meeting with other agencies about the concept in the future. Subsequently, the head of Public Works for the County was brought in and he was enthusiastically supportive. This will be explored in a future Active Transportation funding cycle.

Mellinger Alamo River Trail - A grant application through River Partners, a non-profit that deals in habitat restoration, for a project that would be a good complement to our Wetlands trail spur, was unsuccessful in 2022. RP has recently contacted staff to discuss another potential submission.

ADMINISTRATION

Planning Commission – with multiple openings created by the relocation of Charlie Garcia and Mr. Munger’s election to Council, two new members were appointed to the Commission, Cindy Pacheco and Vanessa Ramirez at the December Council meeting. Lack of business has led to cancellation of meetings, so the new Commissioners await swearing in and seating on the Commission.

Audits – Staff continues work with auditors examining the 2021-22 Fiscal Year. Auditors were onsite in in early February to wrap up their process. ***Draft audits have been forwarded to the City and staff is currently reviewing.***

Public Safety Lot/New Construction – subsequent to Council approval to procure Architecture services to design Phases I (Fire Apparatus Bay) and Phase II (PS Administration & Fire Dormitories) the City Manager met with the City Engineer and City Planner to discuss parameters for a Request for Proposals. The RFP for Architecture was advertised in early February, with responses due by the end of the month. Staff had multiple interactions with interested architectural firms leading up to the deadline.

Two responses were received and a committee met multiple times to select a preferred firm. Staff made several calls to check in with past clients. A recommendation has been made by the committee and action to engage an architect is on tonight’s agenda.

Website Redesign – Conveyor Group was engaged in March to oversee a redesign of the City’s aged site. They recently presented their first mockup of the site and staff will be interfacing with them over the next few weeks to get the site implemented. A demo version has been provided. Work on editing that version will be a priority this week. Several changes were suggested and incorporated to the site. We are currently working on gathering pictures and other content to upload. Submissions are welcome! Some of this has been forwarded in recent weeks and we are working to keep the progress going.

BUILDING PERMITS - The City has issued **14** building permits thus far in 2023. A list of permits pulled by month is available on the City’s website at <http://holtville.ca.gov/section.php?id=73>.

Melon, LLC Housing Project (± 50) – A project has been in the works for some time at the northeast corner of Ninth and Melon, just outside the City limits. After years of confusion regarding the process, the project’s ownership group, led by John Hawk, engaged Development Design & Engineering in 2016 to assist in shepherding the project along. DD&E completed CEQA compliance and a Mitigated Negative Declaration was adopted by the Planning Commission and City Council in late 2020.

The project was presented at Planning Commission in October 2020 and drew a good deal of public opposition. PC action pushed the project forward with a designation of allowing R-1 or R-2 development, with Council accepting the PC recommendation in November, 2020. The more dense R-2 zoning designation would allow up to 8 units per acre or approximately 65 units. The annexation was approved by LAFCo in February, 2021. We await further submission from the project proponent.

Word has trickled back to staff that Mr. Hawk is once again actively entertaining the thought of selling off this project. The CM recently met with a developer that is highly interested in acquiring the project. A site visit and further discussion seemed promising.

AMG Sunset Rose Senior Apartments (± 33) – The City was asked to apply for HOME grant funding for a second apartment project by AMG & Associates, proposed in the area of Third and Grape. In July, the City received word that the HOME Program loan has been awarded for this project. This will create some long-term oversight by the City, but it does continue to add housing. A subdivision map has been submitted for the property, which is under review. A consultant to administer this grant was engaged in May. An application for additional subsidized financing was approved by the City in late November and documents are being finalized by HCD for the award. A meeting was held with the Grant Administrator last month to plan next steps.

A pre-submittal meeting was held in early November to discuss necessary aspects to the construction with the project proponent, including offsite improvements. Much of the discussion centered on handling stormwater. This will be ongoing. Plans were submitted in late November. The City Building Inspector and The Holt Group completed the plan check in January and sent the first batch of comments to the developer. Funding requires the developer to have building permits in hand by March 3. ***An extension to late March was granted, however.*** AMG addressed all substantive issues and permits were issued in late February. We continue to work with them on a few ancillary issues, but discussions are productive and positive. Final map and the necessary proposed lot split were approved in late February as well,

MEETINGS & EVENTS RECENTLY ATTENDED:

- 02/27/23 Department Head Meeting City Hall
- 02/27/23 Holtville City Council Meeting City Hall
- 02/28/23 PS Bldg Architectural Proposals Due
- 03/02/23 Meeting w/ City Engineer *re: Various Issues* THG Offices
- 03/03 - 03/12/23 California Midwinter Fair
- 03/04/23 Completed 55th Orbit of the Sun
- 03/06/23 Department Head Meeting City Hall
- 03/07/23 Meeting w/ Holtville Little League Reps *re: Schedule, Maintenance, etc.* City Hall
- 03/07/23 PS Building Architect Selection Committee City Hall
- 03/08/23 ICTC Management/CCMA Meetings City of Imperial
- 03/09/23 IV Service Club Luncheon IV Fairgrounds (Imperial)
- 03/09/23 PS Building Architect Selection Committee (Part 2) City Hall
- 03/10/23 NW Vacation Day (Out of Office) Scottsdale, AZ

UPCOMING EVENTS:

- 03/13/23 Department Head Meeting City Hall
- 03/15/23 IV Foreign Trade Zone Meeting Web Conference
- 03/16/23 Holtville Farmers Market & Street Fair Holt Park
- 03/18/23 CA State FFA Conference Ontario, CA
- 03/20/23 Holtville Planning Commission Meeting City Hall
- 03/23/23 League of Cities Division Dinner Town Pump (Westmorland)
- 03/27/23 Holtville City Council Meeting City Hall
- 03/28/23 MTC Community Relations Meeting Imperial Regional Detention Center
- 03/29/23 IID Citizen Engagement Civic Center
- 04/01/23 Trash Clean-up Day Old PW Yard
- 04/01/23 Holtville Rotary Pulled Pork Contest Holt Avenue
- 04/06/23 IVEDC Executive Committee Meeting IVEDC Offices (Imperial)
- 04/07/23 Good Friday Observed (City Hall Closed)
- 04/09/23 Easter Sunday
- 04/10/23 Holtville City Council Meeting City Hall
- 04/12/23 ICTC Management/CCMA Meetings ICTC Offices
- 04/12 - 04/14/23 CLoC City Leaders Summit Sacramento, CA
- 04/20/23 IVEDC BoD Meeting IVEDC Offices (Imperial)
- 04/20/23 Holtville Farmers Market & Street Fair Holt Park
- 05/03 - 05/05/23 SCAG General Assembly & Annual Conference Palm Desert, CA
- 05/18/23 Holtville Farmers Market & Street Fair Holt Park

If you have any questions about any of the items presented, please feel free to contact me directly.

Respectfully submitted,



Nicholas D. Wells
(760) 356-2831

City of Holtville
Report to City Council

March 9, 2023

From: Adriana Anguis, Finance Supervisor

Subject: Bimonthly Report

THIS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.


The purpose of this report is to inform Council of City of Holtville Finance activities and updates since the last council meeting.

- Received the draft the Financial Statements for FY21-22 from the auditors. Should be finalized and filed by March 31, 2023 deadline.
- Currently entering and finalizing the closure of the year in the Caselle, the new system. Was waiting on the audit to be completed on old system to match it.
- Mailed initial packet to Holtville Gardens for their annual inspection on March 24th.
- Met with CSFMO Chapter committee, we are working on inviting the cities to participate in the first meeting, set up tentatively for May 23rd in Heber.

Respectfully Submitted,

Adriana Anguis

Adriana Anguis
Finance Supervisor
City of Holtville

MEETING DATE:	<u>03/13/23</u>
ITEM NUMBER	<u>5 b</u>
Approvals	CITY MANAGER 
	FINANCE MANAGER _____
	CITY ATTORNEY _____



City of Holtville Report to Council

MEETING DATE: 03/13/23

ITEM NUMBER

5c

Approvals

CITY MANAGER

FINANCE MANAGER

CITY ATTORNEY



Date Issued: March 07, 2023
From: Sergeant Joseph Conkey, Chief of Police
Subject: Holtville Sheriff's Monthly Report – February 2023

THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.

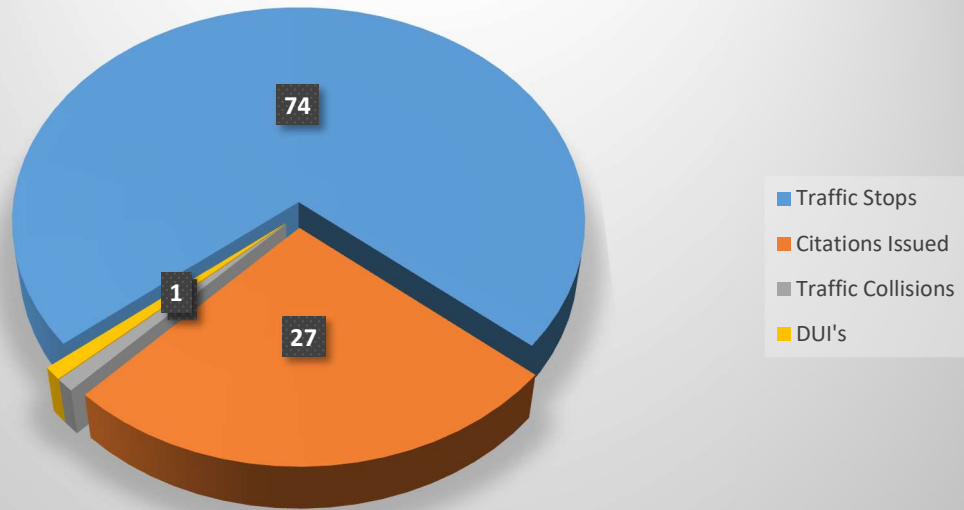
The following is a summary of statistics for the Holtville Sheriff's Deputies for the month of **February 2023**.

Calls for Service:

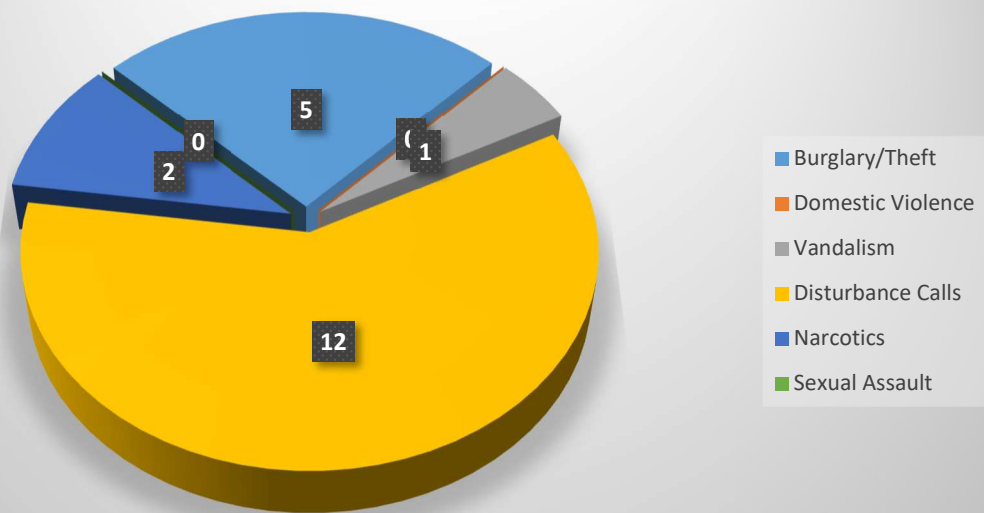
- **343** total incident reports, which were entered into Spillman Computer Database by the Imperial County Sheriff's Dispatch Center. These calls consisted of requests for Sheriff's services.
- The highest volume of calls for service occurred on **Saturday's** with **53 total calls for service**. The lowest volume of calls for service occurred on **Tuesday's** with **38 total calls for service**. The highest volume of calls occurred from **1:00 pm to 2:00 pm**.

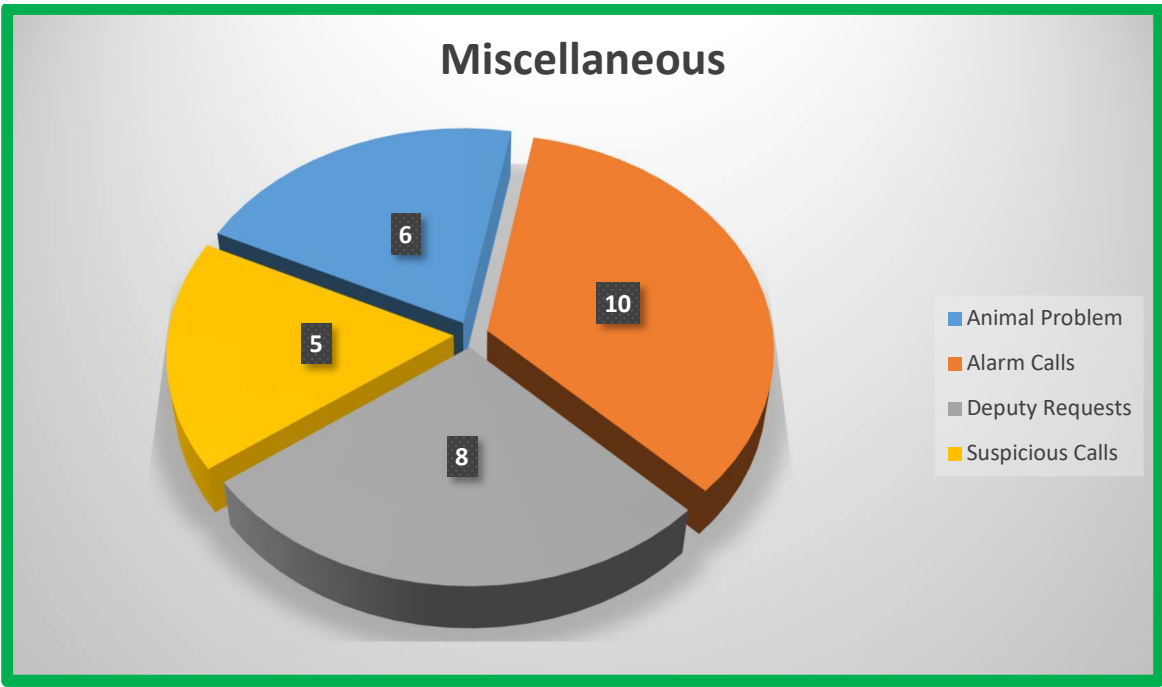
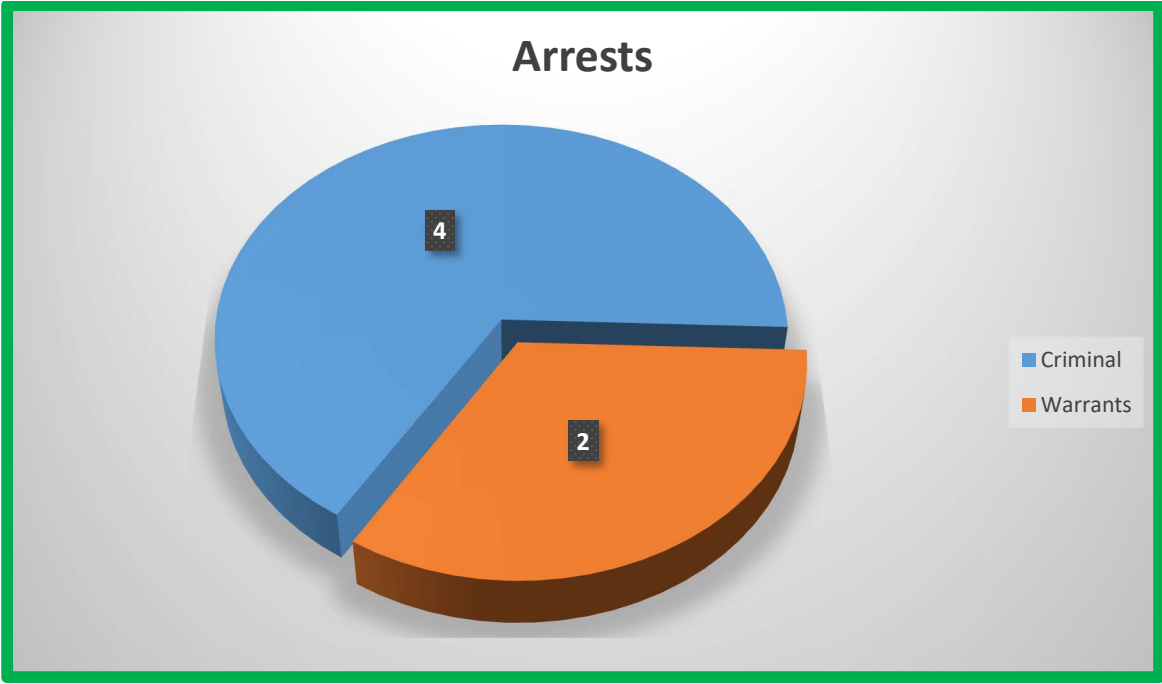


Traffic



Criminal Activity





The following is a brief summary of incidents and events that the Holtville Police Department has been involved in during the month of October 2022.

2302H-008 – Parking Problem in the 700 block of Palm Avenue

Deputy encountered a vehicle that was parked on the sidewalk in the area and contacted the occupants. Deputy discovered that the driver was showing signs of being under the influence of a controlled substance and ultimately arrested the driver for DUI. During the investigation it was revealed that the two subjects were in possession of methamphetamine and drug paraphernalia. Both subjects were arrested and booked into county jail.

2302H-036 – Vehicle check in the area of Cedar Avenue and 4th Street

Deputy observed a vehicle doing doughnuts in an empty parking lot and conducted a vehicle check. It was revealed that the driver and occupants were under age and had empty open containers in the vehicle. Negative signs of impairment were noticed, however deputy contacted all individuals' parents and turned the juveniles over to their parents on scene.

2302H-040 – Shots fired in the area of 8th Street and Melon Avenue

Reporting person called to report what sounded like a shotgun being fired. Reporting person heard one round being fired. Deputy was already in the area and heard the noise and conducted extensive patrol checks of the area. Nobody was located in the area nor were any empty casings found.

2302H-050 – Theft at 211 West 5th Street at 711

Reporting person called to report that her purse was stolen out of the break room. Victim reported her purse was stolen along with her phone, and wallet. Deputies conducted follow ups and gained access to camera footage, which showed a female taking the purse, however she has yet to be identified.

2302H-055 – Violation of court order at the front counter

Reporting person came to the front counter to report that the father did not turn over custody of their middle daughter for her appointed time. The juvenile reported that she did not want to go with her mother or she would kill herself if she was made to. Deputy took the report and spoke to the child who stated that she would only kill herself if she went to her mothers. Arrangements were made for the child to remain with her father where she felt safe. A report was taken and both individuals were advised of steps to take to amend the child custody order.

2302H-057 – Shots fired in the area of East Underwood Rd and Olive Avenue

Reporting person called to report several shots fired in the area. Deputies conducted checks of the area and conducted a pedestrian check, which appeared unrelated. Deputies checked residences but were unable to locate any evidence.

2302H-063 – Burglary at 955 Figueroa Ave

Reporting person came to the station to report that her vehicle was burglarized and her daughters tablet was taken. A report was taken and the victim later recalled to report the tablet was pinging at 932 Maple Avenue. Deputy went to the location and contacted the homeowner, who admitted to having the tablet. He stated the tablet was found in the trashcan in the alley and they connected the tablet to the Wi-Fi to see if they could find out who it belonged to. The homeowner showed the deputy surveillance footage of a vehicle driving down the alley and pausing at the trash can. The vehicle was unable to be identified due to darkness and distance. The homeowner provided the tablet to the deputy and it was returned to the victim. Unknown suspects at this time.

2302H-075 – Drugs at the high school

Two students were seen blowing smoke clouds on campus. Investigation revealed they were in possession of THC vape pens and were suspended. Report was taken and filed with probation for charges.

2302H-082 – Suspicious in the 800 Block of Orange Avenue

Reporting person called to report a male subject wearing a grey sweater was knocking on his door, and looking in his vehicle. The male was later seen looking into other vehicles in the area. The male subject was located lying in the dirt in a vacant lot and was arrested and booked into county jail for prowling.

2302H-092 – Pedestrian check in the area of Pine Avenue and the Carrot Festival

Deputy observed two young males with open containers and conducted a pedestrian check on them. One male took off running, but the deputy was able to identify him through previous contacts. One male was cited for open container on site for the open container and the second was contacted at his residence. He was cited for open container and resisting.

2302H-128 – Mental at the high school

Deputy received a report about a student who cuts herself with a razorblade. Deputy contacted the juvenile and spoke to her and asked her if she had a razor. She gave the deputy permission to look in her backpack, where he found a razor. Deputy contacted CCRT and they responded and the case was turned over to them.

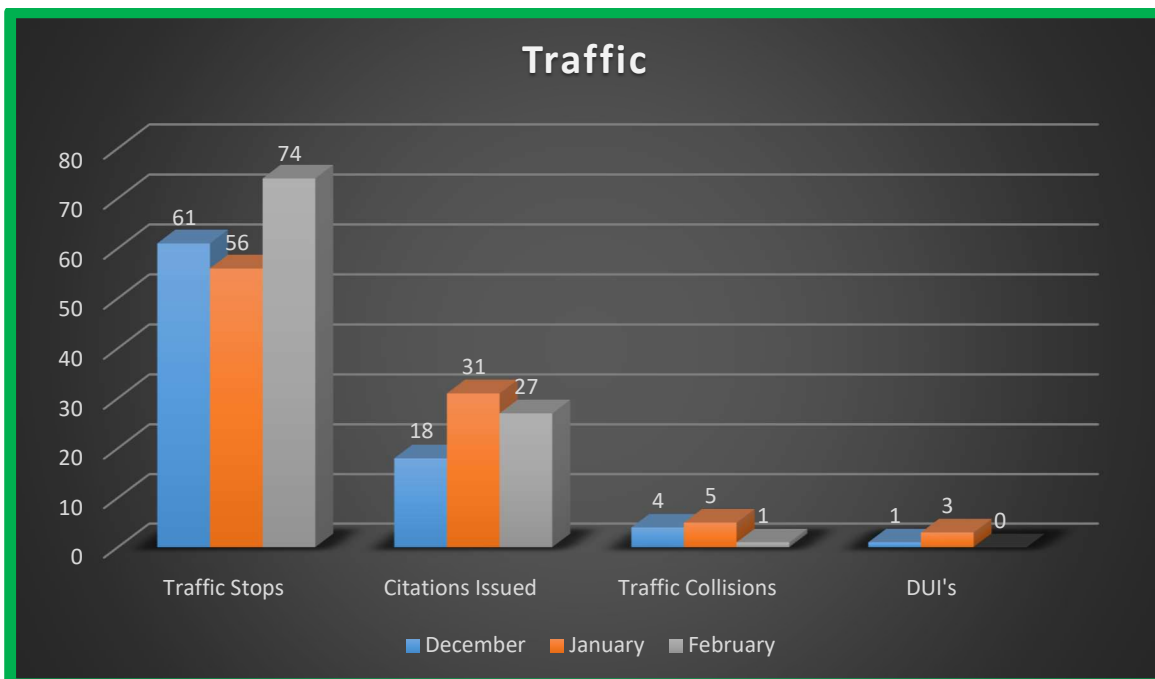
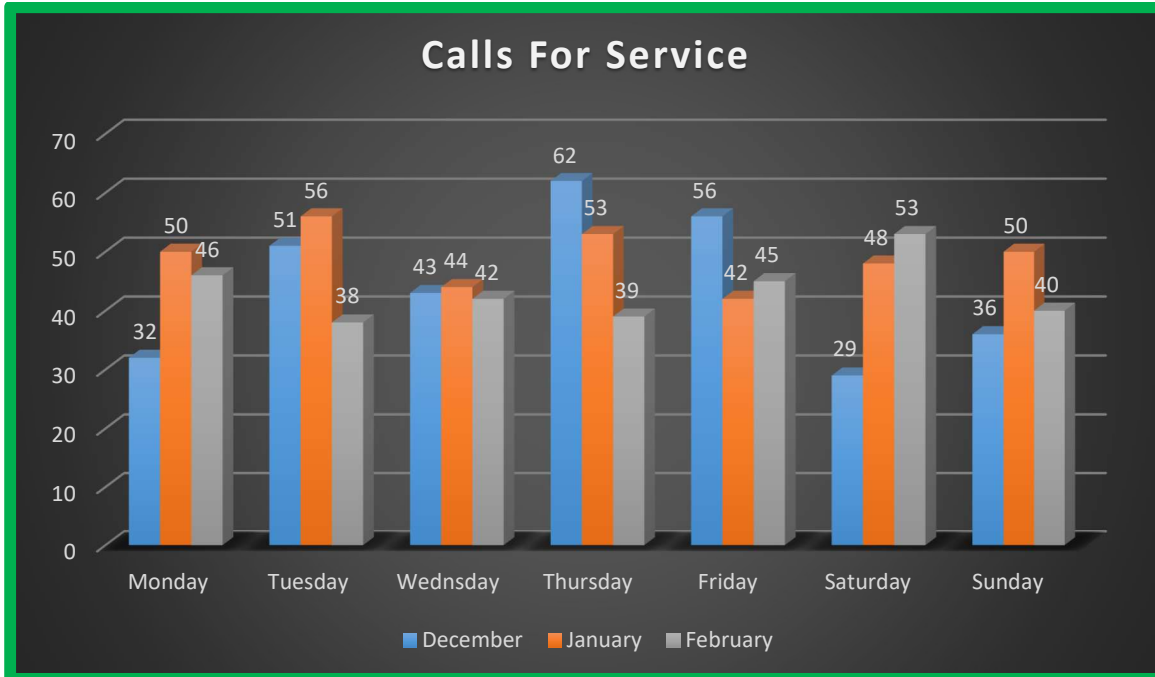
2302H-226 – Theft at 211 West 5th Street at 7-11

Reporting person called to report he dropped he wallet outside the store and someone stole it. Camera footage showed a Hispanic male subject in a white vehicle pick up the wallet and leave the area. Due to footage the male subject was not able to be identified nor were vehicle details able to be obtained.

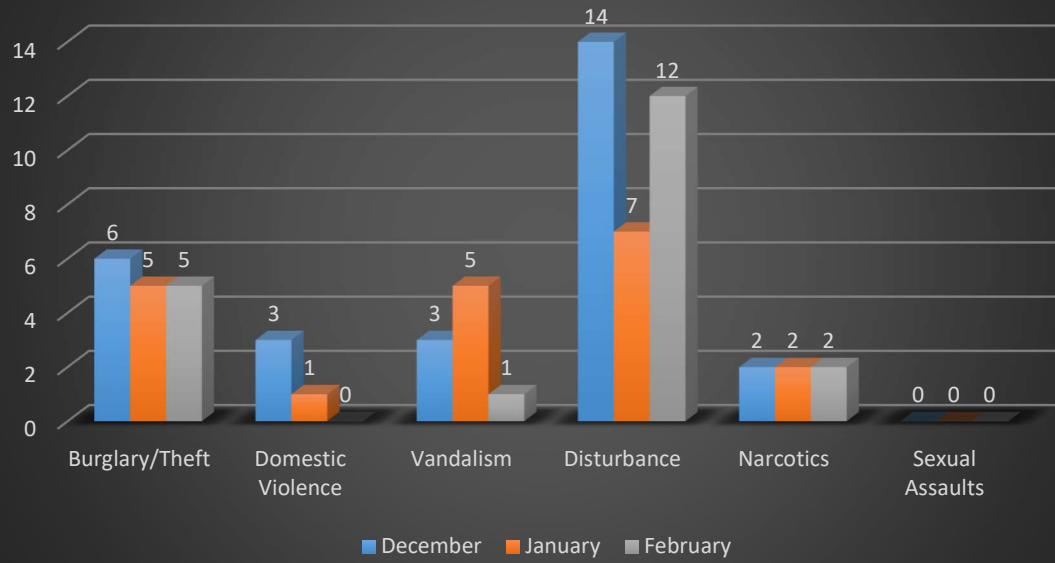
2302H-246 – Traffic accident in the area of 5th Street and Walnut

Reporting person wished to have a report made for a semi-truck rear ending her parked vehicle. Report was taken for documentation purposes. No injuries were reported.

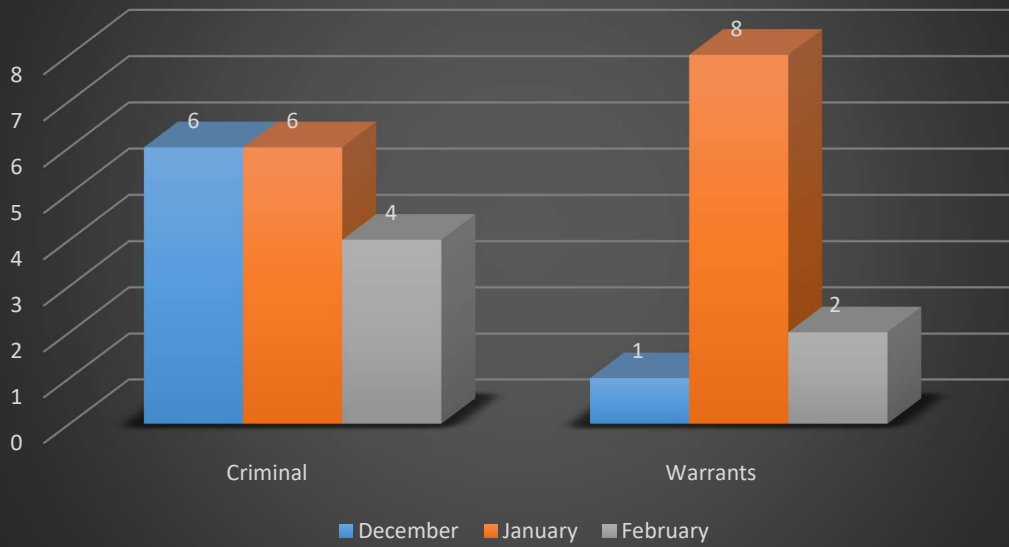
Monthly Comparisons:

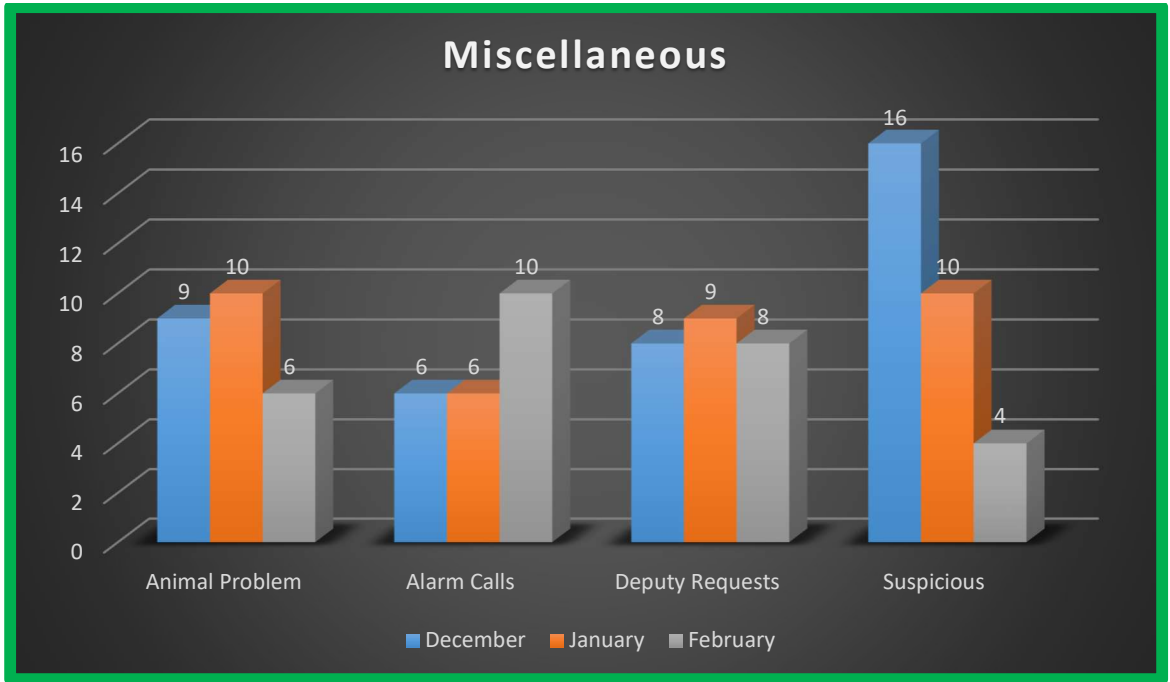


Criminal Activity



Arrests





Community Events:

- 02-03-2023 – Swiss Club dinner for Citizen of the Year and crowning of Carrot Queens
- 02-09-2023 – Took scholars to the Carrot Carnival to ride rides
- 02-11-2023 – Carrot Carnival Parade / Festival
- 02-21-2023 – City disaster drill
- 02-24-2023 – Rotary Club Presentation

Respectfully submitted,

Sergeant Joseph Conkey

City of Holtville
REPORT TO CITY COUNCIL

MEETING DATE:	<i>03/13/23</i>
ITEM NUMBER	<i>5 d</i>
Approvals	CITY MANAGER <i>[Signature]</i>
	FINANCE MANAGER _____
	CITY ATTORNEY _____

DATE ISSUED: March 8th, 2023

FROM: Frank Cornejo
Water/Wastewater Operations Supervisor

SUBJECT: Water / Wastewater Plant Operations & Maintenance Summary

THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.

The purpose of this report is to inform council of all operations and maintenance activities carried out at the Water & Wastewater treatment facilities during the period between 02/23/22 to 03/082023.

Water Plant:

- Water Plant staff completed replacement and configuration of new **module assembly** inside flow controller for Distribution TigerMag flowmeter. (*see first photo*)
- Water Plant staff completed installation of new 3" Sodium Permanganate **chemical mixing pump** at Raw Water Ponds headworks. (*see second photo*)
- Water Plant staff removed **mechanical seal and motor shaft assembly** from Finished Water Transfer Pump #1, and sent to Brax Inc. for repair/fabrication work.

Wastewater Plant:

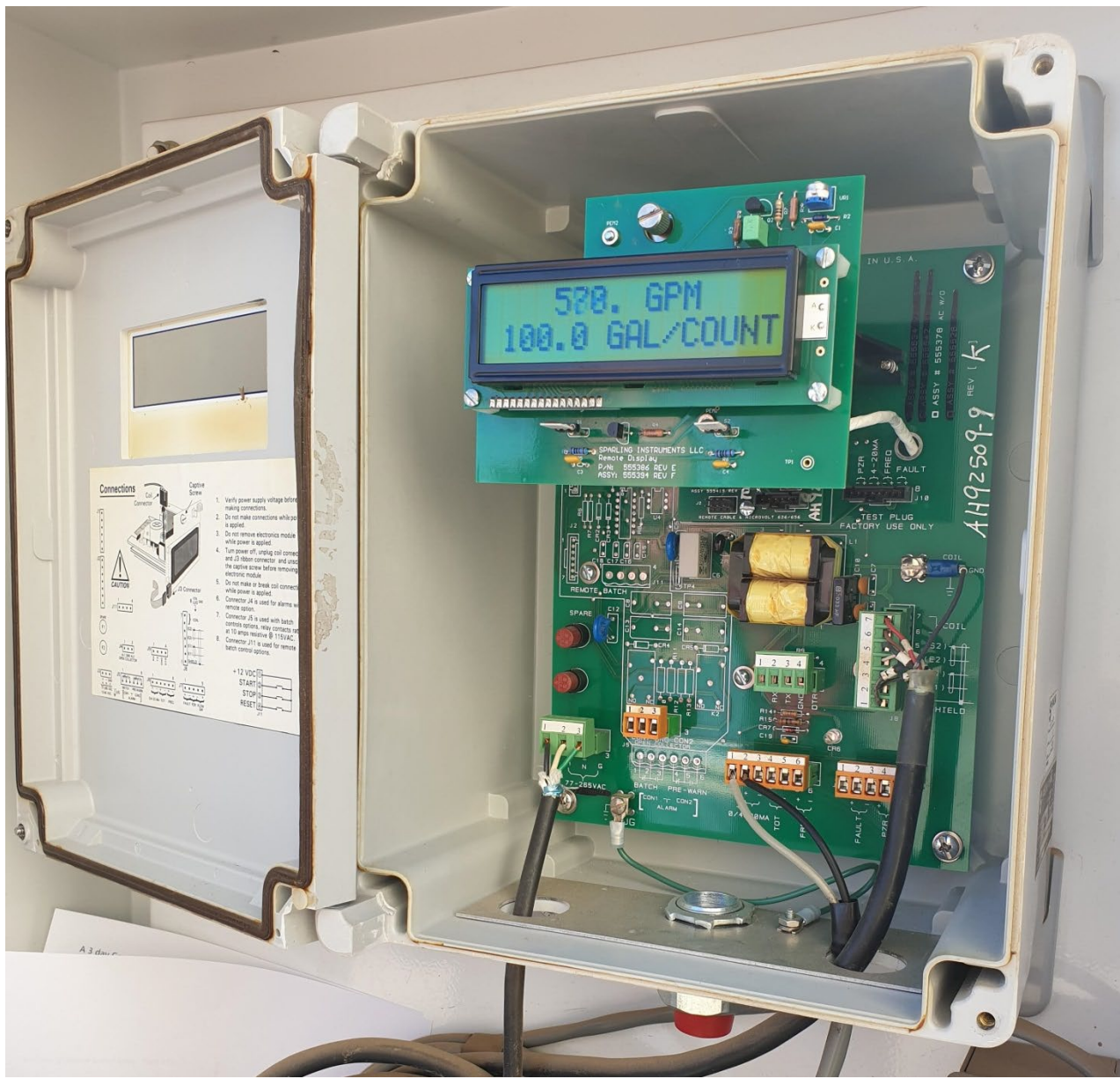
- Wastewater plant staff completed dried sludge removal and hauling operations. Approximately **290 tons of Class B biosolids** where transported to Hidden Valley Farms in Dateland, AZ.

Respectfully Submitted,



Frank Cornejo.
Water/Wastewater Operations Supervisor
City of Holtville


Sparling TigerMag flow control module assembly replaced on Distribution Pump Station Flow Meter.



New 3" Chemical Mixing Pump installed at Raw Water Ponds Headworks for mixing of Sodium Permanganate.



**City of Holtville
REPORT TO COUNCIL**

MEETING DATE:	<u>03/13/23</u>
ITEM NUMBER	<u>5</u>
Approvals	CITY MANAGER 
	FINANCE MANAGER
	CITY ATTORNEY

DATE ISSUED March 10, 2023
FROM: Public Works Foreman
SUBJECT: Bimonthly Report.

THIS IS INFORMATION PROVIDED TO THE CITY COUNCIL. NO ACTION IS REQUIRED OF THE CITY COUNCIL.


The purpose of this report is to inform Council of Public Works activities since the last council meeting. Public Works has been actively working on or completed the following:

- Cleared sewer plugs at various locations in town.
- Repaired water service line leaks.
- Worked with the Sheriff’s Department to clean up graffiti at park and around town.
- Took down Christmas lights at City Hall and Public Works yard.
- Repaired water break on the 300 Blk. of Walnut Alley.
- Repaired water break at 2320 Holt Rd.
- Repaired water break at 1668 Alamo Rd.
- Installed 180 feet of 3-inch pipe at water plant.
- Air raided and seeded Mack Park new field.
- Caught 7 dogs.
- Trimmed tree at Holt Park for new Cal Trans bus stop.

Respectfully Submitted,

Alejandro Chavez
Public Works Foreman
City of Holtville

City of Holtville
REPORT TO CITY COUNCIL

MEETING DATE:	<u>03/13/23</u>
ITEM NUMBER	<u>5 f</u>
Approvals	CITY MANAGER <u></u>
	FINANCE MANAGER _____
	CITY ATTORNEY _____

DATE ISSUED: February 28, 2023

FROM: Raylene Tapiceria

SUBJECT: Building Inspections Quarterly Report 10/01/2022:to
01/01/23

**THIS REPORT IS PROVIDED TO THE CITY COUNCIL FOR THEIR INFORMATION
NO ACTION IS REQUIRED AT THIS TIME**

The purpose of this report is to inform Council of Building Inspection activities during the period of 10/01/2022 through January, 2023.

1 Current Commercial Inspections:

439 E. 5th St.

- (Setback) 8/15/2022
- (Framing) 9/26/2022
- (A/C System) 9/26/2022
- (Rough Electrical) 9/26/2022
- (Rough Plumbing) 9/26/2022
- (Insulation) 9/28/2022
- (Drywall) 10/06/2022
- (Lath) 10/12/2022
- (Electrical) 11/30/2022
- (Job Complete) 12/20/2022

51 Minor & Partial Inspections

<u>TYPE</u>	<u>#</u>	<u>TYPE</u>	<u>#</u>	<u>TYPE</u>	<u>#</u>	<u>TYPE</u>	<u>#</u>	<u>TYPE #</u>
Roof Nailing	9	Roofing	6	Replace A/C	2	Windows	0	Gas 0
Water Heater	1	Insulation	3	Electrical	8	Pool Demo	0	
Framing	6	Plumbing	0	Lath	2	Roof Collapse	0	
Set Back	0	Rebar	0	Solar Panels	0	Concrete		
Underlyment Paper	6	Footing	6	Drywall Nail	2	Signs	0	

31 Permits received Final Inspections

(for Windows, Upgraded Electrical Panels, Pool Demos, Solar Panels and A/C Units.)

- 565 Walnut Ave. Brand new remodel home (Inside Only) 11/30/2022
- 775 Cedar Ave. (A/C Unit) 11/22/2022
- 825 E. 7th St. (A/C Unit) 11/22/2022
- 817 E. 8th St. (Water Heater) 10/14/2022
- 511 Walnut Ave. (Electrical upgrade) 11/15/2022
- 754 Fern Ave. (2 Electrical upgrade) 11/09/2022
- 439 E. 5th St. (Electrical upgarde) 11/30/2022
- 636 Walnut Ave. (Roof) 12/06/2022
- 814 Brentwood Ave. (Roof) 12/06/2022
- 708 E. 5th St. (New Fire Suppression System) 12/29/2022
- 825 E. 8th St. (Roof) 12/20/2022
- 776 Holt Ave. (Roof) 12/14/2022
- 525 E. 8th St. (Porch Enclosure) 10/14/2022
- 719 Beale Ave. (Roof) 11/09/2022
- 731 Cedar Ave. (Roof) 11/10/2022

Respectfully Submitted,

Raylene Tapiceria
Building Inspector